

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY VIRGINIA, HELD IN THE COUNTY ADMINISTRATION BUILDING, 150 SOUTH MAIN STREET LEXINGTON, VIRGINIA, ON MONDAY, August 26, 2013, AT 5:30 P.M.

PRESENT: CHAIRMAN R.R.CAMPBELL
MEMBERS: J.M.HIGGINS, R.S.FORD, D.W.HINTY, JR., A.W.LEWIS, JR
CLERK TO BOARD: SPENCER H. SUTER
COUNTY ATTORNEY: VICKIE L. HUFFMAN
FISCAL DIRECTOR: STEVEN BOLSTER
STAFF: SAM CRICKENBERGER, JEREMY GARRETT, ROBERT FORESMAN,
BRANDY WHITTEN

Call to Order

Chairman Campbell called the meeting to order at 5:30 p.m.

Supervisor Lewis delivered the invocation. He then led in the Pledge of Allegiance.

Recognitions/Presentations

Chairman Campbell called for recognitions and presentations. There were none.

Citizen Comments

Chairman Campbell called for citizen comments. There were none.

Items to be added to the Agenda

Chairman Campbell called for items to be added to the agenda. He added an item involving assistance of the "Cardinal Committee" in developing a schools marketing plan.

Approval of August 12, 2013 Minutes

Supervisor Ford moved to approve the August 12, 2013 minutes, seconded by Supervisor Higgins, and approved by unanimous roll call vote by the Board.

AYES: Ford, Higgins, Lewis, Hinty, Campbell
NAYES: None
ABSENT: None

Convene Solid Waste Authority

Chairman Campbell convened the Solid Waste Authority at 5:32 p.m.

Draper Aden and Associates Lined Landfill Report

Director of Solid Waste and Transportation Jeremy Garrett introduced Lynn Klappich with Draper Aden and Associates, to provide a presentation on three (3) key issues: 1) consideration of a Task Order for a DEQ closure permit amendment, in order to move forward with a request to extend the life of life of the existing Landfill; 2) consideration of the DEQ Part A Application, which includes submission of the Hydrogeologic Report and Notice of Intent; and 3) authorization of an additional Task Order to begin Part B of the Application.

Included in Ms. Klappich's power point presentation were charts showing the proposed landfill expansion schedule, with and without the requested extension. She explained the reasoning behind breaking the construction up into two (2) parts: this would separate the highly-engineered cell construction from site preparation and access road

completion, both of which could be bid and performed by local contractors. Further, she mentioned the possibility of gaining over 100,000 cubic yards of additional air space, if DEQ approved the plan for a more steeply inclined slope. She stated that during a meeting with DEQ held August 9, 2013, DEQ was very clear about the three issues Mr. Garrett had previously explained. Although DEQ concurred with the Proof of Concept in December 2012, the agency has not received an official letter stating the County would be moving forward with the lined Landfill; therefore, in order to move forward with a request for an extension, the County would first need to send DEQ the Notice of Intent to Permit. She discussed the fact that the major permit amendment would take the closure plan for 2006 and incorporate the new grading plan, incorporating steeper slopes. She then explained that the final DEQ requirement would be an Extension Request letter from the County. She explained that the County's request was unique. She stated that DEQ has asked why use of the Transfer Station to transfer waste during the interim between closure of the old landfill and opening of the new landfill should not be considered, noting that Draper Aden subsequently provided DEQ with financials showing that the cost to do so would be many hundreds of thousands of dollars higher. In her opinion, DEQ is not likely to be swayed by a cost-savings presentation, but they are more likely to approve extension where we can demonstrate that extension is simply necessary to fill to the grade that has been planned and permitted for years.

Ms. Klappich explained that the total cost associated with the Task Order for the Closure permit amendment is \$61,000. She explained that part of the Notice of Intent process would include notification of adjacent

property owners via letter. She stated that, though VDOT would need to sign off on the proposal for a second time, overall vehicle traffic isn't going to change significantly over the life of the facility.

She then reviewed Part B of the Application, stating that it would include 30-40 detailed drawings, in phases. She noted that thus far, the estimate costs associated with the three issues previously listed are under budget by \$150,000.

