

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY  
VIRGINIA, HELD IN THE COUNTY ADMINISTRATION BUILDING,  
150 SOUTH MAIN STREET LEXINGTON, VIRGINIA,  
ON MONDAY, OCTOBER 26, 2015, AT 4:30 P.M.

PRESENT: CHAIRMAN J.M.HIGGINS  
MEMBERS: R.R.CAMPBELL, R.S.FORD, A.W.LEWIS, JR. D.W.HINTY, JR.  
CLERK TO BOARD: SPENCER H. SUTER  
COUNTY ATTORNEY: VICKIE L. HUFFMAN  
STAFF: STEVEN BOLSTER, SAM CRICKENBERGER, CHRIS SLAYDON,  
BRANDY WHITTEN

Called to Order

Chairman Higgins called the meeting to order at 4:32 P.M.

**Discussion FY2017 Funding Priorities and Budget Schedule**

County Administrator Spencer Suter explained that the FY2017 Funding Priorities draft was the result of a meeting by the Finance Committee and of email communications over the past weekend. He noted that there were two copies: one showing mark-ups and the other a final copy reflecting the last changes. He then explained that the FY2017 Budget Schedule before the Board for review displayed the public portion of the staff's overall budget meetings for the upcoming budget cycle.

Supervisor Ford advised that Mr. Bolster had recently attended a conference for local government finance officials and received an update on Federal and State budget matters. He stated that there is question as to what the County will be paying for health insurance next year. He asked

Mr. Suter if he wanted to provide more information on the health insurance issue.

Mr. Suter stated that during the last meeting, there was some discussion on health insurance and the question was asked, "Should it be put out for bids to see other options?" He stated that, should the Board decide to put health insurance coverage out for bids, he would highly advise that a broker be hired to do so. He noted that, with regard to rate increases, the County has been fortunate over the past several years with the current provider, Local Choice/Anthem.

Supervisor Ford asked that the Board review the second paragraph of the draft regarding public safety and public works expenditures, noting that the radio system upgrade is still underway, to achieve the best EMS coverage to enhance public safety. He also mentioned that the revised Strategic Priorities that were adopted last winter are fully incorporated into the draft FY2017 Funding Priorities document.

Supervisor Campbell asked if the schools could be added to the County's insurance plan.

Mr. Suter advised that this had been looked at previously; however, he noted that while there can be benefits to group plans, they are often difficult to navigate.

Chairman Higgins stated that this possibility had been looked at previously for the Sheriff's Department and the Regional Jail and there was always a reason they could not come to terms.

Supervisor Campbell suggested that a hired broker might work all that out.

Mr. Suter noted that each time policies are bid out, there is additional work on staff, but agreed that this is a reasonable price to pay if the outcome is ultimately beneficial. However, changes to health insurance plans - especially annually - can be stressful on employees trying to keep up with which doctors accept their plans and which do not.

Supervisor Ford asked the Board members to review the marked up FY2017 Funding Priorities document and remit suggested changes to the Finance Committee as soon as possible so the Board can formally adopt a final document at the November 9<sup>th</sup> meeting.

Supervisor Lewis stated that he has always believed the funding priorities have been well conceived. However, he asked that the wording of number three (3) be reviewed and reworded. He stated that he would look into other wording for that paragraph. This item defines the importance of education, solid waste, fire/ems, solid waste, 911, and economic developments.

Mr. Bolster requested that the word "slightly" be removed from sentence three (3) of the first paragraph; this was in reference to the state's revenue forecasts, which of late have exceeded expectations. He then noted that the State's \$553M in surplus from FY2015 was the largest in the Commonwealth's history. He informed the Board that, by state law, 96% of the surplus must go to the Rainy Day Fund and the Virginia Water Quality Fund.

Mr. Suter noted that the good news is that the State is now on track to avoid the previously dire projections of a \$1.2Billion revenue shortfall in the biennium. Mr. Bolster concurred.

Supervisor Ford noted that he would like to see the state "step up" on its commitment to funding K-12 education.

