

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY
VIRGINIA, HELD IN THE COUNTY ADMINISTRATION BUILDING,
150 SOUTH MAIN STREET LEXINGTON, VIRGINIA,
ON MONDAY, SEPTEMBER 12, 2016, AT 5:30 P.M.

PRESENT: CHAIRMAN J.M.HIGGINS
MEMBERS: R.R.CAMPBELL, A.W.LEWIS, JR., D.W.HINTY, JR.
R.S.FORD
CLERK TO BOARD: SPENCER H. SUTER
COUNTY ATTORNEY: VICKIE L. HUFFMAN

Call to Order

Chairman Higgins called the meeting to order at 5:30 P.M.

Supervisor Campbell delivered the invocation and led in the Pledge of Allegiance.

Recognitions/Presentations

Introduction of a new employee- Registrar's Office employee Janet Beebe

Registrar Marilyn Earhart introduced the new Assistant Registrar, Janet Beebe. Ms. Earhart advised that Ms. Beebe was Registrar for the City of Lexington from May 2011 through August 2015.

Ms. Beebe shared that she is thrilled to be working for Rockbridge County. She advised that she worked closely with Ms. Earhart while serving the City of Lexington.

Chairman Higgins then introduced Ellen Kanzinger, a Washington and Lee University Journalism Student.

Ms. Kanzinger advised that she would be observing Board Meetings from time to time for the Rockbridge Report.

The Board then considered two resolutions:

9/11 Day of Service and Remembrance Proclamation

Supervisor Lewis read aloud the following Proclamation:

PROCLAMATION RESOLUTION RECOGNIZING AND EXPRESSING SUPPORT FOR THE 9/11 DAY OF SERVICE AND REMEMBRANCE

On September 11, 2001, the peace and security of our Nation was shattered by terrorist attacks that killed many innocent people at the World Trade Center towers in New York City, at the United States Pentagon, and in the pristine fields of Shanksville, Pennsylvania. In the subsequent days, a remarkable spirit of unity, compassion and determination emerged in our Nation and we vowed never to forget those who were lost and injured, and those who rose in service during the rescue and recovery effort and in defense of our nation both at home and abroad. In observance of this year's 15th anniversary of the September 11, 2001 attacks on America, we again pause to remember.

WHEREAS, people of all ages and walks of life across America, and around the world, collectively witnessed an event of immense tragedy on September 11, 2001; and

WHEREAS, an unprecedented historic bonding of Americans arose from the collective shock, unifying the country in an outpouring of national spirit, pride, selflessness, generosity, courage, and service; and

WHEREAS, many brave people heroically, tirelessly, and courageously participated in an extraordinarily difficult and dangerous rescue and recovery effort, in some cases voluntarily putting their own lives at risk; and

WHEREAS, the United States Congress has passed bipartisan legislation authorizing the establishment of the September 11 as a federally recognized National Day of Service and Remembrance, and President Barack Obama has issued a Patriot Day Proclamation officially and permanently designating September 11 as a National Day of Service and Remembrance.

NOW, THEREFORE, be it resolved by the Rockbridge County Board of Supervisors, in tribute to all of the victims of 9/11 terrorist attacks, encourages all citizens and organizations to consider joining in the remembrance of those who were lost and of the acts of selflessness and heroism which followed, and to engage in activities of tribute, solemn remembrance, good deeds, and charitable service.

Supervisor Lewis moved to adopt the Proclamation. Supervisor Ford provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Lewis, Ford, Campbell, Hinty, Higgins
NAYES: None
ABSENT: None

National Preparedness Month Proclamation

Supervisor Lewis read aloud the following proclamation:

**PROCLAMATION OF RECOGNITION FOR NATIONAL PREPAREDNESS MONTH
BY THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY**

WHEREAS, the Virginia Department of Emergency Management (VDEM) and the Rockbridge County Office of Emergency Management provides safety information and preparedness techniques for Virginians and the citizens of Rockbridge County; and,

WHEREAS, September is National Preparedness Month (NPM); and,

WHEREAS, the 2016 National Preparedness theme is “Don’t Wait. Communicate. Make Your Emergency Plan Today,” with a goal of increasing emergency preparedness and resilience through hazard-specific drills, group discussions, and exercises; and,

WHEREAS, families and individuals throughout Rockbridge County are encouraged to join these efforts so they are better prepared to meet the challenges that may occur when disaster strikes; and,

WHEREAS, Rockbridge County, in conjunction with the Commonwealth of Virginia and VDEM, continues to work toward a strong and viable culture of preparedness throughout state and local, government, colleges and universities, the private sector, and families, and,

WHEREAS, National Preparedness Month is an opportunity to encourage Americans to take the necessary steps to prepare for any and all emergencies in their homes, businesses, and communities.

