

## REGISTRATION FOR OFFERING SHORT TERM RENTALS WITHIN THE COUNTY OF ROCKBRIDGE

Pursuant to Rockbridge County Code §25-231, all persons or entities within the County of Rockbridge who offer or rent lodging for compensation for stays of fewer than thirty (30) consecutive days, unless exempt, must register annually with the Rockbridge County Commissioner of the Revenue. After the initial registration, which is due by January 31, 2021, persons or entities must renew their registration on or before January 31<sup>st</sup> of each year.

**NOTE:** Compensation for all such lodgings is subject to the County's Transient Occupancy Tax, which is payable monthly. See County Code Chapter 25, Article IX, Sections 25-176 through 25-190. The Owner or Operator may be subject to the County's Business, Professional and Occupational License (BPOL) Tax, which is payable annually.

### REGISTRATION (no fee)

Name of Legal Owner of Property to be Rented: \_\_\_\_\_

Residence and Business Addresses of Owner: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Owner: (Telephone) \_\_\_\_\_ (Email) \_\_\_\_\_

Federal ID# or Social Security # \_\_\_\_\_

Name of Operator (If different than owner): \_\_\_\_\_

Residence and Business Addresses of operator: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact: (Telephone) \_\_\_\_\_ (Email) \_\_\_\_\_

Physical Address of lodging(s) offered: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Zoning Approval: \_\_\_\_\_ Zoning Class: \_\_\_\_\_

*The foregoing information is true to the best of my knowledge and belief:*

Submitted by: \_\_\_\_\_ (Signature & Title)

Date: \_\_\_\_\_