

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY
VIRGINIA, HELD IN THE COUNTY ADMINISTRATION BUILDING,
150 SOUTH MAIN STREET LEXINGTON, VIRGINIA,
ON MONDAY, AUGUST 22, 2016, AT 4:30 P.M.

PRESENT: CHAIRMAN J.M.HIGGINS
MEMBERS: R.R.CAMPBELL, A.W.LEWIS, JR., R.S. FORD (LATE)
D.W.HINTY, JR.
CLERK TO BOARD: SPENCER H. SUTER
COUNTY ATTORNEY: VICKIE L. HUFFMAN

Called to Order

Chairman Higgins called the Work Session to order at 4:31 p.m.

Continued EMS Coverage Discussion

County Administrator Spencer Suter briefly reviewed the Agenda Item:
"At a May 19 Board work session, I presented challenges currently faced by
our EMS providers. Nationally, a downward trend in volunteer ranks
continues - and we are not immune. While we are extremely fortunate to
have a dedicated cadre of volunteers in Rockbridge, we must plan for the
future of EMS coverage. Since March of 2014, the County has provided
supplemental EMS coverage (via contracted services with LifeCare Medical
Services) in two of the busiest EMS stations:

- Glasgow Volunteer Rescue Squad - 6 AM - 6 PM / Wednesday - Sunday
- Fairfield Volunteer Rescue Squad - 6 AM - 6 PM / Monday - Friday

Volunteers at both agencies are relied upon to respond during all other hours. You may recall that, during the May 19 work session, I noted upcoming challenges that were to be expected with regard to staffing. These ranged from "retirement" of longstanding volunteers to the exodus of student volunteers (mainly VMI) for the summer. One option I presented was the potential to expand the daytime, contracted coverage to 7 days per week in both locations. The Board agreed to wait and see how the expected challenges would impact call response and revisit in several months. Approximately 3 months have passed and we have determined that call responses during the 6AM - 6PM time periods - when contracted staff are not in the stations - have indeed dropped off considerably. This means that mutual aid responses are required, often coming from Lexington or Buena Vista, necessitating longer response times. The purpose of this work session is for the Board to receive additional information on the issues we face, as well as to discuss the potential to increase contracted services from five days per week to seven. The annual cost increase would be around \$130,000, based on an estimate I received from LifeCare. It is important to note that these costs are not currently budgeted and would represent an increase in the base budget for the next fiscal year, if implemented and continued. One difficulty that we continue to experience is trying to gain solid data from our outdated Computer Aided Dispatch system (CAD) in Central Dispatch. Director of the Regional Emergency Communications Center Scott Bedell is currently compiling call data for both Fairfield and Glasgow by hand, concentrating on the most recent 45 days, during which we have seen the most significant downturn in

call response." Mr. Suter introduced Robert Hickman, Steve Reese, Shane Watts, and Robert Foresman.

Chairman Higgins asked Mr. Hickman and Mr. Reese if they are happy with the current paid services.

Mr. Hickman replied that he is satisfied with the service for the most part.

Mr. Reese replied the same for his department.

Mr. Suter commented that there have been some bumps in the road with the paid services, but LifeCare is working on that.

Supervisor Campbell asked what the status was on the contract dates.

Mr. Suter replied that the contract runs from March 1st annually.

Supervisor Campbell stated that waiting until March to implement added coverage is unacceptable.

Mr. Suter advised that we would not need to wait for March 1 - rather that Lifecare has indicated that they would be poised to fill the additional shifts sooner.

Supervisor Hinty asked if some of the revenue recovery money could be used to fund additional paid staffers until the next budget cycle.

Mr. Suter replied that the revenue recovery money already helps cover part of the current costs of paid services. He cautioned that and the Fire and Rescue Commission is supposed to suggest how the remainder of these funds are used.

Chairman Higgins agreed with Supervisor Campbell, suggesting that additional services start in October and that we pull the funds from revenue recovery just this once.

Supervisor Campbell noted that, if starting additional services in October, only 6 months of additional funding would be needed because the contract runs until March of each year.

Supervisor Ford agreed with Supervisor Hinty in that the revenue recovery money was set aside for enhancing EMS services.

Supervisor Lewis shared his opinion that it would be really dangerous to take money from revenue recovery and would "mess the entire system up". He asked Mr. Suter if there were any Fail to Respond (FTR) numbers for other departments - or just the two with paid services.

Mr. Suter shared that he had distributed FTR numbers for Glasgow and Fairfield but did not have the numbers for other departments. He noted that the current CAD system is not adequate for extraction of meaningful reports.

Supervisor Ford asked if Lexington is having to cover for everyone else or does the County sometimes cover for Lexington.

Mr. Suter replied that the County very rarely covers for Lexington and that is typically it is only when Lexington is on another call.

Supervisor Ford asked about response times of any calls over 20 minutes.

Mr. Suter replied that, with the way the data is pulled by hand, it is very difficult to get actual response times.

Supervisor Ford stated that citizens come first and that money is not the priority. He stated that we need to look at response times for all departments, because there might be other departments that need help too.

Chairman Higgins stated that staff has been dealing with issues related to not being able to get actual numbers because of the system being used and will continue having problems until the new CAD system is in place.

Supervisor Campbell agreed with Supervisor Lewis and asked that the Board talk with the Fire and Rescue Commission and then have the Finance Committee look into funding the additional days of paid service and bring back the results at the next Board meeting.

Supervisor Lewis agreed, stating that this needs to be reviewed carefully and look at the citizens' welfare and their money.

Chairman Higgins asked to add a discussion to the next Board Meeting Agenda for action.

Mr. Hickman shared that he thinks the Board would be taking the right steps. He advised that this would not mean the departments would not eventually need 24 hour coverage.

Chairman Higgins stated that if the Board is going to look into supporting them entirely for 24 hour coverage, then we will need to look

into how much money is being given to that department by the County each year.

Mr. Hickman stated that the funding would still be needed because the vehicles still have to be kept up and running.

Chairman Higgins asked Mr. Suter to look into collecting data from the departments utilizing LifeCare services in regards to mileage and how much money is being given to those departments by the County.

Mr. Suter stated that it would be hard to separate the two right now as to the mileage used by LifeCare staff and by the volunteers because they use the same units.

Chairman Higgins thanked the volunteers for all that they do.

Mr. Hickman thanked the Supervisors for considering the request.

Social Services Update

Mr. Suter advised that the local Social Services office is in the middle of a transition. He confirmed that Bill Burleson has been hired as the Interim Director. He introduced the Social Services Board Chairman, Duaine Fitzgerald, and the County's other two appointees to the Social Services Board, Betty Jones and Teresa Fainter.

Mr. Fitzgerald stated that the hiring of Bill Burleson as Interim Director has been a very positive thing. Since Mr. Burleson's hiring, he stated, the following has been done:

- instituted a criminal background check on all employees

- instituted a central registry check on all employees
- drafted an employee handbook for all personnel
- hired an assistant to help with the adult protective services
- named a Family Service Supervisor
- currently advertising for an Eligibility Supervisor
- restructured their child protective services (CPS) and dedicated one person to do all input
- currently advertising for a new Director
- Mr. Burleson is doing his best to visit all law enforcement agencies and members of City Council so everyone knows who he is
- all cases are entered into the central processing system
- all cases are looked over by a CPS Agent
- CPS team has gone through 180 files (ranging from August 1, 2015 - August 1, 2016) to see if they are valid. 51 of the 180 were revisited. Of the 51, 27 cases were reinvestigated. Of the 27, there were 5 family assessments.

