



Office of the County Administrator

150 South Main Street
Lexington, Virginia 24450

Phone: (540) 463-4361

www.rockbridgecountyva.gov

NEWS RELEASE

For immediate release – March 19, 2020

Rockbridge County Administrative Offices Closed to the Public / Revised Board Meeting Procedure

Lexington, VA – In response to the COVID-19 public health threat, Rockbridge County administrative offices will be closed to the public until further notice, beginning at 5:00 PM on Thursday, March 19th. Staff will remain at their posts as possible, but will be conducting business by phone, internet and US mail. Residents are reminded that the deadline for County decal purchase/display has been extended to May 15th, and are asked to send payment by US mail whenever possible. The attached notice will be posted on exterior doors.

Additionally, the Board of Supervisors' regularly scheduled meeting on March 23rd will still be held at the County Administration building, but in accordance with State and Federal guidance, will be conducted with the following policies:

- Social distancing practices will be observed.
- The meeting will be live streamed with a link available on the County's website.
- Citizen comment period will be removed from the agenda. Rather than attending the meeting in person, citizens are encouraged to submit public comment in writing to the following email address: CitizenComment@rockbridgecountyva.gov, by US Mail to Citizen Comment – Rockbridge County, 150 S Main Street, Lexington VA, 24450, or by leaving it in the County dropbox at the Main Street entrance to the building and addressed to Citizen Comment. Comments will be read aloud to the Board. The standard three-minute time limitation will be observed, but the full text of the comments will be provided to the Board in writing.
- In any case, a maximum of 10 persons other than the Board and staff will be allowed in the room at any time, each sitting at least six feet apart. If the maximum is reached, no one else will be allowed to enter until one person leaves.

In light of the evolving issue and directives from the state and federal government, these policies are subject to change for future meetings.

We ask that all residents continue to take this public health threat very seriously and practice social distancing, frequent hand washing and frequent sanitation of all surfaces.

**Rockbridge County Offices Close to the Public Beginning at 5:00 PM on
March 19, 2020**

Due to the threat of COVID-19 (coronavirus) and recommendations from the Federal government and Centers for Disease Control (CDC), offices located in the Rockbridge County Administration Building at 150 South Main Street, Lexington, Virginia, will be closed to the public beginning at 5:00 PM on Thursday, March 19, 2020, until further notice.

In addition to the County Administrative Offices, access to offices of the Treasurer, Commissioner of the Revenue, Public Service Authority, Registrar, and the Cooperative Extension Office will also be closed to the public.

At this time, staff will be on-site to answer phone calls and emails regarding operations of their respective department. If staff are unavailable when you call, please leave a message and they will call back as soon as possible. Department contact numbers are listed below:

Building Official / E&S	463-9361
Commissioner of the Revenue	463-3431
Community Development	464-9662
Cooperative Extension	463-4734
County Administrator	463-1640
County Attorney	463-9407
Fiscal Services	463-1464
Human Resources (HR)	463-1468
Public Service Authority (PSA)	463-4329
Registrar	463-7203
Rental Assistance	463-5303
Solid Waste and Recycling	463-1469
Treasurer	463-2613

If you do not see the department you are looking for listed above, please call the County's main line at 463-4361.

Department-specific flyers are also posted nearby. Payments or other correspondence can be placed in the dropbox located on the outside of the building beside the Main Street entrance. Please put in an envelope with the department listed on the outside of the envelope.

We will be reassessing the situation on a continual basis and will provide additional information as appropriate. Please visit www.rockbridgecountyva.gov for additional updates.

We apologize for any inconvenience but sincerely thank you for your assistance in combating this public health threat.