Mr. Suter asked that all recommended changes be submitted to staff or the Finance Committee in order to be brought back to the Board for formal approval at the November 9<sup>th</sup> meeting.

Supervisor Lewis reaffirmed that he would submit his proposed changes in a timely manner.

Chairman Higgins suggested that each member submit changes to Mr. Suter for consolidation and review by the Finance Committee before the November 9<sup>th</sup> meeting. He repeated what he had emphasized in previous meetings, that all organizations requesting funding from the County must submit their current budgets for the Board's review to see where the money is being spent.

Supervisor Lewis stated that he feels the number of meetings listed on the FY2017 Budget Schedule is a bureaucratic overload and wished it could be refined but understood if it could not.

Supervisor Ford noted that there were even more meetings that were not on the schedule, since the schedule only included regularly scheduled meetings.

Supervisor Lewis commented that he feels this is too repetitive.

Mr. Suter stated that he would review the schedule to see if it could be reduced. He noted that the process has been reduced where possible, citing the fact that Department Heads no longer come before the Board for budget requests. Mr. Bolster noted that most of the meetings listed on the draft FY2017 Budget Schedule are during regularly scheduled Board meetings, Work Sessions, or during the Joint School Board meetings. He noted that the Joint School Board meetings would occur every other month per a joint decision of the Board of Supervisors and School Board. He also noted that some of the meetings listed were for the Planning Commission and were primarily linked to the CIP.

#### **Lighting Ordinance Discussion**

Assistant Director of Community Development Chris Slaydon provided the following overview via PowerPoint:

- On July 8, 2015, the Planning Commission held a Public Hearing on a Zoning Amendment that allowed light bars on the side of gas station canopies. The Planning Commission recommended that the Ordinance not be modified.
- On August 28, 2015, the Board of Supervisors passed an ordinance that allowed light bars on the sides of gas station canopies. A requirement was added stating that all other provisions of Section 1303.06 of the Rockbridge County Land Development Regulations had to be met prior to the installation of the light bar.

Mr. Slaydon then reviewed Section 1303.06, reading the following information provided in the PowerPoint:

- 1303.06     Lighting of Gasoline Station/Convenience Store Aprons and Canopies. Lighting levels on gasoline station/convenience store aprons and under canopies shall be adequate to facilitate the activities taking place in such locations. Lighting of such areas shall not be used to attract attention to the business. Signs allowed elsewhere in this Ordinance are to be used for that purpose.
- (1)     Areas around the pump islands and under canopies shall be illuminated so that the average maximum horizontal illuminance at grade level is no more than fifteen (15) foot-candles. In design of canopy lighting, fifteen (15) foot-candles at grade level can be achieved by designing lighting that does not exceed forty (40) lumens per square foot of canopy area.
  - (2)     Areas on the apron away from the gasoline pump islands used for parking or vehicle storage shall be illuminated in accordance with the requirements for parking areas set forth elsewhere in this Ordinance. If no gasoline pumps are provided, the entire apron shall be treated as a parking area.
  - (3)     Light fixtures mounted on canopies shall be recessed so that the lens cover is recessed or flush with the bottom surface of the canopy and/or shielded by the fixture so that the light trespass and glare is restricted to no more than five (5) feet beyond the property line.
  - (4)     Lights shall not be mounted on the top of the canopy, and all lighting fixtures shall be fully shielded; and, provided that all other lighting is in conformity with [Section 1303.06](#), the maximum level of illumination on the interior of the vertical surface of the canopy shall not exceed three (3.0) foot-candles.  
(Section 1303.06(4) Amended by Ord. of 8-24-15)

Existing Light Levels in Rockbridge County:

