

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY
VIRGINIA, HELD IN THE COUNTY ADMINISTRATION BUILDING,
150 SOUTH MAIN STREET LEXINGTON, VIRGINIA,
ON MONDAY, AUGUST 11, 2014, AT 5:30 P.M.

PRESENT: CHAIRMAN J.M.HIGGINS
MEMBERS: R.S.FORD, A.W.LEWIS, JR., D.W.HINTY, JR.
ABSENT: R.R.CAMPBELL
CLERK TO BOARD: SPENCER H. SUTER
COUNTY ATTORNEY: VICKIE L. HUFFMAN
FISCAL DIRECTOR: STEVEN BOLSTER
STAFF: PAUL OWEN, ROBERT FORESMAN, CHARLIE MCGEE,
CHRIS SLAYDON, JULIE WHITESELL, BRANDY WHITTEN

Call to Order

Chairman Higgins called the meeting to order at 5:30 P.M.

Supervisor Lewis then delivered the invocation and led the Pledge of Allegiance.

Recognitions/Presentations

Recognition of a retiring employee: Charlie McGee, Maintenance Garage Supervisor

County Administrator Spencer Suter introduced Charlie McGee, Rockbridge County Maintenance Garage Supervisor of 17 years.

Supervisor Lewis read aloud the following resolution:

A RESOLUTION EXPRESSING THE APPRECIATION OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY TO CHARLES C. MCGEE, MAINTENANCE GARAGE SUPERVISOR, ON THE OCCASION OF HIS RETIREMENT AFTER SEVENTEEN YEARS OF SERVICE

WHEREAS, Charles C. "Charlie" McGee began his full time employment on March 13, 1997 as the Maintenance Garage Supervisor; and,

WHEREAS, Mr. McGee has served as the Maintenance Garage Supervisor for more than seventeen years; and,

WHEREAS, Mr. McGee was a very dedicated and loyal employee, performing his duties in a most professional manner consistently receiving compliments from the citizens of Rockbridge County and his co-workers who he was always willing to assist; and,

WHEREAS, Mr. McGee's duties included the critical assignment of helping to ensure the safe transportation of thousands of students over the course of his career via timely and effective maintenance of school buses; and,

WHEREAS, Mr. McGee additionally ensured that Law Enforcement, Public Safety, Regional Jail and Administrative staff utilized safe and well-maintained vehicles in the course of fulfilling their daily duties; and,

WHEREAS, Mr. McGee was a good friend to all he encountered while in the service of Rockbridge County; and,

WHEREAS, Mr. McGee has chosen to retire after many years of public service.

NOW, THEREFORE, BE IT RESOLVED: That the Board of Supervisors of the County of Rockbridge, Virginia, does hereby express deep appreciation to Charlie McGee, for his seventeen years of dedicated service to the citizens, students, and employees of Rockbridge County, and offers sincere congratulations and best wishes for a happy and rewarding retirement.

NOW, ALSO, BE IT RESOLVED: That the Board of Supervisors presents this resolution of appreciation to Mr. McGee to serve as a reminder that although he is retiring, he will always be remembered as a kind, considerate, and loyal individual dedicated to both his position and his family.

Supervisor Lewis moved adoption of the resolution. Supervisor Ford provided the second, and the motion carried by the following roll call vote:

AYES: Lewis, Ford, Hinty, Higgins
NAYES: None
ABSENT: Campbell

The Board of Supervisors commended Mr. McGee for his years of dedicated service to the County; each shook his hand, and then all took photos with Mr. McGee.

Recognition of Goshen and Walkers Creek VFD's for reduced ISO ratings

Mr. Suter recognized Goshen, Walkers Creek, and Rockbridge Baths Volunteer Fire Departments for working to reduce their ISO ratings and briefly explained the process and impact of rating reviews. Mr. Suter reminded the Board that the Kerrs Creek Volunteer Fire Department was recognized at a previous meeting for reducing their ISO ratings to a 9 to an 8b. He stated that Goshen Volunteer Fire Department reduced their ISO rating to a 6 / 8B and that Walkers Creek and Rockbridge Baths, though they have not yet received official notification, are confident that their rating will be reduced to an 8B. Mr. Suter then asked for a moment to commend those involved in helping all County departments with ISO review preparations. He commended the Fire and Rescue Commission for the foresight to create an ISO Committee and for ensuring that the preparations were made. Specifically, he thanked committee members Walkers Creek VFD Chief Colby Irvine and Lexington Fire Chief Ty Dickerson. In addition, he recognized Rockbridge Baths VFD Chief Melvin Bauernfeind and Chief of the Goshen Volunteer Fire Department, Mike Jolly, as well as the members of these departments who assisted in the detailed preparations.

