

AT A SCHEDULED BUDGET WORK SESSION OF THE BOARD OF SUPERVISORS
OF ROCKBRIDGE COUNTY VIRGINIA, HELD IN THE COUNTY ADMINISTRATION
BUILDING, 150 SOUTH MAIN STREET LEXINGTON, VIRGINIA ON THURSDAY
MARCH 28, 2013 AT 5:30 P.M.

PRESENT: CHAIRMAN RONNIE R. CAMPBELL
MEMBERS: ALBERT W. LEWIS, JR., RUSSELL S. FORD,
JOHN M. HIGGINS, DAVID W. HINTY
COUNTY ADMINISTRATOR
AND CLERK TO BOARD: SPENCER H. SUTER
FISCAL SERVICES
DIRECTOR: STEVEN J. BOLSTER

Call to Order:

Chairman Campbell called the meeting to order.

Continued Budget Work Session (#5):

Chairman Campbell commented that the primary purpose of tonight's budget work session was for Mr. Bolster to present the proposed advertisement of the FY13-14 Budget and CY2013 Tax Rates and to garner approval from the Board to publish.

Chairman Campbell also mentioned that a recent Weather Channel broadcast indicated Rockbridge County's Lee-Hi truck stop was the oldest truck stop on the east coast. Supervisor Ford added that the *Smithsonian* magazine had voted Lexington one of "The 20 Best Small Towns to Visit in 2013."

At this point, Mr. Bolster took the floor to provide an update on changes made to the proposed FY13-14 budget since budget work session #4 on March 25th. He corrected two items presented previously:

- 1) The use of unencumbered reserves of \$318,750 was misplaced in Transfer from Restricted Cash instead of Transfer from Unencumbered Reserves.
- 2) He reflected a return to Unencumbered Reserves in the amount of \$31,168.

Mr. Bolster stated that he should not have shown a portion of the Transfer from Unencumbered Reserves and a Transfer to Unencumbered Reserves as they offset each other. Mr. Bolster further commented that he reduced the usage of Transfer from Unencumbered Reserves by \$31,168 and zeroed out the return to

surplus. In addition, he communicated additional savings were found in the draft budget.

These savings came from:

1. Transfer to Solid Waste Authority in the amount of \$31,483.
2. Reduction for the need of Health Insurance in the NBSWCD Support Department which amounts to \$13,386; this action required a reduction in the NBSWCD Reimbursement by a total of \$11,490.

The net result is that use of unencumbered reserve to balance the proposed budget is \$254,199, and there is no contribution to reserve shown. Mr. Bolster also commented that the projection of future tax rates presented on March 25th include the known gross debt service along with known activities and projects the County is considering for future funding.

Mr. Bolster then transitioned to the proposed FY13-14 advertisement line-by-line. He highlighted some of the key funding changes in the County's General Fund, the Solid Waste Authority's Landfill and Recycling Funds, along with the Rockbridge County School Division's Operational and Food Service Funds in his discussion. In addition, Mr. Bolster reviewed the proposed unit tax levies for calendar year 2013.

Supervisor Higgins requested the Board consider funding the Clerk of the Circuit Court request for an additional employee. He commented that a potential resolution would be to fund this request for half of the fiscal year. Supervisor Higgins stated that out of all the budget-request presentations, the Clerk of the Circuit Court gave solid justification based on the growing case workload. Supervisor Hinty seconded the motion.

Supervisor Lewis asked where additional funding would come from to support this request. Mr. Suter answered that the Transfer from Unencumbered Reserve would be increased by the amount need to fund the position for half the fiscal year (salary and fringe benefits total \$21,585).

Supervisor Ford asked how funding this request relates to the FY13-14 Funding Priorities. He stated his conviction that it does not fall under the Board's funding priorities. Supervisor Ford also provided some historical perspective surrounding this and prior requests from the Clerk of the Circuit Court for an additional employee. He then detailed his recent visit to the Clerk's office where his research found that citizens are not

generating heavy customer traffic for passport requests - potentially because fewer people are travelling overseas. Chairman Campbell replied that he got his passport in Waynesboro. Supervisor Higgins stated most of the Clerk's need for one additional person stemmed from the workload associated with criminal cases which is related to Public Service. He feels this justifies the request.

Supervisor Higgins made a motion to fund the Clerk of the Circuit Court request for one additional employee, albeit for half of the fiscal year (beginning January 1, 2014). Supervisor Hinty provided the second. The motion carried by the following roll call vote:

AYES: Higgins, Hinty, Lewis, Campbell
NAYS: Ford
ABSTAIN: None
ABSENT: None

Supervisor Higgins made a motion to advertise the proposed FY13-14 budget with Board-approved changes. Supervisor Hinty seconded the motion. The motion carried by the following roll call vote:

AYES: Higgins, Hinty, Ford, Lewis, Campbell
NAYS: None
ABSTAIN: None
ABSENT: None

Supervisor Hinty expressed his appreciation for the effort of the finance committee and staff to put together the proposed FY13-14 budget. He then requested the Board move into a closed session. Mr. Suter recommended having the County Attorney present prior to such action. This request was tabled after a short discussion.

Adjourn:

Chairman Campbell announced that the Public Hearing for the proposed FY13-14 budget is scheduled for April 17, 2013 at 6 p.m. in the Rockbridge County Administration Building's Board Room. With no further business, Supervisor Higgins made the motion to adjourn the budget work session. Supervisor Ford seconded the motion. With a unanimous vote by the Board of Supervisors, the meeting was adjourned.

The proposed FY13-14 budget was published in The News-Gazette newspaper, on April 3, 2013 and April 10, 2013, and in the April 2013 edition of The Rockbridge Advocate, in accordance with the requirements of §15.2-2506 of the Code of Virginia (1950, as amended)