

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY,
VIRGINIA HELD IN THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICE BUILDING AT
150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA
ON MONDAY, APRIL 10, 2017 AT 5:30 P.M.

PRESENT: CHAIRMAN D.W.HINTY, JR
VICE CHAIRMAN J.M. HIGGINS
R.S. FORD, A.W. LEWIS, JR., R.R CAMPBELL
CLERK TO THE BOARD: S.H. SUTER
COUNTY ATTORNEY: V.L. HUFFMAN

Call to Order

Chairman Hinty called the meeting to order at 5:30 P.M.

Supervisor Campbell delivered the invocation and led in the Pledge of Allegiance.

Recognitions and Presentations

Chairman Hinty called for Recognitions and Presentations. There were none.

Citizens Comments

Chairman Hinty called for citizens comments. There were none.

Items to be added to the Agenda

Chairman Hinty called for items to be added to the Agenda. There were none.

Approval of the March 27, 2017 Minutes

Supervisor Ford noted that the Minutes originally provided on BoardDocs had been slightly revised. He moved to approve the March 27, 2017 Minutes, as amended. Supervisor Lewis provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Ford, Lewis, Campbell, Higgins, Hinty
NAYES: None
ABSENT: None

School Appropriation Resolution

Finance Director Steve Bolster presented the Schools' Appropriation Resolution and recommended approval as presented.

Supervisor Lewis moved adoption of the Appropriation Resolution. Supervisor Higgins provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Lewis, Higgins, Ford, Campbell, Hinty
NAYES: None
ABSENT: None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA, HELD AT THE COUNTY ADMINISTRATIVE BUILDING, 150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA, ON MONDAY, APRIL 10, 2017 AT 5:30 P.M.

On motion by Supervisor _____, seconded by Supervisor _____, the Board, by record vote adopted the following appropriation resolutions:

APPROPRIATION RESOLUTION

BE IT RESOLVED: By the Board of Supervisors of Rockbridge County, Virginia, that the following appropriations are, and the same hereby are made, for the period ending **June 30, 2017** in **FUND 50, SCHOOL FUND** and expended as follows:

Additional Revenue Sources

4-50-61312-5540-910-000 In-Service.....	\$4,000.00
4-50-61312-5800-910-000 Miscellaneous.....	\$3,600.00
4-50-62121-5800-910-000 Miscellaneous.....	\$12,186.00
4-50-68200-6050-910-000 Technology Hardware.....	<u>\$18,476.00</u>
Subtotal	\$38,262.00

TOTAL FUND 50 APPROPRIATIONS **\$38,262.00**

County Financial Package/Approval of Appropriation Resolution

Mr. Bolster briefly reviewed his Monthly Memorandum:

Section I - Commissioner of the Revenue

Activities for Month:

1. Reconciling DMV report with local records to confirm actual registered vehicles.
2. Finalizing real estate book and ready to incorporate any changes in tax rate.
3. Continue to process state income tax returns (due: May 1st).
4. Updating personal property files for taxpayers to purchase decals.
5. Will begin preparing delinquent business license renewal letters to mail.
6. Assisting Board of Equalization.
7. Updating business personal property returns.

Section II - Treasurer

Activities for Month:

1. County decals continue on sale through April 15, 2017.
2. Continue processing debt set-off transactions; payment is scheduled for April 18th - \$117,738.78 associated with 826 filings.
3. State Income tax due May 1, 2017.
4. Sent out letters to 43 citizens delinquent on real estate tax in Land Use program & 6 citizens delinquent on real estate in Tax Relief program; if they wish to remain in the program, they must have outstanding debt paid before June 1, 2017.

Section III - Director of Fiscal Services

Information Items:

1. FY 2018 budget-related meetings
 - Public Hearings: April 24, 2017 beginning at 6 PM in Board Meeting Room
 - Budget Adoption Meeting: May 1, 2017 at 6 PM in Board Meeting Room
2. Phase 2 Radio System Equipment-Lease Financing - closing occurred May 31, 2017
3. Financial update

He then reviewed the Revenues Versus Expenditures Chart, followed by the County's Appropriation Resolution. Mr. Bolster noted a change on the Resolution: removing \$6,035.18 from the General Fund and adding it under its own line for a capital purchase of a riding mower. The line item added was 4-376-95711-8001-001. With this change, the totals of the County Bills did not change.

Supervisor Campbell moved to approve the County's Appropriation Resolution, as amended. Supervisor Ford provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Campbell, Ford, Lewis, Higgins, Hinty
NAYES: None
ABSENT: None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY,
VIRGINIA, HELD AT THE COUNTY ADMINISTRATIVE BUILDING,
150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA,
ON MONDAY, APRIL 10, 2017 AT 5:30 P.M.

