

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY
VIRGINIA, HELD IN THE COUNTY ADMINISTRATION BUILDING,
150 SOUTH MAIN STREET LEXINGTON, VIRGINIA,
ON MONDAY, JANUARY 26, 2015, AT 4:30 P.M.

PRESENT: CHAIRMAN J.M.HIGGINS
MEMBERS: R.R.CAMPBELL, R.S.FORD, A.W.LEWIS, JR., D.W.HINTY, JR.
CLERK TO BOARD: SPENCER H. SUTER
COUNTY ATTORNEY: VICKIE L. HUFFMAN
FISCAL DIRECTOR: STEVEN BOLSTER
STAFF: JEREMY GARRETT, FRED DUDLEY, TRACY SHAFER,
BRANDY WHITTEN

Call to Order

Chairman Higgins called the Work Session to order at 4:33 P.M.

Presentation of Solid Waste Study by SCS Engineers.

Jeremy Garrett, Director of Solid Waste and Transportation, briefly reviewed the Agenda Item: "As you are aware, in 2014 the Board moved ahead with plans to study the County's existing waste handling processes and develop a draft strategic plan for consideration. Though it was determined that an external consultant be retained to complete the work, a local committee was formed to offer stakeholder input. The committee consisted of:

Ronnie Campbell - BOS Solid Waste Committee member

Rusty Ford - BOS Solid Waste Committee member

Jenny Dehart - Citizen Representative

Larry Conner - Sheriff's Office / Enforcement

Spencer Suter - County Administrator / Staff

Jeremy Garrett - Director of Solid Waste and Transportation /Staff

Tracy Shafer - Recycling Coordinator / Staff

SCS Engineers was engaged to complete the study and make recommendations in response to the County issued RFP . Subsequently, SCS has worked with staff and the local committee over the past 6 months to compile data and develop objective recommendations. The attached, final report provides both overview findings and recommendations, with supporting detail. It is designed to document the current operations and identify opportunities for improvements (costs, service, safety, compliance, operational structure, etc.) in the following areas and make recommendations:

- Collections
- Transportation
- Disposal
- Recycling

Further, it is intended to give the Board a basis from which to make decisions moving ahead, regarding the future of waste management in Rockbridge County."

Mr. Garrett then introduced Bob Dick of SCS Engineers, who provided a power point presentation on an overview of the Solid Waste Management Strategic Plan. The presentation included information on the current system of solid waste and recycling collection centers; a map of the

current locations of those collection centers throughout Rockbridge County; a map of the current collection center locations showing a two mile coverage area by travel distance; a chart itemizing each unstaffed collection center and its condition; a map showing 7 current waste and recycling collection center locations within a five mile coverage area; a chart itemizing each staffed collection center and its condition; a map analyzing 11 potential waste and recycling collection center locations within a five mile coverage area; a chart evaluating options for potential collection center locations; a map analyzing 15 potential waste and recycling collection center locations within a five mile coverage area; and SCS's recommendations following their collection of data. Those recommendations were:

Collection - Recommendation #1

- **Expansion of Existing Staffed Collection Centers**
 - Operate staffed centers only (eliminate all unstaffed collection centers)
 - Maintain 4 existing staffed centers that collect waste & source-separated recyclable materials (Fairfield, Greenhouse Road, Goshen, & Murat);
 - Relocate Sallings Mountain and Kerrs Creek centers to better locations (New Natural Bridge Station and TBD) and operate as standardized staffed centers;
 - Establish standardized center at Landfill

- Establish 2 new standardized staffed centers (Site A and Site D-South)
- Total of 9 staffed centers

Collection - Recommendation #2

- **Elimination of Unstaffed Collection Centers**

- Eliminate (terminate operation) of all 23 unstaffed collection centers
- Establish 4 new standardized staffed centers (Site A, Site B, Site C, and Site D-South)
- Improve efficiency, reduce unauthorized use, and control unauthorized wastes, enhance recycling

Collection - Recommendation #3, 4

- **Establish Modified Collection Centers**

- Only on As-Needed Basis
- Serve less populated NE and SW areas

- **Implement Standardized Design for Collection Centers**

- Easy staff transition
- Consistent materials and operations improves efficiency
- Effective public education

Collection - Recommendation #5, 6

- **Adjusting Collection Center Operating Times**
 - Open centers at 0900
 - Operate 5 days per week (closed on Tuesdays & Wednesdays)