Chairman Higgins asked the County Administrator to write letters on behalf of the Board of Supervisors commending Goshen, Walkers Creek, and Rockbridge Baths Volunteer Fire Departments for reducing their ISO ratings.

Supervisor Ford asked that citizens take the time to recognize the efforts of the Fire Departments to help reduce ISO ratings, which

ultimately helps reduce home owners insurance for those residing in the district where those ISO ratings have decreased, He suggested that residents should consider donating some of the savings to their local Fire Departments. Mr. Suter noted that inspections of other Departments were forthcoming, though he did not know when.

Citizen Comments

Chairman Higgins called for citizen comments. There were none.

Items to be added to the Agenda

Chairman Higgins called for items to be added to the Agenda. There were none.

Approval of Minutes

Supervisor Ford moved to approve the July 14, 2014 Minutes.

Supervisor Lewis provided the second, and the motion carried by the following roll call vote.

AYES: Ford, Lewis, Hinty, Higgins
NAYES: None
ABSENT: Campbell

Financial Report

Finance Director Steven Bolster reviewed his monthly memorandum. Activities for the Commissioner included: preparing personal property file to send to NADA for pricing; manually pricing personal property items for which NADA is unable to provide a value, as well as business personal property; printed the personal property book for presentation to the Treasurer on or before August 26th; and prepared and presented to the Treasurer for billing supplement books for real estate and personal property accounts.

Mr. Bolster then presented to the Board the FYE 2014 Delinquent Tax Report. He stated that Ms. Trovato could not attend the meeting to present the report herself. Mr. Bolster then highlighted a few uncollected tax totals as follows:

- The total of all uncollected taxes owed to the County is \$10,338,730.46.
- The 2nd half of calendar year 2014 taxes, \$8,071,528.17, is included in the overall total of what has not been billed.
- Once the 2nd half of calendar year 2014 taxes is collected, the total uncollected at that time will be \$2,267,202.29.

Mr. Bolster then reviewed the Expenditures versus Revenues Line Chart , noting that expenditures came in higher than revenues by \$301,000, due to a later-than-expected contribution to the Jail upgrades.

Mr. Bolster then presented the School Appropriation Resolution, amending Fund 70 from \$35,599 to \$48,635.

Supervisor Hinty asked what remained in that fund, which Mr. Bolster estimated around \$1 Million.

Supervisor Hinty moved to approve the amended School Appropriation Resolution. Supervisor Ford provided the second, and the resolution was approved, as amended, by the following roll call vote:

- AYES: Hinty, Ford, Lewis, Higgins
- NAYES: None
- ABSENT: Campbell

The following resolution has been amended, executed, and filed in the office of the Clerk to the Board of Supervisors

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA, HELD AT THE COUNTY ADMINISTRATIVE BUILDING, 150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA, ON MONDAY, AUGUST 11, 2014 AT 5:30 P.M.

On motion by Supervisor _____, seconded by Supervisor _____, the Board, by record vote adopted the following appropriation resolutions:

APPROPRIATION RESOLUTION

BE IT RESOLVED: By the Board of Supervisors of Rockbridge County, Virginia, that the following appropriations are, and the same hereby are made, for the period ending **June 30, 2015** in **FUND 50, SCHOOL FUND** and expended as follows:

New Grant

21st Century CES 2014

4-50-61100-1130-220-010-833	Grant Coordinator.....	\$35,000.00
4-50-61100-1153-220-010-833	Clerical Wages.....	\$10,005.00
4-50-61100-1621-220-010-833	Teacher Supplement.....	\$45,760.00
4-50-61100-2100-220-010-833	FICA.....	\$17,271.00
4-50-61100-3160-220-010-833	Purchased Services.....	\$22,020.00
4-50-61100-4000-220-010-833	Indirect Costs.....	\$23,349.00
4-50-61100-6013-220-010-833	Materials & Supplies.....	\$46,595.00
Sub Total.....		\$200,000.00

Project Graduation

4-50-61100-1121-390-100-834	Teacher Salaries.....	\$2,400.00
4-50-61100-2100-390-100-834	FICA.....	\$184.00
4-50-61100-6013-390-100-834	Materials & Supplies.....	\$220.00
Sub Total.....		\$2,804.00

TOTAL FUND 50 APPROPRIATIONS **\$202,804.00**

APPROPRIATION RESOLUTION

BE IT RESOLVED: By the Board of Supervisors of Rockbridge County, Virginia, that the following appropriations are, and the same hereby are made, for the period ending **June 30, 2015** in **FUND 70, SCHOOL CONSTRUCTION FUND** and expended as follows:

4-70-66200-3160-950	Purchases Services	\$48,635.00
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TOTAL FUND 70 APPROPRIATIONS **\$48,635.00**

Mr. Bolster then presented the County Appropriation Resolution. There were no amendments to the proposed resolution.

