

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY
VIRGINIA, HELD IN THE COUNTY ADMINISTRATION BUILDING,
150 SOUTH MAIN STREET LEXINGTON, VIRGINIA,
ON MONDAY, NOVEMBER 14, 2016, AT 5:30 P.M.

PRESENT: CHAIRMAN J.M.HIGGINS
MEMBERS: R.R.CAMPBELL, R.S. FORD, A.W.LEWIS, JR.,
D.W.HINTY, JR. (ARRIVED AT 5:33 P.M.)
CLERK TO BOARD: SPENCER H. SUTER
COUNTY ATTORNEY: VICKIE L. HUFFMAN

Call to Order

Chairman Higgins called the meeting to order at 5:30 P.M.

Supervisor Campbell delivered the invocation and led in the Pledge of Allegiance.

Recognitions/Presentations

Chairman Higgins called for Recognitions or Presentations. There were none.

Citizens Comments

Marc Gingerelli of the Walkers Creek Magisterial District shared his continued concern regarding what he called an illegal puppy mill near his home. He shared with the Board an audio recording of his daughter's 8th birthday party, in which barking dogs could be heard. He stated that, as of this day, this "illegal business" had been operating consecutively for 2,298 days.

Chairman Higgins advised Mr. Gingerelli that he had spoken with the Sheriff's Department and was advised that the neighbor's business was not in any violation. He also advised that those homeowners were trying to sell their property.

Items to be added to the Agenda

Supervisor Campbell added a discussion about action taken during a RANA meeting.

Approval of the October 24, 2016 and October 27, 2016 Minutes

Supervisor Lewis moved to approve the October 24, 2016 and October 27, 2016 Minutes. Supervisor Ford provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Lewis, Ford, Campbell, Hinty, Higgins
NAYES: None
ABSENT: None

School Appropriation Resolution

Finance Director Steven Bolster reviewed the School Appropriation and recommended approval.

Supervisor Lewis moved to approve the School Appropriation Resolution. Supervisor Ford provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Lewis, Ford, Campbell, Hinty, Higgins
 NAYES: None
 ABSENT: None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA, HELD AT THE COUNTY ADMINISTRATIVE BUILDING, 150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA, ON MONDAY, NOVEMBER 14, 2016 AT 5:30 P.M.

On motion by Supervisor Lewis, seconded by Supervisor Ford, the Board, by record vote adopted the following appropriation resolutions:

APPROPRIATION RESOLUTION

BE IT RESOLVED: By the Board of Supervisors of Rockbridge County, Virginia, that the following appropriations are, and the same hereby are made, for the period ending **June 30, 2017** in **FUND 50, SCHOOL FUND** and expended as follows:

LGCC Usage Agreement

4-50-62121-3160-910-000 Purchased Services.....	<u>\$10,000.00</u>
Subtotal	\$10,000.00

RCPS CIP/PPP

4-50-66200-8110-390-001 A&E Study RCHS.....	\$55,000.00
4-50-66200-8110-220-001 A&E Study CES.....	\$30,000.00
4-50-66200-8110-270-001 A&E Study NBES.....	\$30,000.00
4-50-68200-8110-390-001 RCHS Audit/Gym Sound Sys.....	\$40,000.00
4-50-68200-8110-910-001 Fin/HR Software Pgrm.....	\$200,000.00
4-50-68200-8110-350-001 MRMS Chromebk Initiative.....	<u>\$40,000.00</u>
Subtotal	\$395,000.00

Additional Revenue Source

4-50-63200-1582-915-603 Salaries.....	\$3,835.00
4-50-63200-2100-915-603 FICA.....	\$318.00
4-50-63200-6008-915-603 Fuel.....	<u>\$14,928.00</u>
Subtotal	\$19,081.00

New Grants

Carl Perkins 2016

4-50-61100-3160-910-300-862 Purchased Services.....	\$827.00
4-50-61100-4000-910-300-862 Internal Services.....	\$909.00
4-50-61100-5800-910-300-862 Misc. (Other Services).....	\$62.00
4-50-61100-6013-910-300-862 Materials & Supplies.....	<u>\$7,816.00</u>
Subtotal	\$9,614.00

IDEA 611 2015

4-50-61100-3160-910-200-853 Purchased Services.....	<u>\$13,649.00</u>
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Subtotal **\$13,649.00**