NOW, THEREFORE, We, the Rockbridge County Board of Supervisors, do hereby recognize September 2016 as **National Preparedness Month in Rockbridge County**, and we call this observance to the attention of all of our citizens.

Supervisor Lewis moved to adopt the Proclamation. Supervisor Campbell provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Lewis, Campbell, Ford, Hinty, Higgins
NAYES: None
ABSENT: None

Citizens Comments

Chairman Higgins called for citizens comments. There were none.

Items to be added to the Agenda

Supervisor Lewis asked to add an appointment to the Community Services Board due to a vacancy.

Approval of August 22, 2016 Minutes

Supervisor Ford moved to approve the August 22, 2016 Minutes. Supervisor Campbell provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Ford, Campbell, Lewis, Hinty, Higgins
NAYES: None
ABSENT: None

County Financial Package/Approval of Appropriation Resolution

Finance Director Steven Bolster reviewed his Monthly Memorandum:

Section I - Commissioner of the Revenue

Activities for Month:

1. Land use re-validations packaged and will be mailed on September 15th.
2. Continue reconciliation of delinquent business tax report.
3. Working audit of meals and lodging taxes to ensure compliance.
4. Working DMV report for August 2016.
5. Working with Wingate on reassessment reviews.
6. Presented Personal Property tax book to Treasurer on August 25th.
7. Assisting taxpayers with 2016 personal property bills.

Section II - Treasurer

Activities for Month:

1. Sent letters out on June 29, 2016 on severely delinquent Real Estate with due date of September 15, 2016.
2. The 2016 Personal Property tax bills were sent out on August 31st -due date October 5, 2016.
3. Third quarter estimated income due September 15, 2016.
4. Working with the zoning administrator on parcels that may qualify for non-judicial auction of properties in severely delinquent status.
5. DMV Stops placed on persons with delinquent Personal Property taxes.
6. Next Real Estate Auction scheduled for November 18, 2016 at 11:00 AM in the Circuit Court Room (3rd floor).

Mr. Bolster advised that the Treasurer's activities, #1 and #6, are not related.

Mr. Bolster then provided a procurement update sharing the following:

- a) the Third Party Firms for EMS Billing and Collection Services RFP is closed. 6 proposals were received. The evaluation team will interview three (3) companies on September 27, 2016.
- b) the Rockbridge Regional Emergency Communications Center Construction IFB closed on September 7th. Four (4) bids were received. He noted that Mr. Suter would cover this in more detail later in the agenda.
- c) the Design, Installation, and Total Solution to replace the County Administration Building's Chiller and Controls RFP went out September 7th.

Proposals are due October 6th at 2:00 p.m. Several firms have indicated interest in submitting proposals.

Mr. Bolster reviewed expenditures versus revenues, followed by the County Appropriation Resolution and Bills.

Supervisor Lewis asked if the Fire Program Funds were for last year. Mr. Bolster replied that they were for last year.

Supervisor Lewis asked when those funds would be distributed to fire agencies.

Mr. Bolster replied that they would be distributed on Thursday or Friday.

Mr. Bolster then noted two changes that needed to be made to the County's Appropriation Resolution: \$332 to be deducted for BAI Municipal Software; and \$4,687.99 to be added for the Virginia Horse Center's interest payment due September 15. After those changes are made, he advised, the new amount for all bills would be \$1,327,587.97.

Supervisor Campbell moved to approve the revised County Appropriation Resolution. Supervisor Lewis provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Campbell, Lewis, Ford, Hinty, Higgins
NAYES: None
ABSENT: None

[revised Appropriation Resolution below]

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY,
 VIRGINIA, HELD AT THE COUNTY ADMINISTRATIVE BUILDING,
 150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA,
 ON MONDAY, SEPTEMBER 12, 2016, AT 5:30 P.M.