Supervisor Campbell asked what Social Services does when a staff member is threatened or intimidated.

Mr. Fitzgerald replied that they had previously looked into this and will look into it again. He advised that they had contacted other jurisdictions to see what they were doing.

Supervisor Campbell asked if there is a policy in place for the Social Services office specifying what can be done if someone acts out in the Social Services office.

Mr. Fitzgerald confirmed that that has happened before and the person acting out was escorted out. He stated that this issue would be something that will be part of their personnel policy.

Chairman Higgins asked if the Sheriff's Department is notified when someone is threatened in court or elsewhere.

Sheriff Chris Blalock responded that the Lexington Police Department would be notified - not the Sheriff's Office.

Commonwealth's Attorney Chris Billias advised that the Courthouse has over 200 cameras in and around the facility, so if someone is threatened inside, video can be retrieved and used in disposition of the matter.

Chairman Higgins asked Mr. Billias if he could make sure that Social Services staff knows this information and knows the procedures in such a matter.

Mr. Billias replied, that he and Mr. Burleson would sit down together and talk about it.

Supervisor Ford mentioned the lack of local foster care placements for local children, asking what could be done about it.

Mr. Fitzgerald replied that there are about 9 approved foster care homes locally but agreed that more foster homes need to be added.

Supervisor Lewis asked Mr. Fitzgerald to describe the cohesiveness and abilities of the Social Services Board to be administering these changes.

Mr. Fitzgerald responded that the Social Services Board is very cohesive right now and are pulling together, doing everything possible to make changes.

Chairman Higgins commended Mr. Fitzgerald, Ms. Jones, and Ms. Fainter for their volunteer work on the Social Services Board and for making themselves available to update the Board of Supervisors. He asked what the next phase will be following the Piedmont Regional Social Services Board's due diligence.

Mr. Billias advised that a Special Grand Jury composed of 7 to 11 participants will be created. This will be a purely local effort to get to the bottom of our suspected local problems.

Supervisor Ford asked what role the citizens of Buena Vista will have on the Special Grand Jury.

Mr. Billias responded that the request for participants is for Lexington and Rockbridge because Buena Vista is not served by the Rockbridge Commonwealth's Attorney.

Sheriff Blalock shared his opinion that it is very important to have a Special Grand Jury even though it will be a very time consuming process.

Chairman Higgins closed the Work Session at 5:22 p.m.

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY
VIRGINIA, HELD IN THE COUNTY ADMINISTRATION BUILDING,
150 SOUTH MAIN STREET LEXINGTON, VIRGINIA,
ON MONDAY, AUGUST 22, 2016, AT 5:30 P.M.

PRESENT: CHAIRMAN J.M.HIGGINS
MEMBERS: R.R.CAMPBELL, A.W.LEWIS, JR., R.S. FORD,
D.W.HINTY, JR.
CLERK TO BOARD: SPENCER H. SUTER
COUNTY ATTORNEY: VICKIE L. HUFFMAN

Called to Order

Chairman Higgins called the meeting to order at 5:32 p.m.

Supervisor Campbell delivered the invocation and led in the Pledge of Allegiance.

Recognitions/Presentations

Chairman Higgins called for recognitions or presentations. There were none.

Citizens Comments

Chairman Higgins called for citizens' comments. There were none.

Items to be added to the Agenda

Chairman Higgins called for items to be added to the Agenda.

A Closed Meeting was added to the end of the meeting.

A discussion on a request from the Effinger Volunteer Fire Department regarding the financing of a new fire engine was added to the end of the meeting.

A discussion on the Tower Lease on Greenhouse Road with Verizon Wireless was added to the end of the meeting.

Approval of August 8, 2016 Minutes

Supervisor Ford moved to approve the August 8, 2016 Minutes. Supervisor Campbell provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Ford, Campbell, Lewis, Hinty, Higgins
NAYES: None
ABSENT: None

Approval of School Appropriation Resolution

Finance Director Steven Bolster presented the School Appropriation Resolution and recommended approval.

Supervisor Hinty moved to approve the School Appropriation Resolution. Supervisor Lewis provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Hinty, Lewis, Ford, Campbell, Higgins
NAYES: None
ABSENT: None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA, HELD AT THE COUNTY ADMINISTRATIVE BUILDING, 150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA, ON MONDAY, AUGUST 22, 2016 AT 5:30 P.M.

On motion by Supervisor _____, seconded by Supervisor _____, the Board, by record vote adopted the following appropriation resolutions:

APPROPRIATION RESOLUTION

BE IT RESOLVED: By the Board of Supervisors of Rockbridge County, Virginia, that the following appropriations are, and the same hereby are made, for the period ending **June 30, 2017** in **FUND 50, SCHOOL FUND** and expended as follows:

New Grant

Carl Perkins 2016

4-50-61100-3160-910-300-862 Purchased Services.....	\$451.00
4-50-61100-4000-910-300-862 Internal Services.....	\$250.00
4-50-61100-5800-910-300-862 Misc (Other Charges).....	\$30.00
4-50-61100-6013-910-300-892 Equipment/Capital.....	<u>\$4,180.00</u>
Subtotal	\$4,911.00

Additional Revenue Source

4-50-61210-3160-900-000 Purchased Services.....	<u>\$55,384.00</u>
Subtotal	\$55,384.00

TOTAL FUND 50 APPROPRIATIONS **\$60,295.00**

Convene Solid Waste Authority (SWA)

Chairman Higgins convened the Solid Waste Authority at 5:35 p.m.

Consideration of Landfill Tower Lease with US Cellular and Rental

Payment Agreement between the SWA and the Regional Communications Board

County Administrator Spencer Suter briefly reviewed the Agenda Item :
"As you are aware, the tower located at the Rockbridge Regional Landfill is owned by US Cellular (DBA USCOC of Virginia RSA #3). The tower sits on land owned by the Solid Waste Authority and is the subject of a 30-year lease agreement which was set to expire on May 31st 2016. However, the SWA Board approved a letter of extension on May 23, to give staff and US

Cellular's attorney additional time to work out a new set of agreements which will incorporate and include the Regional Communications Board. The tower is a key component in the new, regional radio system, and the regional Communications Board plans to place several antennas on the tower and an equipment shelter on the leased ground space. (As you may recall, placement of the new antennas on the tower required that the tower be reinforced, at a cost of \$160,000 to the Communications Board. This cost is part of the overall borrowing for the new radio system.) Typically and in accordance with industry standard, US Cellular charges rent for space on its towers. Similarly, the landowner (in this case, the SWA) would charge rent for the land. However, we have negotiated a "quid pro quo" arrangement in which the SWA would not charge US Cellular the land lease and US Cellular would not charge the Regional Communications Board for the tower and ground space. The lease agreements involving the new radio equipment have now been completed and are attached for your consideration. "Three documents are required to complete this transaction. They include:

1) Ground and tower space lease agreement between the SWA and US Cellular - This agreement is the equivalent of the original agreement which was set to expire in May, but has been continued temporarily with the letter noted above. The updated agreement acknowledges the quid pro quo arrangement and subsequently does not assess a lease payment upon US Cellular.

2) Tower space agreement between US Cellular and the Regional

Communications Board - This agreement is included for informational purposes, to demonstrate the reciprocity granted in the in this report, upon which is our intention to bring all of the required leases to the SWA Board at the same time for consideration.

