

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY
VIRGINIA, HELD IN THE COUNTY ADMINISTRATION BUILDING,
150 SOUTH MAIN STREET LEXINGTON, VIRGINIA,
ON MONDAY, APRIL 25, 2016, AT 4:30 P.M.

PRESENT: CHAIRMAN J.M.HIGGINS
MEMBERS: R.R.CAMPBELL, A.W.LEWIS, JR., R.S. FORD,
D.W.HINTY, JR.
CLERK TO BOARD: SPENCER H. SUTER
COUNTY ATTORNEY: VICKIE L. HUFFMAN

Called to Order

Chairman Higgins called the Work Session to order at 4:33 P.M.

Discussion on VDOT 6-Year Road Improvement Plan and Update on HB2

County Administrator Spencer Suter briefly reviewed the Agenda Item:
"As you are aware, the VDOT 6 year highway improvement plan is reviewed
and approved by the Board each year. Resident Engineer Susan Hammond will
be in attendance at the work session to discuss projects currently on the
6 year plan, and potential new projects. Additionally, Ms. Hammond, Chris
Slaydon and I will update the Board on our HB2 project submission. As you
know, last fall, VDOT changed the way it ranks projects eligible for
federal funding, and the County submitted Route 631, Long Hollow Road - a
project which has been on the federally-eligible list for over 20 years,
but to date has not been fully funded. Unfortunately, the project was not
ranked high enough in this cycle (when compared to competing projects
across the state) to be funded. Ms. Hammond will be presenting thoughts on

potential reallocation of the funds originally dedicated to this project. In the Board's regular meeting following the work session, we will ask for consideration to advertise the 6 year plan for public hearing on May 9th." He introduced Susan Hammond, VDOT resident engineer.

House Bill 2 Update:

Ms. Hammond expressed her opinion that it had been the right thing to do to pursue the Rt. 631 project as the initial application. She stated that during review there was an anomaly in the scoring system for all applications; this gave extra points under the environmental section. When V-DOT discovered the scoring error, they reviewed projects a second and third time - and still the Long Hollow project failed to qualify for funding. She added that access to over \$1 million in federal funds allocated for a project in Rockbridge could be lost unless the funds were moved to other projects. The Rt. 606 [Exit 205] project in the 6-Year Plan qualifies for the federal funds and is in active progress, whereas Long Hollow [Rt. 631] is not.

Supervisor Lewis asked for clarification that the Board could authorize moving the federal funds from the 631 project to the 606 project.

Ms. Hammond confirmed that if the funds were not moved to another project, the County would be at risk for losing those funds.

Supervisor Ford stated that, on the previous Rt. 606 Master Plan presented in 1998, some of the improvements were located in Augusta County. He asked if that mattered in terms of future funding decisions.

Ms. Hammond responded that the County could partner with Augusta County on the Rt. 606 application.

Mr. Suter added that last fall, the Board decided to apply for Route 631 because it had the best chance to be approved; in the meantime, preparations on the 606 improvements would allow us to apply for that project in the next round. He stated that VDOT has done their due diligence and is prepared to submit an application for Route 606 this coming fall.

Ms. Hammond advised that, in order to submit the application this fall, and to transfer funds to the Rt. 606 project, the route must be included in the 6-Year Plan, so she has added it to the Plan.

Supervisor Campbell asked Ms. Hammond whether, if the Board decided to go through with the Rt. 606 project, would they have any say as to whether or not the plans were approved.

Ms. Hammond replied that the application "just gets you through the door" for funding.

Supervisor Campbell shared his concern that the Rt. 606 project could result in an situation similar to what happened in Troutville, where some of the Exit 150 truck stops were removed.

Ms. Hammond explained that there would be a public hearing before approval. She stated that the goal is to help facilitate traffic better, but the study will also take into consideration the businesses that are currently there.

Mr. Suter stated that this is a different situation compared to Troutville's, where three national highways intersect.

Supervisor Ford asked whether, since there had been previous issues on Federally-funded projects with rights-of-way and utilities, Ms. Hammond had any advance knowledge on such issues for Rt. 606.

Ms. Hammond replied that she is not aware on any such issues, but that she is still waiting for recommendations from the study on how to improve traffic flow.

Supervisor Lewis asked if the PDC were involved in the study for Rt. 606.

Ms. Hammond replied that the PDC and VDOT are working on the study together.

Mr. Crickenberger asked if there would be a local match requirement with the improvements to Rt. 606.

Ms. Hammond replied that it would depend on how we submitted the application. She stated that we could apply through either a district grant program or through the House Bill 2 program.

Supervisor Ford asked if a grant match would open doors for other grants.

