

AT A CALLED WORK SESSION OF THE ROCKBRIDGE COUNTY BOARD OF SUPERVISORS  
HELD IN THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICE BUILDING  
AT 150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA  
ON MONDAY, APRIL 11, 2022 AT 4:30 P.M.

BOARD MEMBERS PRESENT: D. E. LYONS  
R. W. DAY  
A.J. "JAY" LEWIS, II.  
D.B. MCDANIEL  
BOARD MEMBERS ABSENT: L.E. AYERS  
COUNTY ADMINISTRATOR: SPENCER H. SUTER  
COUNTY ATTORNEY: VICKIE L. HUFFMAN

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CALLED TO ORDER:

Chairman McDaniel called the meeting to order at 4:30 p.m.

Administrative Assistant to the County Administrator Brandy Whitten conducted a roll call of the Board members present. Supervisors Lewis, Day, Lyons, and McDaniel attended in-person while Supervisor Ayers was absent.

**Annual Financial Report Presentation by Davenport:**

County Administrator Spencer Suter provided the following overview:

"As you may recall, Davenport has been providing our annual financial report for several years. While there is certainly a great deal of information to consider, they have been able to consolidate and summarize into a good overview. R.T. Taylor is in attendance to review the

highlights with the Board. When complete, he and staff will do our best to answer any questions you may have.”

Mr. Taylor summarized his presentation, highlighting the following key points:

- The upshot of the County’s operations over the past several years is that the County has been managing prudently to the extent that you have built up the total fund balance as well as the most flexible pot of monies - unassigned fund balance monies -and you compare favorably to peers.
- Budgeted debt service is roughly \$6.5 M. Some of that debt is getting serviced by other entities such as the Maury Service Authority (MSA) and the Public Service Authority (PSA). All debt matures by year 2042.
- The County has a 10-year payout ratio that measures how much principal will be paid back in the next 10 years. Currently, the existing payout is roughly 69% and compares favorably to peers.
- Debt verses tax-based assessed value - the County has a policy of 3% and is currently below that policy, and compares favorably to others. There is a debt capacity of approximately \$36M for the next few years.
- Debt service expenditures verses the rest of budgeted expenditures currently stands at roughly 9.3% and compares favorably with peers.
- The debt capacity analysis indicates the County could borrow up to roughly \$36M, immediately, and still fit within the policy

parameters and best practices. As principal is paid down and debt is dropping down, there is potential to fund up to \$52M to \$58M depending on how it is looked at.

- Davenport has coordinated with staff as they have in the past to make sure it is interpreting the County's budget resources verses its budgeted debt obligations to make sure they are balanced. Resources are well laid out and they are set to match the debt service obligations. The general fund budget covers approximately \$6.2M if those debt obligations and the general fund is supporting the \$6.2M. That is always tied back into the real property tax rate and how many pennies of real property are allocated to those obligations, and that is \$0.23. The County could consider an approach that "captures the decline" for affording future capital funding.
- CIP projects for FY23-29 include the general fund, public safety, public works, parks and recreation, administration and financial management, judicial administration, community development, and the schools with projected total of roughly \$57M. There are additional projects that have not been factored in yet. The "pay-go" resources will come from annual operating surpluses or one-time uses of reserves. Those are the cash-funded, pay-as-you-go projects line item with an assumption of \$4.2M cash funded.
- Key borrowing assumptions are documented at 20-year terms with a 4% interest rate, being mindful of how interest rates are tracking over time.

Chairman McDaniel stated that the schools have a lot of anticipated debt in the years to come, and they have some current debt that will be dropping off. He suggested that, as the debt comes off and projects are being added, amount not be increased and it be kept equalized to reduce potential increased burden on citizens.

Mr. Taylor then advised that, from Davenport's perspective, they are comfortable in saying that the County would rate very well in the investment grade rate called "Aa Category".

Finance Director Ashton Harrison asked Mr. Taylor what he is seeing in the trend of the assumption of 4% in the long-term projections for the debt in the CIP presented

Mr. Taylor replied, for now, the 4% is still a conservative number but understands that tax-exempt interest rates have increased since the beginning of the year.

Supervisor Lewis asked for clarification of the debt service verses expenditures peer comparative for Rockbridge verses Virginia budget peers.