On motion by Supervisor _____, seconded by Supervisor _____, the Board, by record vote, adopted the following appropriation resolutions and payment of bills for the month as follows:

APPROPRIATION RESOLUTION

BE IT RESOLVED: By the Board of Supervisors of Rockbridge County, Virginia, that the following appropriations are, and the same hereby is made, for the period ending **June 30, 2017**, from the UNAPPROPRIATED SURPLUS of the **GENERAL FUND** and expended as follows:

4-11-32040-5604 Contributions-Fire Program Funds.....	\$19,072.00
4-11-81090-3004 Wayfinding Signage Grant.....	\$5,313.00

Total General Fund Appropriations	\$24,385.00
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Current County

11 - General Fund	\$1,192,500.54
94 - Central Stores	\$6,768.32
372 - Construction Project Fund	\$31,556.76
376 - Capital Purchases Fund	\$8,148.61

Total County Bills	\$1,238,974.23
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Current Fiscal Agent

80 - Regional Jail	\$83,201.33
87 - Comm Atty Forfeitures	\$5,412.41

Total Fiscal Agent	\$88,613.74
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TOTAL ALL BILLS	\$1,327,587.97
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Convene Solid Waste Authority (SWA)

Chairman Higgins convened the Solid Waste Authority at 5:46 P.M.

Solid Waste Authority Financial Package

Mr. Bolster recommended approval to pay the SWA bills.

Supervisor Campbell moved to pay the SWA bills. Supervisor Ford provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Campbell, Ford, Lewis, Hinty, Higgins
NAYES: None
ABSENT: None

AT A REGULAR MEETING OF THE ROCKBRIDGE COUNTY SOLID WASTE AUTHORITY, HELD
AT THE COUNTY ADMINISTRATIVE BUILDING,
150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA,
ON MONDAY, SEPTEMBER 12, 2016 AT 5:30 P. M.

On motion of Supervisor _____, with second by Supervisor _____, the Authority, by record vote, adopted the payment of bills for the month as follows:

Current SWA	
19 - SWA-Landfill	\$529,096.20
20 - SWA-Recycling	<u>\$18,755.85</u>
TOTAL SWA BILLS	\$547,852.05

Consideration of Amendments to the Landfill Tower Lease Agreement with US Cellular

County Administrator Spencer Suter briefly reviewed the Agenda Item:

"At its last regular meeting on August 22nd, the SWA Board approved a Ground Lease agreement with US Cellular. The agreement had been pre-approved by US Cellular. Thus, we executed original copies and sent to US Cellular's corporate offices in Chicago. Upon receipt, US Cellular's legal team identified an item that they missed in the original submission and requested amendment prior to executing. The change can be found (highlighted) in section 6. Previously, the language specified that, if US Cellular ceased operations and liquidated the assets on the property, the SWA would receive first right of refusal with no compensation for the assets to US Cellular, a condition that US Cellular declined to accept. While it is highly unlikely that this would ever occur, staff deemed it fair to provide at least some monetary consideration for the improvements. We negotiated a cap of \$50,000 for fair market value of the assets, which would include the permanent improvements (tower, fencing, etc.). We also negotiated additional consideration for depreciated values of initial tower reinforcement by the Regional Emergency Communications Board, which were required for installation of equipment for the new radio system. Finally, the revised language provides for assignment of the ownership (should liquidation occur) to the Communications Board, at the discretion of the SWA, and a process for acceptance of the assets. Should the Board agree, we would immediately move forward with execution, so that the radio equipment can be installed."

Supervisor Campbell moved to accept the recommendation. Supervisor Ford provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Campbell, Ford, Lewis, Hinty, Higgins
NAYES: None
ABSENT: None

Chairman Higgins closed the SWA at 5:50 p.m. and reconvened the Board of Supervisors meeting.