Ms. Hammond replied that transportation grants have restrictions, and she felt that this area probably would not qualify.

6-Year Plan Update:

Ms. Hammond reviewed the draft 6-Year Plan in detail based on the project, its source of funding, and the date it would be fully funded. During review, Ms. Hammond noted that the Country Club Road project will be deleted, as the funds for that project have already been transferred to another project.

Supervisor Lewis asked how much money could be transferred from the Long Hollow project.

Ms. Hammond responded that it would amount to about \$1.5 million.

Mr. Suter noted that by adding Rt. 606, no funding would be taken away from any other project listed.

Supervisor Campbell asked if there were any federal funds available for improving Middle Road from Buena Vista to the Landfill.

Ms. Hammond responded that this is not a federal road.

Supervisor Ford stated that he had provided Chairman Higgins with a petition signed by all of the residents and landowners along Bird Forest Road [Rt. 644] asking that this road be added in the rural rustic plan.

Chairman Higgins closed the Work Session at 5:14 p.m.

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY
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150 SOUTH MAIN STREET LEXINGTON, VIRGINIA,
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PRESENT: CHAIRMAN J.M.HIGGINS
MEMBERS: R.R.CAMPBELL, A.W.LEWIS, JR., R.S. FORD,
D.W.HINTY, JR.
CLERK TO BOARD: SPENCER H. SUTER
COUNTY ATTORNEY: VICKIE L. HUFFMAN

Called to Order

Chairman Higgins called the meeting to order at 5:31 p.m.

Supervisor Campbell delivered the invocation and led in the Pledge of Allegiance.

Recognitions/Presentations

Jake Adams- Community Education and Outreach Coordinator

Director of Solid Waste Jeremy Garrett introduced Jake Adams, the new Community Education and Outreach Coordinator. Mr. Garrett stated that Mr. Adams is a lifetime Natural Bridge resident and a graduate of Virginia Tech; he is currently enrolled in the public administration program at the University of North Carolina.

Mr. Adams shared his excitement about working for the County. He stated that he would be reaching out to elementary, middle, and high school students as well as the public for education on recycling and litter control.

Citizens Comments

Torben Pedersen of the Natural Bridge Magisterial District shared his dissatisfaction with operations at the Landfill. He had recently noticed that the dumpsters that used to sit outside the Landfill are no longer there - making it inconvenient for citizens to dispose of materials at the Landfill on Sundays. Upon returning to the Landfill the following weekend during business hours, he found that while crossing the scales, the sign on the door directing him to come inside the Scale house and see the attendant was in a very inconvenient place. He requested that the sign be moved and placed straight in front of the vehicle so it is not overlooked. When entering the Scale house, he was asked for his name and address. He felt that that was not necessary, as having a County decal on his windshield should be enough evidence that he is a citizen of the County. Lastly, Mr. Pederson stated that he had a gallon of paint to dispose of during his visit at the Landfill, but staff prohibited him from doing so - instead instructing him to take it back home and mix it with cat litter to dry it up before it could be disposed.

Items to be added to the Agenda

Supervisor Campbell asked to discuss selection of the citizen representative for the Fire and EMS Director search committee at the end of the meeting.

Approval of April 11, 2016 Minutes

Supervisor Ford moved to approve the April 11, 2016 Minutes.

Supervisor Campbell provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Ford, Campbell, Lewis, Hinty, Higgins
NAYES: None
ABSENT: None

Event Application- Rockbridge Baths Farmer's Market

Director of Community Development Sam Crickenberger introduced the Event Application, noting that the farmers' market would be moved to the Rockbridge Baths Post Office.

Supervisor Lewis moved to approve the Event Application. Supervisor Ford provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Lewis, Ford, Campbell, Hinty, Higgins
NAYES: None
ABSENT: None

Set Public Hearing for VDOT 6 Year Road Improvement Plan

County Administrator Spencer Suter recommended scheduling a Public Hearing on the VDOT 6 Year Road Improvement Plan for May 9, 2016.

Supervisor Campbell moved to schedule a Public Hearing for May 9, 2016 on the VDOT 6 Year Road Improvement Plan. Supervisor Ford provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Campbell, Ford, Lewis, Hinty, Higgins
NAYES: None
ABSENT: None

Solid Waste Update

Mr. Garrett briefly reviewed the Agenda Item: "At its last regular board meeting on April 11th, the Board received a solid waste planning update by staff as part of an ongoing series of updates. This update will continue to focus on action items related to each of the four (4) major areas of Solid Waste (Collections, Recycling, Transportation, and Disposal). Current updates are as follows:

Collections:

- Staff has completed the RFP for Engineering Services to provide site design and surveying for potential new collection sites as discussed at the February 22nd Work Session. (Will be presented in a separate agenda item)
- Mr. Suter has provided presentations of the key solid waste collection concept information to the Glasgow Ruritan Club on April 14th and the Effinger Ruritan Club on April 21st.