**Rockbridge County Lighting Levels 9-29-2015**

<u>Name</u>	<u>Address</u>	<u>Foot candles at grade</u>	<u>Style of light</u>
Raphine Exxon	2430 Raphine Rd	Spot Check 67.7	recessed
Raphine Fuel City	2489 Raphine Rd	Spot Check 42.7	Not recessed
Raphine Pilot Gas Canopy	713 Oakland Cir	Spot Check 17.54	Not recessed
Fairfield Exxon	218 Sterrett Rd	Spot Check 31.31	Recessed
Fairfield BP	44 Sterrett Rd	Spot check 32.89	Recessed
<b>Fairfield Shell *</b>	207 Sterrett Rd	Average Outside perimeter 11.5	Not recessed
Timber Ridge Exxon	2846 N Lee Highway	Spot Check 13.5	UNK
<b>Lee Hi Gas canopy *</b>	2516 N Lee Highway	Average Outside Perimeter 21.06	recessed
Lee Hi Diesel Canopy	2516 N Lee Highway	Range from 4.6 to 14.8	UNK
<b>Fancy Hill Shell *</b>	2516 N Fancy Highway	Average outside perimeter 11.9	Not recessed
Walmart Exxon	1157 N Lee Highway	< 15	Not recessed
7-11 store	887 N Lee Highway	Spot check 21.1	Not recessed
Pit stop/DQ	890 N Lee Highway	Spot check 73.6	recessed
Pit Stop/McDonalds	60 E Midland Trail	Spot Check 16.7	Recessed / Flush

\* denotes formal request for light bar

Other lighting Examples

Sheetz in Lexington Spot 29.8

Walmart parking lot 2.65 (under quad light)

County Parking lot 1.33 (under light)

Supervisor Campbell noted that, from his house, he can look over and see the Raphine Truck Stop because of the glow of lights. He stated that he believes it is not due to the lights or light fixtures, but from the lights of the very large number of tractor trailers parked in the parking lot. He then stated that the lighting should not be measured at the property line because of the variable distance to property lines. He also

noted that the height and width of the canopy will determine how many lights will be under the canopy and therefore makes a big difference in how far out the light extends.

Mr. Slaydon then reviewed the following slide:

Summary of Other Localities:

- Fluvanna County = Flush Mount at 10 foot candles
- Bedford County = Flush Mount - - no Foot candle requirement (other than at property line)
- Botetourt County = Flush Mount at 15 foot candles
- Rockingham County = Flushed Mount - - no Foot candle requirement (other than at property line)
- Augusta County = Flushed Mount - - no Foot candle requirement (other than at property line)
- Fauquier County = Flush Mount at 10 foot candles
- Albemarle County = Flushed Mount - - no Foot candle requirement (other than at property line)

Community Development Director Sam Crickenberger stated that in surrounding localities, fully shielded or flush mount lighting seem to be more important than the foot candles underneath, though he feels foot candles are important. He then noted that he had attended a meeting sponsored by the Valley Conservation Council and the Dark Sky Association in which he received information on preserving the night sky. He stated that the Rockbridge area currently has low light pollution, which means we

are still preserving the night sky. He stated that this is why the ordinance was adopted years ago. He then noted that he felt that proper lighting is important for safety at convenience centers; however, there are different lighting sources surrounding these centers such as beneath the canopy and in the parking lot. He concluded that, in his opinion is that what is currently in place in the lighting ordinance is still best.

Supervisor Campbell suggested that individual light fixtures be looked at because it is obvious some of the newer lights, such as LED's, put off more light than the older lights.

In regard to the LED lights, Mr. Crickenberger advised that there is now an option to add a dimmer switch to existing light fixtures to tone reduce the intensity of the array, as an alternative to completely replacing the fixtures.

Chairman Higgins suggested that the committee continue to study the ordinance and bring back a recommendation to the Board. He then suggested that some members of the Planning Commission be invited to join the Committee. The Board concurred.

At 5:29 P.M., Chairman Higgins called for a 5 minute break before the regular meeting at 5:30 P.M.