3) Lease Agreement between the Solid Waste Authority and the Regional Emergency Communications Board - This is a simple agreement which provides for payment by the 911 Board for utilization of space for the new radio system agreement. Initially, the funding would be passed through the SWA and paid to the previous owner of the property (Fred Carter) on which the tower is sited. You may recall that the original agreement provided for payment annual payment of lease to Mr. Carter until such time as his passing. This agreement would allow for this commitment to be honored moving ahead. Eventually, this payment would revert to an annual revenue source for the SWA. The payment would be for \$5,250 per year, with a moderate annual escalator of \$105.

"The Regional Emergency Communications Board approved the tower lease agreement (2) and Lease Agreement between the SWA and the 911 Board (3), above, on Thursday, August 18th. The attached resolution authorizes execution of items (1) and (3) above. Should the Board approve, the next steps would be for US Cellular to execute the agreements. We will then be poised to move ahead with equipment installations on the landfill tower."

Supervisor Ford asked how much someone would have to pay for tower space.

Mr. Suter replied that it would depend on the deal, as it could be \$15,000 a year or more. He noted that the County is paying leases with a premium and that this lease has a 5 year term followed by 5 additional 5 year terms to total 30 years. He advised that the County is guaranteed space on the tower for 30 years.

Mr. Suter then introduced the revised documents, sharing that some typos and one administrative change to an exhibit had been found after posting them to BoardDocs.

Supervisor Lewis moved to approve the recommendation to adopt the resolution authorizing execution of the required documents. Supervisor Ford provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Lewis, Ford, Campbell, Hinty, Higgins
NAYES: None
ABSENT: None

AT A REGULAR MEETING OF THE ROCKBRIDGE COUNTY SOLID WASTE AUTHORITY HELD
AT THE ROCKBRIDGE COUNTY ADMINISTRATION CENTER
ON MONDAY, AUGUST 22, 2016

Resolution to Authorize and Approve Execution of a Ground Lease for a Communications Antenna Tower with USCOC of Virginia RSA#3, Inc., for a 100' x 100' Parcel of Land, Together With Access, Utility and Guy Anchor Aerial Easements, on a Portion Property Owned by the Rockbridge County Solid Waste Authority Located at 230 Landfill Road in the South River Magisterial District and Identified on the Rockbridge County Land Records as Tax Map #77-16-1

WHEREAS, the Rockbridge County Solid Waste Authority (RCSWA) is the owner of 258.50 acres, more or less, of land located at the end of Va. Secondary Route #831, said property being the site of the Rockbridge County Landfill and being designated upon the Rockbridge County Land Records as Tax Map No. 77-A-15, No. 77-A-16, and No. 77-16-1; and,

WHEREAS, the RCSWA acquired the property subject to a Lease for a 4-acre tower site with USCOC of Virginia RSA #3, Inc. ("USCOC"), as assignee of Equus Communications, Inc., which lease was to expire May 31, 2016; and,

WHEREAS, at its meeting on May 23, 2016, the RCSWA authorized a three month extension on said Lease, ending on August 31, 2016; and,

WHEREAS, staff has worked with USCOC to negotiate terms of a new Ground Lease Agreement with the RCSWA, including access, utility, and guy anchor easements, for placement of a modified tower and related improvements on a 10,000 square foot site, in exchange for a tower and ground space license for placement of antennas, cabling and ancillary equipment, as well as certain space on the ground adjacent to the Tower, for a cellular common carrier mobile radio telephone base station; and,

WHEREAS, the RCSWA, in consideration of the Agreement by the Rockbridge Regional Emergency Communications Board ("Communications Board") to make payment of rent in the amount of \$5,250.00 per year, with escalation at a rate of \$105.00 per year, the RCSWA would assign its rights to the Tower and Ground Space License from USCOC to the Rockbridge Regional Communications Center (the "911 Center"); and,

WHEREAS, the parties have negotiated a Tower and Ground Space License Agreement between USCOC and the 911 Center, a copy of which is attached as Exhibit C to the Ground Lease; and,

WHEREAS, the proposed term for both the Ground Lease Agreement and the Tower and Ground Space License is an initial term of five (5) years, with the option to extend for five (5) additional terms of five (5) years, for a total of thirty (30) years.

NOW THEREFORE, BE IT RESOLVED by the ROCKBRIDGE COUNTY SOLID WASTE AUTHORITY as follows:

1. That the Ground Lease Agreement between USCOC and the RCSWA, to lease a 10,000 square foot (100' x 100') site for placement of a modified tower and related improvements, together with a 30' Access and Utility Easement, a 40' Overhead Utility Easement, and three (3) Guy Anchor Aerial Easements of 2,500 square feet each, all as described in Exhibit A and as shown on the Site Plan attached as Exhibit B to the Ground Lease Agreement, in exchange for the Rockbridge Regional Communications Center's Tower and Ground Space License Agreement with USCOC for its cellular common carrier mobile radio telephone base station including placement of antennas, cabling and ancillary equipment, as well as space on the ground adjacent to the Tower, each for an initial period of five (5) years with provision for extension of the term for five (5) additional five (5) year terms, totaling thirty (30) years, is hereby authorized and approved.

2. That the Chairman of the Solid Waste Authority is hereby authorized to execute the lease agreement and memorandum of lease, and to execute such other documents and take such further actions, on behalf of the Authority Board, as are necessary to accomplish this transaction, including execution of an agreement with the Rockbridge Regional Emergency Communications Board for an annual payment to the Solid Waste Authority, all of which shall be upon form and subject to the conditions approved by the County Attorney.

3. That this Resolution shall be effective upon the date of its adoption.

Adopted this 22nd day of August, 2016.

Consideration of VACoRP Membership Agreement

Mr. Bolster briefly reviewed the Agenda Item: "Rockbridge County joined the Virginia Association of Counties Group Self Insurance Risk Pool (VACoRP) on July 1, 1999 to protect against liability and workers compensation claims, and property losses. The Rockbridge County Solid Waste Authority (RCSWA) insurance coverage has been included under the County's insurance policy account since this time. Premiums levels were allocated and paid through the RCSWA funds (Landfill and Recycling) based on the appropriate application of assets (property and liability insurance) and payroll (workers' compensation insurance). During the FY 2017 budget cycle, staff worked with VACoRP representatives to coordinate a separate insurance coverage account for the RCSWA as part of the overall effort to operate as a true enterprise fund. Staff provided data to VACoRP concerning the RCSWA property, facilities, vehicles, and equipment schedules as part of this process. We also delivered the RCSWA payroll information for workers' compensation coverage. VACoRP provided staff with the final self-insurance proposal for property, liability automobile, and workers' compensation coverage on June 30, 2016 (attachment 4), which staff accepted. To close the loop on the process, VACoRP representatives provided staff documentation on August 5, 2016 for the RCSWA to join VACoRP as its own governmental entity. This documentation includes the Membership Agreement Resolution, the Membership Agreement, and the Workers' Compensation Addendum to the Membership Agreement (attachments 1, 2, and 3 respectively)."