Consideration of Solid Waste Collection Center Design Services Contract

Director of Solid Waste Jeremy Garrett briefly reviewed the Agenda Item:

"On April 27, 2016, the County published advertisements for a Request for Proposals for Design/Engineering Services for Modification of Solid Waste and Recycling Collections Centers (RFP# 2016-04-003). The purpose of the RFP was/is to develop site plans and more detailed budgets for any new sites, so that the Board can consider and determine whether to implement. The deadline for receipt of proposals was May 26, 2016, and a total of 7 proposals were received. On July 11, 2016, Staff presented the top two candidates based on the rankings by the review committee as follows:

1. SCS Engineers
2. Draper Aden Associates

"Subsequently, the Board authorized staff to enter formal negotiations based on the order of ranking until a draft contract could be reached and returned to the Board for consideration. Staff proceeded with the

directive and actively engaged the full Solid Waste Committee to assist with review and input during the process. As a result, staff is presenting the final Task Order with the support of the Committee for your consideration as follows (sample full task order attached):

TASK 1	TASK 2	TASK 3	TASK 4	TASK 5
Reconn, Suitability, & Survey	Conceptual Design	Final Design	Construction Bid Documents	Bid Assistance
\$11,500	\$10,000	\$17,000	\$12,500	\$6,500

"It should be noted that Tasks 1 and 3 will likely need to be repeated with each new site; Task 2 may only be necessary for a single master design concept plan. Master conceptual design would likely to be modeled around the first site and ported to any other sites. Additionally, Tasks 4 and 5 are strictly elective offerings being provided by SCS Engineers and would not be utilized unless deemed necessary. Each site would be evaluated individually by the Committee and a site specific Task Order would be issued accordingly to minimize unnecessary expenses based on the scope. The Board could also require that task orders be approved prior to issuance. Upon completion of the task order, a report would be made back to the Board so that further direction could be issued, based on the findings."

Mr. Garrett explained that he would be trying to keep all designs the same at all sites as much as he could.

Supervisor Campbell moved to accept the recommendation. Supervisor Ford provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Campbell, Ford, Lewis, Hinty, Higgins
NAYES: None
ABSENT: None

Acceptance of the Route 60 Corridor Study

Assistant Director of Community Development Chris Slaydon briefly reviewed the Agenda Item:

“VDOT’s study of the Rt. 60 Corridor was initiated in 2012, with the first public input meeting scheduled in May of that year. Now, in 2016, as of the last public meeting held this past month, the study is complete. The area under study was the stretch of Rt. 60 from Spotswood Drive in the City of Lexington to Quarry Lane in the County. The purpose was to analyze existing conditions and future assumptions to develop recommendations for improvements along this identified segment of the corridor. Of particular concern were left turns off of the north and south exit ramps of the Rt. 11 Bypass, and peak-hour traffic congestion at the intersection of Nelson Street and New Market Place leading to Central Elementary School. The Study is attached, and staff will address any questions you may have with the idea that, as opportunities arise, some of these recommendations may be implemented to improve the flow of traffic through this area.”

Mr. Slaydon provided aerial views via PowerPoint of the proposed sites. He advised that a deputy from the Sheriff's Department is currently directing traffic at the intersection at Central Elementary.

After discussion about additional traffic lights, Chairman Higgins shared his opinion that additional lights will not solve the problem and that those areas will always be congested during the school year. He asked Mr. Slaydon to alert VDOT that the Board of Supervisors have concerns that they would like to share at the appropriate time.

Supervisor Lewis advised that there had already been two (2) public meetings that the Supervisors could have attended.

Mr. Suter suggested that perhaps the Board could "receive but not endorse" the study.

Supervisor Lewis moved to receive the study and return it with suggestions for further study. Supervisor Hinty provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Lewis, Hinty, Ford, Campbell, Higgins
NAYES: None
ABSENT: None

Consideration to proceed with recommended Smart Scale Project Plan

Mr. Slaydon briefly reviewed the Agenda Item:

"As discussed at the April 25, 2016 Board of Supervisors meeting, the second round of the Virginia Department of Transportation (VDOT) Smart Scale (formerly HB2) applications are due on September 30, 2016. On

August 15, 2016, with assistance from VDOT and the Central Shenandoah Planning District Commission (CSPDC), the County submitted a notice of intent to apply for the 2016 Smart Scale application cycle for improvements to Interstate 81/64 Exit 205 and Raphine Road (Route 606). Enclosed is the summary of improvement alternatives, analysis results and recommendations of the Raphine Small Area study. The purpose of this agenda item is to give a status update on the project and the Smart Scale Application, and to offer a review of VDOT's preferred recommendation."

Mr. Slaydon provided aerial views via a PowerPoint of the proposed upgrades.

Supervisor Lewis complimented Mr. Slaydon and Community Development Director Sam Crickenberger, along with the CSPDC, for presenting these proposals at the Rapine Fire Department recently.