Title I 2014

4-50-61100-6013-910-100-842 Materials & Supplies..... \$100.00

Subtotal **\$100.00**

TOTAL FUND 50 APPROPRIATIONS **\$447,444.00**

County Financial Package/Approval of Appropriation Resolution

Mr. Bolster reviewed his Monthly Memorandum:

Section I - Commissioner of the Revenue

Activities for Month:

1. Working land use revalidations as well as applications for 2017.
2. Working DMV report on new titles to enter into personal property tax rolls.
3. Completed Public Service and Mineral Books and presented to Treasurer for billing.
4. Preparing the CY 2017 tax forms: tax-relief applications, business personal property, business licenses, and meals/lodging tax forms.
5. Answering questions and assisting taxpayers with their reassessments.

Section II - Treasurer

Activities for Month:

1. Mailed 2nd half of Real Estate taxes; due by Monday Dec 5, 2016

2. Continuing work on delinquent notifications for Personal Property.
3. Delinquent Tax Sale Auction at 11:00am on November 18th in the Circuit Court Room.
4. 2017 Dog Tags started sale on November 1st and are due on all County dogs before January 31, 2017.

Mr. Bolster then presented a procurement update, sharing that the Independent Benefits Consultant RFP had closed on November 2, 2016, and that the County has received four (4) proposals. He advised that the evaluation team has begun its work and plans to bring the ranking back to the Board on November 28th.

Mr. Bolster reviewed the Revenues versus Expenditures Chart. He then presented the County's Appropriation Resolution and recommended approval.

Supervisor Campbell moved to approve the County's Appropriation Resolution. Supervisor Ford provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Campbell, Ford, Lewis, Hinty, Higgins
NAYES: None
ABSENT: None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY,
VIRGINIA, HELD AT THE COUNTY ADMINISTRATIVE BUILDING,
150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA,
ON MONDAY, NOVEMBER 14, 2016, AT 5:30 P.M.

On motion by Supervisor _____, seconded by Supervisor _____, the Board, by record vote, adopted the following appropriation resolution and payment of bills for the month as follows:

APPROPRIATION RESOLUTION

BE IT RESOLVED: By the Board of Supervisors of Rockbridge County, Virginia, that the following appropriations are, and the same hereby is made, for the period ending **June 30, 2017**, from the UNAPPROPRIATED SURPLUS of the **GENERAL FUND** and expended as follows:

4-11-21010-3601 Bookbinding.....	\$13,963.00
4-11-99010-6501 Transfer to School Fund (Ops).....	\$405,000.00

Total General Fund Appropriations **\$418,963.00**

Current County

11 - General Fund	\$805,733.79
94 - Central Stores	\$7,430.07
372 - Construction Project Fund	\$141.00
376 - Capital Purchases Fund	<u>\$2,667.89</u>

Total County Bills **\$815,972.75**

Current Fiscal Agent

80 - Regional Jail	\$102,049.42
92 - Drug Fund	<u>\$2,696.95</u>

Total Fiscal Agent **\$104,746.37**

TOTAL ALL BILLS **\$920,719.12**

Convene Solid Waste Authority

Chairman Higgins convened the Solid Waste Authority at 5:40 p.m.

Solid Waste Authority Financial Package/Approval of Appropriation

Resolution

Mr. Bolster presented the Solid Waste Authority's Appropriation Resolution and recommended approval.

Supervisor Campbell moved to approve the Solid Waste Authority's Appropriation Resolution. Supervisor Ford provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Campbell, Ford, Lewis, Hinty, Higgins
NAYES: None
ABSENT: None

AT A REGULAR MEETING OF THE ROCKBRIDGE COUNTY SOLID WASTE AUTHORITY, HELD
AT THE COUNTY ADMINISTRATIVE BUILDING,
150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA,
ON MONDAY, NOVEMBER 14, 2016 AT 5:30 P. M.