Mr. Taylor confirmed Rockbridge at 9.3 percent and Virginia budget peers at 8.5 percent, but noting that, while Virginia budget peers are numerically lower, the County is still in line with them. as localities will rate differently at different times in debt cycles.

Chairman McDaniel inquired about the general fund observations regarding total revenues, excluding CARES/ARPA, that have grown at 3.2% annual over the past 5 years with total expenditures at plus 3.6%.

Mr. Taylor stated that the County is managing to add to the fund balance while still providing services and capital needs to its citizenry, and has found a good balance between revenues and expenditures. He noted that one of the key points Davenport tried to identify particularly and focus on today, is debt affordability. Going forward, he added, it will be important to identify what current resources are being used to fund the capital programming.

Chairman McDaniel noted that while reserves that have grown due to good budgeting and conservative nature in expenditures, there may come a time when it is feasible to spend some cash on some of the projects verses debt service.

Mr. Taylor concurred noting that roughly \$4M is being funded through cash over the next several years.

Chairman McDaniel commended Mr. Taylor for his presentation.

**FY2023 Draft Budget:**

Mr. Suter provided the following overview:

As you know, this has been a challenging process for multiple reasons, but I think we have built a solid budget based on good data for the Board's consideration. I am very grateful to VML/VACO's John Montoro and Chairman McDaniel and Supervisor Lewis on the Finance Committee for their hard work, and also to Ashton Harrison for hitting the ground running and providing excellent insights.

The budget presented is balanced. Overall, it represents a significant increase over the FY22 budget. On the expenditure side, we saw most increases in the areas of public safety, health insurance, VRS and in compensation adjustments for staff. Additionally, the approximately \$4.4M of ARPA funds were included in expenditures, though most of those funds have not yet been designated.

On the revenue side, we saw significant increases in meals and lodging, as well as addition of admissions and cigarette taxes. Finally, we are recommending taking advantage of new legislation which allows localities to tax passenger vehicles, motorcycles and campers at a different rate than other personal property. Through a great deal of work by Commissioner Whitesell, Brooke Tomlin and John Montoro, we have been able to estimate revenues generated by the personal property tax on vehicles, many of which have appreciated at a rapid rate. The recommendation is to lower the personal property tax rate for that category from \$4.50 to \$3.80 and to reduce the PPTRA percentage by 1% from 37% to 36%. For consideration in the regular meeting, Ms. Huffman has provided the required ordinance to advertise for public hearing in parallel with the budget public hearing.

You have in your agenda package a budget summary and Ashton finalized the draft public hearing notice over the weekend, and has provided you with a hard copy handout. It summarizes the anticipated revenues, expenditures and tax levies for FY23.

John Montoro is with us again via Zoom. He plans to share his screen to show the overall budget summary, but can also share the detailed budget sheet if the Board would like to see any budgets in detail. He then asked if there were any comments from the Finance Committee.

Chairman McDaniel echoed Mr. Suter's compliment to staff for their assistance during the draft budget process. He expressed his appreciation that the Board is able to provide citizens with some relief from the personal property tax by proposing to drop it by \$0.70 cents. As mentioned, \$4.4M of the overall budget increases are ARPA funds that were placed in the draft budget as a revenue source and as an expenditure line item, but have not been allocated at this time. However, over the next several months, the Board will be looking at allocating those funds. He also shared his appreciation for the Board being able to increase the non-profit organizations funding to pre-pandemic levels. In addition, the Board was able to work with the school division on reducing its budget request from \$570,000 to around \$282,000. Chairman McDaniel shared his appreciation to the schools for working to reduce its request.

Supervisor Lewis added that the school division, with legal advice, was able to reprogram some funds that allowed them to use State funds to reduce the local share.

Chairman McDaniel stated that there was still some unknown within the school's budget because the State has not passed a budget. In addition, their health insurance numbers have not been received. Although they

issued an RFB for insurance, the two additional bids received were similar to that of their current provider.

Mr. Suter explained that the school division anticipates a five percent COLA in the State budget with the potential for a one percent bonus. He shared that the Finance Committee's request was to fund the local cost of the bonus either through end-of-year school savings or the school's capital reserve fund (escrow).