Recycling:

- Staff is continuing to explore additional options for selling scrap metals to improve revenues.

- Three Outreach events have been held in the month of April with the assistance of the newly-employed Community Education and Outreach Coordinator, Jake Adams.

Transportation (Hauling):

- The County continues to work with CSD, Inc. under the new hauling agreement. No additional information at this time.

Disposal (Landfill Expansion):

- The Solid Waste Management Plan (SWMP) must be updated either to specify how the waste generated in the City of Buena Vista is handled and disposed (minor amendment), or to have the City of Buena Vista removed from the planning district and create their own SWMP (major amendment). Final direction needs to be initiated by the end of April 2016 to allow staff, DAA, and DEQ the time needed to fully update the SWMP prior to permit issuance. This item has been discussed previously with both Cities during a scheduled quarterly Solid Waste Committee meeting. The Buena Vista City Manager was going to do his due diligence and report to the committee his intentions. No additional information has been provided to the Committee to date.

Update:

"Staff has been working directly with Buena Vista and is hopeful that we will receive the needed information to proceed by the end of April. In the event that Buena Vista is non-responsive by the deadline, the County will need to proceed with the major

amendment to remove Buena Vista from the Solid Waste Planning Unit."

- Key Dates:

	Date	Description
Past	4/11/16	DAA submitted the last round of responses and DEQ has confirmed receipt.
	4/18/16	County Legal review of cell 1 construction procurement documents been completed and provided to DAA
Upcoming	05/01/16	Advertise DEQ draft permit (DEQ will provide the advertisement, we must submit and pay for all advertising)
		Present cell 1 and aggregate procurement documents to the Board for authorization to advertise
	05/15/16	Advertise construction of cell 1 and Aggregate stone IFB
	05/25/16	VRA loan closing
	06/01/16	VDEQ public hearing
	06/15/16	Bid opening
	06/15/16	Close VDEQ public comment period
	06/27/16	Award at Board Meeting
	6/28/16 - 7/31/16	Final contract/bonding/preconstruction meeting
	07/01/16	Final VDEQ permit issued
	08/01/16	Construction Start Date (no later than)
	04/2017	Construction Substantial Completion issued

. * Please note that all items that require direct VA DEQ involvement or action are designated by red text

Staff will continue to work with multiple outside resources and agencies in hopes of engaging the Solid Waste Committee and ultimately the full Board with additional information." During review, Mr. Garrett advised that there had been traces of a family of bears - a mother and two cubs - at the Zollman's collection site.

Chairman Higgins stated that he receives calls on a daily basis regarding the bears and the trash at this site. He asked if the containers could be removed. He shared his concerns about the possibility of citizens encountering a bear in the dumpster when disposing their trash. He asked that the Board consider removing the dumpsters temporarily, in the interest of public safety.

Mr. Garrett confirmed that the containers could be removed easily.

Supervisor Campbell agreed with Chairman Higgins, adding that if she has cubs, the mother is likely to be aggressive and could maul someone who comes to dispose of trash, in trying to protect her babies.

Chairman Higgins asked that a sign be placed at the site showing it is temporarily closed and to direct citizens to the next nearby collection site.

Mr. Suter asked for clarification as to whether the sign should state that the site is "temporarily closed", or just closed.

Chairman Higgins replied that it should read "closed", as no one knows how long it would be closed for.

Mr. Suter agreed, adding that site cleanup could take a while.

The Board of Supervisors unanimously agreed to close the Zollman's collection site.

During further review of the Agenda Item, Mr. Garrett advised that he had received technical adequacy documents from DEQ in regards to the permit application, stating that all requirements have been met to obtain the final permit for the expansion.

In regards to Mr. Garrett's review of Buena Vista's response timeline regarding being a participant of the Solid Waste Planning Unit, Mr. Suter explained that he and the Buena Vista City Manager had spoken, and a suggestion was made that Buena Vista be added as a customer; however, DEQ still must be notified as to whether this change in status would be a minor or major amendment.

Mr. Garrett emphasized the urgency of this matter, since it could cause a delay in the permit issuance. He added that the County has had problems with Buena Vista's late reposting of their recycling numbers under the current SWMP for the past two years.

Chairman Higgins asked Mr. Suter to write a letter to the Buena Vista City Manager letting him know the importance of his timely response.