On motion of Supervisor _____, with second by Supervisor _____, the Authority, by record vote, adopted the following appropriation resolution and payment of bills for the month as follows:

APPROPRIATION RESOLUTION

BE IT RESOLVED: By the Rockbridge County Solid Waste Authority, that the following appropriations are, and the same hereby is made, for the period ending **June 30, 2017**, from the UNAPPROPROATED SURPLUS of the **SWA-LANDFILL FUND** and expended as follows:

4-19-19050-3006 Seeding/Mowing/Erosion Control.....	\$7,140.00
Total SWA-Landfill Fund Appropriations	\$7,140.00
Current SWA	
19 - SWA-Landfill	\$807,747.16
20 - SWA-Recycling	<u>\$12,308.29</u>
TOTAL SWA BILLS	\$820,055.45

Chairman Higgins closed the Solid Waste Authority at 5:41p.m. and reconvened the Board of Supervisors meeting.

Joint Meeting with the Economic Development Authority to discuss the Virginia Horse Center

Chairman of the Economic Development Authority Lingon Jones, Jr. convened the Economic Development Authority at 5:41 p.m.

County Administrator Spencer Suter briefly reviewed the Agenda Item: "As you are aware, on October 27th, the Board of Supervisors, County EDA, Lexington City Council, and the Lexington IDA met with representatives of the Virginia Horse Center (VHC) to discuss an additional extension of the one (1%) lodging tax for an additional five years, and to hear a proposal to adjust the current capital improvement plan to include a master plan for the Horse Center. The two matters are covered separately below:

Refinancing Request

- Challenge faced: The VHC currently has four outstanding loans, ranging from a low of approximately \$310,000 through Cornerstone Bank (matures in 2019), to approximately \$5.2 million, through the USDA (matures in 2028). Challenges include meeting overall debt service requirements and the fact that the full amount (\$769,380) on a loan from New River Bank will become due in just over 13 months - in January 2018.
- Proposed Solution: *Refinancing the New River Bank loan through a program offered by the USDA.* As you may recall, County, City and VHC staff met with UDSA representatives in September to discuss refinancing options. We learned that the USDA could refinance any of the four existing loans to fund capital projects at a 2.375% interest rate on the condition that the refinancing include an additional borrowing of at least the current loan amount, plus 1\$. County, City

and VHC staff reviewed scenarios* for applying the refinance requirements to each of the four loan options. Factors taken into consideration included payoff period and projected ability to repay the debt.

"Ultimately, it was agreed that the most realistic option to bring forward to the decision-making bodies is a refinancing of the \$769,380 New River Bank Loan. In this scenario, the VHC would borrow a total of \$1,538,761 ($\$769,380 \times 2 + \1): \$769,380 would be used to pay off the existing New River Bank Loan; and \$769,381 would be available for capital maintenance expenditures. The loan would mature in 2024, with annual payments of approximately \$199,000.

"In order to ensure debt service coverage, the 1% lodging tax would need to be extended for an additional five years. The City of Lexington and the Lexington Industrial Development Authority have both approved the extension of the 1% lodging tax allocation for an additional five years, subject to a similar commitment by the County and EDA.

(- In either scenario in which the VHC would refinance the existing USDA debt, the total borrowing would exceed \$10M, with approximately half being used to pay off the current loan and half - \$5+M used for capital improvements. The term would remain the same, with maturation in 2048, which would require the localities to extend the additional 1% until 2048).*

Capital Improvement / Maintenance Plan to include a Master Plan

- Challenges Faced: As you are aware, deferred capital maintenance remains an ongoing issue at the VHC. Last January, the VHC presented a proposed Capital Maintenance Plan to the Board and EDA. Both groups approved the plan, and the VHC has completed some of the items listed on the plan. However, as they moved forward, it became more and more apparent that development of a true master plan would ensure that all future capital maintenance actions are coordinated and efficient.
- Proposed Solution: The VHC has requested to use up to \$98,000 of the remaining \$140,000 available for expenditure under the Cornerstone Bank loan, to fund a Comprehensive Master Plan. A description of the master plan proposal was provided to the Board and EDA in the October 27th meeting, and is attached here as well.

Summary

"The Virginia Horse Center is critical to our local economy. The solution proposed is a "middle of the road" scenario, allowing seven to eight years for the VHC to develop additional funding sources. In the past, we have discussed reengagement with the Commonwealth, in recognition of the sales tax contributions which are attributable to the VHC. We are in the process of engaging the University of Virginia's Weldon Cooper Center to update economic impact studies from the early and mid- 2000's, so that we and others may better understand the impact of the VHC on both the local

and State economies.

"In the meantime, the VHC requires continued capital maintenance funding to ensure that it maintains existing shows and attracts new ones."