Supervisor Hinty moved to approve the County Appropriation Resolution. Supervisor Ford provided the second, and the resolution was approved by the following roll call vote:

AYES: Hinty, Ford, Lewis, Higgins
NAYES: None
ABSENT: Campbell

The following resolution has been executed and filed in the office of the Clerk to the Board of Supervisors

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA, HELD AT THE COUNTY ADMINISTRATIVE BUILDING, 150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA, ON MONDAY, AUGUST 11, 2014, AT 5:30 P.M.

On motion by Supervisor _____, seconded by Supervisor _____, the Board, by record vote, adopted the following appropriation resolutions and payment of bills for the month as follows:

APPROPRIATION RESOLUTION

BE IT RESOLVED: By the Board of Supervisors of Rockbridge County, Virginia, that the following appropriations are, and the same hereby is made, for the period ending **June 30, 2015**, from the UNAPPROPRIATED SURPLUS of the **GENERAL FUND** and expended as follows:

4-11-21010-5402 Technology Trust Fund.....	\$75.00
4-11-31030-7001 Homeland Security Grant.....	\$881.00
4-11-32040-5604 Contrb.-Fire Program Funds.....	\$3,953.00
4-11-81090-3004 Wayfinding Signage Grant.....	\$8,474.00
4-11-81090-5696 RANA-Connection Line of Credit.....	\$8,147.00
4-11-81090-5697 RANA-Ops Line of Credit.....	\$17,050.00
4-11-99010-6192 Transfer to Lined Landfill.....	\$5,298.00

Total General Fund Appropriations **\$43,878.00**

Current County

11 - General Fund	\$869,241.84
94 - Central Stores	<u>\$3,178.70</u>

Total County Bills **\$872,420.54**

Current Fiscal Agent	
80 - Regional Jail	\$54,827.41
92 - Drug Fund	<u>\$6,811.47</u>
Total Fiscal Agent	\$61,638.88
TOTAL ALL BILLS	\$934,059.42

Convene Solid Waste Authority

Chairman Higgins convened the Solid Waste Authority at 5:46 P.M.

Financial Report for the SWA

Mr. Bolster presented the Solid Waste Appropriation Resolution. There were no amendments to the proposed resolution.

Supervisor Ford moved to approve the Solid Waste Appropriation Resolution. Supervisor Hinty provided the second, and the resolution was approved by the following roll call vote:

AYES: Ford, Hinty, Lewis, Higgins
 NAYES: None
 ABSENT: Campbell

The following resolution has been executed and filed in the office of the Clerk to the Board of Supervisors

AT A REGULAR MEETING OF THE ROCKBRIDGE COUNTY SOLID WASTE AUTHORITY, HELD AT THE COUNTY ADMINISTRATIVE BUILDING, 150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA, ON MONDAY, AUGUST 11, 2014 AT 5:30 P. M.

On motion of Supervisor _____, with second by Supervisor _____, the Authority, by record vote, adopted the following appropriation resolution and payment of bills for the month as follows:

APPROPRIATION RESOLUTION

BE IT RESOLVED: By the Rockbridge County Solid Waste Authority, that the following appropriations are, and the same hereby is made, for the period ending **June 30, 2015**, from the UNAPPROPROATED SURPLUS of the **SWA-LANDFILL FUND** and expended as follows:

4-19-19050-3002 Professional Services.....	\$4,374.00
4-19-19050-3006 Seeding/Mowing/Erosion Control.....	\$1,934.00
4-19-19070-3001 Engineering Services.....	\$5,298.00
Total SWA-Landfill Fund Appropriations	\$11,606.00

Current SWA

19 - SWA-Landfill	\$59,977.45
20 - SWA-Recycling	<u>\$5,800.03</u>

TOTAL SWA BILLS **\$65,777.48**

Chairman Higgins closed the Solid Waste Authority and reconvened the regular Board of Supervisors Meeting at 5:47 P.M.

Chairman Higgins then noted that the Finance Committee has been meeting monthly. He advised of a meeting to be held on August 12, 2014, jointly, with the School Board Finance Committee.