Supervisor Ford stated that, assuming we receive the extension from DEQ, interest rates could be climbing as the project proceeds. He asked Mr. Bolster if there were a way to secure a loan early, while interest rates are lower.

Mr. Bolster stated that he would look into this.

Supervisor Ford asked Mr. Bolster when he had planned to schedule a bond sale for the project.

Mr. Bolster stated that he was looking at interim financing. He stated that, should the extension be approved, the County may need to consider more than one interim financing depending on how the timing of first one and the eventual closing date.

Mr. Suter confirmed that these finances would be included under the previously approved reimbursement resolution.

Supervisor Higgins made a motion to authorize staff to execute the Task Orders as presented. A second was provided by Supervisor Hinty, and the motion was approved by unanimous roll call vote by the Board.

AYES: Higgins, Hinty, Ford, Lewis, Campbell

NAYES: None

ABSENT: None

Equipment Procurement

Director of Solid Waste and Transportation Jeremy Garrett announced that on August 12, 2013, a major hydraulic line broke on the Landfill's 816F CAT Compactor; while it was being repaired by an independent contractor, it caught fire and was destroyed.

He stated that this 1999 piece of equipment had approximately 15,000 hours on it and had been scheduled for replacement when the current landfill cell closed. Immediately after the fire, Landfill Site Supervisor Fred Dudley contacted DEQ as standard operating procedure, and then the insurance company was notified. Mr. Dudley then began the process of contacting different vendors and neighboring facilities to inquire about all the potential options to replace this key piece of equipment quickly and cost effectively. After his research, Mr. Dudley met with the Solid Waste Committee to discuss the following items: it is a DEQ permit requirement to have this piece of equipment on site at all times or have a replacement on site within 24 hours; the need to protect the substitute pieces of equipment, which are now being used beyond their designed limits; and economic urgency resulting from the fact that the longer the Landfill operates without the proper compaction equipment, the more air space it is forfeiting, with direct impact on the lifespan of the landfill. He stated that the Solid Waste Committee concurred with staff recommendations and agreed to recommend procurement of a unit with the following considerations: size, design, references, warrantee, service and

availability of parts. The two makes and models that could potentially meet most of the Landfill needs were a CAT 826H for \$612,755 and an Al-jon 500 for \$519,427.

Supervisor Higgins asked Mr. Garrett to provide warranty information on the Al-jon.

Mr. Suter provided the requested information as such: total coverage-one (1) year or 2,000 hours; Al-jon Cleats five (5) years or 10,000 hours non-prorated; and wire wrap warranty-five (5) years or 10,000 hours.

Chairman Campbell asked Mr. Garrett to further explain the maintenance of the Al-jon.

Mr. Garrett stated that Al-Jon provides training for staff and a local maintenance contractor to learn about the equipment and all repair parts for the Al-jon were made in the USA and would be shipped overnight.

Supervisor Hinty asked if this equipment used hydraulic drive, as does most new equipment.

Mr. Garrett replied that this particular piece of equipment is all direct drive, does not have a drive shaft, and all hydraulic lines are completely shielded and protected.

Supervisor Higgins asked for information on the insurance settlement.

Mr. Bolster stated that insurance was based on the functional value instead of the replacement value, and indicated that he would know more on the following day.

Supervisor Hinty commended Mr. Dudley for taking on Mr. Garrett's responsibilities during his absence.

Mr. Suter also commended Mr. Dudley, adding that Mr. Garrett was on vacation during the time of the incident.

Mr. Garrett stated that Mr. Dudley contacted him only twice during the entire duration of his absence - first to let him know what happened; and again just before the Solid Waste Committee meeting.

Supervisor Higgins moved to approve the resolution authorizing the emergency purchase of a new 2013 Al-jon Advantage 500 compactor for the Landfill from Al-jon Manufacturing, LLC., and to authorize a lease purchase financing through Leasing 2, Inc. Supervisor Lewis provided the second, and the resolution was adopted by the following roll call vote:

AYES: Higgins, Lewis, Ford, Hinty, Campbell
NAYES: None
ABSENT: None

Mr. Suter noted that this price was the same as was paid for the most recent nearby purchase of the same piece of equipment, and that the dealer has also agreed to provide a used Al-jon 500 until the new one can be delivered -- all at the same price.