Mr. Suter corrected some errors in his published Agenda Item:

The Virginia Horse Center currently has four outstanding loans ranging from a low of approximately \$350,000; and the USDA loan matures in 2047, not 2028.

EDA member Robbie Faulkner asked for clarification on the USDA's requirement to borrow more than what is owed when refinancing.

Mr. Suter confirmed that the USDA requires borrowing double the current (New River Bank) loan amount plus one dollar. Half of the new borrowing would be used to pay off the existing loan and the remainder would be used for capital projects.

EDA member Janie Harris asked if the additional borrowing had to be exactly the same as what is owed on the New River loan.

Mr. Suter replied that borrowing that amount was what the VHC Board and staff had determined was the best solution.

Supervisor Lewis asked what happens to the Cornerstone loan.

Mr. Suter replied that the remainder of the \$450,000 Cornerstone loan would continue to be used on capital maintenance projects.

Supervisor Hinty asked if there were one or two New River Bank loans.

Sandra Thomas, accountant for the VHC, replied that there are two loans, combined for a total of \$769,380.

Supervisor Hinty asked if the two New River loans were due at the same time and the amount of each loan.

Ms. Thomas responded that both were due at the same time; one loan was for around \$675,000, and the other for around \$95,000.

Mr. Suter explained that up to \$98,000 of the remaining \$140,000 of the Cornerstone loan will be available to help fund the Comprehensive Master Plan, as shown in the Agenda Item. He then reminded the Board that any action on this Plan should include a condition that approval is subject to the City of Lexington and Lexington's IDA's adoption of an ordinance.

[Supervisor Hinty left the dais at 5:52 p.m. He returned to the dais at 5:53 p.m.]

John Nicholson of the VHC stated his appreciation of the teamwork between the VHC, City of Lexington, and the County. He confirmed that this proposal gives the VHC the best options all around as it moves forward. He indicated paying off the New River Bank would allow the potential use of land for recreational use.

Chairman Higgins shared that there had been concerns about the \$500,000 life insurance policy the VHC carried on the late Steve McBroom, who had arranged the New River loan. He asked if \$100,000 of that life insurance policy could be used to fund the proposed master plan.

Mr. Nicholson explained that some funds may be expended before the life insurance money comes in; therefore, funds from the Cornerstone loan would be used for expenditures and then replenished when the life insurance money is received.

Mr. Faulkner asked if the VHC was able to fill every weekend with events this year - and if so, was the VHC pleased about that.

Mr. Nicholson replied that all available weekends were full and that the VHC was pleased about it.

Mr. Faulkner stated that at some point, with these improvements, the VHC might need to turn events down.

Mr. Nicholson replied that the VHC realizes that overbooking could be an issue, but they will continue to work with people to ensure their events are scheduled. He indicated that could be accomplished through adjusting event dates.

Ms. Harris asked if the VHC was pleased with the turnout at the Roanoke Valley Horse Show.

Mr. Nicholson replied that VHC was pleased with the quality of the show and the quantity of participants. He indicated that he hopes to continue the event next year.

Mr. Faulkner asked if operational revenues from this past year, plus contributions, were paying the way.

Mr. Nicholson replied that revenues are paying for operations.

Mr. Faulkner asked if this year was a good year for fund-raising, as compared to last year.

Mr. Nicholson replied that fund-raising had improved.

Ms. Thomas added that not only are the operations and donations paying their way, but that VHC is continuing to catch up with some of the unpaid debt and accounts payable from 2014. She indicated that she cannot wait for the day when the VHC is completely caught up.

EDA Chairman Jones asked if the money to develop the Master Plan would come from the from the Cornerstone Bank loan proceeds.

Chairman Higgins replied that those loan proceeds might be used to fund the Master Plan initially, until the money from Mr. McBroom's insurance policy arrived. At that time, \$100,000 of the insurance would go back into the Cornerstone Bank's maintenance funds account.

Mr. Faulkner asked how much money had been spent from the Cornerstone Bank loan.

Mr. Nicholson replied that about \$305,000 has been spent.

Mr. Faulkner acknowledged explained that a lot of the money spent was on footing, and that the average person would not even notice new footing. He asked about how long the footing would last.

Mr. Nicholson replied that the VHC will spend in the low six-figures annually on updating the footing material of the existing arenas, until they are all up to date. He stated that after the initial replacement there may need to be maintenance done every couple of years, but that would be on an "as deemed necessary" basis.