- **Promote Recycling at Collection Centers**
 - Evaluate future "Bag-for-Bag" program, to encourage recycling

Transportation - Recommendations

- **Issue Transportation RFP Solicitation**
 - Continue third-party outsourcing for transporting solid waste & recyclables
 - Format Price Schedule for current and proposed center location scenarios
 - Format Price Schedule for recyclables options:
 - direct to local processors
 - Direct to regional markets
 - to MRF at TS building at LF for aggregation
 - Format Price Schedule to separate clean-up services at existing unstaffed centers (and reduced efforts at staffed centers)

Disposal - Recommendation #1

- **Proceed with New Lined Cell at Landfill**
 - Controls destiny for waste disposal
 - Flexibility to develop landfill in stages
- **Pursue Regional Landfill Customers**
 - Economies of scale
 - Candidate jurisdictions include City of Covington, Alleghany Co., Bath Co., and Botetourt Co

Disposal - Recommendation #2, 3, 4

- **Defer WTE and Conversion Efforts**
 - Limited waste quantities make current technologies cost-prohibitive
 - Not yet demonstrated as viable solution
- **Continue Processing Yard Waste for Reuse as Fuel**
 - Revenue offsets portion of costs
- **Limit Yard Waste Collection to Landfill**
 - Transportation of YW from centers is significant cost
 - Seasonal demand for service

Recycling - Recommendation #1, 2

- **Issue PPP RFP Solicitation for MRF at TS**
 - Formal RFP may generate more interest than previous informal discussions
 - Potential for County to realize revenue-sharing on recyclables

- **Utilize TS to Bundle Recyclables**
 - Utilize existing TS building to reduce transportation costs

Following the presentation, Chairman Higgins asked that SCS provide the maps in a format that would allow for adding a boundary line for each of the five (5) districts.

Chairman Higgins commended Jennifer Dehart for offering her time on the Solid Waste Plan Review Committee.

Chairman Higgins then called for a five (5) minute break beginning at 5:25 P.M.

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY
VIRGINIA, HELD IN THE COUNTY ADMINISTRATION BUILDING,
150 SOUTH MAIN STREET LEXINGTON, VIRGINIA,
ON MONDAY, JANUARY 26, 2015, AT 5:30 P.M.

PRESENT: CHAIRMAN J.M.HIGGINS
MEMBERS: R.R.CAMPBELL, R.S.FORD, A.W.LEWIS, JR., D.W.HINTY, JR.
CLERK TO BOARD: SPENCER H. SUTER
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FISCAL DIRECTOR: STEVEN BOLSTER
STAFF: SAM CRICKENBERGER, ROBERT FORESMAN, BRANDY WHITTEN

Call to Order

Chairman Higgins called the meeting to order at 5:33 P.M.

Supervisor Lewis delivered the invocation and led in the Pledge of Allegiance.

Recognitions/Presentations

Resolution recognizing Robert Berry

County Administrator Spencer Suter introduced a Proclamation of Appreciation to the late Robert Berry. Mr. Berry's widow and family were present, along with members of the Rockbridge Baths Volunteer Fire Department and other friends. The Board of Supervisors moved from the dais to the floor and Supervisor Ford read the proclamation aloud.

Supervisor Ford moved to approve the Proclamation. Supervisor Hinty seconded the motion, and the proclamation was approved by unanimous vote by the Board.

The family was presented with the framed Proclamation and took a photo with the Board of Supervisors.

****The following Proclamation was executed and filed in the office of the Clerk to the Board of Supervisors****

PROCLAMATION TO HONOR THE SERVICE AND DEDICATION OF ROBERT HENRY BERRY JR. – VOLUNTEER FIREFIGHTER WITH THE ROCKBRIDGE BATHS VOLUNTEER FIRE DEPARTMENT.

