

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY
VIRGINIA, HELD IN THE COUNTY ADMINISTRATION BUILDING,
150 SOUTH MAIN STREET LEXINGTON, VIRGINIA,
ON MONDAY, SEPTEMBER 8, 2014, AT 5:30 P.M.

PRESENT: CHAIRMAN J.M.HIGGINS
MEMBERS: R.S.FORD, A.W.LEWIS, JR., R.R.CAMPBELL
ABSENT: D.W.HINTY, JR.
CLERK TO BOARD: SPENCER H. SUTER
COUNTY ATTORNEY: VICKIE L. HUFFMAN
FISCAL DIRECTOR: STEVEN BOLSTER
STAFF: ROBERT FORESMAN, BETTY TROVATO,
SAM CRICKENBERGER, BRANDY WHITTEN

Call to Order

Chairman Higgins called the meeting to order at 5:30 P.M.

Supervisor Lewis then delivered the invocation and led the Pledge of Allegiance.

Recognitions/Presentations

**Proclamation of Recognition for National Preparedness Month by the
Board of Supervisors of Rockbridge County**

County Administrator Spencer Suter introduced Emergency Coordinator Robert Foresman. He stated that September is Emergency Preparedness Month. He also noted that advertisements for Emergency Preparedness Month have been airing locally during football games. He then asked Mr. Foresman to provide additional detail.

Robert Foresman, Emergency Management Coordinator, explained that each September is recognized as National Preparedness Month. He stated

that for the second year in a row, there is a National PrepareAthon to be held on Sept 30th, which requests all citizens to be engaged in conversations, exercises, and drills to help their localities be more prepared for a disaster. He also noted that there are advertisements on the local radio station during high school football games for the entire month. He then advised that Fall CERT classes are beginning on Thursday, September 11, 2014 to better prepare families for a natural disaster. He then added that there was a CERT and preparedness exhibit at the Rockbridge Festival that went really well.

Mr. Suter added that Peggy Selden is the CERT Coordinator and is heavily involved in trying to reach out to citizens in the community to teach them about preparedness. He commended her for her efforts.

Supervisor Lewis then read aloud the Proclamation.

Supervisor Lewis moved adoption of the proclamation. Supervisor Campbell provided the second, and the motion carried by the following roll call vote:

AYES: Lewis, Campbell, Ford, Higgins
NAYES: None
ABSENT: Hinty

**The following has been executed and filed in the office of the
County Administrator**

**PROCLAMATION OF RECOGNITION FOR NATIONAL PREPAREDNESS MONTH
BY THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY**

WHEREAS, the Virginia Department of Emergency Management (VDEM) and the Rockbridge County Office of Emergency Management provide safety information and preparedness techniques for Virginians and the citizens of Rockbridge County; and,

WHEREAS, the second National Day of Action on September 30, 2014, known as America's PrepareAthon! Day, is a nationwide, community-based campaign for action to increase emergency preparedness and resilience through hazard-specific drills, group discussions, and exercises; and,

WHEREAS, families and individuals throughout Rockbridge County are encouraged to join these efforts so they are better prepared to meet the challenges that may occur when disaster strikes; and,

WHEREAS, Rockbridge County, in conjunction with the Commonwealth of Virginia and VDEM, continues to work toward a strong and viable culture of preparedness throughout state and local, government, colleges and universities, the private sector, and families; and,

WHEREAS, National Preparedness Month is an opportunity to encourage Americans to take the necessary steps to prepare for any and all emergencies in their homes, businesses, and communities;

NOW, THEREFORE, We, the Rockbridge County Board of Supervisors, do hereby recognize September 2014 as **National Preparedness Month in Rockbridge County**, and we call this observance to the attention of all of our citizens.

Adopted this _____ day of _____, 2014

John M. Higgins
Chairman Board of Supervisors

ATTEST:

Spencer H. Suter
County Administrator

[SEAL]

Citizen Comments

Chairman Higgins called for citizen comments.

Charles Willard of the Kerrs Creek District stated that he believes the decision by W&L to require their upperclassmen to live on campus is a bad idea for the taxpayers of Rockbridge County and Lexington. He cited a document that he had sent to the County Administrator, which had been subsequently delivered to the Board. The document outlined the reasoning behind his request. He requested that the Board of Supervisors ask W&L to issue an independent and comprehensive economic impact study of W&L forcing upperclassman to live on campus. He stated that 90% of the property surrounding his summer house is occupied by W&L students and feels it is a pleasure to have them around; however, he has a fear of who will go in those houses once W&L makes those students live on campus. He stated that he had no problem with W&L giving students the option of living on or off campus but has a problem with their forcing students to live on campus.