AT A REGULAR MEETING OF THE ROCKBRIDGE COUNTY SOLID WASTE AUTHORITY HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICES ON MONDAY, AUGUST 26, 2013

RESOLUTION AUTHORIZING EMERGENCY PURCHASE OF A NEW 2013 AL-JON ADVANTAGE 500 COMPACTOR FOR THE LANDFILL FROM AL-JON MANUFACTURING, L.L.C., AND TO AUTHORIZE A LEASE PURCHASE FINANCING THROUGH LEASING 2, INC.

WHEREAS, the Landfill compactor has been irreparably damaged due to fire, requiring replacement;
and

WHEREAS, staff research indicates that only two makes/models could potentially meet the needs for the Landfill, and cost information for a replacement has been obtained from each; and,

WHEREAS, staff has determined that, since compactors are typically built in response to order, it is necessary to rent a substitute compactor between now and the anticipated delivery date in three (3) months;
and,

WHEREAS, the cost for a CAT 826H compactor is \$612,755, and the cost for the Al-jon Advantage 500 compactor is \$519,427, with the latter including a used substitute compactor for use while awaiting delivery of the order at no additional charge except a \$4,000 delivery fee; and,

WHEREAS, DEQ regulation 9VAC20-81-140 requires that “[a]dequate numbers and types of properly maintained equipment shall be available to a landfill for operation” and the currently available machinery is neither adequately equipped, safe, nor in compliance with DEQ regulations; and,

WHEREAS, staff recommends emergency acquisition of the new compactor from Al-jon Manufacturing, L.L.C., and has confirmed that the price is competitive and corresponds with the low bid in a competitive bid process undertaken for the same equipment in April of 2013 by the City of Bristol, Virginia; and,

WHEREAS, the Authority has determined upon staff recommendation that an emergency exists due to the actual disruption of essential public services at the Landfill, and the compactor is needed at the earliest possible date; and,

WHEREAS, the Authority has determined that use of written quotes from both potential manufacturers of the equipment satisfying the Landfill requirements, and comparison to a recent procurement for the same equipment in another locality, has provided reasonable competition under the circumstances.

NOW THEREFORE, BE IT RESOLVED by the Rockbridge County Solid Waste Authority as follows:

1. That an emergency purchase of a new 2013 Al-jon Advantage 500 compactor from Al-jon Manufacturing, L.L.C., for landfill operations is deemed necessary to the essential governmental functions, and is hereby authorized and approved, for a purchase price of \$519,427, with lease-purchase financing through Leasing 2, Inc., for a period of five (5) years and payments of \$9,351.77 per month.

2. That the terms of the Lease-Purchase and Escrow Agreement are in the best interest of the Solid Waste Authority for the acquisition of such equipment.

3. That payment of the sum of \$4,000 for delivery of a substitute compactor, at no monthly rent, to use at the Landfill until delivery of the order is hereby authorized, and that execution of a temporary rental agreement with Al-jon Manufacturing, L.L.C., is hereby ratified and approved.

4. That the equipment shall be used solely for the essential functions of operating the Landfill and will not be used for private business.

3. That upon receipt of the appropriate documentation, the County Administrator is hereby authorized to execute the Leasing 2, Inc. Lease Purchase Agreement and Escrow Agreement on behalf of the Rockbridge County Solid Waste Authority, and to take such other and further actions, and execute such other documents, as may be necessary and appropriate to accomplish this transaction.

4. That this Resolution shall be effective upon the date of its adoption.

Adopted this 26th day of August, 2013.

Solid Waste Committee updates

Chairman Campbell provided feedback from the Solid Waste Committee on a number of topics which the full Board brought forth during the previous Board Meeting. The first item that was reviewed by the Committee was inconvenient hours of operation at staffed centers. Chairman Campbell explained that hours of operation at the Landfill collection center currently are Monday through Friday, 7:00 a.m. through 6:00 p.m., and Saturday, 7:00 a.m. through 3:30 p.m. He stated that the Committee explored the potential for hours of operation to be changed to Monday through Friday from 8:00 a.m. through 7:00 p.m. Doing so would allow one (1) extra hour in the afternoon to dispose bulky items at the Landfill collection center. Chairman Campbell explained that the Committee also looked into opening the Landfill on Sundays; however, there were no recommendations at this time. The second item the Committee reviewed was the inconvenience of brush disposal. Chairman Campbell stated that