County Code Chapter 2 Amendments

County Attorney Vickie Huffman briefly reviewed the Agenda Item which included the following information: "Chapter 2 of the Rockbridge County

Code covers provisions related to the County Administration. An update, to Article V - Officers and Employees, is needed due to the recent adoption of the Rockbridge County Personnel Guidelines and Policies manual, effective June 1, 2014. Divisions 2 and 3 are proposed to be deleted as unnecessary and to avoid conflict with the manual. Article VI of Chapter 2 relates to County Boards, Commissions, and Authorities. The Economic Development Commission, provided for in Division 2, has been dissolved and is therefore proposed to be deleted from County Code. Provisions pertaining to Emergency Management have been incorporated into Chapter 14 - Fire, EMS and Emergency Management, so Division 3 is proposed to be deleted. In Section 2-146, establishing the Rockbridge County Solid Waste Authority, and in Section 2-191, establishing the Rockbridge County Public Service Authority, the reference to the state code enabling legislation has been updated. In Section 2-172, the provisions for membership on the Planning Commission have been amended to correspond with current practice to appoint 5 members and no longer appoint a Board member to the Commission." After reviewing the proposed changes throughout Chapter 2, Ms. Huffman requested scheduling a public hearing on the proposed ordinance for August 25, 2014.

Supervisor Lewis asked a question related to the removal of the provisions to the Office of Emergency Management. Ms. Huffman clarified that the Office of Emergency Management provisions have been moved to Chapter 14 of the Code.

Supervisor Lewis moved to schedule a public hearing on the proposed ordinance for August 25, 2014. Supervisor Hinty provided the second, and the motion carried by the following roll call vote:

AYES: Lewis, Hinty, Ford, Higgins
NAYES: None
ABSENT: Campbell

Contracted Ambulance Service RFP Ranking Recommendation

Mr. Suter briefly reviewed the Agenda Item which included the following information: "This year's budget deliberations included consideration for implementation of paid ambulance services in the County. After a great deal of study, it was been determined that the optimum method of initial delivery of this service is via a contracted ambulance service, similar to the model that the City of Lexington employed for several years. A draft plan was submitted to the Fire and Rescue Commission this spring. The Fire and Rescue Commission subsequently recommended that the plan be submitted to the Board of Supervisors for consideration. Director of Fire and EMS Craig Bryant presented the plan to the Board in an April 28 work session. Funding was approved via adoption of the FY14-15 Budget. Funding amounts dedicated to this service totaled \$400,000, with \$300,000 coming from the general fund and \$100,000 from EMS cost recovery funds. As directed by the Board in the April 28 meeting, we returned to the Board at its regular June 23 meeting with a Request for Proposals for consideration. The RFP requested staffing of two EMS units, 12 hours a day, 5 days a week. While the RFP noted that staffing would initially be housed in Glasgow and Fairfield for purposes of answering calls wherever service is needed in the County, it left open the options for mobility as may be required in the future. In addition, we would attempt to contact known providers of contracted EMS service. With subsequent Board approval, the RFP was advertised and,

following a mandatory pre-proposal meeting on July 8th, three proposals were received. A selection advisory committee consisting of the County Administrator, Director of Fiscal Services, Glasgow VRS Captain Robert Hickman and Fairfield VRS Chief Steve Reese reviewed the proposals and conducted interviews with the three vendors. A ranking was established as a result of scoring each proposal, based on pre-established criteria. The criteria included:

- A. Previous experience in managing emergency ambulance services;
- B. A demonstrated understanding of the challenges and problems presented by this project and the demonstrated ability to meet the requirements of the RFP;
- C. Financial depth and stability of the organization;
- D. Qualifications of management personnel and offeror's ability to commit capable clinical personnel for this contract;
- E. References;
- F. Price.

The ranking which the committee agreed upon was as follows:

<u>Vendor</u>	<u>Summary Score</u>
1) LifeCare Medical Transports, Inc.	95.70
2) Centra Health Transports, Inc.	92.50
3) Priority Transports, Inc.	87.55

While all three vendors providers presented excellent proposals and interviews, LifeCare's combination of directly applicable experience, team of management staff, proposed approach and excellent references resulted in a superior overall score. Prior to negotiations, the cost of 12 months of service is \$351,665, which includes an estimate of 7% overage in accumulated hours at an overtime rate. This RFP was issued in accordance with the Virginia Public Procurement Act. As such and should the Board authorize, staff would enter into competitive negotiations with the top-ranked vendor in an effort to reach agreement on a contract to bring back to the Board for consideration of approval. Should negotiations fail with the top-ranked vendor, talks with that vendor would cease and we would repeat the process with the 2nd ranked vendor and so on until a contact is reached for Board consideration. The time period between contact execution and implementation is estimated to be at least 90 days, in order to allow for hiring and acclimation of staff." Mr. Suter then introduced Joey King, Vice President of LifeCare Medical Transports, Inc., and Althea McDaniel, Operation Manager of LifeCare Medical Transports, Inc.