Supervisor Ford asked if the USDA had anything to say about the reserve balance requirement.

Ms. Thomas replied that the USDA has not addressed that, because Lexington City sends their money every month directly to the VHC. She stated those guaranteed funds are being treated as the reserve by the USDA.

Chairman Higgins asked how the Master Plan study will work.

Mr. Nicholson explained that there will be a Steering Committee working with whoever is hired to do the study.

Chairman Higgins asked if projects included in the master plan would go out for bids.

Mr. Nicholson replied that serious construction projects will go out for bids.

Supervisor Hinty questioned what would be considered "serious construction". He asked if \$50,000 would be the low end.

Mr. Nicholson replied that less than \$50,000 could be considered serious construction, depending on the scope of the work.

Chairman Higgins asked Supervisor Campbell for his thoughts.

Chairman Campbell shared his support of this proposal and expressed his appreciation of how genuine the VHC Board members are.

Supervisor Ford added that at least six of the VHC Board members have been making substantial donations to the VHC from their own pockets. He pointed out that this support makes it much easier for the the VHC to attract support from other major donors.

Supervisor Campbell shared his appreciation for the transparency now provided by the VHC, especially regarding financial statements.

Supervisor Hinty shared that he did not completely agree with the way some of the loans were handled in the past. He asked for a commitment from the VHC on the proposed athletic fields, as discussed earlier.

Mr. Nicholson explained that the VHC has been enthusiastic about the athletic fields since the beginning. He stated that the fields could be a

symbolic reference point to the citizen that shows the cooperation between the VHC, the County, and the City of Lexington.

Mr. Suter explained that the piece of property being looked at for the athletic fields is one of several parcels being held as collateral for the New River Bank loan. He added that paying off the loan would free up the property that could then be used for the fields. He advised that the proposed field property should be leased and/or owned by the County or other government agency, because many grants available to fund those fields would not be available to a private entity like the VHC.

Chairman Higgins asked if the 30 acres along the roadside used for collateral would be used again for collateral for the USDA loan or if it could be used for development.

Ms. Thomas replied that 30 acres in several different parcels is securing the New River Bank debt - and once that is paid off the security will be lifted. She added that there are no plans to use those parcels for securing the USDA loan.

EDA Chairman Jones asked why landscape architecture is half of the cost of the Comprehensive Master Plan.

Mr. Nicholson indicated that the estimate provided is a pre-proposal; therefore, items can be negotiated and/or changed.

Mr. Faulkner asked how many acres the athletic fields would use.

Mr. Suter replied that approximately five acres would be used.

Mr. Faulkner suggested waiting until after the Master Plan is developed before deciding to use the land for athletic fields. He indicated that he did not want to see the land used for the fields and

then find out later the VHC could have used that land for expansion of the Center.

Chairman Higgins suggested looking at the fields while doing the Master Plan.

Mr. Suter supported molding the Master Plan around the fields.

Supervisor Hinty agreed with Mr. Suter.

Mr. Faulkner then shared his support for extending the agreement as long as it does not create any new debt.

Upon a motion by Mr. Faulkner, seconded by Mr. Powell, the EDA members present voted unanimously to approve the extension of the Performance Agreement for the VHC. EDA members Gene Tilles and John Whitesell were not present.

Supervisor Campbell moved to approve the extension of the Performance Agreement. Supervisor Lewis provided the second, and the motion carried by unanimous roll call vote.

AYES: Campbell, Lewis, Ford, Hinty, Higgins
NAYES: None
ABSENT: None

The EDA adjourned at 6:22 p.m.

Consideration of Cost Recovery Contract

Mr. Suter briefly reviewed the Agenda Item: "As you may recall, the County is in the final term of contract with our original EMS billing service provider. With the term ending in December, a request for

proposals was issued in July, to include the additional service of billing for HazMat responses. Six proposals were received and ranked by a project team consisting of:

Spencer Suter - County Administrator

Shane Watts - EMS Coordinator

Robert Foresman - Emergency Management Coordinator

Steve Reese - RERG President

(New Chief of Fire and EMS Nathan Ramsey also participated in the final stages of ranking).