currently brush is accepted at both the Sallings Mountain and Fairfield staffed centers. The Committee is still discussing the possibility of accepting brush at all staffed centers, but there would be additional expenses associated with the rental and/or purchase of cans. The third item the Solid Waste Committee reviewed was inconvenience of bulky item disposal. Chairman Campbell stated that currently, bulky items are accepted at all staffed collection centers; however, the Committee is exploring the definition of "bulky items" as anything that can fit into the neck of the compacter hopper at staffed centers. He added that the Committee will task staff with determining how Augusta and Bedford Counties deal with similar issues.

Mr. Suter confirmed that sofas, mattresses, and loveseats are not accepted at any collection center other than the Landfill.

Mr. Garrett stated that the reason those items are not accepted at other collection centers is because of the inability to place them in the dumpsters and because they take up too much space and are difficult to stack.

Supervisor Ford indicated that many citizens like the convenience of being able to dump yard clippings and brushy items at collection centers. He pointed out however, that it would be more environmentally sound to burn instead.

Mr. Garrett agreed that burning would be more environmentally friendly compared to the handling of those items at the landfill. Under the current arrangement, brush is hauled to the landfill by a third party carrier and ground by yet another contractor before disposal.

Mr. Suter noted that when burning, residents should be sure to follow rules and regulations, such as observing any state or local burn bans and notifying the Emergency Communications Center before burning.

Supervisor Higgins requested that the Solid Waste Committee look at opening the Landfill on Sundays and adding a collection center in the Buffalo District.

Chairman Campbell closed the Solid Waste Authority meeting at 6:14 p.m.

Supervisor Hinty left the dais prior to the next item.

Appalachian Power Transmission Line Improvements

Mr. Suter introduced Larry Jackson, Manager of External Affairs with Appalachian Power [APCo], stating that Mr. Jackson had approached Mr. Crickenberger and him the previous week, requesting to meet with the Board with to introduce his company's forthcoming work on the "Dooms" transmission line improvement project.

Mr. Jackson stated that the transmission line extends about 43 miles from Cloverdale to Lexington. The original 500kv line was built in 1966. He shared a sample of the actual transmission line with the Board. APCo plans to complete the project by mid 2016. The scope of the project is to replace the existing conductor, replacement of seven of the existing towers, and addition of four new towers; its overall goal is to improve our national power grid and provide better accessibility and security for the critical Northeast power market. Three of the four new towers will be

in Rockbridge County and the seven replacement towers will be in Botetourt County. He stated that the project's estimate cost is \$40 million and should result in \$50,000 in additional, annual tax revenues to Rockbridge County. He stated that APCo plans to host two (2) public meetings in order to inform citizens of construction details. The first meeting will be held on September 10, 2013, at James River High School and the second public meeting will be on September 24, 2013 in the Rockbridge County Extension Office Meeting Room. Both meetings will begin at 5:00 p.m. He stated that in October he would file with the State Corporation Commission for a Certificate of Public Need. He noted that helicopters will be used where practical.

Supervisor Higgins asked Mr. Jackson for a list of property owners in the Buffalo District that will be affected by this project.

Mr. Jackson stated that he would provide Supervisor Higgins with this information.

The Board shared their appreciation of Mr. Jackson's willingness to provide a presentation on the project.

Supervisor Hinty returned to the Dais at 6:24 p.m.

Consideration of RANA Operations Agreement

Mr. Suter explained that, as directed by the Board at the previous meeting, he had negotiated with RANA for additional rack space at the Peterson Data Center and that, as a result of negotiations, the County will receive ½ rack space as repayment for staff's assistance with the

project. He noted that the County would be responsible for power consumption charges. He requested approval to enter into the Operations, Management and Lease Agreement with RANA as presented, noting that RANA had already approved the agreement.