In regards to cleanup costs for collection sites, Supervisor Campbell asked if the \$90,000 budgeted would be enough. He went on to describe the litter that often surrounds the dumpsters at the Timber Ridge collection site.

Mr. Garrett confirmed \$90,000 may not have been enough, as things seemed to be getting worse instead of better.

Supervisor Campbell shared that, with regards to informing the public of changes in our collection method, he felt the issues may be clouded a little when talking about saving money by removing the dumpster sites and building staffed collection centers. He stated that, when looking at it from another's perspective, it would appear to be cheaper to leave collection the way they it is; however, everyone needs to be made aware that the original intent of making a change was to control what was going into the landfill in order to protect the new lined Landfill.

Supervisor Ford agreed with Supervisor Campbell, reiterating that staffed collection will ultimately help protect the lined Landfill. He added that the City of Lexington is owed a thank you for their extreme diligence in reviewing the long term financials of the proposed new landfill project for accuracy. He then stated that he had received a question from a citizen after the Solid Waste presentation in Effinger as to whether or not the County would need to continue monitoring what goes into the lined Landfill even after a "soft" layer had been built up above the liner.

Mr. Garrett replied that the "fluff" layer would build up pretty quickly, but that liquids and chemicals would continue as threats to the leachate quality. Diligence in averting these threats would remain a necessity.

Chairman Higgins remarked that this did not mean that the County plans to inspect citizens' trash bags at collection sites.

Public Hearings at 6:00 p.m.

Mountain View Brewery Lease Agreement

Mr. Crickenberger introduced Devils Backbone's [DBBC] founder, Steve Crandall, and then briefly reviewed his Agenda Item: "During the interim, Devil's Backbone is in need of storage space and has requested a temporary lease of the former Bowling Alley, a 23,000 square-foot structure. The company has agreed to payment of rent in the amount of \$800.00 per month. The rent is the same as the amount paid by the previous tenant. Staff has prepared a month-to-month lease, which may be terminated by either party on 30 days' notice. The lease term is to commence on May 1, 2016, or as soon as possible following vacation of the premises by the former tenant. A copy of the proposed Lease Agreement is attached."

Mr. Crandall provided an update on the Brewery and its intentions: Anheuser Busch is acquiring Devils Backbone Brewery; this type of business is very expensive to operate and to expand; currently DBBC has about \$25 million in loans, half through banks and half through partners in the business; banks cannot lend more, based on their own rules; as DBBC expands, it has developed a need for more storage space over the past year; this need can be met temporarily at the old Bowling Alley; immediate future plans involve the installation of additional production equipment, with perhaps a larger food component at some point; shipping and receiving

will need to be moved to allow for the new equipment. All these changes are expected to add about 60 new jobs locally.

Chairman Higgins opened the public hearing at 6:31 p.m. There were no public comments. Chairman Higgins closed the public hearing.

Supervisor Lewis asked Mr. Crandall if there was a need for any additional workforce training at Dabney Lancaster Community College [DSLCC].

Mr. Crandall replied that there are incentive programs that can help with training, so that DBBC could handle the cost of workforce training.

Supervisor Lewis moved to adopt the Ordinance to authorize the Lease Agreement. Supervisor Ford provided the second, and the motion carried by unanimous roll call vote.

AYES:	Lewis, Ford, Campbell, Hinty, Higgins
NAYES:	None
ABSENT:	None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY,
VIRGINIA, HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICES ON
MONDAY, APRIL 25, 2016

Ordinance to Authorize a Lease Agreement with Mountain View Brewery, LLC (Devil's Backbone) to Rent on a Month-to-Month Basis the 3.08-acre Parcel of Land with a 23,000 Square-Foot Building, Zoned for General Business Use, at 98 Northwind Lane, Lexington, Virginia, and Identified on the Rockbridge County Land Records as Tax Map No. 62-14-A1, in the Walkers Creek Magisterial District

WHEREAS, Rockbridge County, Virginia, is the owner of a parcel of land located on the northwest side of Route 11 North, consisting of 3.08 acres, more or less, and designated as "Tract B" on a plat recorded in the Clerk's Office of the Circuit Court of Rockbridge County in Plat Cabinet 1,

Slide 228, said parcel being zoned for business use with a 23,000 square-foot structure, identified on the Rockbridge County Land Records as Tax Map No. 62-14-A1; and,

WHEREAS, the lease by Z & T Sales, LLC, having expired and the company having declined to exercise its option to purchase, the property is expected to be vacant by the end of April 2016; and,

WHEREAS, Mountain View Brewery, LLC, is interested in temporarily leasing the property for storage purposes related to the Devil's Backbone Brewery business on the adjoining property; and,

WHEREAS, the County has negotiated a lease agreement with Mountain View Brewery, LLC, on a month-to-month basis pending potential disposition of the property; and,

WHEREAS, following notice and public hearing held on April 25, 2016, the Board has considered the proposed Lease Agreement between the County and Mountain View Brewery, LLC.