Supervisor Campbell indicated that the Board of Supervisors has occasionally discussed this before. He stated that he agrees that it will impact rental properties in the County and City.

Supervisor Ford stated that he is not sure the Board of Supervisors has the authority to go ask W&L to have this study done. He cited examples of other developments recently approved in the County, which were similar in nature. He noted that none were required to complete and submit an economic impact study.

Items to be added to the Agenda

Chairman Higgins called for items to be added to the Agenda.

Supervisor Campbell added a Closed Meeting for a personnel matter to be held at the end of the meeting.

Approval of Minutes

Supervisor Ford moved to approve Minutes for August 13, 2014, August 22, 2014, and August 25, 2014. He then noted that the August 22, 2014 meeting did not convene due to the lack of a quorum. Supervisor Campbell provided the second, and the motion carried by the following roll call vote.

AYES: Ford, Campbell, Lewis, Higgins
NAYES: None
ABSENT: Hinty

Financial Report

Finance Director Steven Bolster reviewed his monthly memorandum. Activities for the Commissioner included: land use re-validations packaged and will be mailed on September 15th; continued reconciliation of delinquent business tax report; working on audit of meals and lodging taxes to ensure compliance; working on DMV report for August 2014; working on new construction assessments from the Building Inspector's Department; and presented Personal Property tax book to Treasurer on August 28th.

Mr. Bolster then presented the activities for the Treasurer, which included the following: sent letters out on June 26, 2014 on severely

delinquent Real Estate with due date of September 15, 2014; targeting Personal Property tax bills being sent out on or before September 5, 2014; due October 6, 2014 (Oct 5th is a Sunday); third quarter estimated income tax payment due September 15, 2014; and next Delinquent Real Estate Tax Sale Auction scheduled for October 10, 2014 at 10:00 AM in the Circuit Court Room.

After reviewing the Revenues Verses Expenditures Chart, Mr. Bolster presented the School Appropriation Resolution.

Supervisor Lewis commented on the sports fields at the the new Maury River Middle School, stating that they are not complete according to the contract specifications. He stated that there seems to be a history of this when dealing with contractors, and that the plan was to avoid such a condition this time. He suggested that Mr. Bolster contact Assistant School Superintendent Phillip Thompson to check on the status and to ensure the fields are completed as per contract specifications.

Supervisor Campbell moved to approve the School Appropriation Resolution. Supervisor Ford provided the second, and the resolution was approved, as amended, by the following roll call vote:

AYES: Campbell, Ford, Lewis, Higgins
NAYES: None
ABSENT: Hinty

**The following has been executed and filed in the office of the
County Administrator**

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE
COUNTY, VIRGINIA, HELD AT THE COUNTY ADMINISTRATIVE BUILDING,
150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA,

ON MONDAY, SEPTEMBER 8, 2014 AT 5:30 P.M.

On motion by Supervisor _____, seconded by Supervisor _____, the Board, by record vote adopted the following appropriation resolutions:

APPROPRIATION RESOLUTION

BE IT RESOLVED: By the Board of Supervisors of Rockbridge County, Virginia, that the following appropriations are, and the same hereby are made, for the period ending **June 30, 2015** in **FUND 50, SCHOOL FUND** and expended as follows:

New Grants

GAE

4-50-61100-1321-312-700-835 Part-time Teachers.....	\$7,656.00
4-50-61100-2100-312-700-835 FICA.....	\$634.00
Sub Total.....	\$8,290.00

Race to GED 2014

4-50-61100-1130-312-700-836 Grant Coordinator.....	\$807.00
4-50-61100-1321-312-700-836 Part-time Teachers.....	\$9,295.00
4-50-61100-2100-312-700-836 FICA.....	\$772.00
4-50-61100-3160-312-700-836 Purchased Services.....	\$3,220.00
4-50-61100-5510-312-700-836 Mileage.....	\$1,384.00
4-50-61100-6013-312-700-836 Materials & Supplies.....	\$906.00
Sub Total.....	\$16,384.00