Supervisor Ford moved to adopt the resolution to approve and authorize execution of the revised Operations, Management and Lease Agreement between the County of Rockbridge and the Rockbridge Area Network Authority for assignment and lease of Broadband Project infrastructure to RANA for future operations and management of the network. A second was provided by Supervisor Lewis and the resolution was adopted by the following roll call vote:

AYES: Ford, Lewis, Higgins, Hinty, Campbell
NAYES: None
ABSENT: None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA,
HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICES ON MONDAY, AUGUST 26, 2013

RESOLUTION TO APPROVE AND AUTHORIZE EXECUTION OF OPERATIONS, MANAGEMENT and LEASE AGREEMENT BETWEEN THE COUNTY OF ROCKBRIDGE AND THE ROCKBRIDGE AREA NETWORK AUTHORITY FOR ASSIGNMENT AND LEASE OF BROADBAND PROJECT INFRASTRUCTURE TO RANA FOR FUTURE OPERATIONS AND MANAGEMENT OF THE NETWORK

WHEREAS, County of Rockbridge (the "County"), a political subdivision of the Commonwealth of Virginia, is the recipient of grant funds ("Grant") from the United States Department of Commerce National Telecommunications and Information Administration's ("NTIA") Broadband Technology Opportunities Program ("BTOP") to be administered by the County in conjunction with and on behalf of the Grant partners (all as specified in the Grant) to construct, acquire, maintain, equip and operate an advanced communications network ("Network") within the County and the Rockbridge region (collectively, the "Rockbridge Broadband Initiative Project", or "the Project"); and,

WHEREAS, the County, the City of Lexington (“Lexington”), a municipal corporation of the Commonwealth of Virginia, and the City of Buena Vista (“Buena Vista”), a municipal corporation of the Commonwealth of Virginia, (collectively the “Participating Localities”) created and established the Rockbridge Area Network Authority (“RANA”) in accordance with the Virginia Wireless Service Authorities Act, Chapter 54.1 (§§ 15.2-5431.1, et seq.) of Title 15.2, of the Code of Virginia, 1950, as amended (the “Act”); and,

WHEREAS, the Participating Localities and the other key Grant partners in the Project have anticipated that, upon completion of construction of the data center and infrastructure for broadband deployment, the Network would be assigned to the RANA for future management, operations and maintenance; and,

WHEREAS, the County and RANA have developed an agreement to memorialize the terms, conditions and obligations associated with RANA’s management, operation and maintenance of the Network and the Project.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of Rockbridge County, Virginia, as follows:

1. That the Operations, Management and Lease Agreement, dated as of August 1, 2013, between the County of Rockbridge and the Rockbridge County Network Authority, to assign and lease the Broadband Project infrastructure to RANA for future operations, maintenance and management of the Network, including but not limited to provision for repayment of loans, RANA’s assumption all costs and expenses associated with the Network, and release of the County from liability or further responsibility for the Project and the Network, except to the extent necessary for completion of the Grant administration and compliance.

2. That the Chairman of the Board or the County Administrator is authorized to execute the above-referenced Operations, Management and Lease Agreement dated as of August 1, 2013, in substantial conformity to the agreement on file with the Clerk to the Board on this date, and to execute such other documents and take such further actions, on behalf of the Board of Supervisors, as are necessary to accomplish this transaction, all of which shall be upon form and subject to the conditions approved by the County Attorney.

3. That this resolution shall be effective upon the date of its adoption.

Adopted this 26th day of August, 2013.

Acceptance of Broadband Easement

County Attorney Vickie Huffman indicated that this resolution was for one cabinet easement associated with the Broadband project. She stated that Mr. Hawes granted the easement in conjunction with the Century Link easement for the standard consideration of \$1,000.

Supervisor Ford moved to approve the resolution, seconded by Supervisor Lewis, and the resolution was adopted by the following roll call vote:

AYES: Ford, Lewis, Higgins, Hinty, Campbell
NAYES: None
ABSENT: None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA,
HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICES ON MONDAY, AUGUST 26, 2013

RESOLUTION 092613-5 TO AUTHORIZE THE ACQUISITION AND ACCEPTANCE OF EASEMENTS FOR INSTALLATION, OPERATION AND MAINTENANCE OF ACTIVE TELECOMMUNICATIONS CABINET SITES AND RELATED IMPROVEMENTS FROM PROPERTY OWNERS FOR THE NETWORK IN CONNECTION WITH THE BROADBAND GRANT PROJECT