WHEREAS, Robert Henry Berry Jr. was born on April 14, 1951 in Lexington, Virginia and was a lifelong resident of Rockbridge County; and,

WHEREAS, Mr. Berry was a member and former Deacon of the Bethesda Presbyterian Church for many years; and,

WHEREAS, Mr. Berry was a member of the Rockbridge Baths Volunteer Fire Department and served the community in this and various other roles; and,

WHEREAS, Mr. Berry devoted 47 years of his life in service to the citizens of Rockbridge County; and,

WHEREAS, Mr. Berry was employed by the Virginia Department of Transportation where he provided excellent service to the Commonwealth and the various communities for 30 years; and,

WHEREAS, Mr. Berry served the Rockbridge Baths Volunteer Fire Department in many different administrative and operational positions including Chief; and,

WHEREAS, Mr. Berry operated fire and rescue apparatus on many incidents throughout Rockbridge County, and served on many notable responses throughout his career; and,

WHEREAS, Mr. Berry was an advocate for fire and rescue training, and helped pioneer the department's strong program of comprehensive and ongoing training; and,

WHEREAS, Mr. Berry leaves a legacy of public service through his family; and,

WHEREAS, Mr. Berry was a stellar example of a truly service minded volunteer firefighter – always active and assisting in department fundraising or any opportunity for community outreach; and,

WHEREAS, Mr. Berry also exemplified the meaning of an active and productive citizen of Rockbridge County, by giving so much of himself and his time to the community in service and compassion;

NOW, THEREFORE, BE IT PROCLAIMED, by the Board of Supervisors of Rockbridge County, Virginia, that Robert Henry Berry Jr. be, and is hereby, recognized and honored by the Board of Supervisors of Rockbridge County, Virginia for his eminently commendable service to the Rockbridge Baths Volunteer Fire Department and to the community at large.

AND BE IT FURTHER KNOWN that the Board of Supervisors expresses sincere appreciation to Robert Henry Berry Jr.'s family members for their roles in supporting his dedicated service to our community.

Adopted this 26th day of January, 2015.

Citizen Comments

Chairman Higgins called for citizen comments.

Marilyn Shaner Buerkens of the Buffalo Magisterial District shared her interest in the newly proposed collection site in the Fancy Hill area. She asked the Board just how much space would be needed for a collection site. She asked that the property be left as undisturbed as possible and that the adjoining property owner, VDOT, consider sharing an entrance.

Chairman Higgins assured Ms. Buerkens that every option in regards to that property would be taken into consideration.

Items to be added to the Agenda

Chairman Higgins called for items to be added to the Agenda. There were none.

Minutes for January 10, 2015 and January 12, 2015

Supervisor Lewis asked that the Minutes for the Board Retreat, January 10, 2015, not be approved at this time, as he wanted the

opportunity to modify those Minutes to place more emphasis on Economic Development.

Supervisor Ford moved to approve the January 12, 2015 Minutes.

Supervisor Campbell seconded the motion, and the January 12, 2015 Minutes were approved by unanimous roll call vote by the Board. (Note: The January 10, 2015 Minutes were modified and approved following the report on the Board of Supervisors Retreat.)

AYES: Ford, Campbell, Lewis, Hinty, Higgins
NAYES: None
ABSENT: None

Convene Solid Waste Authority (SWA) If Needed:

There were no items to discuss by the Solid Waste Authority and therefore it did not convene.

Presentation/Update on Rockbridge Area Community Area Response Team (CERT)

Emergency Management Coordinator Robert Foresman briefly reviewed the Agenda Item: "The Community Emergency Response Team (CERT) concept was developed and implemented by the Los Angeles City Fire Department (LAFD) in 1985. The Whittier Narrows earthquake in 1987 underscored the area-wide threat of a major disaster in California. Further, it confirmed the need for training civilians to meet their immediate needs. As a result, the LAFD created the Disaster Preparedness Division with the purpose of training citizens and private and government employees. The CERT course will benefit any citizen who takes it. This individual will be better prepared to respond to and cope with the aftermath of a disaster.

Additionally, if a community wants to supplement its response capability after a disaster, civilians can be recruited and trained as neighborhood, business and government teams that, in essence, will be auxiliary responders. These groups can provide immediate assistance to victims in their area, organize spontaneous volunteers who have not had the training, and collect disaster intelligence that will assist professional responders with prioritization and allocation of resources following a disaster. Since 1993 when this training was made available nationally by FEMA, communities in 28 states and Puerto Rico have conducted CERT training. Locally, CERT began in 2009 with a handful of students completing the training. Over the last 6 years classes have been taught in the Fall and Spring; to date over 50 local citizens have been trained through the CERT program. Currently 35 citizens are part of the CERT team and we are continuing to grow the program. Local Volunteer CERT Coordinator Peggy Selden has worked hard to grow the program and has asked for some time to present the Board with information on the accomplishments and current status of the local CERT program." He then Ms. Selden, who gave an overview of her involvement in CERT and its accomplishments over the last five (5) years.