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150 SOUTH MAIN STREET LEXINGTON, VIRGINIA,**

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**PRESENT:** CHAIRMAN J.M.HIGGINS  
**MEMBERS:** R.R.CAMPBELL, R.S.FORD, A.W.LEWIS, JR., D.W.HINTY, JR.  
**CLERK TO BOARD:** SPENCER H. SUTER  
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**STAFF:** STEVEN BOLSTER, SAM CRICKENBERGER, CHRIS SLAYDON,  
JEREMY GARRETT, VICKY AGNOR, BRANDY WHITTEN

### **Call to Order**

Chairman Higgins called the meeting to order.

Supervisor Campbell delivered the invocation and led in the Pledge of Allegiance.

Supervisor Lewis recognized Professor Douglas Cumming's journalism class from Washington and Lee University. The Board welcomed the students to the meeting.

### **Recognitions and Presentations**

Chairman Higgins called for recognitions and presentations. There were none.

### **Citizens Comments**

Chairman Higgins called for citizens comments.

Susan Lawrence of the Kerrs Creek Magisterial District expressed her disapproval of Supervisor Hinty's involvement with an issue related to a dispute involving his uncle, concerning a driveway. She stated that she felt he was abusing his powers as a Board member by getting involved with his uncle's personal matters. She said that his involvement in the issue reportedly included inappropriate late night phone calls and treatment of "County staff." She stated that she would be happy to deal directly with his uncle and that this matter can be handled without Supervisor Hinty's participation and asked that he withdraw from the situation.

Supervisor Hinty asked the County Attorney to advise him of any restrictions prohibiting a Board member from seeking information to try resolving issues such as the one spoken of.

County Attorney Vickie Huffman advised that there are no restrictions of which she is aware. She stated that issues are frequently brought before the Board for resolution and that various Board members from time to time make contact with varying parties to gain information regarding those issues. She confirmed that there is no prohibition in doing so.

#### **Items to be added to the Agenda**

Chairman Higgins called for items to be added to the Agenda. There were none.

#### **Approval of October 13, 2015 Minutes**

Supervisor Ford moved to approve the October 13, 2015 Minutes.

Supervisor Campbell provided the second, and the Minutes were approved by the following roll call vote with Supervisor Lewis abstaining due to his absence during the October 13, 2015 meeting:

AYES:	Ford, Campbell, Hinty, Higgins
NAYES:	None
ABSTAIN:	Lewis
ABSENT:	None

### **School Appropriation Resolution**

Finance Director Steven Bolster presented the School Appropriation Resolution, noting that the item listed was associated with the Maury River Middle School expansion.

Supervisor Lewis moved to approve the School Appropriation Resolution. Supervisor Ford provided the second, and the motion carried by the following roll call vote:

AYES:	Lewis, Ford, Campbell, Hinty, Higgins
NAYES:	None
ABSENT:	None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA, HELD AT THE COUNTY ADMINISTRATIVE BUILDING, 150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA, ON MONDAY, OCTOBER 26, 2015 AT 5:30 P.M.

On motion by Supervisor Lewis, seconded by Supervisor Ford, the Board, by record vote adopted the following appropriation resolutions:

### **APPROPRIATION RESOLUTION**

**BE IT RESOLVED:** By the Board of Supervisors of Rockbridge County, Virginia, that the following appropriations are, and the same hereby are made, for the period ending **June 30, 2016** in **FUND 70, SCHOOL CONSTRUCTION FUND** and expended as follows:

4-70-66200-3160-950 Purchases Services .....	\$348.00
<b>TOTAL FUND 70 APPROPRIATIONS</b>	<b>\$348.00</b>

**Convene Solid Waste Authority**

There were no items to be discussed by the Solid Waste Authority and therefore it did not convene.

**Presentation by Total Action for Progress (TAP)**

Representatives for TAP who were present were: Rick Sheets, Director of Energy Conservation and Housing Rehabilitation; Michael Thompson, IPR Intake Coordinator and Outreach Specialist; Alfred Chevalier, Rehab Specialist; Jeremy Garrett, member of the Indoor Plumbing Rehabilitation oversight Board; and Vicky Agnor, the Board of Supervisors representative on the TAP Board.