WHEREAS, County of Rockbridge (the "County"), a political subdivision of the Commonwealth of Virginia, is the recipient of grant funds ("Grant") from the United States Department of Commerce National Telecommunications and Information Administration's ("NTIA") Broadband Technology Opportunities Program ("BTOP") to be administered by the County in conjunction with and on behalf of the Grant partners (all as specified in the Grant) to construct, acquire, maintain, equip and operate an advanced communications network ("Network") within the County and the Rockbridge region (collectively, the "Rockbridge Broadband Initiative Project", or "the Project"); and,

WHEREAS, easements are required from property owners in the County for the installation, operation and maintenance of the Network, including active telecommunications cabinet sites and related improvements; and,

WHEREAS, the deed of easement set forth herein has been executed by the specified property owner to sell a cabinet site easement necessary for the Project; and,

WHEREAS, the Board of Supervisors agrees to the acquisition and acceptance of said easement, with the understanding that said easement will be transferred to the Rockbridge Area Network Authority at such time as operation of the Network is assumed by the Authority.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of Rockbridge County, Virginia, as follows:

1. That the acquisition and acceptance of the following cabinet site easement, being 100 square feet in area, for installation, operation and maintenance of an active DSL telecommunications cabinet and related improvements, be, and hereby is, authorized and approved:

<u>Property Owner(s)</u>	<u>Tax Map #</u>	<u>Location</u>	<u>Consideration</u>
Bruce Allen Hawes	77-B-A-1	Rt. 706 & 631 DSL	\$1,000.00

2. That the sum of \$1,000.00 for easement acquisition from the above-specified property owner, and the sum of \$17.00 for recordation of the deed of easement in the Clerk's Office of the Circuit

Court of Rockbridge County, Virginia, is hereby appropriated and approved from the funds allocated to the Broadband Project.

3. That the County Administrator or the Director of Community Development is hereby authorized to execute such documents and take such actions, on behalf of the Board of Supervisors, as are necessary to accomplish the acquisition and acceptance of the easement set forth herein, all of which shall be approved as to form by the County Attorney.

4. That this Resolution shall be effective upon the date of its adoption.

Adopted this 26th day of August, 2013.

Fire/EMS Committee Report-Proposed Code Amendments

Mr. Suter explained that last year, the Fire and Rescue Commission requested that the Board consider hiring a Director of Fire and EMS. The position was approved in the FY14 budget, with a January, 2014 start date. At his request, a committee was subsequently formed by the Board to include one representative from the County Fire Association, one representative from the Rockbridge Area Rescue Group, one representative from the Board of Supervisors, and one citizen representative appointed by the Board of Supervisors, with the County Administrator serving as adjunct staff support. He commended everyone on the Committee for their work thus far and reminded them that they are only half way through the process. The Committee has completed a draft review and has suggested amendments to the County Code, as well as creating a draft job description.

Supervisor Lewis asked that the Board study carefully the draft code amendments to make sure that during the upcoming public hearing, the best document is provided for adoption.

Chairman Campbell indicated that no comment or concern was dismissed during the review process, and that all comments were taken under consideration. He asked committee members P.J. Sibold and Bob Gilbert to speak on behalf of the committee.

As the representative from the Fire Association, Mr. Sibold indicated that it was a team effort thus far and he is proud to be a part of the committee.

Citizen Representative Bob Gilbert indicated that this has been a positive experience for him and that Mr. Suter presented well at the recent Chiefs and Captains meeting.

Supervisor Higgins moved to advertise a public hearing for the proposed code amendments for the Fire and EMS services. A second was provided by Supervisor Ford, and the motion was approved by unanimous roll call vote:

AYES:	Higgins, Ford, Lewis, Hinty, Campbell
NAYES:	None
ABSENT:	None

FY12/13 Financial Review

Director of Finance Steven Bolster then presented a year-end review of the County's financial position. He explained that the information he provided was based on a cash basis, meaning that revenues and expenditures between July 1, 2012 and June 20, 2013 are included in the information

provided. It is anticipated that the Robinson, Farmer, Cox Associates will be present the Comprehensive Annual Financial Report (CAFR) at the December 9, 2013 meeting. He noted that the information provided may vary because CAFR uses a modified accrual basis and examines expenditures and revenues 60 days after the fiscal year has ended to see if there are any more revenues associated with the prior fiscal year.