NOW THEREFORE, BE IT ORDAINED by the Board of Supervisors of Rockbridge County, Virginia, as follows:

1. That lease of the 3.08 acres, more or less, designated as "Tract B" on a plat recorded in the Clerk's Office of the Circuit Court of Rockbridge County in Plat Cabinet 1, Slide 228, said parcel being zoned for business use with a 23,000 square-foot structure, identified on the Rockbridge County Land Records as Tax Map No. 62-14-A1, to Mountain View Brewery, LLC, for a period of one (1) month beginning on May 1, 2016, and continuing on a month-to-month basis thereafter until either party provides 30 days' notice of termination to the other, at a monthly rental of \$800.00, payable in advance, is hereby authorized and approved.

2. That the funds generated by this lease shall be placed in the General Fund of the County.

3. That the County Administrator is hereby authorized to execute the Lease Agreement on behalf of the Board of Supervisors of the County of Rockbridge, and to execute such other documents and take such further actions as are necessary to accomplish this transaction, all of which shall be upon form and subject to the conditions approved by the County Attorney.

4. That this ordinance shall be effective upon the date of its adoption.

Raynal Studios- Conditionally Rezone from R-1 to B-1

Assistant Director of Community Development Chris Slaydon introduced John Raynal and then briefly reviewed the Agenda Item: "John and Becky Raynal have applied to conditionally rezone their studio property in Natural Bridge Station from R-1 to B-1, concurrently with a special exception application, to allow light manufacturing in B-1. They have been operating as a home occupation for many years with an approved variance dating back to 1995 to have a non-resident employee. The Raynals have purchased other property where they plan to reside, but would like to continue operating the studio at its current location. Their property is diagonally across Beth Horon Drive from the Stonebridge Center, which is zoned B-1, and directly across the road from Natural Bridge Elementary School, which is in a C-1 zone. The Planning Commission has recommended approval of the conditional rezoning and acceptance of the proffer that the use of the property will be limited to the uses allowed per Section 605.03-1, Wholesale, Processing and Light Manufacturing, which are uses by special exception in B-1. The Commission also recommended approval of the

Special Exception permit with the conditions that activities will be limited to a stained glass studio and architectural restoration related primarily to windows and doors, and that there will be no on-site retail.”

Mr. Raynal explained that he was in the process of turning over the operation of the business to his children and that he would be leaving the shop. He stated that his business has grown to include 13 employees and committed contracts booking their business up through 2019. He thanked Supervisor Hinty, Mr. Crickenberger, and Mr. Slaydon for their help in working through the zoning application process.

Chairman Higgins opened the public hearing at 6:36 p.m. There were no public comments. Chairman Higgins closed the public hearing.

Supervisor Hinty moved to accept the Ordinance. Supervisor Ford provided the second, and the motion carried by unanimous roll call vote.

AYES:	Hinty, Ford, Campbell, Lewis, Higgins
NAYES:	None
ABSENT:	None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA, HELD AT
THE ROCKBRIDGE COUNTY ADMINISTRATIVE
OFFICES ON MONDAY, APRIL 25, 2016

Ordinance to Change the Zoning Classification of a .25-Acre Parcel of Land (Tax Map Numbers 108A1-8-20/22/24) Owned by John M. Raynal and Rebecca G. Raynal from Residential General District (R-1) to General Business District (B-1), With Conditions, for Property Located at the Intersection of Natural Bridge School Road and Beth Horon Drive in Natural Bridge Station of the Natural Bridge Magisterial District of Rockbridge County

WHEREAS, John M. Raynal and Rebecca G. Raynal are the owners of three lots located at the intersection of Natural Bridge School Road and Beth Horon Drive in Natural Bridge Station, said parcels being identified upon the Rockbridge County Land Records as Tax Map #108A1-8-20, #108A1-8-22, and #108A1-8-24; and,

WHEREAS, the Raynal family has operated a stained glass and architectural restoration business at this location since 1995 as a home occupation, with an approved variance to allow a non-resident employee; and,

WHEREAS, John and Rebecca Raynal have purchased other property, with plans to move their residence, but have applied for a conditional rezoning of this property to continue operating the studio business at its current location; and,