Mr. Suter briefly explained that local TAP and IPR (Indoor Plumbing Rehabilitation) Administrator Michael Thompson had requested time to present an activity report to the Board, to ensure that the Board remains abreast of TAP's activities in the community.

Mr. Sheets provided an activity update for the past 12 months in the County. It included: weatherized six (6) homes; completed two (2) emergency repairs; and completed two (2) indoor plumbing and rehab projects. He noted that total expenditures to complete the projects was \$277,805. Mr. Sheets then advised that the Fathers First program, which operated five (5) days a week, was not renewed with federal funds and therefore its office in Buena Vista was shut down. Mr. Sheets advised that the program will continue but will be located at a church in Buena Vista for meetings as needed. He also advised that TAP would be using the Social Services meeting room on Tuesdays and Thursdays and would also use the same meeting room for the Ex-Offenders Program. He noted that this update to the Board was to help alleviate any concern that the Fathers First program was moving out of the County.

Chairman Higgins and the Board commended the TAP members and all that they do for the community.

#### **Capital Improvement Presentation/Request by the Virginia Horse Center**

Present for this discussion were: Robbie Faulkner, EDA member; John Nicholson, VHC Executive Director; and, Sandra Thomas, CPA Consultant.

Mr. Suter briefly reviewed the agenda item: "In June of 2014, the Board of Supervisors and Economic Development Authority (EDA) approved an agreement with the Virginia Horse Center (VHC). With an effective date of August 1, 2014, the agreement called for a 1% increase in the transient occupancy (lodging) tax assessed in Rockbridge County. The original term

of the agreement was two years from the effective date. In March 2015, the Board authorized an extension of the term from two years to five years, with the caveat that the extension become effective only after a similar extension by the City of Lexington. City Council has recently approved the extension. Via the agreement, the Board and EDA determined that the increase would be used to:

- 1) Satisfy USDA debt arrearage
- 2) Satisfy future annual USDA debt service payments
- 3) Potentially provide for capital safety maintenance projects, upon presentation of a capital improvement plan and authorization by the EDA and Board of Supervisors.

"The agreement also states that the VHC will neither refinance any portion of the existing USDA loan, nor place any portion of VHC property into a conservation easement without prior written approval by the EDA and Board of Supervisors. I am happy to report that the 1% increase has successfully satisfied the initial intent, with 1) USDA debt arrearage fully retired, 2) funding for future debt service payments secured (assuming of course, consistent lodging tax receipts), and 3) a growing fund for capital safety improvements. Per the agreement, the VHC is required to submit a capital safety improvement plan to the EDA for consideration in January of each year the agreement is in force. The EDA is then tasked with making a recommendation to the Board of Supervisors. As you may recall, the VHC presented a basic capital improvement plan to the EDA in January, with the instruction that the VHC return with a more detailed description of the plan and funding

request. In light of the growing surplus intended to fund approved capital projects, VHC Executive Director John Nicholson recently asked to re-approach the EDA and the Board (consistent with the agreement), with the following request:

- 1) Review and consideration of a revised capital safety improvement plan, which includes projects intended to retain existing shows and attract new ones.
- 2) Permission to implement the plan immediately via a bank loan in the amount of \$450,000, secured by current surpluses and future revenues from the 1% lodging tax.

"Consistent with the order specified in the agreement, Mr. Nicholson presented this information and request to the EDA on October 19<sup>th</sup>. There was a great deal of discussion on the matter which is summarized in the attached memorandum from Director of Community Development / Clerk to the EDA Sam Crickenberger. The EDA ultimately voted to recommend the following to the Board of Supervisors:

*"Recommend that the revised capital improvement plan be approved and recommend giving permission for the Horse Center to implement the loan with Cornerstone Bank using the one percent occupancy tax as leverage. The EDA also recommends that the Horse Center, before entering into any loans, refinancing, financing, sales, leases or dispersal of any property, must have prior written consent of the EDA and/or the Board of Supervisors."*

Mr. Nicholson commended Sandra Thomas, CFO, who has "reconstructed and made order out of that which was not in order" in regard to the VHC's finances. He confirmed that now, the VHC has a good foundation of finances and strong historic data with a remarkable year, resulting in a foreseeable positive trajectory. He added that there have been fundraising improvements, and the VHC will be meeting later in the week with potential donors. He advised that they have begun a strategic planning program which the VHC has never had. He shared that he is pleased to report that Mr. Suter has agreed to be a part of the strategic planning process and welcomes the input of all members of the Board of Supervisors.