Supervisor Ford asked whether our community had received special designation as a destination for citizens displaced from other regions of the state in the event of an emergency.

Mr. Foresman indicated that he could coordinate any request to shelter displaced Virginians during the time of such an event. He advised that at the last CERT meeting he began working on an agreement with the American Red Cross so that CERT members could also serve as Red Cross

Volunteers.

Supervisor Campbell asked Mr. Foresman if he worked closely with Social Services to oversee emergency shelters during a disastrous event.

Mr. Foresman responded, yes.

Mr. Suter commended Ms. Selden for being so driven to help educate the citizens of the County and Cities. He then commended Mr. Foresman for his role in administering the program.

Consideration of an Outdoor Event Application for a Farmers Market at the Virginia Horse Center

Director of Community Development Sam Crickenberger requested approval of this application, noting that it must be approved annually.

Supervisor Campbell moved to approve the application for a Farmers Application at the Horse center. Supervisor Lewis seconded the motion, and the application was approved by unanimous roll call vote by the Board.

AYES: Campbell, Lewis, Ford, Hinty, Higgins
NAYES: None
ABSENT: None

Annual Reports/Review of Natural Bridge Speedway and Dragstrip

Mr. Crickenberger introduced G.W. and Tish Fitzgerald, owners of the Natural Bridge Speedway.

Supervisor Hinty indicated that he has heard from several citizens who pass the speedway on a Sunday morning who have an issue with the trash left on the premises from the night before. He asked how it could be dealt with.

Ms. Fitzgerald stated that they pay someone to clean the premises and that she believes those complaints may be related to the Dragstrip property, which she would be happy to help clean up since she is close friends with the Dragstrip owners.

Supervisor Hinty moved to accept the reports. Supervisor Ford seconded the motion, and the reports were accepted by unanimous roll call vote by the Board.

AYES: Hinty, Ford, Campbell, Lewis, Higgins
NAYES: None
ABSENT: None

Report of the Board of Supervisors Retreat and adoption of revised Strategic Priorities

Mr. Suter briefly reviewed the Agenda Item: "Approximately 18 months ago, the Board conducted a retreat, facilitated by Mr. Jerry Burgess to develop Mission, Vision and Values Statements, and strategic priorities. At that time, the Board resolved to revisit the strategic priorities with Mr. Burgess at some point in the future, to gauge progress and potentially discuss new initiatives, with a focus on economic development. In November, the Board requested that I coordinate a followup retreat with Mr. Burgess, with the following objectives:

- 1) Review the strategic priorities individually, assess progress in each area and identify new or revised targets if any.
- 2) Focus on economic development generally, gradually drilling down to specific courses of action in order to meet defined objectives.

As you are aware, the retreat was conducted in the Board meeting room on Saturday, January 10th, 2014. The meeting minutes included for approval on this, the January 26 meeting agenda, provide an overview of the discussion. To recap, the Board:

- 1) Reviewed its Mission, Vision and Values statements, finding them to remain perfectly suitable as guides for the Board and staff to follow.
- 2) Revisited its previously-adopted strategic priorities, noting significant advances in all areas with exception of economic development. The discussion resulted in a revised listing (attached).
- 3) Engaged in a focused discussion on Economic Development, which resulted in the following action items:
 - a. Define Rockbridge Economic Development Team and roles.
 - b. Define Existing Business Program (including intent and purpose).
List parameters for inclusion and develop draft list to include contact info.
 - c. Develop and memorialize incentive guidelines, to include:
consideration of expedited inspections; permit fee abatement;
assistance with engineering costs, revenue anticipation grants,
utility extension; and assistance navigating and coordinating with

the state's incentive programs (Governor's Opportunity Fund, Virginia Incentive Fund, etc.).

Since the retreat, Mr. Burgess and I have collaborated to make good progress on all items. Suggested Team roles and relationships are being drafted and we have completed a draft set business incentive guidelines, which will be remitted to the Board for consideration. In addition, Mr. Burgess is working on an existing business table/template which will assist in creating a more formalized support program for businesses already located in the County. It is our intent, with Board approval, to provide the information to the Board in a joint meeting with the Economic Development Authority on a date to be established in February. The purpose of that meeting will be to discuss with the EDA the process thus-far and to gain input and recommendations from that body. The intended result would be a clear understanding by all stakeholders/Team members of their respective roles in generating/cultivating economic development opportunities, and adoption of an agreed-upon set of incentive guidelines.