Mr. Slaydon noted that the Commonwealth Transportation Board has changed its rules so that application for a project can only be made every other year.

Consideration of Expanded EMS Coverage

Mr. Suter introduced Craig Campbell and Patricia Powell, who recently retired from volunteering for as medics for the Glasgow Life Saving and First Aid Crew. Mr. Suter recognized Robert Hickman, Captain of the Glasgow Life Saving and First Aid Crew, who was also present. He then briefly reviewed the Agenda Item:

"At a May 19 Board work session, I presented challenges currently faced by our EMS providers. Nationally, a downward trend in volunteer ranks continues - and we are not immune. While we are extremely fortunate to have a dedicated cadre of volunteers in Rockbridge, we must plan for the future of EMS coverage. At the conclusion of the meeting in May, the Board determined to continue study and revisit at a later date. Subsequently, in a Board work session on August 22nd, we revisited the issue. I recapped current services and challenges:

- Since March of 2014, the County has provided supplemental EMS coverage (via contracted services with LifeCare Medical Services) in two of the busiest EMS stations:

- Glasgow Volunteer Rescue Squad - 6 AM - 6 PM / Wednesday - Sunday
- Fairfield Volunteer Rescue Squad - 6 AM - 6 PM / Monday - Friday

"Volunteers at both agencies are relied upon to respond during all other hours. In the August 22 meeting, I noted that prior months' data had shown that volunteers were unable to keep up with calls on the days when career staff were not in service. One option I presented was the potential to expand the daytime, contracted coverage to 7 days per week in both locations, at an annual additional cost of \$130,000, or \$10,833/month. The Board discussed the source of funding should this increase in service be approved. Two sources were identified:

- 1) Budget surplus under the current Contracted Ambulance Service budget line - Approximately \$60,000.
- 2) The restricted cost recovery fund , which currently sits at \$806,862.

Conservatively assuming a November 1 start date, the additional cost for FY2017 would be \$86,664 (\$10,833 x 8 months). Subtract the \$60,000 in budgeted funds that are expected to be available and that leaves approximately \$26,664 to cover the remainder of this fiscal year to expand the service. This remainder could be taken from the restricted cost recovery fund. At the Board's direction, I polled members of the Fire and Rescue Commission, giving them the facts and the potential to utilize some of the restricted funds to support this expansion in services. I received two replies from members of the Commission, both in support. I have spoken with LifeCare Ambulance Service again, and they have confirmed the cost estimate and that they could provide the service."

Mr. Suter then asked the Board if, based on the information presented, it would support the expanded coverage. He noted that the earliest likely start date would be December 1 (not November 1 as suggested in the agenda item report).

Chairman Higgins advised that the Finance Committee had met to discuss the additional funding following the Board's last meeting and that he and Supervisor Ford endorsed the proposed use of revenue recovery funds.

Supervisor Campbell stated that this is for the citizens, so the Board should move forward as soon as possible.

Supervisor Lewis indicated that he had spoken to some Fire and Rescue Commission members who agree with using the revenue recovery funds;

however, they felt the Board should respectfully replace those funds in the next budget cycle.

Supervisor Campbell advised that the Board wanted to hear from Fire and EMS staff as to whether or not the Board would be violating any agreements with them by using revenue recovery funds. He asked Robert Hickman for his opinion.

Captain Hickman shared that he too had heard from members of the Fire and Rescue Commission who also agreed with using revenue recovery funds but would like to see the money reimbursed. He stated that from the very beginning, the RERG's wishes were to use the revenue recovery money for staffing, and agreed that this would be for staffing purposes.

Supervisor Campbell reiterated that the County needed to do this for the citizens. He moved to approve the recommendation in the Agenda Item.

Supervisor Hinty asked the Board of Supervisors to rise and applaud Craig and Patricia for their many years volunteering for the Glasgow Lifesaving and First Aid Crew. The Board and those present stood to applaud Mr. Campbell and Ms. Powell for their years of service to the community.

The motion on the floor was made by Supervisor Campbell to accept the recommendation to authorize staff to revise the existing contract with Lifecare, to expand coverage to 7 days per week / 12 hours a day, with funding to come from the current, approved budget and the remainder to come from the restricted cost recovery fund, for the current fiscal year.