ESOL 2014

4-50-61100-1130-312-700-837 Grant Coordinator.....	\$970.00
4-50-61100-1321-312-700-837 Part-time Teachers.....	\$15,425.00
4-50-61100-2100-312-700-837 FICA.....	\$1,262.00
4-50-61100-3160-312-700-837 Purchased Services.....	\$1,094.00
4-50-61100-5510-312-700-837 Mileage.....	\$2,437.00
4-50-61100-6013-312-700-837 Materials & Supplies.....	\$2,955.00
Sub Total.....	\$24,143.00

ABE 2014

4-50-61100-1130-312-700-838 Grant Coordinator.....	\$3,042.00
4-50-61100-1321-312-700-838 Part-time Teachers.....	\$45,107.00
4-50-61100-2100-312-700-838 FICA.....	\$3,703.00
4-50-61100-3160-312-700-838 Purchased Services.....	\$2,775.00
4-50-61100-5510-312-700-838 Mileage.....	\$10,714.00
4-50-61100-6013-312-700-838 Materials & Supplies.....	\$9,363.00
Sub Total.....	\$74,704.00

IDEA Pt. B Sect. 619 2014

4-50-61100-1121-910-200-839 Teacher Salaries.....	\$14,000.00
4-50-61100-6013-910-200-839 Materials & Supplies.....	\$282.00
Sub Total.....	\$14,282.00

IDEA Pt. B Sect. 611 2014

4-50-61100-1121-910-200-840	Teacher Salaries.....	\$75,000.00
4-50-61100-2100-910-200-840	FICA.....	\$5,738.00
4-50-61100-2210-910-200-840	VRS.....	\$8,745.00
4-50-61100-2300-910-200-840	Medical.....	\$18,793.00
4-50-61100-2400-910-200-840	GLI.....	\$893.00
4-50-61100-2500-910-200-840	RHIC.....	\$833.00
4-50-61100-3160-910-200-840	Purchased Services.....	\$10,138.00
Sub Total.....		\$120,140.00

TOTAL FUND 50 APPROPRIATIONS **\$257,943.00**

APPROPRIATION RESOLUTION

BE IT RESOLVED: By the Board of Supervisors of Rockbridge County, Virginia, that the following appropriations are, and the same hereby are made, for the period ending **June 30, 2015** in **FUND 70, SCHOOL CONSTRUCTION FUND** and expended as follows:

4-70-66200-3160-950	Purchases Services	\$727,548.00
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TOTAL FUND 70 APPROPRIATIONS **\$727,548.00**

Mr. Bolster then presented the County Appropriation Resolution.

Supervisor Campbell moved to approve the County Appropriation Resolution. Supervisor Ford provided the second, and the resolution was approved by the following roll call vote:

- AYES: Campbell, Ford, Lewis, Higgins
- NAYES: None
- ABSENT: Hinty

****The following has been executed and filed in the office of the County Administrator****

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY,
VIRGINIA, HELD AT THE COUNTY ADMINISTRATIVE BUILDING,
150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA,
ON MONDAY, SEPTEMBER 8, 2014, AT 5:30 P.M.

On motion by Supervisor _____, seconded by Supervisor
_____, the Board, by record vote, adopted the following appropriation
resolutions and payment of bills for the month as follows:

APPROPRIATION RESOLUTION

BE IT RESOLVED: By the Board of Supervisors of Rockbridge County,
Virginia, that the following appropriations are, and the same hereby is
made, for the period ending **June 30, 2015**, from the UNAPPROPRIATED SURPLUS
of the **GENERAL FUND** and expended as follows:

4-11-31030-7001 Homeland Security Grant.....	\$880.00
4-11-42030-3003 Professional Services.....	\$1,410.00
4-11-81090-3004 Wayfinding Signage Grant.....	\$3,389.00
4-11-99010-6192 Transfer to Lined Landfill.....	\$52,552.00

Total General Fund Appropriations	\$58,231.00
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Current County

11 - General Fund	\$873,059.89
94 - Central Stores	<u>\$3,148.08</u>

Total County Bills	\$876,207.97
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Current Fiscal Agent

80 - Regional Jail	\$40,346.42
92 - Drug Fund	<u>\$2,421.93</u>

Total Fiscal Agent	\$42,768.35
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TOTAL ALL BILLS	\$918,976.32
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Convene Solid Waste Authority

Chairman Higgins convened the Solid Waste Authority at 5:50 P.M.

