



Blue Ridge Resource Authority

Fiscal Year 2019 Budget

Adopted May 14, 2018

AT A SCHEDULED MEETING OF BLUE RIDGE RESOURCE AUTHORITY, HELD AT
THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICES ON MONDAY, MAY 14,
2018

**RESOLUTION TO ADOPT THE 2018-2019 ANNUAL BUDGET FOR
THE BLUE RIDGE RESOURCE AUTHORITY**

The Blue Ridge Resource Authority Board of Directors, by recorded vote,
adopted the following resolution:

WHEREAS, the Blue Ridge Resource Authority (BRRRA) has developed an annual budget which is for informative and planning purposes only, and which budget is for the fiscal year beginning July 1, 2018, and ending June 30, 2019; and,

WHEREAS, a meeting of the BRRRA Finance Committee was held on February 28, 2018, to discuss and modify the annual budget; and,

WHEREAS, a meeting of the BRRRA Solid Waste Advisory Committee was held on March 16, 2018, to further discuss and modify the annual budget; and,

WHEREAS, notice of a presentation and vote on the annual budget was advertised in the April 25, 2018 edition of The News Gazette, and public notice was given on the web pages of both the County of Rockbridge and City of Lexington.

NOW, THEREFORE, BE IT RESOLVED that the BRRRA Landfill Fund (Fund 19) annual budget in the amount of \$4,540,076.00, effective July 1, 2018, be and is hereby adopted.

This resolution shall be effective upon and from the date of its adoption.

Adopted this 14th day of May, 2018.

RECORDED VOTE:

AYES: Friedman, Lyons, Campbell, Lewis, Higgins, Smith, Hinty

NAYS: None

ABSTAIN: None

ABSENT: None

BLUE RIDGE RESOURCE AUTHORITY

By: 
David W. Hinty, Chairman

Attest: 
Jacob L. Adams, Secretary



Fiscal Year 2019 Budget

Blue Ridge Resource Authority

Blue Ridge Resource Authority (BRRRA) was granted certification by the Virginia State Corporation Commission (SCC) on December 27, 2017. A Certificate of Joinder approving the addition of the City of Lexington as a member of the former Rockbridge County Solid Waste Authority (RCSWA), amended Articles of Incorporation and Members Use Agreement, and the associated name change highlighted the modifications to the existing Authority. The County of Rockbridge and the City of Lexington appoint members annually to a Board of Directors governing the operations of BRRRA. Rockbridge County holds five seats on the Board and the City of Lexington holds two. These seats are currently held by the five members of the Rockbridge County Board of Supervisors, the Mayor of the City of Lexington, and a member of Lexington City Council. BRRRA owns and operates the only permitted landfill within the County.

Rockbridge County serves as the fiscal agent for BRRRA. Revenues and expenditures for landfill operations and closure/post-closure activities are accounted for in the Landfill Fund (Fund 19). Operational revenues are generated via tipping fees charged to the participating municipalities and commercial customers from the region.

Fund 19: Blue Ridge Resource Authority Landfill Fund

The landfill expansion project completed in FY 2017 became operational on July 1, 2017. An extension for use of the existing unlined landfill cell was granted through June 30, 2018 by the Virginia Department of Environmental Quality (DEQ). Upon certification by the SCC, BRRRA assumed ownership of all RCSWA assets and obligations. Additionally, the City of Buena Vista has agreed to continue to utilize BRRRA for waste disposal services as a Municipal Customer as defined in the Amended Use Agreement for the landfill. As of February 13, 2018, the BRRRA has taken on accounts receivable tracking and direct billing responsibilities for all municipal and commercial entities utilizing the landfill.