Supervisor Lewis moved to authorize staff to enter into competitive negotiations accordingly with the ranking. Supervisor Ford provided the second, and the motion carried by the following roll call vote:

AYES: Lewis, Ford, Hinty, Higgins
NAYES: None
ABSENT: Campbell

Staff Reports

Chairman Higgins asked if the Board had any questions about the staff reports. There were none.

Supervisor Ford moved to accept the staff reports. Supervisor Lewis provided the second, and the motion carried by the following roll call vote:

AYES: Ford, Lewis, Hinty, Higgins
NAYES: None
ABSENT: Campbell

Board Comments

Chairman Higgins made a comment regarding the canceled Board Meeting last month. He stated that he hopes staff who were on vacation during that time were able to enjoy their vacation without worry of returning to work to attend a meeting that very day without any preparation. He noted that the Agenda looked light for having skipped a Work Session and Regular Meeting in July.

Chairman Higgins then stated that, during the previous Board Meeting (July 14), during a closed meeting, Mr. Suter had requested that a salary survey be conducted for all County staff. Chairman Higgins shared his support of having Mr. Suter proceed with his recommendation and that he would like for the Board Personnel Committee to work with Mr. Suter through the process. Mr. Suter advised that a 3rd party personnel benefits study and classification plan recommendation would be needed to proceed. He recommended this be completed in time for consideration in the next budget season.

Supervisor Ford asked if the County would need to hire an outside contractor to conduct the survey. Mr. Suter noted that he had worked with a colleague who, in 2013, had graciously offered to assist in a salary

survey. He noted that excellent information had been obtained, but that the final product had not contained everything needed to move ahead. Mr. Ford asked if the information could be utilized in a future survey. Mr. Suter replied that he felt that it could. Each Board member, Ford, Lewis, Hinty, and Higgins, stated their consensus for Mr. Suter to move forward with an RFP, with input from the Board Personnel Committee.

Supervisor Hinty asked Supervisor Lewis to schedule a meeting with the Buildings and Grounds Committee, per the request of Building Official Kenny Wilson.

Public Hearings

Stormwater Management Code Amendments

Erosion and Sediment Control Technician, Mr. Paul Owen, briefly reviewed the Agenda Item: "At its regular meeting on July 14th, staff requested that the Board consider additional additions/amendments to the recently adopted Stormwater Ordinance. These changes will clarify the fee schedules in the will also revise some of the wording to match the definitions pertaining to the respective sections of County Code. The Board subsequently voted to proceed with the public hearing on August 11, 2014. The proposed changes were advertised in the News Gazette. To date, no public comment has been received."

Chairman Higgins opened the public hearing at 6:03 P.M. With there being no comments from the public, Chairman Higgins closed the public hearing at 6:03 P.M.

Supervisor Hinty moved to adopt the Stormwater Ordinance. Supervisor Ford provided the second, and the motion carried by the following roll call vote:

AYES: Hinty, Ford, Lewis, Higgins
NAYES: None
ABSENT: Campbell

The following resolution has been executed and filed in the office of the Clerk to the Board of Supervisors

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA, HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICES ON MONDAY, AUGUST 11, 2014

Ordinance to Amend Sections 27-3(B), 27-9(A), and 27-15(A), Table 1: Fees for Permit Issuance, of Rockbridge County Code Chapter 27—Stormwater Management, to Provide for Clarifications Required by the Virginia Department of Environmental Quality (DEQ)

BE IT ENACTED by the Rockbridge County Board of Supervisors that:

1. Section 27-3(B), Section 27-9(A), and Section 17-15(A), Table 1, in Chapter 27 – Stormwater Management of the Rockbridge County Code is hereby amended and re-enacted as follows:

ROCKBRIDGE COUNTY CODE

Chapter 27

STORMWATER MANAGEMENT

Sec. 27-3. Stormwater permit requirement; exemptions.

B. Where the land-disturbing activity results from the construction of a single-family residence within or outside of a common plan of development, an “agreement in lieu of a stormwater management plan” may be substituted for a Stormwater Management plan if executed by the plan-approving authority. Neither a registration statement nor payment of the Department’s portion of the statewide permit fee established pursuant to that subdivision shall be required for coverage under the General Permit for Discharges of Stormwater from Construction Activities for construction activity involving a single-family detached residential structure, within or outside a common plan of development or sale, but must adhere to the requirements of the general permit.

Sec. 27-9. Technical criteria for regulated land disturbing activities.