Financial Report for the SWA

Mr. Bolster presented the Solid Waste Appropriation Resolution.

Supervisor Campbell moved to approve the Solid Waste Appropriation Resolution. Supervisor Ford provided the second, and the resolution was approved by the following roll call vote:

AYES: Campbell, Ford Lewis, Higgins
NAYES: None
ABSENT: Hinty

****The following has been executed and filed in the office of the County Administrator****

AT A REGULAR MEETING OF THE ROCKBRIDGE COUNTY SOLID WASTE AUTHORITY, HELD AT THE COUNTY ADMINISTRATIVE BUILDING, 150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA, ON MONDAY, SEPTEMBER 8, 2014 AT 5:30 P. M.

On motion of Supervisor _____, with second by Supervisor _____, the Authority, by record vote, adopted the following appropriation resolution and payment of bills for the month as follows:

APPROPRIATION RESOLUTION

BE IT RESOLVED: By the Rockbridge County Solid Waste Authority, that the following appropriations are, and the same hereby is made, for the period ending **June 30, 2015**, from the UNAPPROPROATED SURPLUS of the **SWA-LANDFILL FUND** and expended as follows:

4-19-19050-3002 Professional Services.....	\$4,347.00
4-19-19050-3006 Seeding/Mowing/Erosion Control.....	\$840.00
4-19-19070-3001 Engineering Services.....	\$50,045.00
4-19-19070-7010 Construction-Office Bldg.....	\$2,507.00

Total SWA-Landfill Fund Appropriations	\$57,739.00
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Current SWA

19 - SWA-Landfill	\$93,308.61
20 - SWA-Recycling	<u>\$5,343.88</u>

TOTAL SWA BILLS	\$98,652.49
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Chairman Higgins closed the Solid Waste Authority and reconvened the regular Board of Supervisors Meeting at 5:51 P.M.

Presentation by Rockbridge 2020

Mr. Suter introduced Holly Ostby and Laura Simpson. He then briefly reviewed the Agenda Item: "Rockbridge 2020 is a coalition of local organizations involved in the public health system for the Rockbridge Area (including Lexington and Buena Vista). In working to further its mission of *Working Together for Community Well-being* Rockbridge 2020 strives to take a very broad look at health throughout the area, and works together with stakeholders to make the best use of the community's limited resources to address unmet needs. In 2012, the group conducted a Community Health Needs Assessment (CHNA), which identified 4 priority issues:

- 1) Access to health services
- 2) Nutrition, physical activity and obesity
- 3) Mental Health, and
- 4) Oral Health

"It then developed task forces that have been working to address these issues. Moving forward, Rockbridge 2020 is preparing to embark on another CHNA, slated for completion next year. In a process similar to the 2012 project, Rockbridge 2020 will then assess the data and determine new priorities to focus on for the next few years. The purpose of their current engagement with Rockbridge County, Lexington and Buena Vista is to

let the localities know what the group's accomplishments and plans are, that they are available as a resource, and to invite input on the upcoming needs assessment process." He then introduced Ms. Holly Ostby and Ms. Laura Simpson, present on behalf of Rockbridge 2020.

They addressed the purpose of the needs assessment, which was to determine unmet needs in the community. They announced that another needs assessment is about to begin. They noted that, as a direct result of the previous needs assessment, the Rockbridge Area Free Clinic has become a Health Center accepting all patients.

Supervisor Ford noted that schools are now provided with dental screenings for all children - also a result from the previous needs assessment.

Chairman Higgins commended Ms. Ostby and Ms. Simpson for their continued work in helping the community with its healthcare needs.

Maury Express Contract Renewal

Mr. Suter introduced the subject, noting that the Maury Express had seen significant increases in ridership over the past year. He explained that the Maury Express is a sub group of RADAR. He then introduced Curtis Andrews, executive director of RADAR Transit in Roanoke.

Mr. Andrews stated that this past year was another very successful year, with a 13.7% increase of ridership.

Supervisor Lewis noted that he had written Mr. Andrews a thank you note and for the monthly reports Board members receive to keep them updated.

Supervisor Campbell asked if ridership to and from Southern Virginia University (SVU) has been considered in the routes.

Mr. Andrews responded that this prospect has indeed been discussed many times before and that the Maury Express Board plans to approach SVU again.