"At the conclusion of the interviews and after checking references, the team agreed that any of the three top ranked firms could provide the services. However, it has unanimously settled on the following ranking:

- 1) Quick Med Claims, LLC
- 2) Ambulance Medical Billing, Inc.
- 3) EMS/MC

"At its regular October 11 meeting, the Board approved the proffered ranking and authorized staff to enter into negotiations in the order of ranking. We have subsequently negotiated the attached contract with the top-ranked offeror, Quick Med Claims, LLC. We are still working out several of the finer points, but have worked out the substantive portions. It is our hope that the Board will approve the attached contract and business agreement in their current form, with the understanding that further legal review may result in minor changes. In this way, we will

be able to move ahead swiftly in order to be poised to transition to the new service provider on January 1.”

Supervisor Lewis moved to adopt the resolution shown below.

Supervisor Campbell provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Lewis, Campbell, Ford, Hinty, Higgins
NAYES: None
ABSENT: None

AT A REGULAR MEETING OF THE ROCKBRIDGE COUNTY BOARD OF SUPERVISORS HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICES ON MONDAY, NOVEMBER 14, 2016

RESOLUTION TO APPROVE REVENUE RECOVERY CONTRACT BETWEEN THE COUNTY OF ROCKBRIDGE AND QUICK MED CLAIMS, LLC FOR AMBULANCE TRANSPORT AND HAZARDOUS MATERIALS BILLING FOR FIRE & EMS SERVICES

WHEREAS, on June 28, 2016, the County of Rockbridge issued a Request for Proposals for a fully comprehensive and automated billing and collection system for EMS Transport and Hazardous Materials Billing Services; and,

WHEREAS, Quick Med Claims, LLC, a Pennsylvania-based company, submitted a proposal and was selected by the County as the first ranked proposer for negotiation of a Contract; and,

WHEREAS, the Contract has been presented to the Board of Supervisors for approval.

NOW THEREFORE, BE IT RESOLVED as follows:

1. That the Contract, made as of November 14, 2016, for billing services to begin on January 1, 2017, by and between the COUNTY OF ROCKBRIDGE, VIRGINIA, a political subdivision of the Commonwealth of Virginia (“County”), and QUICK MED CLAIMS, LLC, a Pennsylvania incorporated company (“Contractor”), with principal offices located in Pittsburg, Pennsylvania, for a fully comprehensive and automated billing and collection for any and all Fire, EMS, hazardous materials, and other emergency services, is hereby authorized and approved.

2. That the County Administrator is hereby authorized to execute the Contract and such other documents and to take such further actions, on behalf of the Board of Supervisors, as are necessary to accomplish this transaction, all of which shall be upon form and subject to the conditions approved by the County Attorney.

3. That this Resolution shall be effective upon the date of its adoption.

Adopted this 14th day of November, 2016.

Public Hearings

Comprehensive Plan Public Hearing

Assistant Director of Community Development Chris Slaydon provide a brief history of the Comprehensive Plan, sharing that in 2014, staff began to complete an updated Comprehensive Plan. He advised that the Planning Commission held their Public Hearing on the draft Comprehensive Plan on September 14, 2016 - and to allow additional public comments, the Planning Commission extended the Public Hearing until October 12, 2016, at which time it approved the Comprehensive Plan.

Chairman Higgins opened the Public Hearing at 6:27 p.m.

Tom Bundy of the South River Magisterial expressed his opinion that there should be hard copies of the Comprehensive Plan available for the public to review. He noted that the copies should show the proposed changes as well. He also shared that he believes the Comprehensive Plan is too long and that the size should be reduced to make it more user

friendly. He shared his concern that some of the goals do not match the strategies, giving one example, in information related to ground water.

Chairman Higgins closed the Public Hearing at 6:34 p.m.

Supervisor Lewis expressed his satisfaction with the information related to the groundwater goals. He suggested that Mr. Bundy could have attended the Planning Commission meetings so he could have been aware of the changes made to the Plan; and he added that, as a veteran planning commissioner from another Virginia county, Mr. Bundy would have been welcome to assist in the preparation of our new Plan..

Supervisor Lewis moved to adopt the resolution shown below.