On motion by Supervisor _____, seconded by Supervisor _____, the Board, by record vote, adopted the following appropriation resolution and payment of bills for the month as follows:

APPROPRIATION RESOLUTION

BE IT RESOLVED: By the Board of Supervisors of Rockbridge County, Virginia, that the following appropriations are, and the same hereby is made, for the period ending **June 30, 2017**, from the UNAPPROPRIATED SURPLUS of the **GENERAL FUND** and expended as follows:

4-11-31020-1008 Overtime.....	\$17,673.00
4-11-31020-7005 Police Equipment.....	\$6,663.00
4-11-32040-5604 Contributions-Fire Program Funds.....	\$59,522.00
4-11-81010-6414 Repairs, Tires, & Parts.....	<u>\$1,360.00</u>
Total General Fund Appropriations	\$85,218.00

BE IT RESOLVED: By the Board of Supervisors of Rockbridge County, Virginia, that the following appropriations are, and the same hereby is made, for the period ending **June 30, 2017**, from the UNAPPROPRIATED SURPLUS of the **CAPITAL PURCHASES FUND** and expended as follows:

4-376-95711-8001-001 Riding Mower, New.....	<u>\$6,036.00</u>
Total Capital Purchases Fund Appropriations	\$6,036.00

Total Appropriations **\$91,254.00**

Current County

11 - General Fund	\$831,148.14
89 - Employee Benefit Fund	\$0.35
94 - Central Stores	\$8,594.30
372 - Construction Project Fund	\$26,588.02
376 - Capital Purchased Fund	<u>\$6,035.18</u>

Total County Bills **\$872,365.99**

Current Fiscal Agent

80 - Regional Jail	<u>\$99,205.12</u>
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Total Fiscal Agent **\$99,205.12**

TOTAL ALL BILLS **\$971,571.11**

Convene Solid Waste Authority (SWA)

Chairman Hinty convened the Solid Waste Authority at 5:40 p.m.

Solid Waste Authority Financial Package/Approval of Appropriation

Resolution

Mr. Bolster presented the Solid Waste Authority's bills and asked for approval to pay the bills.

Supervisor Ford moved to approve payment of the SWA bills. Supervisor Campbell provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Ford, Campbell, Lewis, Higgins, Hinty
NAYES: None
ABSENT: None

AT A REGULAR MEETING OF THE ROCKBRIDGE COUNTY SOLID WASTE AUTHORITY, HELD
AT THE COUNTY ADMINISTRATIVE BUILDING,
150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA,
ON MONDAY, APRIL 10, 2017 AT 5:30 P. M.

On motion of Supervisor _____, with second by Supervisor _____, the Authority, by record vote, adopted the payment of bills for the month as follows:

Current SWA

19 - SWA-Landfill	\$218,572.59
20 - SWA-Recycling	<u>\$12,544.55</u>
TOTAL SWA BILLS	\$231,117.14

Consideration of a Power Easement with BARC

Director of Solid Waste Jeremy Garrett briefly reviewed the Agenda Item:

"As you are aware, Solid Waste staff has been working diligently on the scale house office and associated scales at the entrance to the new landfill cell. Despite not breaking ground until the end of February, our team has been able to press ahead, and the scale house should be substantially complete by May 1st. We are nearing the point where electric power will need to be run to the building. This will require granting an easement to BARC across a portion of SWA property. The attached copy of

the draft easement has been reviewed by the County Attorney and is prepared for execution. However, as owner, the SWA Board must approve.”

Supervisor Lewis moved to approve the Easement. Supervisor Ford provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES:	Lewis, Ford, Campbell, Higgins, Hinty
NAYES:	None
ABSENT:	None

Chairman Hinty closed the Solid Waste Authority at 5:42 p.m. and reconvened the Board of Supervisors Meeting.

Fair Board Planning Update

County Administrator Spencer Suter introduced this item, noting that approximately one year ago, the Board instructed him to seek community input and interest in revitalizing the fair. He noted that after much discussion, a Fair Board was formed and has been working diligently ever since, making great strides toward a revitalized fair. He then introduced Fair Board Chairman Steve Hart and Fair Director Jessica McCullough, and thanked Supervisor Lewis for his service on the Fair Board.

Supervisor Lewis shared his excitement about the upcoming fair and the work the Fair Board has done thus far. He shared his appreciation for the cooperation from individuals and groups across the County.

Mr. Hart shared that the fair will be September 7th, 8th, and 9th. He noted that the Fair Board would ensure that there would be something there for everyone. He noted that the one thing that the Fair Board could not

do is bring people out to the Fair. He noted that one thing the Board of Supervisors could do to help is promote the Fair at every opportunity. He then introduced Ms. McCullough, who presented the Board with a handout on what to expect at the Fair. Mr. Hart advised that the Fair Board is comprised of members of the community. He reviewed a sampling of proposed activities for the 2017 Fair:

-Equine Survival Trust- works with rare horse breeds and will do a demonstration show on all three days.