Supervisor Lewis moved to approve the recommendation to approve the resolution authorizing execution of the Member Agreement and Workers' Compensation Addendum. Supervisor Ford provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Lewis, Ford, Campbell, Hinty, Higgins
NAYES: None
ABSENT: None

AT A REGULAR MEETING OF THE ROCKBRIDGE COUNTY SOLID WASTE AUTHORITY, HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICES ON AUGUST 22, 2016

**RESOLUTION TO ADOPT THE MEMBER AGREEMENT TO JOIN
THE VIRGINIA ASSOCIATION OF COUNTIES
GROUP SELF INSURANCE RISK POOL**

WHEREAS, the Rockbridge County Solid Waste Authority desires to protect against liability and workers' compensation claims and property losses and to provide for payment of claims or losses for which the County division may be liable; and

WHEREAS, the Virginia Association of Counties Group Self Insurance Risk Pool, aka VACoRP, has been established pursuant to Chapter 27 (§ 15.2-2700 et seq.) and Title 15.2 of the Code of Virginia; and

WHEREAS, it is desirable for the Rockbridge County Solid Waste Authority to join the Virginia Association of Counties Group Self Insurance Risk Group in order to provide a method of risk sharing for liability and workers' compensation claims and property losses;

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Rockbridge County Solid Waste Authority hereby agrees to the Member Agreement entitled "Member Agreement for Virginia Association of Counties Group Self Insurance Risk Pool" which creates a group fund to pay liability and workers' compensation claims and property losses of the counties, schools and other local agencies joining the Group, and we acknowledge we have received a copy of the pertinent Plan and supporting documents.

BE IT FURTHER RESOLVED that the Rockbridge County Solid Waste Authority Secretary is authorized to execute the member agreement to join the Virginia Association of Counties Group Self Insurance Risk Pool and to act on behalf of the Rockbridge County Solid Waste Authority in any other matter relative to the Group.

Adopted this the 22nd day of August, 2016.

Consideration of Landfill Expansion Budget Appropriation Resolution

Mr. Bolster briefly reviewed the Agenda Item: "On May 25, 2016, the Rockbridge County Solid Waste Authority successfully closed on a \$6,566,330 revenue bond (\$5,710,000 par amount) through the Virginia Resource Authority to source the landfill expansion project. Staff and Draper Aden Associates developed the construction-phase budget as part of the financing process. Staff recently established an accounting structure to capture costs associated with the various project-task categories in preparation for the construction phase during FY 2017. Since the construction-phase budget is known for FY 2017, staff prepared a corresponding appropriation resolution. If approved, this action should eliminate staff's bringing a monthly appropriation resolution to the Authority to cover planned expenditures for the landfill-expansion project. The large majority of the appropriation request is funded by a monthly drawdown request from the financing's escrow account (i.e., reimbursement for expended funds within the RCSWA Landfill Fund). Funding of the scale house, scales, and bypass road (\$350,000) is sourced from the restricted cash account the Authority approved on June 23, 2016. This assigned total is \$957,772.65."

Supervisor Ford moved to approve the recommendation to approve the SWA Appropriation Resolution. Supervisor Campbell provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Ford, Campbell, Lewis, Hinty, Higgins
NAYES: None
ABSENT: None

AT A REGULAR MEETING OF THE ROCKBRIDGE COUNTY SOLID WASTE AUTHORITY, HELD
AT THE COUNTY ADMINISTRATIVE BUILDING,
150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA,
ON MONDAY, AUGUST 22, 2016 AT 5:30 P. M.

On motion of Supervisor _____, with second by Supervisor _____, the Authority, by record vote, adopted the following appropriation resolution for the month as follows:

APPROPRIATION RESOLUTION

BE IT RESOLVED: By the Rockbridge County Solid Waste Authority, that the following appropriations are, and the same hereby is made, for the period ending **June 30, 2017**, from the UNAPPROPROATED SURPLUS of the **SWA-LANDFILL FUND** and expended as follows:

4-19-19070-3001	Engineering Services.....	\$529,335.00
4-19-19070-3004	Sample Wells.....	\$58,000.00
4-19-19070-3005	Additional Groundwater Well.....	\$60,000.00
4-19-19070-3901	Permit Fees.....	\$21,000.00
4-19-19070-6950	Contingency - Cell 1.....	\$232,156.00
4-19-19070-6951	Contingency - Infrastructure.....	\$178,275.00
4-19-19070-7002	Construction - ESC/Stakeout.....	\$274,700.00
4-19-19070-7003	Construction - Perimeter Road.....	\$893,800.00
4-19-19070-7004	Construction - Sediment Basin 1.....	\$150,600.00
4-19-19070-7005	Construction - Sediment Basin 1.....	\$66,400.00
4-19-19070-7006	Construction - Leachate Basin.....	\$593,950.00
4-19-19070-7007	Construction - Cell 1.....	\$2,046,855.00
4-19-19070-7008	Construction - Monitoring Network.....	\$78,000.00
4-19-19070-7009	Const-Scale House/Scales/Bypass Rd...	\$350,000.00
Total SWA-Landfill Fund Appropriations		\$5,533,071.00

Chairman Higgins closed the Solid Waste Authority at 5:46 p.m.

Chairman Higgins advised that he would be reordering the Agenda.

Update on the Progress of the Rockbridge Area Network Authority (RANA)

RANA Business Manager Scott Robertson presented an update on RANA. He advised that RANA has 275 direct fiber customers, 210 customers on the DSL network from the cabinets built in the County; RANA still receives 4 or 5 inquiries each week of people looking for connections; the authority has attracted several long-haul carriers for a total of 5; 3 universities have rack space at the Data Center; and the huge news, BARC has approved using the RANA network for distributing fiber optic - becoming RANA's largest customer.

RANA Board Chairman David Saacke, Director of Information Systems for W&L University, then briefly presented to the Board, thanking Mr. Robertson for all of his hard work. He noted that RANA is turning the corner into profitability - and as importantly, has provided Rockbridge County with an amazing opportunity to tout our local accessibility to the national fiber network. He noted that W&L has already taken advantage of the opportunities afforded by RANA, stating that less than 1 year ago, he presented his Board of Trustees with a five year plan to get W&L "fully connected". He noted that the five year plan turned to 3 years, then to 2 years and thanks to RANA has actually been achieved in one year.

The Board thanked Mr. Saacke and Mr. Robertson for their work.

Public Hearings at 6:00 p.m.

Special Exception Permit- Shentel- Data Center in B-1

Assistant Director of Community Development Chris Slaydon briefly reviewed the Agenda Item: "Shentel has applied for a special exception permit to locate a small unmanned data center (20' X 14') off of Bares Woods Lane in the General Business District per Section 605.03-10. This center will be supported by the fiber line they are currently constructing down the Interstate 81 corridor in cooperation with VDOT. See enclosed email from Chris Kyle, VP, Industry Relations. They are also in discussion with RANA about renting rack space in the Petersen Data Center. The Planning Commission has recommended approval of this application."

Russ Orrison of Perkins and Orrison added that this is the long-haul for Interstate 81.

Chairman Higgins shared that he had spoken with the Nuckols family and believes this is a good idea.

Chairman Higgins opened the public hearing at 6:02 p.m. With there being no comments, he closed the public hearing at 6:02 p.m.