A. To protect the quality and quantity of State water from the potential harm of unmanaged stormwater runoff resulting from land-disturbing activities, the County hereby adopts the technical criteria for regulated land-disturbing activities set forth in Part II B of the Regulations, as amended, expressly to include 9VAC25-870-62 [applicability]; 9VAC25-870-63 [water quality design criteria requirements]; 9VAC25-870-65 [water quality compliance]; 9VAC25-870-66 [water quantity]; 9VAC25-870-69 [offsite compliance options]; 9VAC25-870-72 [design storms and hydrologic methods]; 9VAC25-870-74 [stormwater harvesting]; 9VAC25-870-76 [linear development project]; 9VAC25-870-85 [stormwater management impoundment structures or facilities]; 9VAC25-870-92 [comprehensive stormwater management plan]; and Part II C of the Regulations, as amended, expressly to include 9VAC25-870-93 [definitions]; 9VAC25-870-94 [applicability]; 9VAC25-870-95 [general]; 9VAC25-870-96 [water quality]; 9VAC25-870-97 [stream channel erosion]; 9VAC25-870-98 [flooding]; and, 9VAC25-870-99 [regional (water shed) stormwater management plans], which shall apply to all land-disturbing activities regulated pursuant to this Chapter, except as expressly set forth in Subsection (B) of this Section.

Sec. 27-15. Fees.

A. Fees to cover costs associated with implementation of a VSMP related to land disturbing activities and issuance of general permit coverage and VSMP authority permits shall be imposed in accordance

with Table 1. When a site or sites have been purchased for development within a previously permitted common plan of development or sale, the Applicant shall be subject to fees (“total fee to be paid by applicant” column) in accordance with the disturbed acreage of their site or sites according to Table 1.

Table 1: Fees for permit issuance

Fee type	Total fee to be paid by Applicant (includes both VSMP authority and Department portions where applicable)	Department portion of “total fee to be paid by Applicant” (based on 28% of total fee paid*)
Single Family home construction (an agreement in lieu of a stormwater plan within a common plan of development <5 acres)*	\$209	\$0
Single Family home construction (an agreement in lieu of a stormwater plan for sites ≥1 acre and <5 acres outside a common plan of development)*	\$209	\$0
General / Stormwater Management - Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance acreage less than 1 acre.)	\$1,080	\$81
General / Stormwater Management - Small Construction Activity/*Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 1 acre and less than 5 Acres) <i>[single family home construction]</i>	\$1,080	\$0
General / Stormwater Management - Small Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 1 acre and less than 5 Acres)	\$2,900	\$756
General / Stormwater Management – Large Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 5 acres and less than 10 acres) <i>[single family home construction]</i>	\$1,080	\$952
General / Stormwater Management – Large Construction Activity/Land Clearing (Sites or areas	\$4,015	\$952

within common plans of development or sale with land disturbance acreage equal to or greater than 5 acres and less than 10 acres)		
General / Stormwater Management – Large Construction Activity/Land Clearing [Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 10 acres and less than 50 acres]	\$6,030	\$1,260
General / Stormwater Management – Large Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 50 acres and less than 100 acres)	\$8,955	\$1,708
General / Stormwater Management – Large Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 100 acres)	\$12,160	\$2,688

*Agreement in lieu of stormwater management plans may be issued at the discretion of the VSMP Authority as defined in section 27-2 of this chapter.

2. This Ordinance shall be effective on and from the date of its adoption.

Adopted this 11th day of August, 2014.

Erosion and Sediment Control Amendments

Erosion and Sediment Control Technician, Mr. Paul Owen, briefly reviewed the Agenda Item: "At its regular meeting on July 14th, staff requested that the Board consider additional additions/amendments to the County's Erosion and Sediment Control Ordinance. These changes will clarify the fee schedules. The Board subsequently voted to proceed with the public hearing on August 11, 2014. The proposed changes were

advertised in the News Gazette. To date, no public comment has been received."

Chairman Higgins opened the public hearing at 6:04 P.M. With there being no comments from the public, Chairman Higgins closed the public hearing at 6:04 P.M.

Supervisor Lewis moved to adopt the Erosion and Sediment Control Ordinance. Supervisor Ford provided the second, and the motion carried by the following roll call vote:

AYES: Lewis, Ford, Hinty, Higgins
NAYES: None
ABSENT: Campbell

The following resolution has been executed and filed in the office of the Clerk to the Board of Supervisors

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA, HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICES ON MONDAY, AUGUST 11, 2014

An Ordinance to Amend the Fee Schedule in Section 12-7 of Rockbridge County Code Chapter 12—Erosion and Sediment Control to Provide for Reduced Fees to Correspond With Fees Charged Under the Joyce Engineering Plan Review Contract

BE IT ENACTED by the Rockbridge County Board of Supervisors that:

1. Section 12-7 in Chapter 12 – Erosion and Sediment Control of the Rockbridge County Code is hereby amended and re-enacted as follows:

ROCKBRIDGE COUNTY CODE

Chapter 12

EROSION AND SEDIMENT CONTROL

Section 12-7. Permits; Fees; Security for Performance.