Supervisor Ford provided the second, and the motion passed by the following roll call vote:

AYES: Campbell, Ford, Hinty, Higgins
NAYES: Lewis
ABSENT: None

Consideration of Fire and EMS Interest Payment Requests

Mr. Suter briefly reviewed the Agenda Item:

"For many years, the Board of Supervisors has supported volunteer fire and EMS department apparatus and equipment purchases via payment of interest on borrowings. The County annually budgets \$50,000 for this purpose and the funding is allotted on a 'first come, first served' basis up to the cap of \$50,000. The process for request is as follows:

- 1) A department identifies a need and determines the amount necessary to borrow.
- 2) The department approaches its respective Association (for EMS - the Rockbridge Emergency Rescue Group - 'RERG'. For fire, the Rockbridge County Firefighters Association - 'RCFA'), with the request to support its borrowing and associated application to the County for interest funding support.
- 3) The RERG or RCFA, respectively, considers the request and, if in agreement, makes a recommendation to the County to support the department's request.
- 4) The Department then makes request to County staff, which presents it to the Board of Supervisors for consideration.

Information which is submitted with each request to the Board includes:

- 1) Item(s) to be funded by the borrowing.
- 2) Total amount to be borrowed.
- 3) Interest rate.
- 4) Amortization schedule showing principal and interest payments.

"The Board then considers the request(s) and, unless there are concerns, approves payment of interest, dependent on available funding. The approved amounts are then reimbursed to the departments in the last quarter of each fiscal year. For example, last fiscal year, the Board made the following contributions in June:

BUENA VISTA VFD*	\$9,810.42
KERRS CREEK VFD	\$529.00
NATURAL BRIDGE VFD	\$10,754.00
COMBINED TOTAL	\$21,093.42

* Please note that contributions to Buena Vista VFD are reduced to match the ratio of calls into Rockbridge County, vs. that Department's total call volume.

The last request approved by the Board was in November, 2015, for the South River VFD. The interest reimbursement for that request would be included in the June, 2017 appropriation request. However, over the past several months, we have become aware of additional pending requests for interest payment funding. These are detailed as follows, in the order they were approved by the RCFA:

- 1) Rockbridge Baths - Attack - December 2015

2) Raphine VFD - Tanker - December 2015

"Individual amortization schedules for each borrowing, as well as a summary document are attached. Again, the traditional policy which has been followed is first come, first served. The attached table shows the payments which would be made for each year out to 2029, assuming that the Board maintains the \$50,000 annual contribution. Of course, there will likely be additional requests in coming years, so these numbers would change over time. Please note that we also expect a request to be made by the Effinger VFD to the RCFA for support of its impending purchase of the new engine. If received, I will bring the RCFA recommendation to the Board at a later date."

He then asked the Board to approve the RCFA-supported requests in the order received, subject to available funding.

Supervisor Campbell moved to accept the recommendation. Supervisor Ford provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Campbell, Ford, Lewis, Hinty, Higgins
NAYES: None
ABSENT: None

Update on 911 Center Project

Mr. Suter briefly reviewed the Agenda Item:

"As you know, last year the County procured the old Lomax Funeral Home in Buena Vista with the intent to renovate it into a new, regional 911 center. Over the course of the winter and spring, the three localities worked to reach an agreement to move the center. Key points include:

- The County will own the building and pay initial upgrade costs.
- Approximately ½ of the building will be dedicated to the planned new 911 Center. The other half is slated for future use as a regional Emergency Operations Center, but as the owner, the County reserves the right to utilize it however it deems fit.
- The County will finance the Cities' share of the upgrades over 20 years at 1% interest, with payments capped at \$18,934 per year for Buena Vista and \$20,581 per year for Lexington.
- The Cities will share in ongoing operational and capital costs at the traditional (population based) percentages.
- The Sheriff will transfer one Compensatory (Comp) Board position to the new facility, for records management.
- The County's portion of the planned new CAD system will be based on the same cost share formula as the radio system.
- The Regional 911 Board will develop a 5-year capital improvement plan for purposes of planning for future expenditures.

- An emergency maintenance fund will be built, with the localities contributing \$15,000 per year (at the standard funding formula), as a reserve for unforeseen future costs.