WHEREAS, the Planning Commission held a public hearing on this matter on April 13, 2016, and recommended to the Board of Supervisors that the proposed zoning classification amendment, with acceptance of proffered conditions, be approved; and,

WHEREAS, legal notice has been provided in accordance with §15.2-2204 of the Code of Virginia (1950, as amended) and in accordance with the Rockbridge County Land Development Regulations; and,

WHEREAS, the Board of Supervisors has held a public hearing on this matter on April 25, 2016; and,

WHEREAS, the Board of Supervisors has determined that the proposed rezoning of the property would generally promote the health, safety, convenience and general welfare of the public, that the proposed rezoning is warranted as good zoning practice, that it accomplishes one or more of the objectives set forth in §15.2-2200 of the Code of Virginia (1950, as amended), and that it serves one or more of the purposes set forth in §15.2-2283 of the Code of Virginia.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of Rockbridge County, Virginia, as follows:

1. That the zoning classification of a .25-acre parcel of land (Tax Map Numbers 108A1-8-20/22/24) owned by John M. Raynal and Rebecca G. Raynal, located at the intersection of Natural Bridge School Road and Beth Horon Drive in Natural Bridge Station of the Natural Bridge Magisterial District of Rockbridge County, is hereby changed from Residential General District (R-1) to General Business District (B-1), with and subject to the proffered conditions as set forth on Exhibit A attached hereto and incorporated herein, and which the Board hereby accepts.

2. That this action is taken upon the application of the property owners, John M. Raynal and Rebecca G. Raynal.

3. That this ordinance shall be effective on the date of its adoption. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed. The Zoning Administrator is directed to amend the zoning district map to reflect the change in zoning classification authorized by this ordinance.

Raynal Studios- Special Exception for Light Manufacturing in B-1

Mr. Slaydon explained that this item was specifically for a Special Exception Permit for the same property and use as the previous item.

Mr. Raynal stated that there is no intention of returning to on-site retail. He stated that he had no problems with any of the restrictions.

Chairman Higgins opened the public hearing at 6:39 p.m. There were no public comments. Chairman Higgins closed the public hearing.

Supervisor Hinty moved to accept the Ordinance. Supervisor Lewis provided the second, and the motion carried by unanimous roll call vote.

AYES: Hinty, Lewis, Ford, Campbell, Higgins
NAYES: None
ABSENT: None

**AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY,
VIRGINIA, HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATIVE
OFFICES ON MONDAY, APRIL 25, 2016**

Ordinance Granting A Special Exception Permit To John M. Raynal and Rebecca G. Raynal for Light Manufacturing in the General Business District (B-1) Per Section 603.03-1 of the Land Development Regulations, Located at the Intersection of Natural Bridge School Road and Beth Horon Drive in Natural Bridge Station of the Natural Bridge Magisterial District and Further Identified as Tax Map Numbers 108A1-8-20/22/24

WHEREAS, John M. Raynal and Rebecca G. Raynal are the owners of three lots located at 88 Natural Bridge School Road at the intersection of Natural Bridge School Road and Beth Horon Drive in Natural Bridge Station, said parcels being identified upon the Rockbridge County Land Records as Tax Map #108A1-8-20, #108A1-8-22, and #108A1-8-24; and,

WHEREAS, the Raynals have resided on the property and have operated a family-owned, stained glass and architectural restoration business at this location since 1995 as a home occupation, with an approved variance to allow a non-resident employee; and,

WHEREAS, John and Rebecca Raynal have purchased other property, with plans to move their residence, but have applied for a conditional rezoning and special exception permit to continue operating the studio at its current location; and,

WHEREAS, the Rockbridge County Planning Commission held a public hearing on this matter on April 13, 2016, and recommended to the Board of Supervisors that the special exception permit be approved with the conditions that: (1) the light manufacturing be limited to a stained glass studio and architectural restoration related primarily to windows and doors; and, (2) that there shall be no on-site retail; and,

WHEREAS, legal notice and advertisement has been provided in accordance with §15.2-2204 of the Code of Virginia (1950, as amended) and in accordance with the Rockbridge County Land Development Regulations; and,

WHEREAS, the Board of Supervisors has held a public hearing on this matter on April 25, 2016; and,

WHEREAS, immediately prior hereto, the Board has considered an Ordinance to rezone the property from Residential General District (R-1) to General Business District (B-1), with acceptance of a proffered condition to limit the uses allowed to those permitted by special exception under Section 605.03-1 of the Rockbridge County Land Development Regulations; and,