Mr. Nicholson then advised that a Source and Use document produced by Ms. Thomas was inadvertently sent to members of the Board of Supervisors a few weeks ago. The document contained information on the history of what had been done in anticipation of a meeting with Suntrust Bank. He stated that a new Board member who has a relationship with Suntrust Bank had discussed potential, alternative forms of financing that were very preliminary. He confirmed that, should the time come when alternative funding is needed for the USDA loan, the Board of Supervisors would be notified first.

Mr. Nicholson then asked the Board to consider approving the Capital Safety Maintenance Plan. He noted that this would provide for an immediate impact on the facility. He also made a pledge that he would bring back any changes to the plan to the Board of Supervisors.

Mr. Suter added that the Board cannot definitively pledge future funding from the transient occupancy tax as security for a bank loan. However, he agreed that the VHC needs to do improvements soon to be able to attract new shows and retain existing shows. .

Supervisor Campbell shared his relief on "how far we have come" since the VHC asked for the Board's help. He stated that, when [in early 2014] the Board of Supervisors asked the VHC for budgets and other materials, they were very willing to provide any documentation they had - but in reality, there were no records to share. He commended the current VHC staff and its Board, stating that the turnaround has been remarkable due to their efforts.

Supervisor Ford asked Mr. Nicholson if the payment of the USDA loan or the loan with New River Bank is likely to interfere with the ability to pay back Cornerstone Bank. He also asked about progress in restoring the required reserve for the USDA loan.

Ms. Thomas confirmed that she did not believe that either issue would be a problem.

Chairman Higgins asked if a goal had been set for donations, noting that the VHC had prefaced their initial requests for support on the assurance that donors would respond. Mr. Nicholson confirmed that donations had increased and that he would be meeting with additional potential donors soon. Chairman Higgins asked that the Board be kept informed of donations.

Supervisor Lewis added that a major donor should be the Commonwealth of Virginia. He advised that meetings have been held with them, along with others, and the idea is to have a substantial amount of money placed in the Governor's budget to help; however, this potential is not yet confirmed.

Supervisor Campbell noted that Senator Deeds brought this very topic up at the recent Chamber of Commerce Candidates' Forum.

Supervisor Ford commended Tom Clarke for getting the VHC started on the track to accountability a year and a half ago.

Supervisor Campbell asked if he should continue being an observer at the VHC Board meetings - or if the Board wished to have him elected as a full member of the Virginia Horse Center Foundation board, eligible for participation on voting matters.

Mr. Nicholson welcomed Supervisor Campbell as a Board member.

Supervisor Campbell suggested visiting this topic in a Closed Meeting to discuss his options with the County Attorney to make sure he is able to participate as a Board member and be eligible to vote on all matters.

Supervisor Lewis moved to approve the CIP as presented. Supervisor Hinty provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES:	Lewis, Hinty, Ford, Campbell, Higgins
NAYES:	None
ABSENT:	None