Chairman McDaniel added that the Finance Committee's recommendation was to go with the five percent COLA for the schools, and because there are State funds attached to the anticipated one percent bonus, the Board would look at using end-of-year savings as a one-time expenditure this year rather than putting it into the capital expenditures. He noted that the escrow account could be used for that purpose, and if it was not enough, the Board could look at County reserves for a one-time expenditure. He added that the House budget had a one percent bonus whereas the Senate's and Governor's version does not.

Supervisor Lewis clarified that the \$282,000 allocated in the draft budget is not contingent upon the State providing funding for that bonus.

Mr. Suter asked to clarify his understanding that, should there be monies needed above and beyond what the State provides, it would come from year-end school savings.

Chairman McDaniel clarified that the amount discussed was \$209,000 with \$83,000 tied to State funding.

Mr. Montoro provided a brief budget overview of revenues and expenditures by function and a breakdown by department. He shared that, overall, there was an \$8M increase of which \$4.3M was ARPA funds. He noted that the other increases were primarily in increased tax revenues. In regards to expenditures, public safety had a large increase for various reasons, to include salary increases. He added that the COLA and salary adjustments discussed at the last budget meeting were incorporated into the individual budgets and provided the actual budget amounts for departments. He added that in addition, increases to 501c3 agencies and the Judicial requests were included.

Mr. Suter advised that the Judicial request shown was actually a reduction from the original request.

Chairman McDaniel concurred, stating that the Judicial request was reduced to \$1,000 for full-time staff and \$500 for part-time.

Mr. Suter stated that, "the goal is to have a final advertisement prepared by the end of the regular Board meeting tonight. If any changes are desired, it would be very beneficial to settle on them now so that we can make the changes between the work session and regular session. In that way, the Board can approve an advertisement for public hearing and we can stay on schedule for a May 3<sup>rd</sup> adoption."

Chairman McDaniel shared that it was important to recognize the salary study and cola increase in the budget. He advised that the increase in the Board of Supervisors line was not a salary increase. In addition,

he recognized the personal property increase and how it was not anticipated this time last year.

Supervisor Day shared his appreciation of staff's efforts in preparing the draft budget.

Chairman McDaniel adjourned the work session at 5:22 p.m.

AT A REGULAR MEETING OF THE ROCKBRIDGE COUNTY BOARD OF SUPERVISORS  
HELD IN THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICE BUILDING  
AT 150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA  
ON MONDAY, APRIL 11, 2022 AT 5:30 P.M.

BOARD MEMBERS PRESENT: D. E. LYONS  
R. W. DAY  
A.J. "JAY" LEWIS, II.  
D.B. MCDANIEL

BOARD MEMBERS ABSENT: L.E. AYERS

COUNTY ADMINISTRATOR: SPENCER H. SUTER

COUNTY ATTORNEY: VICKIE L. HUFFMAN

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CALL TO ORDER:

Chairman McDaniel called the meeting to order at 5:30 p.m.

Administrative Assistant to the County Administrator Brandy Whitten conducted a roll call of the Board members present. Supervisors Lewis, Day, Lyons, and McDaniel attended in-person while Supervisor Ayers was absent.

Chairman McDaniel shared the following statement: "We will now have a prayer for the Board, followed by the Pledge of Allegiance. Those attending are not required to participate, but if you would like to join us, please stand."

Supervisor Day offered an invocation and the Board led in the Pledge of Allegiance.

Chairman McDaniel advised of the following announcements:

"We will hold citizens comments near the beginning of the meeting."

We will do our best to take citizen comment remotely. There are two options for citizens to offer comment:

- 1) To join by Telephone, you may dial in to one of the numbers listed on the County Website. Webinar ID and Password are there for your convenience. Citizens wishing to simply view the meeting live or after the fact can do so on the Rockbridge County Board of Supervisors YouTube Channel, also available on the County website.
- 2) If you wish to make a citizen comment as a Zoom meeting participant, you will use the "Raise your Hand" feature. You can press the "Raise Hand" button on the bottom of your Zoom window, or press \*9 if you are calling in by telephone."

Chairman McDaniel recognized U.S. House of Representatives Congressman Ben Cline who was present.

**Changes to the Agenda:**

There were none.