WHEREAS, the Board of Supervisors, after review of the application for a special exception permit and all other documentation submitted by the applicant, the Planning Commission and the public, after due consideration to the presentations and comments at the public hearing hereon, and after evaluation of the

factors set forth in §802.03-5 of the Rockbridge County Land Development Regulations, finds and determines that, with the specified conditions, the proposed use is consistent with the Comprehensive Plan, the policies of Rockbridge County and the public interest.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of Rockbridge County, Virginia, as follows:

1. That the Board of Supervisors finds that the granting of a special exception permit to John M. Raynal and Rebecca G. Raynal for light manufacturing at 88 Natural Bridge School Road, on a .25-acre parcel of land identified on the Rockbridge County Land Records as Tax Map #108A1-8-20, #108A1-8-22, and #108A1-8-24, in the General Business District (B-1), subject to the conditions that: (1) the light manufacturing be limited to a stained glass studio and architectural restoration related primarily to windows and doors; and, (2) that there shall be no on-site retail, is substantially in accord with the Comprehensive Plan of the County adopted pursuant to the provisions of Section 15.2-2232 of the Code of Virginia (1950, as amended), and said special exception permit is hereby granted and approved with the aforesaid conditions.

2. That this ordinance shall be effective on and from the date of its adoption. All ordinances or parts of ordinances in conflict with the provisions of this ordinance shall be, and the same hereby are, repealed.

Consideration of LEMPG Grant Recommendation

Director of Emergency Management Robert Foresman Briefly reviewed the information provided in the Board Package attachment:

LEMPG FUNDING PRIORITIES FOR FY 2015-16

Each year, the Commonwealth provides non-competitive grant funding for localities to support Emergency Management initiatives at the local level. The usage guidelines are fairly specific, and the grant requires a 50% local match. The funding level for FY16 is \$7,500 and the local match has

been budgeted, for a total of \$15,000. The funds need to be spent by June 30, 2016 in order to take advantage of the grant.

In keeping with sound policy, we have discussed needs internally and have listed them in priority order for consideration of approval by the Board.

1. New ID Maker - This will replace the current, outdated ID maker that the county has been using since 1999. The new system will be portable so that it can be taken to the scene of an incident to credential necessary personnel. The new system will allow for reading of bar codes of personnel's training and in the future can provide bar codes for equipment within Department of Fire, EMS, and Emergency Management inventories. Estimated Cost **\$3,222.00**

2. Traffic Cones and a small trailer to haul them - Currently we have approximately 80 cones that were purchased several years ago with LEMPG money; they are used for EVOC training through the fire departments. It has become apparent that additional cones are needed both for training and for use on emergency scenes. Further, a small trailer will assist in quick transportation of the cones to the scene of emergencies. The trailer will be sourced locally. Estimated Cost **\$5,306.50**

3. Portable Radios - Purchase of new portable radios for the department of Fire, EMS, and Emergency Management. These radios will be purchased from the current radio vendor who is installing the new

radio system for the region. These radios will work on the current system and also the new radio system. Estimated Cost **\$6,471.50**

Mr. Suter added that purchasing radios through the grant would save on the cost of new radios in next year's budget.

Supervisor Campbell asked if the cones could be stenciled showing who they belong to.

Mr. Foresman confirmed.

Chairman Higgins asked Mr. Foresman if he could ask the vendor if they could go ahead and mark each cone. He added that it may be cheaper to go ahead and have them do it.

Mr. Foresman confirmed.

Supervisor Lewis moved to approve the expenditures as requested. Supervisor Hinty provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES:	Lewis, Hinty, Ford, Campbell, Higgins
NAYES:	None
ABSENT:	None

Consideration of Solid Waste Site Development Design RFP

Mr. Garrett briefly reviewed the Agenda Item: "Staff has worked to prepare the provided RFP for design services related to the collection

center needs, as identified in the Solid Waste Strategic Plan developed by SCS Engineers and endorsed by the Board of Supervisors. On February 22nd, at a regularly scheduled work session, the Board of Supervisors requested that staff proceed with drafting the needed procurement documents.

"The RFP Scope of services is focused on six (6) key areas:

1. Conceptual Design

a. Conceptual draft of collection sites submitted to the County for comment and including the following specifications:

- One (1) 10' x 10' prefabricated attendant's building
- One (1) stationary solid waste compactor
- Two (2) 40-yard open top containers (bulky items and brush)
- Five (5) 40-yard enclosed roll-off containers (co-mingled, mixed paper, cardboard, glass, and scrap metal)

b. Electrical

- Power drop to the site for attendant's building and compactor
- Three phase power is preferred
- Single phase power is a secondary option
- Dusk to dawn safety lighting
- No other utilities will be provided to the site

c. Considerations for appearance:

- Landscaping (include plant species and location)
- Perimeter fencing (include specifications)
- Final driving surface

d. Ensure maximum accessibility in design for:

- Ease of hauling (loading and unloading)
- Service and convenience to citizens

2. Site Investigation

a. Geotechnical testing as needed for excavation, paving, concrete work, or general site design

- Efficient and economic design as to limit earthwork
- Ensure all entrances and exits to the site are VDOT-compliant
- Conduct field survey if USGS topography is inadequate for design purposes.