Supervisor Lewis moved to adopt the ordinance granting the Special Exception Permit. Supervisor Hinty provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Lewis, Hinty, Ford, Campbell, Higgins
NAYES: None
ABSENT: None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA,
HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATION OFFICES ON MONDAY, AUGUST 22, 2016

**Ordinance Granting a Special Exception Permit to Shentel for a Data Center
in the General Business District (B-1), Located on a 50' x 50' Parcel off of**

**Bares Woods Lane in the Buffalo Magisterial District and Further Identified
as a Portion of Tax Map No. 76-A-42**

WHEREAS, Shentel, as the contract purchaser, and Richard S. Nuckols, Jr., Vicki Kruse, and W. Lawrence Nuckols, as the owners, have filed an application for a special exception permit in the General Business District (B-1) for a small unmanned data center, to support the fiber line being constructed along the Interstate 81 corridor, on a 2500 square foot parcel of land off of Bares Woods Lane in the Buffalo Magisterial District of Rockbridge County, and being a portion of the property identified upon the Rockbridge County Land Records as Tax Map #76-A-42; and,

WHEREAS, the Planning Commission, following a public hearing, reviewed this application on August 10, 2016, and recommended approval to the Board; and, WHEREAS, legal notice and advertisement has been provided as required by law; and,

WHEREAS, the Board of Supervisors has given due consideration to the factors set forth in Section 802.03 of the Rockbridge County Land Regulations, for issuance of a special exception permit.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of Rockbridge County, Virginia, as follows:

1. That the Board of Supervisors finds that the granting of a special exception permit to Shentel for construction and operation of a small unmanned data center including an equipment building, a fenced telecommunications yard, a generator, and a propane tank, as a public utility, to support the fiber line being constructed along the Interstate 81 corridor, on a 2500 square foot parcel of land off of Bares Woods Lane in the Buffalo Magisterial District of Rockbridge County, and being a portion of the property identified upon the Rockbridge County Land Records as Tax Map #76-A-42, in the General Business District (B-1), is substantially in accord with the Comprehensive Plan of the County adopted pursuant to the provisions of Section 15.2-2232 of the Code of Virginia (1950, as amended), and said special exception permit is hereby granted and approved pursuant to Section 605.03-10 of the Rockbridge County Land Development Regulations, conditioned upon substantial compliance with the site plan entitled 'Shentel Special Exception Site Plan', dated July 25, 2016, and revised August 19, 2016.

2. That this ordinance shall be effective on and from the date of its adoption. All ordinances or parts of ordinances in conflict with the provisions of this ordinance shall be, and the same hereby are, repealed.

Adopted this _____ day of August, 2016.

Special Exception Permit- Wesley Chapel Learning Center- Private School in A-2

Mr. Slaydon briefly reviewed the Agenda Item: "John and Susan Brandt are operating a private school in Buena Vista and have an opportunity to relocate into the former Wesley Chapel Methodist Church off of Wesley Chapel Road in the A-2 district. They have now made their application for a special exception permit to operate such school per Section 603.03-20. See information enclosed. The Planning Commission has recommended approval of this application with conditions. They limited the total number of students and teachers to 48. If you read John Burleson's report, 48 is the absolute maximum number for the drain field system design which is 48 years old and has no room to be expanded or repaired. It would be worth considering this in making a final decision." Mr. Slaydon then read aloud the Special Exception Permit Conditions as follows:

1. Primary access and parking associated with the operation of the Education Center shall be off of Charming Lane (Private Road). No parking within the rights-of-way of Amole Hollow Road (Route 697) or Wesley Chapel Road (Route 699).

2. Existing building footprint for the classrooms and the chapel shall not be expanded, but allowances will be made for structures such as greenhouses for educational purposes, maintenance shed(s), and a structure for solely indoor recreational use.
3. There will be no cafeteria associated with the school.
4. Total number of full time students and staff not to exceed 48.
5. Approval contingent on VDOT, Health Department, and Building Department approvals.

Applicant John Brandt advised that he and his wife established the Ben Franklin Learning Center in Buena Vista two (2) years ago, starting out with three (3) students and now having seventeen (17). Mr. Brandt stated that they are looking for a better facility for their school, and when finding out that the Wesley Chapel Methodist Church facility was vacant, they put in an offer. He further stated that it is their desire to maintain the current historical condition of the chapel by preserving its current state.

Applicant Susan Brandt shared that their school focuses on God, Family, and Country - and encourages its students to be leaders in the community. She extended an invitation to the Board of Supervisors to visit the students and explain why it is important to serve in local government.

Chairman Higgins asked what the arrangements were in regards to the cemetery on the property.

Mr. Brandt explained that Virginia Code requires that the cemetery be maintained and that the owners provide access to any descendants.

Ms. Brandt shared that they intend to maintain the gravesites.

Chairman Higgins asked if anything was incorporated in the Conditions of the Special Exception Permit to make sure it is in writing that the gravesites be maintained and available to the descendants for visitation.

Mr. Slaydon replied that there is not.

Chairman Higgins asked if there were any vacant spaces at the cemetery.

Mr. Slaydon replied that he did not believe so, and after some research has found that he last burial was around the late 1950's or 1960's.

County Attorney Vickie Huffman noted that State Code is always subject to change, and if the Board is concerned about the maintenance of the gravesites then such should be added to the Special Exception Permit's Conditions.

Chairman Higgins opened the Public Hearing at 6:18 p.m.

Glen Goodsell of the Buffalo District shared his support of the Special Exception Permits, noting that he is one of the school's volunteer teachers.

Chairman Higgins closed the Public Hearing at 6:20 p.m.

Chairman Higgins requested that the two conditions regarding the cemetery be incorporated into the Special Exception Permit's Conditions.

Mr. Slaydon confirmed, adding language to the Special Exception Permit Conditions.

Supervisor Hinty moved to adopt the ordinance approving the Special Exception Permit with the revised Conditions (shown below). Supervisor Campbell provided the second.

Supervisor Lewis shared that he had a neighbor who expressed a concern about the footprint of the property. He asked if leaving the pews in the sanctuary is something the school is are committed to; or if not, why not remove them to gain space without changing the architectural structure of the facility.

Mr. Brandt responded that he and his wife want to keep the historical condition of the sanctuary - that it in fact is what attracts them to this facility. He stated that there may be a need for additional space for the children to be able to play indoors, and they would consider adding a small addition on the annex side, not the sanctuary side.

The motion on the floor, made by Supervisor Hinty and seconded by Supervisor Campbell, was to adopt the ordinance approving the Special Exception Permit with the revised Conditions (shown below). The motion carried by unanimous roll call vote by the Board.

AYES: Hinty, Campbell, Ford, Lewis, Higgins
NAYES: None
ABSENT: None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA, HELD AT THE

ROCKBRIDGE COUNTY ADMINISTRATION OFFICES ON MONDAY, AUGUST 22, 2016

Ordinance Granting a Special Exception Permit to John Brandt and Susan Brandt for Operation of Ben Franklin Learning Center as a Private School in the Agricultural General District (A-2), on the Property Known as Wesley Chapel Located at the Corner of Wesley Chapel Road and Amole Hollow Road and designated as Tax Map No. 89-8-1E

WHEREAS, John and Susan Brandt, as the contract purchasers, and Wesley Chapel United Methodist Church, as the owner, have filed an application for a special exception permit in the Agricultural General District (A-2) for operation of a private school on the property known as Wesley Chapel, located at the intersection of Wesley Chapel Road and Amole Hollow Road in the Buffalo Magisterial District of Rockbridge County, and being identified upon the Rockbridge County Land Records as Tax Map #89-8-1E; and,

WHEREAS, the Planning Commission, following a public hearing, reviewed this application on August 10, 2016, and recommended approval to the Board subject to the conditions set forth on Exhibit A; and,

WHEREAS, legal notice and advertisement has been provided as required by law; and,

WHEREAS, the Board of Supervisors has given due consideration to the factors set forth in Section 802.03 of the Rockbridge County Land Regulations, for issuance of a special exception permit.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of Rockbridge County, Virginia, as follows:

1. That the Board of Supervisors finds that the granting of a special exception permit to John Brandt and Susan Brandt for operation of a private school on the property known as Wesley Chapel, located at the intersection of Wesley Chapel Road and Amole Hollow Road in the Buffalo Magisterial District of Rockbridge County, and being identified upon the Rockbridge County Land Records as Tax Map #89-8-1E, in the Agricultural General District (A-2), is substantially in accord with the Comprehensive Plan of the County adopted pursuant to the provisions of Section 15.2-2232 of the Code of Virginia (1950, as amended), and said special exception permit is hereby granted and approved pursuant to Section 603.03-20 of the Rockbridge County Land Development Regulations, with and subject to the conditions set forth on Exhibit A attached hereto and incorporated herein by reference.