**Recognitions and Presentations:**

**National Public Safety Telecommunicators Week Proclamation:**

Supervisor Lyons read aloud the following proclamation:

**PROCLAMATION EXPRESSING THE APPRECIATION OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY TO PUBLIC SAFETY TELECOMMUNICATORS IN RECOGNITION OF PUBLIC SAFETY TELECOMMUNICATOR WEEK**

**WHEREAS**, the health and safety of all citizens are important to our great community; and

**WHEREAS**, the availability of 9-1-1 assistance is integral to the peace of mind of each individual and the security of all communities; and

**WHEREAS**, hundreds of dedicated telecommunicators daily serve the citizens of Virginia by answering their request for law enforcement, fire and emergency medical services by dispatching the appropriate assistance as quickly as possible; and

**WHEREAS**, the professional public safety telecommunicator is that vital link between the citizen or victim and the public safety provider; and

**WHEREAS**, the dedicated public safety telecommunicators throughout Virginia handle over four million calls to 9-1-1 each year; and

**WHEREAS**, it is important for the public to be aware of the responsibility to properly use 9-1-1 services by calling only when lives or property are in peril thus increasing the efficiency of the system and improving the chances that lives will be saved;

**NOW, THEREFORE**, The Rockbridge County Board of Supervisors does hereby recognize April 10 - 16, 2022 as PUBLIC-SAFETY TELECOMMUNICATOR WEEK in our community, and we call this observance to the attention of all our citizens and offer our appreciation to staff of the Rockbridge Regional Public Safety Communications Center for their dedication and service to our community.

Adopted this 11<sup>th</sup> day of April, 2022.

Supervisor Lewis moved to adopt the proclamation. Supervisor Day provided the second, and the motion carried by the following roll call vote by the Board:

Ayes: Lewis, Day, Lyons, McDaniel  
Nays: None  
Absent: Ayers  
Abstain: None

**Citizens Comments:**

There were no citizens comments.

**Approval of the March 17, 2022 Joint School Board Meeting Minutes and the March 28, 2022 Work Session and Regular Meeting Minutes:**

Supervisor Lyons moved to approve the minutes. Supervisor Day provided the second, and the motion carried by the following roll call vote by the Board:

Ayes: Lyons, Day, Lewis, McDaniel  
Nays: None  
Absent: Ayers  
Abstain: None

**Consideration of the County Financial Package & Schools Appropriation**

**Resolution:**

Finance Director Ashton Harrison presented the finance package and noted there were two (2) resolutions for adoption: one for the County, the other for the schools.

Supervisor Lyons moved to adopt the County's Appropriation Resolution. Supervisor Lewis provide the second, and the motion carried by the following roll call vote by the Board:

Ayes: Lyons, Lewis, Day, McDaniel  
Nays: None  
Absent: Ayers  
Abstain: None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY,  
 VIRGINIA, HELD AT THE COUNTY ADMINISTRATIVE BUILDING,  
 150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA,  
 ON MONDAY, APRIL 11, 2022 AT 5:30 P.M.

On motion by Supervisor Lyons, seconded by Supervisor Lewis, the Board, by record vote, adopted the following appropriation resolution and payment of bills for the month as follows:

APPROPRIATION RESOLUTION

**GENERAL FUND:**

BE IT RESOLVED: By the Board of Supervisors of Rockbridge County, Virginia, that the following appropriations are, and the same hereby is made, for the period ending **June 30, 2022**, from the UNAPPROPRIATED SURPLUS of the **GENERAL FUND** and expended as follows:

4-11-44010-5415 Gas, Oil and Diesel.....	\$80,327.00
4-11-82010-5607 Cont-Rt 60 Corridor Phase 1.....	\$2,730.00
4-11-99010-6721 Transfer to Construction Fund 1.....	<u>\$40,985.00</u>
<b>Total General Fund Appropriations</b>	<b>\$124,042.00</b>

**CONSTRUCTION PROJECT FUND:**

BE IT RESOLVED: By the Board of Supervisors of Rockbridge County, Virginia, that the following appropriations are, and the same hereby is made, for the period ending **June 30, 2022**, from the UNAPPROPRIATED SURPLUS of the **CONSTRUCTION PROJECT FUND** and expended as follows:

4-372-94432-8001-007 Elevator Repair.....	<u>\$40,985.00</u>
<b>Total Construction Project Fund Appropriations</b>	<b>\$40,985.00</b>