Supervisor Ford provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Lewis, Ford, Campbell, Hinty, Higgins
NAYES: None
ABSENT: None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY HELD AT THE
ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICES
ON MONDAY, NOVEMBER 14, 2016

**RESOLUTION TO APPROVE AND ADOPT THE COUNTY OF ROCKBRIDGE
COMPREHENSIVE PLAN 2016 – 2036**

WHEREAS, the purpose of the Comprehensive Plan is to guide and accomplish the coordinated, adjusted and harmonious development of the County which will, in accordance with present and probable future needs and resources, best promote the health, safety, morals, order, convenience, prosperity and general welfare of the County and its citizens, including the elderly and persons with disabilities; and,

WHEREAS, the Planning Commission, in concert with the Department of Community Development, conducted review during numerous meetings and outreach within the community to determine the existing conditions and trends of growth, the probable future requirements, and the needs and desires of the general public and interest groups; and,

WHEREAS, on September 14, 2016, the Planning Commission held a public hearing on the adoption of the County of Rockbridge Comprehensive Plan 2016 – 2036, which was continued to their October 12, 2016 meeting; and,

WHEREAS, by Resolution adopted on October 12, 2016, the Planning Commission approved and recommended for adoption the County of Rockbridge Comprehensive Plan 2016 – 2036, to supersede the previous Comprehensive Plan adopted by the Board of Supervisors in 1996, with the Land Use Section amended in 2003, and certified same to the Board of Supervisors of Rockbridge County, Virginia.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of Rockbridge County, Virginia, as follows:

1. That the County of Rockbridge Comprehensive Plan 2016 – 2036, attached hereto and made a part hereof, and all incorporated plans that are not in conflict with the provisions of the Comprehensive Plan, is hereby approved and adopted, superseding the previous Comprehensive Plan adopted by the Board of Supervisors in 1996, with the Land Use Section amended in 2003, and certified to the Board of Supervisors of Rockbridge County, Virginia.

2. That this Resolution shall be effective on the date of its adoption.

Adopted this _____ day of November, 2016.

Consideration of HVAC Proposal Rankings

Mr. Suter briefly reviewed the Agenda Item: "At its regular August 22nd meeting, the Board approved issuance of a Request for Proposals for improvements to the HVAC system in the County Administration building. Seven proposals were received and reviewed by a team consisting of:

- Kenny Wilson - Building Official
- Buster Lewis - BOS Building Committee Member
- Kenny Beard - Rockbridge County Schools Maintenance Department

The selection advisory team utilized the following criteria to rank the proposals:

- Quality and Completeness of the submission
- Quality of Technical Design/Solution
- Demonstrated Ability to Provide Superior Ongoing Maintenance Services
- References / Firm Background
- Price

"After review, the team has returned the following ranking of the top three proposals for Board consideration:

- 1) Blauch Brothers, Inc.
- 2) Varney, Inc.
- 3) Southern Air, Inc.

(Mr. Suter noted that the original report shown on BoardDocs had the second and third place rankings reversed, and ensured that the Board understood that the correct ranking was Blauch Brothers, Varney and Southern Air, in that order.)

"Though any of the three could complete the project, the committee determined that Blanch Brothers, based in Harrisonburg, was the top-ranked proposer."

Supervisor Ford moved to approve the ranking and authorize staff to begin negotiations. Supervisor Campbell provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Ford, Campbell, Lewis, Hinty, Higgins
NAYES: None
ABSENT: None

Consideration of Proposed Local Emergency Management Preparedness Grant

Purchases

Fire Chief Nathan Ramsey briefly reviewed the Agenda Item: "The Federal Emergency Management Agency, through the Department of Homeland Security, annually allocates funds to the Commonwealth to assist in preparation for all potential hazards at the local level. These funds are allocated to localities via non-competitive grants which require a 50% local match. The program is entitled the 'Local Emergency Management Performance Grant' (LEMPG). For the current fiscal year, the allocation to Rockbridge County is \$7,500, and the County has budgeted the 50% match, for a total expenditure of \$15,000. The Commonwealth has established a listing of goods and services which are deemed allowable expenditures under the grant. Annually, staff assesses existing needs, determines recommended expenditures, and presents to the Board for consideration. Attached is a listing of proposed expenditures with justifications, for consideration. This listing was developed in the Office of Fire and EMS, with input from County Administration. Pricing for items listed is based on both quotes and estimates, but it should be close to actual expenditures. Should the Board approve the expenditures, the list would

be forwarded to the Virginia Department of Emergency Management for further approval. Expenditures would need to be made by June 30, 2017." Chief Ramsey then reviewed the proposed items.