2. That this ordinance shall be effective on and from the date of its adoption. All ordinances or parts of ordinances in conflict with the provisions of this ordinance shall be, and the same hereby are, repealed.

Adopted this 22nd day of August, 2016.

EXHIBIT A

SPECIAL EXCEPTION PERMIT CONDITIONS

JOHN BRANDT and SUSAN BRANDT

1. Primary access and parking associated with the operation of the Education Center shall be off of Charming Lane (Private Road). No parking within the rights-of-way of Amole Hollow Road (Route 697) or Wesley Chapel Road (Route 699).
2. Existing building footprint for the classrooms and the chapel shall not be expanded, but allowances will be made for structures such as greenhouses for educational purposes, maintenance shed(s), and a structure for solely indoor recreational use.
3. Existing gravesites shall be maintained and open to descendants for visitation during daylight hours.
4. There will be no cafeteria associated with the school.
5. Total number of full time students and staff not to exceed 48.
6. Approval contingent on VDOT, Health Department, and Building Department approvals.

Painted Ponies Art Project Presentation

Director of Community Development Sam Crickenberger introduced his neighbor, Henley Gabeau, and advised that this is a fun project that will be a wonderful way to connect the Horse Center, the three (3) localities, and the rest of the community. He stated that this is a project that could be a fundraiser for the Horse Center.

Ms. Gabeau introduced herself as Mr. Crickenberger's neighbor. She advised that Mr. Crickenberger was kind enough to go with her, Rosanne Facciolo, and Rebecca Cohen to meet with Lexington City Manager Noah Simon on August 4th to present this idea. She stated that the idea is to raise money in a good way, to help with tourism, and to foster cooperation

between the Horse Center and localities. She explained that local artists would paint fiberglass ponies made by local artisan Mark Cline; the ponies would be displayed for several months on private property within view of the public, and then auctioned off as a fundraiser.

Supervisor Ford asked who will choose the artists and art concepts.

Ms. Gabeau replied that a committee would be formed to create such guidelines.

Supervisor Ford asked if the equestrians already have the necessary tax licenses to handle the funds.

Ms. Gabeau replied that her Equestriennes group is a registered 501(c)3 organization, and that the committee could decide whether or not all funds should go to just the Horse Center or to other non-profit organizations.

Consideration of Maury Express Contract Extension

Mr. Suter briefly reviewed the Agenda Item: "The Maury Express is a community transportation service in which Rockbridge County partners with the Cities of Lexington and Buena Vista, as well as with W&L and VMI. Collectively, this group contracts with Unified Human Services Transportation System, Inc. (a.k.a. - RADAR) to provide for the service. Our local partners - Lexington, Buena Vista, W&L and VMI - have budgeted local matching funds to allow for continuance of services through June 30, 2017 with expectation of funding approval for the remainder of the

proposed term. Over the past year, ridership rates have dropped, but the trend appears to have leveled out. A recent meeting of the local oversight committee confirmed continued support for the program. Some items of not in the discussion include:

- Additional federal funding has reduced this year's local match
- 2 new buses have been purchased in the past year for \$136,000 with a local match of just \$5,440.
- Each bus now has on-board data terminals at no local cost, to increase route efficiency.

"At the meeting we determined that the best course of action would be to extend the existing contract for another term. The attached resolution authorizes a contract extension, to continue service through September 30, 2017. The proposed contract is attached as well, with cover letter. Mr. Curtis Andrews, Executive Director of RADAR, will be in attendance at the Board meeting to give a brief presentation on the service and to answer any questions you may have." Mr. Suter noted that an email was sent earlier in the day with new ridership numbers.

Maury Express Supervisor Nathan Sanford introduced Executive Director Curtis Andrews. He then advised that two new vehicles went into service in April. He also advised that the trend in ridership is state-wide and that the County has the two most popular stops in the entire system, Walmart and Willow Springs Apartments.

Supervisor Lewis moved to approve the recommendation to approve the resolution extending the Maury Express contract through September 30, 2017. Supervisor Ford provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Lewis, Ford, Campbell, Hinty, Higgins
NAYES: None
ABSENT: None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA, HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICES ON AUGUST 22, 2016

RESOLUTION AUTHORIZING AND APPROVING CONTRACT EXTENSION AGREEMENT WITH UNIFIED HUMAN SERVICES TRANSPORTATION SYSTEMS, INC., FOR OPERATING SERVICES FOR THE ROCKBRIDGE AREA PUBLIC TRANSPORTATION SYSTEM THROUGH SEPTEMBER 30, 2017

WHEREAS, pursuant to Board approval on March 14, 2011, Unified Human Services Transportation Systems, Inc., (“System”) and the County of Rockbridge, Virginia, (“County”) entered into a Contract, as of the 1st day of December, 2010, for operating services for the Rockbridge area public transportation system through September 30, 2011; and,

WHEREAS, the System and the County have entered into Contract Extension Agreements dated October 1, 2011, October 1, 2012, October 1, 2013, October 1, 2014, and October 1, 2015, providing for one-year extensions to expire on September 30, 2012, September 30, 2013, September 30, 2014, September 30, 2015, and September 30, 2016 respectively; and,

WHEREAS, public transportation grant funds have been awarded for the next fiscal year and the participating localities, namely the City of Lexington, the City of Buena Vista, and the County of Rockbridge, have budgeted the local match funds for continuation of the public transportation services; and,

WHEREAS, the System and the County have agreed to an extension of the contract through September 30, 2017.

NOW, THEREFORE, BE IT **RESOLVED** BY THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA, as follows:

1. That extension of the existing Contract, dated as of December 1, 2010, with the System to operate the Rockbridge area public transportation system and provide related services as set forth therein, to September 30, 2017, at a cost not to exceed a total of \$65,492.00 for the October 1, 2016 through September 30, 2017 fiscal year, is hereby authorized and approved.

2. That the County Administrator is hereby authorized to execute a Contract Extension Agreement, dated October 1, 2016, on behalf of the Board of Supervisors of the County of Rockbridge and to execute such other documents and take such further actions as are necessary to accomplish this transaction, all of which shall be upon form and subject to the conditions approved by the County Attorney.

3. That this resolution shall be effective on and from the date of its adoption.

Adopted this 22nd day of August, 2016.

Consideration of Citizen Request to Contribute Funds in Support of Tennis Court Improvements

Mr. Suter briefly reviewed the Agenda Item: "Currently, the Rockbridge County High School tennis teams utilize the Lexington Country Club tennis court facilities for their home matches and practices. From time to time, the Maury River Middle School teams utilize the facility as well. County resident Eric Spencer has headed up an effort to provide necessary upgrades to the facilities and would like to present a proposal

to the Board for consideration. He will be presenting conceptual plans for the upgrade effort, to include estimated costs. It is anticipated that he will be requesting a contribution from the County in support of the project."

Lexington Golf and Country Club President Eric Spencer advised that for over 20 years the schools have utilized the Country Clubs tennis courts, and currently there are four (4) tennis courts at the Country Club in need of repairs due to neglect and not enough funding resources. He asked for a one-time donation between \$7,000 and \$10,000.

Supervisor Lewis shared his support; however, he suggested additional time to consult with the schools.

Supervisor Hinty suggested a donation of \$10,000 with a 7-year agreement between the schools and Country Club. He asked that an agreement be brought back at the next Board Meeting for consideration of appropriating the funds.