Mr. Bolster went on to state that, in early 2013, he was invited by Lexington City Finance Director Gary Swink to attend a presentation by Davenport and Company detailing the potential savings that the City of Lexington and County of Rockbridge could potentially achieve via refinancing efforts. He mentioned some of the refinancing efforts made during the last fiscal year: rate adjustment on 1996 Waste Water Treatment Plant construction loan - rate reduced from 3% down to 1.45% achieving \$11.4K in annual County savings through 2018 with a total savings of \$122,982; Refinance on 2002 Literary Fund Loan - \$200,956 present value savings through 2022 with a present value savings of 12.56%; refinancing on 2005 Courthouse Bond - \$711,526 present value savings through 2035 with a present value savings of 6.2%. The sum of refinancing efforts garnered were \$1,035,464 in present value savings through 2035.

He then compared revenues versus expenditures, stating that the County ended the fiscal year with revenues exceeding expenditures by \$2,143. He stated that the efforts of Treasurer Betty Trovato and her staff were vital in realization of additional revenues through enhanced collection of delinquent taxes. He then indicated that current and future years are expected to see diminishing results in this revenue area. However, conservative revenue projections provide opportunity to realize

funds to cover unplanned expenditures which may occur during a future fiscal cycle.

Supervisor Higgins commended Mr. Bolster and his staff, indicating that they do an excellent job and the County is fortunate to have Mr. Bolster as part of County staff.

Supervisor Ford reiterated that conservative revenue and projections make it possible to cover unexpected expenses, which occur virtually every year.

Supervisor Hinty asked Mr. Bolster to commend his staff on behalf of the Board of Supervisors.

Consideration of Financial Services Contract

Mr. Bolster reviewed the agenda item, which included the following information: "The subject of securing a financial advisor through cooperative procurement was discussed at the July 19th finance committee meeting. The finance committee concurred with pursuing the opportunity to procure financial services via the Request For Proposal (RFP) and associated agreement and contract obtained by the City of Falls Church, Virginia. The City of Falls Church issued their RFP (# 1119-12-FAS) on November 19, 2012, with a submission deadline for proposals on December 21, 2012. The City of Falls Church entered into a financial advisory services agreement and contract with Davenport & Company, LLC, on June 7, 2013 as a result of a competitive bid process. The City of Danville, VA entered into an agreement and contract with Davenport & Company LLC on July 1, 2013 using the cooperative procurement language referenced in the

City of Falls Church RFP and as authorized in Section 2.2-4304 of the Code of Virginia."

He then reviewed the summary of the scope of general services included in the City of Falls Church RFP as such: "to provide pertinent advice and counsel to the locality concerning developments in the financial community in general and municipal finance in particular, to enable the locality to remain in the best possible financial posture; to review capital projects contemplated by the locality and work with the Administrator and other officials in developing options, plans and strategies for financing planned capital improvements, taking into consideration costs and the effects that various alternatives have on the locality's financial position; and to annually review the locality's Debt Affordability and Debt Capacity in the context of the locality's Multi-year Operating Budget and Capital Plans, and incorporate these analyses into an annual 'Fiscal Health Update' presentation to the local Board." Mr. Bolster indicated that he could bring a draft agreement back to the Board with a procurement resolution for the Board's consideration at the September 9, 2013 meeting.

Supervisor Hinty stated that often, when a locality enters into talks with a Financial Advisor such as Davenport, it means it is already in a financial bind. He noted that, in this case, we are merely being proactive with respect to the County's finances.

Supervisor Ford asked County Attorney Vickie Huffman for her thoughts.

Ms. Huffman indicated that she had reviewed the cooperative procurement and confirmed that it does comply with necessary procurement requirement; however she has not reviewed the contract as she indicated to Mr. Bolster ahead of time, based on the timing of the issue. She recommended that a certain amount of due diligence be carried out as a result of collected information on Davenport.

Supervisor Ford asked Ms. Huffman if it would be reasonable to expect completion of her due diligence before the next Board meeting.