Fund 19: Landfill Fund
Anticipated Revenues

Fiscal Year 2019

Account Number	Description	Approp FY 2017	Actual FY 2017	Budget FY 2018	Approp FY 2018	Adopted Budget	Amount Changed	Percent Changed
0000	*** Sanitary Landfill ***							
01000	**Landfill Revenue**							
01902	**Landfill Operational Costs**							
0001	Rockbridge County Share	\$1,421,424	\$1,505,229	\$827,169	\$827,169	\$827,169	\$0	0.00%
0002	Lexington Share	\$437,707	\$356,508	\$146,931	\$146,931	\$146,931	\$0	0.00%
0003	Buena Vista Share	\$209,992	\$166,633	\$0	\$0	\$204,000	\$204,000	0.00%
0004	From Unencumbered Reserves	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
0005	Mem-Commercial Customer Share			\$929,885	\$929,885	\$997,778	\$67,893	7.30%
0006	Non-Commercial Customer Share	\$0	\$0			\$153,965	\$153,965	0.00%
1000	Landfill Revenue	\$2,069,123	\$2,028,371	\$1,903,985	\$1,903,985	\$2,329,843	\$425,858	22.37%
01903	**Closure Transfers**							
0001	Closure Transfer	\$221,000	\$221,000	\$171,028	\$171,028	\$171,028	\$0	0.00%
0002	Transfer from Assigned Reserves	\$0	\$0	\$2,010,850	\$2,010,850	\$2,010,850	\$0	0.00%
01903	Closure Transfer	\$221,000	\$221,000	\$2,181,878	\$2,181,878	\$2,181,878	\$0	0.00%
15010	**Landfill Op Account Interest**							
0001	Interest Earned	\$0	\$0	\$0	\$0	\$3,500	\$3,500	0.00%
15020	Landfill Op Account Interest	\$0	\$0	\$0	\$0	\$3,500	\$3,500	0.00%
15020	**Rental of BRRR Property**							
0001	Rental of BRRR Property	\$0	\$5,250	\$5,250	\$5,250	\$5,355	\$105	2.00%
15020	Rental of BRRR Property	\$0	\$5,250	\$5,250	\$5,250	\$5,355	\$105	2.00%
18990	**Sale of Scrap Metal**							
0003	Sale of Scrap Metal	\$4,451	\$3,813	\$4,000	\$4,000	\$4,000	\$0	0.00%
18890	Sale of Scrap Metal	\$4,451	\$3,813	\$4,000	\$4,000	\$4,000	\$0	0.00%
24000	**Categorical Aid**							
0001	Litter and Recycling Grant	\$0	\$0	\$22,000	\$22,000	\$0	-\$22,000	-100.00%
24000	Categorical Aid	\$0	\$0	\$22,000	\$22,000	\$0	-\$22,000	-100.00%
41010	**Insurance Adjustments							
0001	Insurance Adjustments	\$0	\$9,864	\$1,000	\$1,000	\$500	-\$500	-50.00%
41010	Insurance Adjustments	\$0	\$9,864	\$1,000	\$1,000	\$500	-\$500	-50.00%
41040	**Non-Revenue Sources**							
0010	Interest-Landfill Closure Fund	\$0	\$24,046	\$9,500	\$9,500	\$15,000	\$5,500	57.89%
0016	Loan Proceeds-2016 Cell 1	\$0	\$4,317,451	\$0	\$0	\$0	\$0	0.00%
41040	Non-Revenue Sources	\$0	\$4,341,497	\$9,500	\$9,500	\$15,000	\$5,500	57.89%
10000	BRRR-Landfill Revenue	\$2,294,574	\$6,609,794	\$4,127,613	\$4,127,613	\$4,540,076	\$412,463	9.99%



Fiscal Year 2019 Budget

Revenues:

The member localities (Rockbridge County and Lexington City) are charged a member jurisdiction per-ton fee of \$51.00 for waste disposal. The City of Buena Vista as a Municipal Customer will be charged a per-ton fee of \$63.75 for waste; this reflects a 25% addition to the \$51.00/ton member jurisdiction rate. Commercial waste originating in member jurisdictions will be charged \$53.00/ton; commercial waste originating in the City of Buena Vista or another allowable non-member jurisdiction will be charged \$66.25/ton, representing a 25% increase over the member jurisdiction commercial rate. These fees, along with other fees for special items, are presented in the BRRRA's FY 2019 Fee Schedule adopted in February 2018 and amended in May 2018 by the Board of Directors.

The breakdown of projected tonnages is as follows: Rockbridge County at 16,219, Lexington City at 2,881, Buena Vista City at 3,200, Member Commercial at 18,826, and Non-Jurisdictional Commercial at 2,324. The operational budget includes a planned surplus to support the newly constructed lined landfill cell and long-term capital and infrastructure improvements, enabling construction of planned future landfill cells. Other revenue sources (property rental, scrap metal sale, interest revenue, and insurance claims) provide additional support for operations. \$2,181,878 of revenue is projected for planned closure/post-closure activities for the original unlined landfill cell scheduled in FY 2019. These funds will come from restricted closure/post-closure reserves held by BRRRA.