Supervisor Ford asked how long the repairs would last.

Mr. Spencer replied they should last around 8-10 years.

Supervisor Hinty compared prices of completely redoing the current courts at the High School versus continuing to utilize the Country Club's for only \$10,000 paid over the course of 7 years.

Chairman Higgins asked if the school students just practice at the Country Club.

Supervisor Lewis replied that the tennis matches are also held there.

Chairman Higgins asked if it was consensus by the Board to authorize staff to draft an agreement.

Supervisor Campbell shared that, given all the Country Club has done for the schools, he did not believe an agreement was necessary.

Chairman Higgins asked County Attorney Vickie Huffman if she thought an agreement was necessary when considering the donation.

Ms. Huffman replied that having an agreement would be the only way to enforce terms should that become necessary.

Supervisor Campbell shared that he felt an agreement would be an insult to the Country Club.

Supervisor Hinty agreed.

Chairman Higgins agreed, given how much the Country Club has done for the schools.

Supervisor Hinty moved to donate \$10,000 to the Country Club on behalf of Rockbridge County and the schools. Supervisors Campbell provided the second, reminding everyone how long it has been since the discussion of remodeling the tennis courts at the High School was brought up and still they are not fixed.

Supervisor Ford shared that he did not think an agreement would be an insult and that he felt one should be created for the protection of all parties.

Ms. Huffman added that the County is not authorized to make private contributions to private entities, and that the agreement would reflect the consideration that was being received by the students in exchange for payment.

Supervisor Hinty amended his original motion to authorize County staff to draft an agreement adding the schools to the agreement also. Supervisor Campbell provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Hinty, Campbell, Ford, Lewis, Higgins
NAYES: None
ABSENT: None

Mr. Suter noted that the agreement would be drafted and brought back to the Board at their next meeting, at which time they could appropriate the money.

Susan Amonette, the girl's tennis coach at Rockbridge County High School, advised that normally teams use 6 courts for a match. She introduced the boy's tennis coach stating that in the future they hope to have 6 courts.

Solid Waste Update

Director of Solid Waste Jeremy Garrett briefly reviewed his Agenda Item: "On August 8th, the Board received a solid waste planning update by staff as part of an ongoing series of updates. The current update

continues to focus on action items related to each of the four (4) major areas of Solid Waste (Collections, Recycling, Transportation, and Disposal). Additionally, the area of Outreach has been added to provide information about the progress staff has made as we work to redevelop and roll out a more comprehensive approach to better contact and inform the community. Current updates are as follows:

Collections:

- Staff is scheduled to begin earth-moving work required to complete the upgrades at the Staffed Collection Center in Goshen on or around August 25th. Upgrades include the addition of more usable space to provide more safety, efficiency and the addition of a "Bulky Items" container.
- Staff continues to work with SCS Engineers to negotiate an agreement in response to RFP# 2016-04-003, "Design / Engineering Services for Modification / Development of Solid Waste & Recycling Collection Centers". The County Solid Waste Committee has met to discuss the latest version and has provided additional information to SCS Engineers to respond to.

Recycling:

No additional information at this time.

Transportation (Hauling):

- The County continues to work with CSD Inc. under the new hauling agreement. No additional information at this time.

Disposal (Landfill Expansion):

- Landfill Expansion Construction is underway, and mass grading is taking place for the new leachate collection pond and access road (see pictures).

Outreach:

- Receive a brief PowerPoint presentation from Jake Adams, Community Outreach and Education Coordinator, and Jeremy Garrett, Director of Solid Waste and Recycling.”

Mr. Garrett provided a PowerPoint presentation showing images of the Landfill construction thus far.

Jake Adams, Community Outreach and Education Coordinator, provided a PowerPoint including the following slides in regards to the Outreach Program and the County’s new Outreach trailer:

PURPOSE

- “LIVE” Education and Outreach Program
- “Building the Bridge Towards a Sustainable Future”
- Replaces Recycling Bus
 - Annual cost savings
 - No CDL required
- A more comprehensive program, promoting:
 - Recycling
 - Litter Prevention
 - Landfill Science
 - Natural Resources/Environmental Stewardship
 - Water & Energy Conservation

LIVE
LIMIT YOUR IMPACT. VALUE THE EARTH.

LIVE
LIMIT YOUR IMPACT. VALUE THE EARTH.

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FUNDING

Description	Cost	Revenue Source (offset)
Sell of Recycling Bus		\$3,500
Purchase of 24' Enclosed Trailer	\$8,100	
Graphic Wrap	\$4,200	
FY 16-17 Outreach Budgetary Savings		\$4,300
Interior Trailer Modifications	\$2,000	
Annual Bus Operations (fuel)		\$1,000*
Annual Trailer Operations	\$0*	
Annual Bus Maintenance/Inspection		\$1,200*
Annual Trailer Maintenance	\$100*	
Capital Improvement Plan Funds		\$7,500
Totals	\$14,400	\$17,500

(*) Indicates repeated annual costs/savings



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DELIVERY

- Layar – Augmented Reality
 - Augmented Reality – combine digital with reality
 - Image-recognition technology
 - Free app for mobile devices (cell phones, iPads, etc.)
 - Scans boards and reveals interactive content on your device
 - Pictures, videos, websites, slides, games, etc.
 - Content can be updated anytime
 - \$54/yr. per board
 - www.layar.com



INTERACTIVE PRINT



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interactive content



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USES

- Plan to debut Saturday, August 27 – Rockbridge Community Festival
- Use at schools (Rockbridge, Lexington, Buena Vista) and various community events throughout the year
 - Program for all grade levels & general public
 - Retain and update handouts and other materials from Recycling Bus in addition to Layar boards
 - Letter to announce program to schools and schedule trailer
- Partnerships with local businesses and organizations for outreach
 - Mohawk
 - The Natural Bridge
 - Universities?



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Chairman Higgins asked where the Outreach trailer will be staged.

Mr. Garrett replied that it will be stored inside the baler building at the Landfill Collection Center.

Mr. Suter advised that this program is only made possible by a grant. He noted that the new Outreach trailer is handicapped accessible.

Draft Comprehensive Plan Presentation

Mr. Slaydon commended Brandy Flint on her work on the Comprehensive Plan. He advised that staff has updated the following chapters in the plan: history, natural environment, population, government, economy, housing, transportation, community facilities, and land use- all with the help of the Central Shenandoah Planning District Commission and VDOT. Mr. Slaydon stated that the draft plan is at a local printing company and anticipates receiving copies by the end of the month. He advised that the Planning Commission will hold a Public Hearing on the plan on September 14th and if the plan is approved, the Board of Supervisors will have a Public Hearing on October 24th.

Supervisor Lewis asked if this is the required re-write of the entire plan.

Mr. Slaydon replied that it is.

Consideration of Request for Proposals for HVAC Improvements in the County Administration Building

Mr. Suter briefly reviewed the Agenda Item: "The HVAC system in the County Administration building was originally installed/refurbished in 1992 prior to moving County Offices into the structure. The HVAC controls and air conditioning chillers have exceeded their serviceable life. However, our system maintenance provider (Southern Air) has indicated that the boiler system (heating) is in good shape. In preparation for replacement, Building Official Kenny Wilson obtained cost estimates, which have been included the County's Capital Improvement Plan. Originally, we had planned replace the chillers in FY2016 and controls in FY2017 to spread to cost over time. However, when doing more detailed planning last fiscal year, it became apparent that the most efficient course of action would be to replace both components at the same time. Thus, we are now prepared to move ahead. We examined both request for bid (RFB) and request for proposal (RFP) options, and it is clear that an RFP is the preferred approach to give us the best system solution. It would allow for proposers, who are experts in the HVAC field, to examine our existing system and provide us with efficient and effective options. An additional component will be ongoing, comprehensive system maintenance. Thus, and in accordance with the Code of Virginia:

- Staff believes this work falls under non-professional services.
- Virginia Code section § 2.2-4303.C, states that, 'Upon a determination made in advance by the public body and set forth in writing that competitive sealed bidding is either not practicable or not fiscally advantageous to the public, goods, services, or insurance may be procured by competitive negotiation. The writing

shall document the basis for this determination.'