-Jason Rutledge of Floyd, Virginia, will do a restorative forestry workshop on Friday that will be open to 20 people. He will also be doing the Virginia Amateur Horse Pull on Saturday.

-There will be a series of workshops - including beekeeping and gardening techniques.

-There will be a tent called Tourism Trade: Local blacksmiths to demonstrate for children and community.

-Larry Cooper will provide a workshop on hand tool maintenance.

-General Exposition - child, youth, and adult programs including taxidermy.

-Fair parade each day, including livestock parades.

Ms. McCullough advised that she did a poll via Facebook, asking citizens what they liked and disliked at fairs in the past. She shared that some of the negatives were: not enough livestock or carnival rides. She advised that they have hired a company that will be bringing in more than 15 rides this year, for all ages. She added that Nashville artists

Runaway June and Luke Pell, along with local artist SaraJane McDonald, would be performing, and that there will be Christian music on Thursday. Ms. McCullough shared that local breweries will participate in a beer garden on the evening local bands will be playing. Lastly, she advised that there will be a beauty pageant.

Supervisor Lewis advised that Rockbridge County Schools have decided to have an early release day so that students can participate in displays. The Board thanked Mr. Hart and Ms. McCullough for their hard work.

Consideration of Glasgow Stormwater Grant Projects

Mr. Suter provided a brief overview of the stormwater issues in Glasgow and introduced Glasgow Town Manager Bill Rolfe to explain the request in more detail.

Mr. Rolfe apologized for his absence at the previous Board meeting due to a special called meeting at Town Hall in Glasgow. He informed the Board that for over 4 years Glasgow has been working on how to handle stormwater coming from Sallings Mountain. He announced that, via work with the Central Shenandoah Planning District Commission, they have received a \$40,000 National Fish and Wildlife Federation technical assistance grant, to map the entire watershed of the town. He explained that the firm the Town has retained will look at up to 12 different projects the subsequent grant funds can be used for. Mr. Rolfe stated that the Town is renovating the entire sewer collection system which, once that is complete, it will greatly impact stormwater management. He further explained that on a normal day, the sewage treatment plant treats around 110,000 gallons of

wastewater; however, when it rains, they can see as much as 1.5 million gallons of water flow through in a 24 hour period. Once the sewer project is complete, he explained, all that extra water will build up in ditches, creating significant issues. The two matched grants Mr. Rolfe asked for help with, and the match requirement, were:

Bioretention:

Total Cost: \$77,370.04
Match requirement: \$19,342.51

Constructed Wetland:

Total Cost: \$149,880.63
Match requirement: \$37,470.16

Both Projects:

Total Cost: \$227,250.67
Match requirement: \$56,812.67

Chairman Hinty shared that he has been aware of this major problem of stormwater for 6 or 7 years and has been talking with Glasgow officials on how to fix it. He then asked Mr. Rolfe if the total match for both projects would be capped at \$56,000.

Mr. Rolfe replied that around \$56,000 is the maximum possible match; however, if the Board could not help with the full amount, he would still accept what it could contribute and find the difference. He then noted that he plans to request that Norfolk & Southern Railroad keep their ditches cleaned out, which would provide additional mitigation to stormwater issues.

Supervisor Higgins asked if the monies needed to be budgeted for in the current year or in FY2018.

Mr. Rolfe replied that the match would be needed for fiscal 2018.

Supervisor Lewis asked Mr. Rolfe what the Town of Glasgow is willing to commit.

Mr. Rolfe replied that Town Council is willing to put monies towards these projects, but he is unsure as to how much.

Supervisor Lewis asked if the Finance Committee could look into how much the County is able to help and to bring their findings to the next Board Meeting.

Mr. Suter agreed, stating that they would have an answer at the next Board Meeting.

Supervisor Ford reminded the Board that this is not the first time the Board has been asked to help fund Town projects, as they had helped the Town of Goshen before on a water issue.

Chairman Hinty gave direction for the Finance Committee to look into this and to bring back information at the next Board Meeting.

Mr. Rolfe advised Chairman Hinty that he has really enjoyed working with County staff, that they are very helpful, and it has been a pleasure to be able to coordinate and cooperate with everyone.

Consideration of Surplus Vehicles and Equipment

Mr. Bolster explained that he has a list of about 30 items that staff have deemed surplus. He asked that the Board declare them surplus and to use GovDeals to auction these items off.

Supervisor Higgins asked if GovDeals has been good for the County.

Mr. Bolster replied that it has been fantastic.

Supervisor Lewis asked if these surplus items had been offered to other departments before requesting they be put online for auction.