She responded that she was not sure if adequate information could be collected before the next Board Meeting.

Chairman Campbell asked that the Finance Committee review this at its upcoming meeting.

Supervisor Lewis added that he has enough concerns that he believes he would rather see the County issue its own RFP; however he would abide by the Board's decision. He urged the Finance Committee to review carefully.

Supervisors Higgins and Ford confirmed that the Finance Committee would look into this matter and bring it back to the Board on September 9.

Consideration of Chessie Trail Advisory Group

Director of Community Development Sam Crickenberger asked the Board to ratify his appointment to VMI's Chessie Trail Advisory Committee. The purpose of this Committee is to establish and implement guidelines for the trail design, construction, use, maintenance, and promotion of the trail.

This Committee consists of seven (7) members who are: the Superintendent of VMI or designee [Jennifer deHart]; the President of RACC or designee [Chris Wise]; the Rockbridge Director of Community Development or designee [Mr. Crickenberger]; the Lexington City Manager or designee [Michael Zehner]; the Buena Vista City Manager or designee [Jay Scudder]; an adjacent property owner [Keith Holland]; and a person appointed by the VMI designee [Lisa Tracy]. Mr. Crickenberger suggested that it would be most appropriate for Jean Clark, Director of Tourism, to serve on this committee as well.

Supervisor Lewis shared that he is delighted VMI is taking over the maintenance of the trail.

Supervisor Ford asked whether possible grants to be sought by the committee might enable construction of a bridge at South River. Mr. Crickenberger agreed that such is a possibility.

The Board concurred with ratification of Mr. Crickenberger's appointment.

Added Agenda Item(s)

Cardinal Committee

Following Chairman Campbell's addition to the agenda, Mr. Suter gave some background on the Cardinal Group, noting that it is a cadre of economic development professionals, mostly from the Virginia Economic Development Partnership and Virginia Economic Development Association, who would come on site to assess specific facilities for a locality and produce a recommendation. He noted that in this case, the group would be asked to assist in development of a marketing plan for vacant schools in

the County. He stated that there would be no consulting fee, but that the County would be responsible for food, lodging, and travel expenses. He indicated that this group has requested that a small working committee be formed to assist in the study. Recommended members of the committee would include representatives of the Board of Supervisors, County staff, members of the schools, and public. The Cardinal Group has tentatively scheduled a visit the County on September 26 and 27. He indicated that, should the Board agree with this concept, members of the committee should be selected and in place by September 9th. Mr. Suter requested the Board's authorization to enter into a contract with the Cardinal Group. He concluded with a commendation of Ms. Brandy Flint, Administrative assistant for the Department of Community Development for doing the "heavy lifting" in coordinating this opportunity for the County.

Mr. Crickenberger concurred, noting that Ms. Flint has been instrumental in putting this project together, and he commended her for all her help. He stated that it is a great opportunity and indicated that it would be wise to move forward with this. He recommended that the formation of the small group be made soon, to give enough time to have a meeting before the Cardinal Group's expected visit.

Supervisor Higgins made a motion to authorize the County Administrator to enter into a contract with the Cardinal Group and for the Board to appoint members to the Cardinal Committee at the September 9, 2013, meeting. Supervisor Ford provided the second and the motion was approved by the following roll call vote:

AYES:	Higgins, Ford, Lewis, Hinty, Campbell
NAYES:	None
ABSENT:	None

Board Comments

Supervisor Hinty indicated that Glasgow is running into difficulties with the railroad in gaining approval to move ahead with the installation of a canoe launch site. He asked Mr. Crickenberger if he could speak with representatives of CSX to try to facilitate the process.

Mr. Crickenberger confirmed that he would do so, and further explained that there is a rather high plan review fee for the canoe slide the Town of Glasgow wishes to build at the James River, and that the Town cannot afford it. He stated that it was a very simple timber structure of proven design, used at many other locations on the James -- the review fee actually exceeds the construction cost.

Adjourn

Supervisor Lewis moved to adjourn the meeting. A second was provided by Supervisor Hinty, and the meeting was adjourned by unanimous roll call vote:

AYES:	Lewis, Hinty, Ford, Higgins, Campbell
NAYES:	None
ABSENT:	None