Supervisor Lewis moved to approve the resolution accepting the contract extension through September 30, 2015. Supervisor Ford provided the second, and the motion carried by the following roll call vote:

AYES: Lewis, Ford, Campbell, Higgins
NAYES: None
ABSENT: Hinty

**The following has been executed and filed in the office of the
County Administrator**

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE
COUNTY, VIRGINIA, HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATIVE
OFFICES ON SEPTEMBER 8, 2014

**RESOLUTION AUTHORIZING AND APPROVING CONTRACT EXTENSION AGREEMENT
WITH UNIFIED HUMAN SERVICES TRANSPORTATION SYSTEMS, INC., FOR OPERATING
SERVICES FOR THE ROCKBRIDGE AREA PUBLIC TRANSPORTATION SYSTEM
THROUGH SEPTEMBER 30, 2015**

WHEREAS, pursuant to Board approval on March 14, 2011, Unified Human Services Transportation Systems, Inc., ("System") and the County of Rockbridge, Virginia, ("County") entered into a Contract, as of the 1st day of December, 2010, for operating services for the Rockbridge area public transportation system through

September 30, 2011; and,

WHEREAS, the System and the County have entered into Contract Extension Agreements dated October 1, 2011, October 1, 2012, and October 1, 2013, providing for one-year extensions to expire on September 30, 2012, September 30, 2013, and September 30, 2014, respectively; and,

WHEREAS, public transportation grant funds have been awarded for the next fiscal year and the participating localities, namely the City of Lexington, the City of Buena Vista, and the County of Rockbridge, have budgeted the local match funds for continuation of the public transportation services; and,

WHEREAS, the System and the County have agreed to an extension of the contract through September 30, 2015.

NOW, THEREFORE, BE IT **RESOLVED** BY THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA, as follows:

1. That extension of the existing Contract, dated as of December 1, 2010, with the System to operate the Rockbridge area public transportation system and provide related services as set forth therein, to September 30, 2015, at a cost not to exceed a total of \$72,137.00 for the October 1, 2014 through September 30, 2015 fiscal year, is hereby authorized and approved.

2. That the County Administrator is hereby authorized to execute a Contract Extension Agreement, dated October 1, 2014, on behalf of the Board of Supervisors of the County of Rockbridge and to execute such other documents and take such further actions as are necessary to accomplish this transaction, all of which shall be upon form and subject to the conditions approved by the County Attorney.

3. That this resolution shall be effective on and from the date of its adoption.

Adopted this ___ day of September, 2014.

Recorded Vote:

AYES:

NAYES:

ABSENT:

ROCKBRIDGE COUNTY BOARD OF SUPERVISORS

By: _____
Chairman

Attest: _____
Spencer H. Suter, Clerk

Consideration of Annual Rockbridge Area Community Services Board Contract

Mr. Suter introduced Dr. Dennis Cropper, Executive Director of the Rockbridge Area Community Services Agency. He explained to the Board that the County annually considers the performance contract between the CSA and the Commonwealth.

Mr. Cropper explained that this contract is required to be accepted by the Board of Supervisors of each locality annually. He noted that on page 116 of the contract, there are many details on the Community Services Board reports to the State.

Chairman Higgins asked about the public comment period, specifically about how the public is made aware of the comment period and how comments are received.

Dr. Cropper indicated that there was a public comment period of 30 days which was advertised in the local newspaper and also online. He noted that no public comments have been made in the 10 years he has been the Director.

Supervisor Lewis moved to approve the contract. A second was provided by Supervisor Ford, and the motion carried by the following roll call vote:

AYES: Lewis, Ford, Campbell, Higgins
NAYES: None
ABSENT: Hinty

Update on Economic Development Authority (EDA) activities

Sam Crickenberger, Director of Community Development, explained that the County EDA now meets monthly. He noted that the EDA is currently working on revising their By-Laws. He stated that the EDA has been notified by Mr. Bobby Berkstresser that he wishes to withdraw his proposal to purchase the Rockbridge Middle School. He noted that the EDA will now be looking at what to do with the facility as far as remarketing it again or other options. Mr. Crickenberger then stated that the EDA has decided not to extend their contract with Z&T Sales, who currently leases the property from the County. The last item Mr. Crickenberger advised the Board of is that the EDA is looking at a revised Job Description for the Administrative Assistant for Community Development. He stated that Ms. Flint has more job responsibilities now, including her being more involved with the EDA. He explained that the purpose of revising Ms. Flint's job description is to place her in the Exempt Employee category instead of the Non-Exempt Employee category, which will give her more flexibility to attend night meetings and meet the demands of her job.