## **Consideration of Request to the Virginia Horse Center for Ancillary**

### **Property Uses**

Mr. Suter stated that he had had individual conversations with each Board member over the past couple of months in regard to this topic. He then briefly reviewed the Agenda Item: "As you are aware, there have been past discussions regarding the potential to cooperatively develop youth sports playing fields on the Virginia Horse Center property - specifically on the Oak Hill Farm tract, on the east side of Route 39. Initial discussions involved siting soccer/lacrosse fields on the north end of the property. Several local residents with close ties to area youth sports were involved in discussions, including Ross Waller with Rockbridge United Soccer Club, Denny Garvis with LexLax (Lacrosse) and youth sports parent Connie Loughhead. However, further study identified some significant barriers including safe access, parking and conflict with a primary equestrian use - cross country events. I was subsequently and in a parallel path approached by two Rockbridge Farm Bureau tractor pull committee representatives, Mack Smith and John Houser, and asked to work in a liaison capacity with the Virginia Horse Center. A primary goal was to work with the VHC to solidify coordination of the long-standing tradition of holding tractor pull events (typically twice annually) at the south end of Oak Hill property off Alphin Lane. I arranged a meeting with VHC representatives John Nicholson and Leigh Anne Claywell, Mr. Smith and Mr. Houser, and Supervisor Campbell (BOS-Appointed VHC Liaison) to discuss the future of the tractor pull. We met onsite at the tractor pull grounds and an idea arose concerning creation of a "multi use" area. The concept

involves the potential to install a soccer/lacrosse field (with potential for future addition of one more field) in the vicinity of the existing tractor pull grounds. The tractor pull would then be moved down the hill and parking for both uses would be shared. Russ Orrison with Perkins and Orrison has done a tremendous amount of pro bono work in various conceptual designs. The most recent rendering is included as an attachment. Again, the idea is to provide a mixed community use which does not overtly conflict with equestrian use. The central location and safe access are key advantages. Youth sports users could include Rockbridge County High School, RARO, Rockbridge United Soccer, and LexLax . As noted, the additional use would be for the tractor pull. Please be aware that sports field lighting is not contemplated in this scenario, and lighting for the tractor pull site would be limited to something similar to current use. The parking area is proposed to be gravel (not paved). Certainly, field and tractor pull track grading would come at a cost. However, members of the youth sports community have proffered the potential for a large portion of the grading work to be done pro bono by a youth sports benefactor. At this time, the offeror is anonymous. I have also spoken with Mr. Smith about the potential for the tractor pull group to provide some inputs as well. In either case, a long term agreement would be recommended to secure the investment in the property. This then begs the question, "Between whom would an agreement be executed?" In that the uses are varied in the shared area, we discussed the fact that the optimum scenario would be a blanket usage agreement between the VHC and Rockbridge County, with sub-agreements for the ancillary uses/users.

Ongoing maintenance would need to be worked out, but the idea would be for the County to work with the VHC to address minor maintenance needs for the ball fields and the Farm Bureau to maintain the tractor pull area, as has been the tradition. My goal in bringing this to the Board at this time is to provide an overview of the concept and request consideration for the County to be party to a long term agreement, should the VHC Board agree and the external funding materialize. Should the Board agree with the concept, the multi-use proposal would in turn be presented to the VHCF Board for consideration at its next regularly scheduled (quarterly) meeting on November 10<sup>th</sup>. VHC Executive Director John Nicholson will be in attendance on Monday night to answer any questions you may have. Additionally, Connie Loughhead and Mack Smith plan to be at the meeting to represent youth sports and the Farm Bureau Tractor Pull committee, respectively. Mr. Campbell may also provide insight from his perspective as the Board liaison to the VHC. Again, this is a conceptual plan. Should the Board agree to further pursue, many more discussions and more detailed work would need to occur. Please also be aware that the proposed additional use of the space for sports would require a special exception permit for an athletic field in an A-T zone."

Ms. Loughhead then addressed the Board, stating that a small group came together to try to gain input in regard to the High School's use as well as recreational sports. She stated that everyone agreed that it made sense for the County to hold the agreement with the VHC because so many different parties would be involved with it. She stated that the benefactor Mr. Suter cited would like to perform the excavating work this

winter. She advised that she has been speaking to several other individuals and groups in regard to funding possibilities such as private funding and grants at the state and federal level.

Mr. Suter advised that this plan is conceptual and would still need to go before the VHC Board at their November meeting.