- Staff deems that, in order to ensure that we gain the best service for the County and to meet the intent of the scope of services, we will be better served by issuing a Request for Proposals, rather than an Invitation for Bids. This recommendation is based on the fact that the County would be best served by soliciting the most technically-qualified provider of services, rather than the lowest bidder. In addition, an experienced proposer may offer recommendations which may prove beneficial and cost-effective to the County.

"Our schedule provides for installation of the cooling components over the winter, with completion by March 15, 2017. This would be a turnkey project in which the successful vendor would be responsible for removal of all old components and installation/operation of new components." Mr. Suter advised that the County Attorney had not reviewed the document. He recommended that the Board authorize issuance of a Request for Proposal for the services outlined in the scope of services, finding that an Invitation for Bids is neither practicable nor fiscally advantageous to the public for the reasons set forth above, subject to legal review and approval.

Supervisor Lewis moved to approve the recommendation. Supervisor Ford provided the second.

Supervisor Campbell asked if roof repair would be done first.

Mr. Suter replied that if the major components on the roof need to be replaced, then this would be done first.

The motion on the floor, to approve the recommendation made by Supervisor Lewis and seconded by Supervisor Ford, carried by unanimous roll call vote by the Board.

AYES: Lewis, Ford, Campbell, Hinty, Higgins
NAYES: None
ABSENT: None

Added Items to the Agenda

Request from Effinger Volunteer Fire Department regarding approval to Finance New Fire Engine

Mr. Suter advised that Effinger Volunteer Fire Department has requested consideration by the Board to approve a tax-exempt financing for a new fire engine for up to \$200,000. He noted that, as a requirement of the IRS, this is a standard request for tax-free borrowings. He also noted that this does not obligate the County for any debt incurred and that Effinger hopes to close on the financing Friday, August 26th. Since this item was a last-minute addition to the Agenda, Mr. Suter stated that the Board could postpone their decision and wait until the next Board meeting; continue this meeting until after Wednesday following the fire departments required Public Hearing; or approve subject to there being no comment at the Public Hearing.

Supervisor Ford moved to approve a resolution for the tax-free borrowing subject to there being no comment during the Public Hearing at

the fire department on Wednesday August 24th. Supervisor Hinty provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Ford, Hinty, Campbell, Lewis, Higgins
NAYES: None
ABSENT: None

[The resolution below was passed based on their being no public comments during the Public Hearing at the required Public Hearing at the Effinger Fire Department}]

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA, HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICES ON MONDAY, AUGUST 22, 2016

RESOLUTION TO APPROVE FINANCING BY THE EFFINGER VOLUNTEER FIRE DEPARTMENT OF UP TO \$200,000.00 FOR THE PURCHASE OF A NEW FIRE ENGINE

WHEREAS, the Effinger Volunteer Fire Department (Effinger VFD) has determined to finance an amount of up to \$200,000 for the purchase of a fire engine, which will be located at and utilized from the Department's facility in Rockbridge County, which operates for the benefit of the citizens of Rockbridge County; and,

WHEREAS, the United States Internal Revenue Code requires that for such financing to be carried out on a bank qualified, tax-exempt basis, the Board of Supervisors of Rockbridge County, Virginia, must first approve the financing; and,

WHEREAS, the Effinger Volunteer Fire Department proposes to hold its public hearing regarding the financing, with public notice, on August 24, 2016, as required by the Code, and is expected to report the proceedings of the hearing to this Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Rockbridge County, Virginia, as follows:

1. The County hereby approves the Effinger Volunteer Fire Department's entering into the financing, as required pursuant to Section 265(b) of the Internal Revenue Service Code, and designation thereof as a "qualified tax-exempt obligation" during the calendar year 2016, subject to the condition that the

Effinger VFD's written report to the Board on the August 24th public hearing confirms that there was no public comment.

2. By approval hereof, the financing shall not under any circumstances be considered an obligation or debt of the County nor is the County extending its credit in any way; the financing shall be payable solely from the revenues of the Effinger Volunteer Fire Department.

3. This Resolution shall be effective upon the date of its adoption.

Adopted this 22nd day of August, 2016.

Recorded Vote

Moved By: Ford

Seconded By: Hinty

Yeas: Ford, Hinty, Campbell, Lewis, Higgins

Nays: None

ROCKBRIDGE COUNTY BOARD OF SUPERVISORS

By: _____
Chairman

Attest: _____
Spencer H. Suter, Clerk

I hereby certify that the foregoing Resolution was duly adopted at a meeting of the Rockbridge County Board of Supervisors duly called and held on August 22, 2016, and that a quorum was present and acting throughout the meeting. Such resolution remains in full effect as of this date.

Dated this 24th day of August, 2016.

[SEAL]

Clerk, Board of Supervisors
Rockbridge County, Virginia

Greenhouse Road Tower Lease with Verizon Wireless

Mr. Suter advised that he had been approached by Verizon Wireless to extend the lease on the space on the tower next to the PSA and Regional Jail. The current lease, he stated, runs until year 2032, and what is being requested is, for consideration of \$25,000, to add 30 years to the agreement, extending it until 2062. Mr. Suter stated that he had spoken with Ms. Huffman about this, and they agree that reducing the extension to 10 years for \$15,000 would be a more reasonable option.

Chairman Higgins stated that it would not be fair to future Board members to lock in more years.

Supervisor Campbell requested locking in 15 more years for \$25,000.

After discussion, Supervisor Campbell moved to lock in 15 additional years for \$25,000. Supervisor Ford provided the second, and the motion carried by the following roll call vote:

AYES: Campbell, Ford, Hinty
NAYES: Lewis, Higgins
ABSENT: None

Mr. Suter noted that he would extend that counter offer to Verizon.

Closed Meeting

At 7:41 p.m., Supervisor Hinty moved to enter into a Closed Meeting as permitted by Virginia Code Section 2.2-3711(A)(1), a personnel matter involving discussion, consideration, or interviews of prospective candidates for employment. Supervisor Campbell provided the second, and the motion carried by the following roll call vote, with Supervisor Lewis being absent from the dais during the vote:

AYES: Hinty, Campbell, Ford, Higgins
NAYES: None
ABSENT: Lewis

Supervisor Lewis moved to reconvene in open session following the Closed Meeting. Supervisor Hinty provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Lewis, Hinty, Ford, Campbell, Higgins
NAYES: None
ABSENT: None

Supervisor Ford moved that the Board certify that, in the closed meeting just concluded, to the best of each member's knowledge, nothing was heard, discussed or considered except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed as exempt from open meeting requirements under the provisions of the Virginia Freedom of Information Act cited in that motion. Supervisor Lewis provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Ford, Lewis, Campbell, Hinty, Higgins
NAYES: None
ABSENT: None

Adjourn

Supervisor Lewis moved to adjourn. Supervisor Campbell provided the second, and the motion carried by unanimous vote by the Board.