"

Supervisor Lewis asked that, since economic development was the main priority for the retreat, the Strategic Priorities along with the Minutes for the retreat should reflect that it was first priority.

The Supervisors agreed to change the order of the priorities both in the January 10th Minutes and the Strategic Priorities list to make economic development stand out.

Supervisor Lewis moved to approve the revised Strategic Priorities as follows:

**Rockbridge County Board of Supervisors
Strategic Priorities
Target – Fiscal Years 2015-2016**

1. Proactively position the County to create and subsequently take full advantage of economic development opportunities in a nimble to responsive fashion.
2. Continued exploration of all opportunities for regional cooperation which are operationally and economically sensible and in the best interest of our citizens, with a focus on consideration of the potential to revisit major agreements such as the Annexation and Immunity Agreement with the City of Lexington.
3. Remain dedicated to ensuring the long-term viability of the County through proactive financial planning, with a focus on an ever-improving budget process.
4. Continued dedication to a local solution to regional waste challenges.
5. Continued dedication to provision of Fire and EMS services which meet or exceed the expectations of the public served.

Supervisor Campbell seconded the motion, and the revised Strategic Priorities seen above were adopted by unanimous roll call vote by the Board.

AYES: Lewis, Campbell, Ford, Hinty, Higgins
NAYES: None
ABSENT: None

January 10, 2015 Board Retreat Minutes

Supervisor Ford moved to approve the revised Minutes for the Board Retreat held on January 10, 2015. Changes in those Minutes included reordering the overview of the meetings purpose in the first paragraph and reordering the priorities. Supervisor Lewis provided the second, and the

January 10, 2015 Minutes were approved by unanimous roll call vote by the Board.

AYES: Ford, Lewis, Campbell, Hinty, Higgins
NAYES: None
ABSENT: None

Discussion regarding Rockbridge 20/20 Proposal

Mr. Suter briefly reviewed the Agenda Item: "As you are aware, in 2014 the Chamber of Commerce employed the Southeastern Research Institute (SRI) to assist in development of a regional business development / marketing plan. In December, the Chamber hosted a rollout of the plan during a gathering of regional business and government leaders at the Virginia Horse Center. As detailed in the attached executive summary, the plan includes a phased approach moving ahead, to include a request for funding from multiple stakeholder entities, including the County of Rockbridge. The linkage of the proposed regional plan to Rockbridge County's economic development initiatives was briefly discussed in the Board's January 10 retreat. At that time, it was determined to revisit the discussion and funding request at the Board's next regular meeting on January 26th."

Greg Amonette with Rockbridge 20/20 thanked the Board of Supervisors for making Economic Development first priority this year, as shown in the revised Strategic Priorities. He then thanked all those who have been supporting Rockbridge 20/20 such as the two Cities, W&L, Dabney S. Lancaster Community College, and SVU. Mr. Amonette requested funding of

\$50,000, to be divided among the County and two Cities.

Chairman Higgins stated his concern that the County's helping with funding now could lead to Rockbridge 20/20 returning to the Board for more funding later on. He then shared his understanding that Mr. Amonette made it clear that this would not become a habit of asking for money and that any funding dedicated at this point would be considered a one-time donation.

Supervisor Campbell stated that, upon being elected Chairman of the Board of Supervisors, he had asked to attend Chamber meetings and had, during those meetings, encouraged inclusion of local universities in regional economic development initiatives. . He stated that, now that everyone is in agreement, he is all for it.

Supervisor Lewis stated that the County is fortunate to have such leaders as those members of the Chamber of Commerce and asked that the Board consider taking the lead by providing a percentage of the requested funding.

Supervisor Ford shared his appreciation for the Chamber and what it has done, but that he was concerned that this project would not stay focused on County business and would provide too much "bandwidth", by establishing yet another promotional website to compete with ones already set up by the Cities, the County, and the Tourism Board

Mr. Amonette stated that the Chamber evaluated three (3) firms to provide the service and that SIR was chosen because they had completed another project for W&L and seemed to fit the criteria Rockbridge 20/20 was looking for.