Mr. Suter noted that the money to match this grant had already been budgeted and that staff is being more proactive this year than in the past, to ensure that the information is brought to the Board early in the process. Supervisor Ford asked what the problem was with the holders for the new radios.

Chief Ramsey replied, "I believe you are referring to clips which are not part of the base package for portable radios." He noted that staff had proposed this purchase with the grant funds, but that unfortunately, the clips are not allowable under the grant program.

Supervisor Lewis moved to accept this grant. Supervisor Ford provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Lewis, Ford, Campbell, Hinty, Higgins
NAYES: None
ABSENT: None

Solid Waste Update

Director of Solid Waste Jeremy Garrett briefly reviewed the Agenda Item: "On September 26th, the Board received its last Solid Waste planning update by staff as part of an ongoing series of updates. The current update will focus on action items and general updates related to

Collections, Outreach and the Landfill Expansion project currently underway.

Collections:

- Goshen Site Expansion
- New Fancy Hill Site

Outreach:

- School Scheduling
- Mountain Days (10/8/16)
- Natural Bridge State Park - Scout Days (11/12/16)

Disposal (Landfill Expansion):

- Stormwater BMP Construction (100%)
- Ground Water Wells (90%)
- Gas System Modifications (95%)
 - Tier 2 Testing (Title V)
- Cell 1 Grading (85%)
 - Liner
 - Anchor Trench
 - Rain Cover
- Cell 1 Access Road Construction (85%)
- Leachate Pond Construction / Collection System (100%)
 - Liner
 - Pump Station
 - Leak Detection

- Leachate Access Road Construction (95%)
- Review of Master Schedule (updated)"

Mr. Garrett provided aerial views of the Landfill construction, showing construction progress to date. He noted that the project is far ahead of schedule.

Chairman Higgins shared his opinion that the changes at the Landfill have been remarkable.

Supervisor Ford asked if the county could extend the life of the old Landfill beyond the new Landfill's June 30th completion date.

Mr. Garrett replied that there are likely up to two or three years of airspace remaining, but that permission to continue using that space has yet to be granted by DEQ.

Supervisor Campbell asked if the Leachate Pond is gravity fed.

Mr. Garrett replied that original plans had called for a pumped system, but a later revision allowed switching to the gravity system, which is less likely to cause problems.

Chairman Higgins asked if it saved money not having a pumped system.

Mr. Garrett replied that the gravity system saves money.

Mr. Garrett then advised that the Scale House construction and new scales will be contracted internally. He noted that he had received 5 quotes on the scales and feels that this will provide additional savings.

Chairman Higgins asked when preliminary drawings of the Fancy Hill collection site would be available for review, as some of the neighbors had been asking about the plans.

Mr. Garrett replied that the drawings should be available in two or three weeks.

Added Item- RANA Discussion

Chairman Higgins advised that he had received several emails and phone calls in reference to problems with RANA connections at Fancy Hill. He stated that he had asked Supervisor Campbell, the Board's representative on the RANA Board, to look into the problems. He stated that Supervisor Campbell has advised that at the RANA Board Meeting last week, some of the problems were resolved. He asked Mr. Campbell if he could provide an update, and Mr. Campbell asked Mr. Suter to provide an overview.

Mr. Suter advised that the main problem was that Rockbridge Global Village was losing money on its accounts that served several cabinets, one being the Ferguson Grocery cabinet. He stated that Rockbridge Global Village had sent out letters to property owners in those areas stating that RGV would no longer be serving them after December 1st. Mr. Suter commended the RANA Board and Executive Director Scott Robertson for working out a solution. He shared that RANA had graciously agreed temporarily not to charge Rockbridge Global Village the \$3 per month/per customer charge, allowing Rockbridge Global Village to continue servicing those customers. Mr. Suter advised that in the meantime he is making calls to Century Link to gain an update on the location and extent of new fiber lines which are being installed in the County.

Staff Reports

Supervisor Lewis moved to accept the Staff Reports. Supervisor Hinty provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Lewis, Hinty, Ford, Campbell, Higgins
NAYES: None
ABSENT: None

Adjourn

Supervisor Lewis moved to adjourn. Supervisor Hinty provided the second, and the motion carried by unanimous vote by the Board.

AYES: Lewis, Hinty, Ford, Campbell, Higgins
NAYES: None
ABSENT: None