Mr. Bolster replied that he had sent emails to local agencies and never heard back from anyone.

Supervisor Lewis moved to adopt the resolution declaring the items as surplus and to use GovDeals to liquidate. Supervisor Ford provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES:	Lewis, Ford, Campbell, Higgins, Hinty
NAYES:	None
ABSENT:	None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA, HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICES ON MONDAY, APRIL 10, 2017

RESOLUTION TO DECLARE VEHICLES AND OBSOLETE INVENTORY EQUIPMENT AND SUPPLIES HELD AT THE ROCKBRIDGE COUNTY FLEET SERVICES FACILITY AS SURPLUS AND TO AUTHORIZE DISPOSAL THROUGH PUBLIC SALE OR AUCTION, INCLUDING ONLINE PUBLIC AUCTION

WHEREAS, County Departments have turned in nine vehicles and obsolete inventory formerly used in staff operations to the Rockbridge County Fleet Services Department and these assets are the property of the County of Rockbridge; and,

WHEREAS, staff has evaluated the need for use of the former staff vehicles and inventory by other County departments or agencies, and recommends that the items be declared as surplus and sold through public sale or auction, including online public auction.

NOW, THEREFORE, be it RESOLVED by the Board of Supervisors of Rockbridge County, Virginia, as follows:

1. That the following Rockbridge County Fleet Services vehicles and obsolete inventory be, and hereby are, declared surplus property:

Year	Make	Model	VIN	Mileage
2008	Ford	Crown Victoria Police Interceptor	171299	144,314
2006	Ford	Crown Victoria Police Interceptor	56X805	128,295
2005	Ford	Crown Victoria Police Interceptor	137075	162,872
2004	Ford	Crown Victoria Police Interceptor	136470	120,320
2004	Ford	Crown Victoria Police Interceptor	140402	137,187
2004	Ford	Crown Victoria Police Interceptor	140401	179,904
2001	Ford	Escape	A48587	173,547
1997	Jeep	Cherokee	101456	116,905
1993	Ford	Aerostar	B77651	173,547
UNK	John Deere	318 riding mower	N/A	N/A
1976	Saylor-Beall	Air compressor	N/A	N/A
Assorted vehicle-repair equipment, parts, and supplies considered obsolete for current and future use.				

2. That the County Administrator or the Fiscal Services Director, as the County Purchasing Agent, is hereby authorized to dispose of said surplus property through public sale or auction, including online public auction, and to sell said property to the highest competitive bidder.

3. That the proceeds of the sale be paid into the General Fund of the County.

4. That the County Administrator or the County Purchasing Agent is hereby authorized to execute such documents and take such actions on behalf of the County as are necessary and appropriate to accomplish the sale of said property, all of which shall be on form approved by the County Attorney.

5. That this resolution shall be effective on and from the date of its adoption.

Adopted this 10th day of April, 2017.

Monthly Staff Reports

Supervisor Lewis moved to accept the Staff Reports. Supervisor Campbell provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Lewis, Campbell, Ford, Higgins, Hinty
NAYES: None
ABSENT: None

Board Comments

Chairman Hinty advised that there had been some concern about whether or not the citizen's comments signup sheet should have a column for citizens' phone numbers.

The Board agreed that the column should remain but agreed to add a notice at the top that providing one's phone number is optional, and if added it is public information and therefore subject to FOIA.

Closed Meeting

At 6:13 p.m., Supervisor Campbell moved that the Rockbridge County Board of Supervisors convene in a Closed Session to discuss the following: as permitted by Virginia Code Section 2.2-3711(A)(1), a personnel matter involving performance evaluation, job assignments, or salaries of specific officers, appointees, or employees. Supervisor Ford provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Campbell, Ford, Lewis, Higgins, Hinty
NAYES: None
ABSENT: None

Supervisor Higgins moved to reconvene in open session following the Closed Meeting. Supervisor Lewis provided the second and the motion carried by unanimous roll call vote by the Board.

AYES: Higgins, Lewis, Ford, Campbell, Hinty
NAYES: None
ABSENT: None

Supervisor Ford moved that the Board certify that, in the closed meeting just concluded, to the best of each member's knowledge, nothing was heard, discussed or considered except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed as exempt from open meeting requirements under the provisions of the Virginia Freedom of Information Act cited in that motion. Supervisor Campbell provided the second, and the motion carried by the following roll call vote:

AYES: Ford, Campbell, Lewis, Higgins, Hinty
NAYES: None
ABSENT: None

Adjourn

Supervisor Campbell moved to adjourn. Supervisor Lewis provided the second, and the meeting was adjourned by unanimous vote by the Board.

AYES: Campbell, Lewis, Ford, Higgins, Hinty
NAYES: None
ABSENT: None