Fund 19: Landfill Fund
Planned Expenditures

Fiscal Year 2019

Account Number	Description	Approp FY 2017	Actual FY 2017	Budget FY 2018	Approp FY 2018	Adopted Budget	Amount Changed	Percent Changed
00000	*** Sanitary Landfill ***							
19040	**Landfill Expenditures**							
1002	Overtime	\$10,000	\$2,520	\$8,000	\$8,000	\$8,000	\$0	0.00%
1123	Full-Time Wages	\$281,617	\$280,234	\$323,073	\$323,073	\$359,544	\$36,471	11.29%
1124	Part-Time Wages	\$45,090	\$30,766	\$46,443	\$46,443	\$25,822	-\$20,621	-44.40%
2001	FICA	\$25,758	\$23,954	\$28,880	\$28,880	\$29,480	\$600	2.08%
2002	Retirement	\$36,413	\$35,888	\$42,808	\$42,808	\$45,410	\$2,602	6.08%
2003	VLDP	\$557	\$438	\$595	\$595	\$2,265	\$1,670	280.69%
2005	Hospitalization	\$51,800	\$50,147	\$57,600	\$57,600	\$64,800	\$7,200	12.50%
2006	Group Life Insurance	\$1,464	\$1,443	\$1,680	\$1,680	\$1,870	\$190	11.29%
2011	Workman's Comp Insurance	\$16,898	\$11,596	\$16,516	\$16,516	\$14,169	-\$2,347	-14.21%
2017	HSA Admin Fee	\$0	\$0	\$0	\$0	\$58	\$58	0.00%
3002	Professional Services (Eng., Legal, Other)	\$49,937	\$26,550	\$45,000	\$45,000	\$55,000	\$10,000	22.22%
3003	Adm. & Secreterial Aid	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$0	0.00%
3006	Seeding/Mowing/Erosion Control	\$5,000	\$2,111	\$5,000	\$5,000	\$2,500	-\$2,500	-50.00%
3008	Brush Waste Handling	\$15,000	\$10,300	\$13,000	\$13,000	\$13,000	\$0	0.00%
3010	Maintenance Of Buildings	\$10,000	\$6,130	\$6,000	\$6,000	\$6,000	\$0	0.00%
3011	Maintenance Of Roads	\$13,000	\$11,305	\$13,000	\$13,000	\$13,000	\$0	0.00%
3012	Ground Water Monitoring	\$50,000	\$53,302	\$45,000	\$45,000	\$45,000	\$0	0.00%
3013	Leachate Treatment	\$0	\$0	\$22,000	\$22,000	\$18,000	-\$4,000	-18.18%
3021	Contracted Services	\$7,250	\$5,250	\$5,250	\$5,250	\$6,460	\$1,210	23.05%
3024	Trusty Work Program	\$0	\$0	\$0	\$4,680	\$18,800	\$18,800	0.00%
3025	Electronic Material Recovery	\$6,000	\$6,513	\$7,000	\$7,000	\$8,000	\$1,000	14.29%
3050	Tire Shredding	\$5,500	\$5,018	\$5,000	\$5,000	\$4,000	-\$1,000	-20.00%
3500	DEQ Gas Compliance	\$16,000	\$5,551	\$12,000	\$12,000	\$6,000	-\$6,000	-50.00%
3901	Permit Fees	\$5,500	\$5,107	\$5,500	\$5,500	\$5,500	\$0	0.00%
5101	Electricity	\$12,640	\$10,190	\$10,000	\$10,000	\$12,000	\$2,000	20.00%
5201	Telecommunications	\$10,600	\$9,436	\$11,800	\$11,800	\$11,000	-\$800	-6.78%
5202	Postage	\$500	\$182	\$500	\$500	\$1,500	\$1,000	200.00%
5205	Auto Insurance	\$4,692	\$4,692	\$4,927	\$4,927	\$3,282	-\$1,645	-33.39%
5301	Property Insurance	\$2,621	\$2,621	\$2,752	\$2,752	\$1,581	-\$1,171	-42.55%
5308	Equipment and Liability Insurance	\$2,313	\$2,313	\$2,429	\$2,429	\$8,829	\$6,400	263.48%
5401	Office Supplies	\$6,000	\$3,503	\$5,000	\$5,000	\$5,000	\$0	0.00%
5402	Tools and Equipment	\$6,500	\$4,785	\$5,500	\$5,500	\$5,000	-\$500	-9.09%
5403	Materials and Supplies	\$9,000	\$6,185	\$9,000	\$9,000	\$8,000	-\$1,000	-11.11%
5404	Hazmat Handling & Disposal	\$3,000	\$0	\$1,500	\$1,500	\$750	-\$750	-50.00%
5410	Uniforms	\$3,000	\$2,713	\$3,000	\$3,000	\$3,000	\$0	0.00%
5411	Outreach/Educ. Materials/Supplies	\$9,500	\$0	\$9,500	\$9,500	\$0	-\$9,500	-100.00%
5504	Travel	\$2,500	\$2,192	\$2,500	\$2,500	\$2,500	\$0	0.00%
5505	Training & Certification	\$7,500	\$4,852	\$8,500	\$8,500	\$5,500	-\$3,000	-35.29%
6414	On-road: Repairs, Tires, Parts	\$10,000	\$2,750	\$19,250	\$19,250	\$15,000	-\$4,250	-22.08%
6415	On-road: Gas & Oil	\$10,500	\$5,212	\$10,500	\$10,500	\$10,500	\$0	0.00%
6418	Off-road: Repairs, Tires, Parts	\$55,000	\$78,944	\$65,000	\$65,000	\$65,000	\$0	0.00%
6419	Off-road: Diesel & Oil	\$65,000	\$44,516	\$55,000	\$55,000	\$53,000	-\$2,000	-3.64%
7002	Purchase of Capital Equipment	\$0	\$8,314	\$0	\$0	\$0	\$0	0.00%
7005	Office Furniture	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
7006	Office Equipment	\$4,500	\$1,996	\$2,500	\$2,500	\$2,500	\$0	0.00%
7007	Billing Hard/Software Purchase	\$5,000	\$2,379	\$5,000	\$5,000	\$6,800	\$1,800	36.00%
8001	Rental Of Equipment	\$20,000	\$6,077	\$10,000	\$10,000	\$9,000	-\$1,000	-10.00%
8002	Equipment Lease	\$295,176	\$295,224	\$295,225	\$295,225	\$236,091	-\$59,134	-20.03%
9900	Post Closure-Future Requirement	\$221,000	\$221,000	\$171,028	\$171,028	\$171,028	\$0	0.00%
9901	Surplus For Future Operations	\$560,998	\$0	\$403,958	\$403,958	\$220,486	-\$183,472	-45.42%
9902	Revenue Bond Payment	\$53,653	\$53,653	\$52,522	\$52,522	\$673,172	\$620,650	1181.70%
19040	Landfill Op Expenditures	\$2,093,977	\$1,407,853	\$1,936,236	\$1,940,916	\$2,343,198	\$406,962	21.02%
19050	**Landfill Closure**							
		Approp FY 2017	Actual FY 2017	Budget FY 2018	Approp FY 18	Adopted Budget	Amount Changed	Percent Changed
3002	Professional Services	\$0	\$0	\$0	\$24,097	\$0	\$0	0.00%
3006	Seeding/Mowing/Erosion Control	\$12,324	\$12,324	\$7,300	\$7,300	\$7,300	\$0	0.00%