A. No person may engage in any land-disturbing activity until he has acquired a land-disturbing permit, unless the proposed land-disturbing activity is specifically exempt from the provisions of this Chapter, and has paid the fees and posted the required bond.

B. Any land-disturbing activity, regardless of use or exemption from this Chapter, deemed an erosion impact area shall require immediate application for a permit and shall be subject to the provisions of this Chapter.

C. Any applicant for a permit under this Chapter shall pay the required fees to the County, in accordance with the following schedule, at the time of submission of the erosion and sediment control plan or agreement in lieu of plan, to cover the administrative expense of review, permitting, and inspection.

DEVELOPMENT		BASE	RESUBMITTAL	INSPECTION
TYPE		FEE	FEE***	FREQUENCY
Commercial/Industrial		\$820	\$65/hour for review	Once per 2 weeks
Residential (3 or more lots)		\$820	\$65/hour for review	Once per 2 weeks
<1 acre (Common Plan of Development**)		\$1,080		
Single Family Home/Addition – Over 10,000 square feet disturbed				Once per 2 weeks
Score	1-12	\$100	-0-	
Score	13-19	\$150	-0-	
Score	20-26	\$200	-0-	
Score	27-33	\$250	-0-	

** as defined in County Code §27-2

*** The Resubmittal Fee will only apply after the second submittal. Resubmittal of plans that have significant changes are not subject to the Resubmittal Fee and will be charged the initial fee again.

D. No land-disturbing permit shall be issued until the applicant submits with his application an approved erosion and sediment control plan and certification that the plan will be followed.

E. Officials, departments, agencies or authorities authorized under any other law to issue grading, building, or other permits for activities involving land-disturbing activities may not issue any such permit until the permit required by this Section has been issued and the applicant certifies that the plan or agreement will be implemented. No building permits shall be issued in a single family subdivision, multi-family development, or for any commercial or industrial use

property until the owner has received a written inspection report from the Program Administrator confirming that all controls shown on the approved plan (including required stormwater facilities) are properly installed and all denuded areas are properly stabilized. In addition, all new road construction is to be at final grade and covered with stone with proper ditch lining.

F. All applicants for permits shall provide to the County a reasonable performance bond with surety, cash escrow, an irrevocable letter of credit, or any combination thereof, acceptable to the County Program Administrator, to ensure that measures could be taken by the County of Rockbridge at the applicant's expense should the applicant fail, after proper notice, within the time specified to initiate or maintain appropriate conservation measures required of him as a result of his land-disturbing activity.

The amount of the bond or other security for performance shall not exceed the total of the estimated cost to initiate and maintain appropriate conservation action based on unit price for new public or private sector construction in the locality and a reasonable allowance for estimated administrative costs and inflation which shall not exceed twenty-five percent (25%) of the cost of the conservation action. Should it be necessary for the County to take such conservation action, the County may collect from the applicant any costs in excess of the amount of the surety held.

Within sixty (60) days of adequate stabilization, as determined by the County Program Administrator in any project or section of a project, but not before receiving all documentation required under this Chapter, such bond, cash escrow or letter of credit, or the unexpended or unobligated portion thereof shall be either refunded to the applicant or terminated, based upon the percentage of stabilization accomplished in the project or project section.

G. The record owner of the property at the time of permit issuance shall provide a signed and notarized Stormwater Maintenance Agreement with the County, together with a map or plat in recordable form showing the stormwater management facilities to be maintained, all of which shall be recorded in the Clerk's Office of the Circuit Court of Rockbridge County. The maintenance agreement may be transferred to another responsible person or entity, such as a property owners' association, provided that such association has been properly established and transfer of maintenance responsibility is completed prior to conveyance of any out-parcel in the project.

As-built plans showing the final stormwater management facilities, man-made ditches and channels, and storm sewer systems shall be provided to the Program Administrator upon completion of the project. No surety will be released until all items are provided to the County Erosion and Sediment Control Department. Failure to respond to an initial request for the required documentation will result in enforcement action in accordance with County Code Section 12-8 and Section 12-10.

H. These requirements are in addition to all other provisions relating to the issuance of permits and are not intended to otherwise affect the requirements for such permits.

2. This Ordinance shall be effective on and from the date of its adoption.

Adopted this 11th day of August, 2014.

Orders Construction Special Exception Permit

Assistant Director of Community Development, Chris Slaydon, explained that Orders Construction Co. has applied for a special exception permit to place a temporary, manufactured office trailer in the General Industrial District.

Chairman Higgins opened the public hearing at 6:06 P.M. With there being no comments from the public, Chairman Higgins closed the public hearing at 6:06 P.M.