Supervisor Ford stated that the money could be better spent getting a property "pad-ready" for a company prepared to relocate to the County. He further stated that advertising for business in the County is already online on several websites, so this would be repeating what we already have available, and after spending so much money on the County's new website, he doesn't feel this would be is money well spent. He suggested that the money be used elsewhere.

Chairman Higgins shared his opinion on pad-ready sites, stating that the County does not have facilities which lend themselves to easily becoming pad ready.

Supervisor Lewis moved to support Rockbridge 20/20's proposal by giving \$20,000. Supervisor Hinty seconded the motion, and the motion carried by the following roll call vote with Supervisor Ford voting no:

AYES: Lewis, Hinty, Campbell, Higgins
NAYES: Ford
ABSENT: None

IFB Consideration for Custodial Services at the Rockbridge County

Administration Building

Mr. Bolster briefly reviewed the Agenda Item: "The current County Administration Building custodial services contract is due to expire on March 31, 2015. An Invitation for Bids (IFB) was developed by staff and is attached for review.

Some key IFB items include:

- Pre-bid site visits are not mandatory, but are highly encouraged. Site visits will be offered between the dates of January 29, 2015 and February

11, 2015. Visits must be pre-coordinated with Building Official Kenny Wilson. Contact information is provided in IFB.

- Advertising dates targeted are January 28th and February 4th.
- Rockbridge County will receive sealed bids at the County of Rockbridge Administrative Offices, 150 South Main Street, Lexington, Virginia 24450, until 2:00 PM on February 12, 2015."

Chairman Campbell advised that the current contractors providing the janitorial services do a great job; however he feels it is the County's obligation to put this service out for bid every so often.

Supervisor Campbell stated that the current contractors perform an excellent job and felt that the service could begin to decline following the bid process however it was a chance the County must take.

Supervisor Hinty agreed with Chairman Higgins and Supervisor Campbell, stating that putting this service out for bid was the right thing to do.

Supervisor Campbell moved to authorize staff to issue the IFB. Supervisor Hinty provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Campbell, Hinty, Ford, Lewis, Higgins
NAYES: None
ABSENT: None

Appointments

EDA-Stephen Beck Resigned- Term Will Expire 4/10/2016

Supervisor Hinty moved to appoint Roy Powell, Jr. to the EDA to complete Mr. Beck's unexpired term. Supervisor Lewis seconded the motion, and Mr. Powell, Jr. was appointed to the EDA by the following roll call vote with Supervisors Ford abstaining:

AYES: Hinty, Lewis, Campbell, Higgins
ABSTAIN: Ford
NAYES: None
ABSENT: None

**Community Services Board Appointment- Paul Carter's Term Expired
12/31/2014**

This appointment was carried over to the next Board of Supervisors Meeting.

Board Comments

Chairman Higgins called for Board Comments. There were none.

Closed Meeting

At 6:58 P.M., Supervisor Hinty moved to enter into a Closed Meeting as permitted by Virginia Code §2.2-3711(A)(1), a personnel matter involving performance evaluation, job assignments or salaries of specific officers, appointees, or employees. Supervisor Campbell provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Hinty, Campbell, Ford, Lewis, Higgins

NAYES: None
ABSENT: None

Supervisor Ford moved to reconvene in open session following the Closed Meeting. Supervisor Lewis provided the second, and the motion carried by unanimous roll call vote by the Board.

AYES: Ford, Lewis, Campbell, Hinty, Higgins
NAYES: None
ABSENT: None

Supervisor Hinty moved that the Board certify that, in the closed meeting just concluded, to the best of each member's knowledge, nothing was heard, discussed or considered except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed as exempt from open meeting requirements under the provisions of the Virginia Freedom of Information Act cited in that motion. Supervisor Ford provided the second, and the motion carried by the following roll call vote:

AYES: Hinty, Ford, Campbell, Lewis, Higgins
NAYES: None
ABSENT: None

The Board of Supervisors then briefly discussed a draft "Take-Home-Vehicle" Policy distributed by the County Administrator. The Chairman directed that the Policy be placed on the next Agenda for the Board to consider.

Supervisor Hinty stated that he had received an email from a woman in North Carolina regarding The Natural Bridge Zoo.

Adjourn

Upon a motion by Supervisor Hinty, seconded by Supervisor Lewis, the meeting was adjourned by unanimous vote by the Board.