3. Final Design

a. Prepare final design incorporating results of all comments by the County and geotechnical testing

b. Develop documents for land disturbance and site plan permitting

4. Format and Media

a. Final Site design will be provided to scale on 24"x36" media

b. Elevations will be provided for any project elevation that is visible from adjacent state roads or highways (additional elevations may be requested or omitted on a site by site basis)

- c. All required notes, narrative, stormwater calculations, construction details will be provided on the plans or in a separated bound document
- d. All final drawings will be provided to the County in electronic form in both methods as follows:
 - PDF file with engineer stamp on each drawing sheet and calculation page
 - DWG file without engineer stamp

5. Construction Support

- a. Analysis of erosion, sediment, and stormwater considerations
- b. Prepare Stormwater Pollution Prevention Plan (SWPPP) for construction activities (as needed)
- c. Timeline for construction
- d. Opinion of probable cost

6. Meetings and Response to Comments

- a. Participate in meetings as appropriate for all tasks - as needed
- b. Review and provide written responses to comments on any designs or documents prepared for the County with this proposal
- c. Utilize telephone conversations and/or email correspondence to understand comments prior to responding

"These items will be divided and assigned as separate task orders based on the project needs." He then requested the Board's authorization to proceed with advertising the RFP.

Supervisor Hinty moved to authorize advertising the RFP. Supervisor Campbell provided the second.

Supervisor Lewis shared his concerns over using so much money for actions that could be taken in-house. He stated that he was told the reasons for not doing this in-house were that a study would need to be done on each site, and also that there needed to be a document so that bidders would be assured of fair and accurate competition. He shared that his only objection was related to the dusk-to-dawn lighting; he suggested that it be removed from the request.

Mr. Garrett explained that the dusk-to-dawn feature was a suggestion itself; there was no intention to risk additional light pollution.

Supervisor Campbell stated that, with time changes, some lighting could be a necessary feature at certain times of the year.

Supervisor Ford reminded the Board that there is a light ordinance to minimize light pollution.

Chairman Higgins suggested using a motion sensor light.

The motion on the floor was to authorize advertising the RFP. The motion carried by unanimous roll call vote.

Mr. Garrett asked if the motion included changes to the wording regarding the lighting. Mr. Suter advised that it could be addressed through a contract.

AYES: Hinty, Campbell, Ford, Lewis, Higgins
NAYES: None

ABSENT: None

Board Comments

Fire and EMS Hiring Committee membership discussion

Supervisor Campbell asked for clarification about the citizen representative on the hiring committee for a new Fire and EMS Director. He added that he had spoken with Bob Gilbert, who had served as the citizen representative previously on this committee and had shared his interest in serving again. Supervisor Campbell stated that Mr. Gilbert did a wonderful job serving in the past and that he wished to appoint Mr. Gilbert to this committee again.

Supervisor Ford agreed with Supervisor Campbell.

Supervisor Hinty stated that he likes to see things changed-up every once in a while, and as discussed in a previous meeting, Torben Pedersen has showed interest in serving as the citizen representative.

Supervisor Campbell shared that he felt Mr. Gilbert would be the best choice for the position.

Chairman Higgins shared that he recalled Mr. Pedersen not being available to sit on the committee for two weeks as he would be out of the Country. He asked Mr. Pedersen if he would be available when needed.

Mr. Pedersen confirmed that he would be out of the Country until May 12th.

Supervisor Campbell moved to appoint Bob Gilbert as the citizen representative on a committee to hire a new Fire and EMS Director.

Supervisor Ford provided the second, and the motion failed based on the following roll call vote:

AYES: Campbell, Ford
NAYES: Lewis, Hinty, Higgins
ABSENT: None

Supervisor Hinty moved to appoint Torben Pedersen on a committee to hire and new Fire and EMS Director. Supervisor Lewis provided the second, and the motion carried by the following roll call vote:

AYES: Hinty, Lewis, Higgins
NAYES: Ford, Campbell
ABSENT: None

Adjourn

Supervisor Hinty moved to adjourn. Supervisor Lewis provided the second, and the meeting was adjourned by unanimous vote by the Board.