Supervisor Hinty moved to adopt the ordinance granting a special exception permit to Orders Construction for a temporary office trailer in General Industrial District. Supervisor Ford provided the second, and the motion carried by the following roll call vote:

AYES: Hinty, Ford, Lewis, Higgins
NAYES: None
ABSENT: Campbell

The following resolution has been executed and filed in the office of the Clerk to the Board of Supervisors

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA, HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATION BUILDING ON MONDAY, AUGUST 11, 2014

Ordinance Granting A Special Exception Permit To Orders Construction to Install a Temporary Manufactured Office Trailer in the General Industrial District (I-1), at the Property Owned by TEBEGE LLC and Located off of the South Side of Old Buena Vista Road Approximately .1 mile east of its intersection with North Lee Highway (Tax Map No. 61A1-A-49) in the South River Magisterial District

WHEREAS, Orders Construction has filed an application for a special exception permit to install a temporary manufactured office trailer at 70 Old Buena Vista Road; and,

WHEREAS, the proposed installation location is in the General Industrial District (I-1), on property owned by TEBEGE LLC, located along the south side of Old Buena Vista Road approximately .1 mile east of its intersection with North Lee Highway and identified upon the Rockbridge County Land Records as Tax Map No. 61A1-A-49, in the South River Magisterial District of Rockbridge County; and,

WHEREAS, the Rockbridge County Planning Commission held a public hearing on this application on July 9, 2014, and recommended approval of the special exception permit to the Board of Supervisors; and,

WHEREAS, after public notice pursuant to Va. Code § 15.2-2204 and §802.03-4 of the Rockbridge County Land Development Regulations, the Rockbridge County Board of Supervisors held a public hearing on the adoption of this Ordinance on August 11, 2014; and,

WHEREAS, the Board of Supervisors has given due consideration to the factors set forth in Section 802.03-5 of the Rockbridge County Land Regulations, for issuance of a special exception permit.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of Rockbridge County, Virginia, as follows:

1. That the Board finds that the granting of a special exception permit to Orders Construction to install a temporary manufactured office trailer in the General Industrial District (I-1), on property owned by TEBEGE LLC, located at 70 Old Buena Vista Road on the south side of Old Buena Vista Road approximately .1 mile east of its intersection with North Lee Highway and identified upon the Rockbridge County Land Records as Tax Map No. 61A1-A-49, in the South River Magisterial District of Rockbridge County, is substantially in accord with the Comprehensive Plan of the County adopted pursuant to the provisions of Section 15.2-2232 of the Code of Virginia (1950, as amended), and said special exception permit is hereby granted and approved until December 31, 2016.

2. That this ordinance shall be effective on the date of its adoption. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Adopted this 11TH day of August, 2014.

Board Comments continued...

Supervisor Lewis advised that the County Economic Development Authority wish to meet monthly instead of "as needed". He noted that the budget only allows compensation to EDA members for 5 meetings per year. He stated that some of the members have agreed to meet without compensation; however, he feels they deserve to be compensated for each meeting they attend.

Supervisor Lewis then advised that he had a wonderful Town Council Meeting in Goshen in which the Public Service Authority (PSA) Board Members were invited to discuss possible water connections to a subdivision of approximately 28 homes. Supervisor Lewis stated that the PSA Board Members were very cooperative and agreed to help if they can. He noted that this is in the PSA's hands now and that he is hopeful there are grants available to assist with the cost of the connections.

Supervisor Lewis then announced that the Central Shenandoah Planning District Commission is the largest planning district commission in the state of Virginia. He advised that they are hosting a 45th anniversary gathering on August 18th and that he and Mr. Slaydon had been asked to bring a guest. He noted that Mr. Suter and Mr. Crickenberger had been invited to attend.

Chairman Higgins advised that he had attended the Rockbridge Regional Fair, where he was pleased with the participation and public attendance at the Farm Bureau's Tractor Pull as well as at the 4-H and Stockman's Club showings. He stated that he had attended some of the 4-H/Stockman's meetings, again with lots of member participation. He commended the Stockman's Club for their efforts and as Chairman of the Board, he stated that he would write a letter to them commending them for what they do. He asked Supervisor Ford to help with the letter and to assist in delivering the letter to them at their upcoming banquet.

Supervisor Ford stated that he too attended the Rockbridge Regional Fair, for which he served as a judge to select a recipient of the 4-H scholarship. He noted that the quality of the applications for the

scholarship speaks well for the future of agriculture here.

Continued Meeting

At 6:12 P.M., Chairman Higgins continued this meeting until
Wednesday, August 13, 2014, at 7:00 P.M. with the Planning Commission.