Thankfully, the agreement has now been executed by all three partner localities, with a target move in date in June, 2017. Moreover, in order to meet that date, the County moved ahead with completion of construction drawings and bid documents, while negotiations were still underway with the Cities. Our design consultant, Moseley Architects, issued bid documents in early August, with a bid opening date of September 7th. Three addendums were issued based on contractor questions. Bids were opened on September 7th. The apparent low bidder was Lionberger Construction (Roanoke) at the following costs:

- Base bid for construction/renovation - \$728,000
- Bid Alternate 1 - Asbestos abatement in the EOC side of the building - \$11,200
- Bid Alternate 2 - Fire suppression system in equipment room - \$19,200

The total cost, if both alternates were accepted, would be \$758,400. As you know, in developing the cost estimates for the project, we were quite conservative. As such, the bid is well under budget. Moseley is currently reviewing the low bid to ensure qualification. Should the bid prove valid, we would work with Moseley and the bidder to generate a contract for Board Consideration at its next regular meeting on September 26th,

with notice to proceed with construction. Estimated completion date is late May, 2017. While Moseley will do the construction administration, Sheriff's Office Lt. Tim Hickman will serve as the local project manager for this project."

He then noted that Mr. Hickman would be more of a project contact than project manager for this project, stopping by occasionally to ensure that the project remained on schedule.

Supervisor Ford asked if Lt. Tim Hickman had a Class A Contractor's License.

Mr. Suter replied that he does.

Fair Discussion Update

Mr. Suter briefly reviewed the Agenda Item:

"This spring at the direction of the Board, local ads were placed in an effort to attract interested parties to attend a meeting to discuss the future of the Rockbridge Regional Fair. More than 20 individuals expressed interest, and a meeting was held at the Virginia Horse Center on September 24th. Nearly all persons who had expressed an interest were able to participate. Chairman Higgins, Supervisor Lewis and I generally facilitated the meeting, which also included Cooperative Extension Agents Tom Stanley and Megan Bare, and VHC representatives. At the conclusion of the meeting it was unanimously agreed that the effort had been both worthwhile and successful. Many ideas were discussed. I was asked to summarize the meeting and develop discussion points for the next meeting,

which is scheduled for Wednesday, September 14th. Key topics of discussion included:

- Overall Coordination
- Location
- Staffing
- Scope / Duration
- Schedule / Dates
- Attractions
- Layout

In our next meeting, we plan to break into groups to discuss these topics in more detail, with the ultimate goal of developing a clear path ahead."

Mr. Suter then noted that this was simply an update and that no action was requested.

Supervisor Lewis advised that there had been discussions about having a stronger educational component, such as students demonstrating their projects, and that led to discussion about having the fair in the cooler months, after school begins in early September.

Appointments

Community Services Board

Supervisor Lewis advised that Jim Young had moved to Staunton, therefore, leaving a vacancy on the Community Services Board. He nominated

Malcolm Brownlee to fill the vacancy. Supervisor Ford provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Lewis, Ford, Campbell, Hinty, Higgins
NAYES: None
ABSENT: None

Board Comments

Supervisor Lewis advised that RACC's calendar included information on a half marathon and 5k race on the Chessie Trail on October 15th. He advised that this will be the largest race in Rockbridge County with 200 registered runners over 16 states. He happily stated that this is what happens when a community advertises their outdoor recreation through tourism.

Staff Reports

Supervisor Hinty moved to accept the Staff Reports. Supervisor Lewis provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Hinty, Lewis, Ford, Campbell, Higgins
NAYES: None
ABSENT: None

Chairman Higgins continued the meeting for a tour of the Fleet Services Facility. Board Members Higgins, Lewis, Campbell, and Ford took a tour of the facility, acknowledging the work that the Fleet Services staff has done to improve the facility.

Following the Board's tour, Supervisor Ford moved to continue the Board Meeting until Thursday, September 15, 2016 at 4:30 p.m. for a Joint Meeting with the School Board at Maury River Middle School. Supervisor Lewis provided the second, and the motion carried by the following roll call vote.

AYES: Ford, Lewis, Campbell, Higgins
NAYES: None
ABSENT: Hinty

Joint Meeting with the School Board

Chairman Higgins announced that, since a quorum of the Board of Supervisors was not present, the continued meeting could not be convened. Per advice from County Attorney Vickie Huffman, he adjourned the continued meeting. He noted, however, that notes would be taken for the benefit of absent Board members.