After Mr. Crickenberger gave his update on current EDA activities, Supervisor Ford suggested that, when Mr. Crickenberger updates the EDA By-Laws, language be added to require EDA members to participate in an

appropriate educational program - as is required for members of the Planning Commission and the Board of Zoning Appeals.

Mr. Crickenberger stated that some EDA members have attended an annual IDA Institute meeting to gain certification.

Supervisor Ford asked Mr. Crickenberger to look into adding that certification into the By-Laws.

Supervisor Ford then spoke in regards to a letter received by the Board from the Virginia Horse Center about putting some of the VHC property into a conservation easement. He read aloud item 9 on the letter which read: " VHC is also evaluating the concept of a 'Conservation Easement' on part of our 573 acre campus which would not be developed for equestrian and community purposes." Supervisor Ford then shared that he is unclear as to what would not be developed for equestrian and community purposes.

Mr. Crickenberger responded that he believes the VHC letter was referring to facility development versus courses of trails, but was unsure.

Mr. Suter indicated that he believed VHC Treasurer Tom Clarke was looking for the Board's blessing to proceed with further discovery into the concepts of both conservation easement and refinancing of the existing UDSA loan.

Chairman Higgins noted that Supervisor Campbell was placed on the VHC Board to be updated at meetings and then to keep the Board of Supervisors

up to date on what is going on. He asked if there had been any meetings lately.

When questioned, Mr. Suter advised that believed that Mr. Clarke had met with Congressman Bob Goodlatte to begin discussions on potentially refinancing the VHC USDA loan.

Chairman Higgins asked Mr. Suter to remind Mr. Clarke that Supervisor Campbell is to be updated on their meetings.

Supervisor Lewis noted that the letter submitted by Mr. Clarke, which lists the VHC's proposed 2015 actions, had not been presented to the VHC Board yet. He then noted that the VHC was not suggesting they would unilaterally expend funds, but rather sought to notify the Board that the VHC, with approval by the EDA and the Board of Supervisors, may need to expend funds later down the road.

Supervisor Campbell indicated that the VHC is looking at hiring a firm to help produce a 20-25 year master plan. He noted that they have not hired anyone yet.

Staff Reports

Supervisor Lewis moved to accept staff reports as presented. Supervisor Ford provided the second, and the motion carried by the following roll call vote:

AYES: Lewis, Ford, Campbell, Higgins
NAYES: None

ABSENT: Hinty

Board Comments

Chairman Higgins indicated that during the previous Mayors and Chairs Meeting, the topic arose of having another Joint Meeting to include the City Managers and their Council Members as well as the County Administrator and his Board Members. Chairman Higgins suggested having this meeting at The Natural Bridge Hotel and to have Mr. Clarke provide a presentation. Chairman Higgins asked that the County Administrator schedule the meeting.

Closed Meeting

Supervisor Campbell moved that the Board convene in a Closed Session as permitted by Virginia Code §2.2-3711 (A)(1), a personnel matter involving discussion, consideration or interviews of prospective candidates for employment and/or appointment or promotion of particular officers, appointees or employees. Supervisor Ford provided the second, and the Board entered into a Closed Meeting based on the following roll call vote:

AYES: Campbell, Ford, Lewis, Higgins
NAYES: None
ABSENT: Hinty

Supervisor Ford moved to reconvene in open session. Supervisor Lewis provided the second, and the motion carried by the following roll call vote:

AYES: Ford, Lewis, Campbell, Higgins
NAYES: None
ABSENT: Hinty

Supervisor Campbell moved that the Board certify that, in the closed meeting just concluded, to the best of each member's knowledge, nothing was heard, discussed or considered except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed as excepted from open meeting requirements under the provisions of the Virginia Freedom of Information Act cited in that motion. Supervisor Lewis provided the second, and the motion carried by the following roll call vote:

AYES: Campbell, Lewis, Ford, Higgins
NAYES: None
ABSENT: Hinty

Adjourn

With there being no further business to discuss, and unanimous vote by the Board, the meeting was adjourned.