**Current County**

11 - General Fund	\$1,109,936.16
94 - Central Stores	\$8,938.28
205 - American Rescue Plan Act	\$2,975.00
372 - Construction Project Fund	\$104,387.52
376 - Capital Purchases Fund	<u>\$18,496.80</u>
<b>Total County Bills</b>	<b>\$1,244,733.76</b>

**Current Fiscal Agent**

80 - Regional Jail	\$220,287.02
241 - E-Summons Fees	<u>\$1,000.27</u>
<b>Total Fiscal Agent</b>	<b>\$221,287.29</b>

**TOTAL ALL BILLS** **\$1,466,021.05**

Supervisor Lewis moved to adopt the School's Appropriation Resolution. Supervisor Day provide the second, and the motion carried by the following roll call vote by the Board:

Ayes: Lewis, Day, Lyons, McDaniel  
Nays: None  
Absent: Ayers  
Abstain: None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA, HELD AT THE COUNTY ADMINISTRATIVE BUILDING, 150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA, ON MONDAY, APRIL 11, 2022 AT 5:30 P.M.

On motion by Supervisor Lewis, seconded by Supervisor Day, the Board, by record vote adopted the following appropriation resolutions:

**APPROPRIATION RESOLUTION**

**FUND 70: SCHOOL CONSTRUCTION FUND**

**BE IT RESOLVED:** By the Board of Supervisors of Rockbridge County, Virginia, that the following appropriations are, and the same hereby are made, for the period ending **June 30, 2022** in **FUND 70, SCHOOL CONSTRUCTION FUND** and expended as follows:

**CAPITAL PROJECTS**

4-70-66300-3160-990-007-100 RCHS Renovations..... \$634,500.00  
**TOTAL FUND 70 APPROPRIATIONS** **\$634,500.00**

**FUND 50: SCHOOL FUND**

**NEW GRANTS**

**APPROPRIATION RESOLUTION**

**BE IT RESOLVED:** By the Board of Supervisors of Rockbridge County, Virginia, that the following appropriations are, and the same hereby are made, for the period ending **June 30, 2022** in **FUND 50, SCHOOL FUND** and expended as follows:

**SEGM 2021**

4-50-64200-8100-220-000-161 Capital.....	\$29,750.00
4-50-64200-8100-240-000-161 Capital.....	\$64,750.00
4-50-64200-8100-260-000-161 Capital.....	\$64,750.00
4-50-64200-8100-270-000-161 Capital.....	<u>\$4,750.00</u>
<b>TOTAL FUND 50 APPROPRIATIONS</b>	<b>\$164,000.00</b>

**TOTAL APPROPRIATIONS** **\$798,500.00**

**Consideration of Application for Outdoor Events- 2022 Balloons Over  
Rockbridge Hot Air Balloon and Music Festival:**

Community Development Director Chris Slaydon briefly reviewed the agenda item which contained the following information:

"Balloons Over Rockbridge has submitted their application for the upcoming two-day event on the Oak Hill property of the Virginia Horse Center per Article II, Section 4-16 through 25 of the County Code. The event is scheduled for July 2nd and 3rd (with possible make-up flights for any cancelled flights on July 4th). The Oak Hill portion of the Horse Center consists of 197.11 acres (TM# 61-A-115). This will be the fifth year that the event is held on the Horse Center property." He then introduced Balloons Over Rockbridge Board Member Dawn Mays.

Ms. Mays further explained the event, advising that it would be free admission, non-profit organizations can set up for free, and proceeds will be distributed to various charities.

Supervisor Lewis thanked all members present for hosting this event.

Supervisor Lewis moved to approve the application. Supervisor Lyons provided the second, and the motion carried by the following roll call vote by the Board:

Ayes: Lewis, Lyons, Day, McDaniel  
Nays: None  
Absent: Ayers  
Abstain: None

**Authorization to Schedule Public Hearing on the Draft FY2023 Budget:**

Mr. Suter reviewed the following information:

"The Board reviewed the budget in the work session held at 4:30 p.m. and for the benefit of anyone who was unable to attend, I will review the highlights:

The budget presented is balanced. Overall, it represents a significant increase over the FY2022 budget. On the expenditure side, we have seen most increases in the areas of public safety, health insurance, VRS, and compensation adjustments for staff. Approximate \$4.4M in ARPA funds were included in expenditures although those funds have not been designated. On the revenue side, we saw significant increases in meals and lodging as well as the addition of admissions and cigarette taxes. Finally, we are recommending taking advantage of new legislation which allows localities to tax passenger vehicles, motorcycles, and campers at a different rate than other personal property. Through a great deal of work by the Commissioner of Revenue's Office and John Montoro of VML/Vaco's Finance Department, we have been able to estimate revenues generated by the personal property tax on vehicles, many of which have appreciated at a rapid rate. The recommendation is to lower the personal property tax rate

for that category from \$4.50 to \$3.80 and to reduce the PPTRA percentage by 1% from 37% to 36%. For consideration in the next item on the agenda, County Attorney Vickie Huffman has provided the required ordinance to advertise for public hearing in parallel with the budget public hearing. We have provided you with a copy of the proposed advertisement that would be published for the next two (2) Wednesdays, followed by a public hearing in this room on April 26<sup>th</sup> at 6:00 p.m. and a budget adoption meeting on May 3<sup>rd</sup> at 6:00 p.m., also in this room."

Supervisor Lewis moved to advertise the public hearing. Supervisor Lyons provide the second, and the motion carried by the following roll call vote by the Board:

Ayes: Lewis, Lyons, Day, McDaniel  
Nays: None  
Absent: Ayers  
Abstain: None

**Consideration to set Public Hearing on Code Amendment to establish Separate Classification of Personal Property for certain vehicles:**

Ms. Huffman briefly reviewed the agenda item which contained the following information:

"Certain types of tangible personal property, such as passenger cars and trucks, have significantly increased in value, while other types of personal property have remained more or less stable. Local governments throughout the Commonwealth have raised concerns due to the inability to reduce rates for vehicles below the rate applicable to general tangible personal property.

In response, HB 1239 was approved on an emergency basis (effective upon approval) in the 2022 legislative session. This amendment to Va. Code Section 58.1-3506 provided authority to local governments to establish a separate classification of personal property for:

- Automobiles • Passenger trucks
- Motor vehicles with specially designed equipment for use by the handicapped
- Motorcycles, mopeds, all-terrain vehicles, and off-road motorcycles, campers, and other recreational vehicles

The proposed Ordinance to establish a separate classification for these types of personal property in County Code is attached for the Board's consideration. A copy of Va. Code Section 58.1-3503 is also attached, with the referenced citations highlighted. Adoption of the Ordinance will allow the Board to set a lower tax rate for the specified types of tangible personal property."

Supervisor Lyons moved to advertise the public hearing. Supervisor Day provide the second, and the motion carried by the following roll call vote by the Board:

Ayes: Lyons, Day, Lewis, McDaniel  
Nays: None  
Absent: Ayers  
Abstain: None

**Appointments:**

**RARO Board of Directors- Fill unexpired term for David Hinty effective 01/06/2022 - 06/30/2025:**

No appointment was made as there weren't any applications received for consideration.

**Monthly Staff Reports:**

Supervisor Lewis moved to accept the reports. Supervisor Lyons provide the second, and the motion carried by the following roll call vote by the Board:

Ayes: Lewis, Lyons, Day, McDaniel  
Nays: None  
Absent: Ayers  
Abstain: None

**Board Comments:**

Supervisor Lyons asked that a draft ordinance provided to the Board pertaining to dogs and regulating habitually barking, howling, or yelping dogs be added to the May 9<sup>th</sup> agenda for discussion.

Supervisor Lewis advised that this was the first time he heard of this and may not be prepared to discuss at the May 9<sup>th</sup> meeting.

Chairman McDaniel advised that the ordinance will only be discussed at that time. He noted, should the Board be prepared to move forward in amending the County Code, the Board would need to provide authorization to schedule a public hearing on the ordinance.

At the discretion of Chairman McDaniel, the ordinance would be added to the May 9<sup>th</sup> agenda.

**Adjournment:**

Supervisor Day moved to adjourn at 5:52 p.m. Supervisor Lewis provided the second, and the motion carried by the following roll call vote by the Board:

Ayes: Day, Lewis, Lyons, McDaniel  
Nays: None  
Absent: Ayers  
Abstain: None