Supervisor Ford asked Mack Smith if he foresaw any problems with parking and traffic flow at the tractor pulls, as it looked like space would be limited with so many participants and spectators.

Mr. Smith replied that there could be changes with where the competitors park because the playing fields cannot and should not be used as a space for parking. He added that the playing fields would need to be fenced off. Finally, he stated that he saw no problems that could not be solved through cooperation among the parties involved.

Mr. Nicholson added that he believes the VHC Board will participate in this proposal - that it seems to be the right place, with a lot of potential for a positive outcome.

Mr. Suter commended those who put time into the conceptual plan, especially Russ Orrison of Perkins and Orrison.

Supervisor Campbell moved to agree for the County to be the agreement holder should this conceptual plan come to fruition. Supervisor Hinty provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Campbell, Hinty, Ford, Lewis, Higgins

NAYES: None  
ABSENT: None

### **Longview Meadows Road Acceptance**

Community Development Director Sam Crickenberger briefly reviewed the agenda item: "Longview Meadows is a 43 lot subdivision of 140 acres in the Agricultural and General Uses District (A-2) located off of Stuartsburg Road in the South River Magisterial District, approved April 11, 2005. The roads were dedicated to public use and built to State standards, but it took some time to reach the three occupied houses per mile criteria required by VDOT to consider taking the roads over. Due to some deterioration over time, the Homeowners Association has been working for the last several years to get the roads back up to par for acceptance by VDOT."

Supervisor Campbell moved to approve the resolution. Supervisor Ford provided the second, and the motion carried by unanimous roll call vote.

AYES: Campbell, Ford, Lewis, Hinty, Higgins  
NAYES: None  
ABSENT: None

The Board of Supervisors of Rockbridge County, in a regular meeting on the 26<sup>th</sup> day of October, 2015, adopted the following:

### **RESOLUTION**

WHEREAS, the street(s) described on the attached Additions Form AM-4.3, fully incorporated herein by reference, is shown on a plat entitled "Plat Showing Longview Meadows", recorded in the Clerk's Office of the Circuit Court of Rockbridge County in Plat Cabinet 3, Slide 621 sheets -1, 2, 3, 4 & 5, as Instrument #050001786; and,

WHEREAS, the Area Land Use Engineer for the Virginia Department of Transportation has advised this Board the street(s) meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation; and,

NOW, THEREFORE, BE IT RESOLVED, this Board requests the Virginia Department of Transportation to add the street(s) described on the attached Additions Form AM-4.3 to the secondary system of state highways, pursuant § 33.2-705, Code of Virginia, and the Department's Subdivision Street Requirements; and,

BE IT FURTHER RESOLVED, this Board guarantees a clear and unrestricted right-of-way, as described and any necessary easements for cuts, fills and drainage; and,

BE IT FURTHER RESOLVED, that the Virginia Department of Transportation will only maintain those facilities located within the dedicated right-of-way. All other facilities outside of the right-of-way will be the responsibility of others; and,

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Area Land Use Engineer for the Virginia Department of Transportation.

Adopted this 26th day of October, 2015.

#### **Consideration of changes to the Light Ordinance**

This item was discussed during the Work Session at 4:30 P.M. and there was not a need to discuss a second time.

#### **Appointments**

**Building Code Board of Appeals- Russell Williams- Term expires  
10/27/2015**

Mr. Russell Williams was present.

Supervisor Campbell moved to reappoint Russell Williams to the Building Code Board of Appeals. Supervisor Hinty provided the second, and the motion carried by the following roll call vote:

AYES: Campbell, Hinty, Ford, Lewis, Higgins  
NAYES: None  
ABSENT: None

**Board Comments**

Chairman Higgins called for Board comments. There were none.

**Adjourn**

Supervisor Campbell moved to adjourn. Supervisor Ford provided the second, and the meeting was adjourned at 6:32 P.M. by unanimous roll call vote.

AYES: Campbell, Ford, Lewis, Hinty, Higgins  
NAYES: None  
ABSENT: None