Account Number	Description	Approp FY 2017	Actual FY 2017	Budget FY 2018	Approp FY 2018	Adopted Budget	Amount Changed	Percent Changed
3011	Maintenance of Roads	\$18,200	\$18,200	\$9,000	\$9,000	\$9,000	\$0	0.00%
3015	Contractor Costs	\$0	\$0	\$1,993,800	\$1,993,800	\$1,993,800	\$0	0.00%
5401	Material & Supplies	\$1,347	\$1,347	\$750	\$750	\$750	\$0	0.00%
5402	Tools & Equipment	\$0	\$0	\$0	\$8,700	\$0	\$0	0.00%
6999	Transfer to Assigned Reserves	\$0	\$0	\$180,528	\$180,528	\$186,028	\$5,500	3.05%
8001	Rental of Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
19050	Landfill Closure	\$31,871	\$31,871	\$2,191,378	\$2,224,175	\$2,196,878	\$5,500	0.25%
10000	BRRR-Landfill Expenditures	\$2,125,848	\$1,439,724	\$4,127,614	\$4,165,091	\$4,540,076	\$412,462	9.99%



Fiscal Year 2019 Budget

Staffing: 9 Full-Time Employees and 2 Part-Time Employees

Person(s) Authorized to Obligate: Fred Dudley, Director of Operations; Jake Adams, Director of Administration

Significant Changes: The overall budget is anticipated to increase by \$412,462 in FY 2019. \$2,010,850 of the proposed budget reflects planned closure activity for FY 2019 with funding sourced from a restricted closure account held by BRRR. The primary expenditure increase stems from the additional revenue bond payment as a result of funding receiving for landfill expansion. The full revenue bond payment will be \$789,172, but this will be partially supported in FY 19 by \$116,000 of bond revenue held in escrow (\$673,172 budgeted). A full-time salary line item increase (+36,471) reflects the addition of two new positions, a one-time 5% salary adjustment for the five Equipment Operator and one Scale Operator positions, and a 2% cost of living increase for the Administrative Assistant position. The employer retirement contribution reflects the 12.63% Virginia Retirement System (VRS) rate for Rockbridge County employees. It is the intent of staff to transition BRRR employees to a new BRRR-held VRS account during FY 2019. The employer contribution for BRRR has been calculated at 4.09%. This will result in significant budgetary savings once established by BRRR.