

30 September 2020

The Rockbridge County Electoral Board met on the above date at 10:00 am the Rockbridge County Board of Supervisors' Room. Present at the meeting were Harry Stone, Maxwell Caskie, Whitney Huffman, and General Registrar Shelia Hall

Sheila reported that to-date there have been 844 in person voters and 420 returned absentee ballots that have been approved and are ready to be run through the CAP voting machine. The Board reviewed several returned ballots that were in question. Sheila will research the "naked" ballot rules to see if they apply to any returned ballots in question.

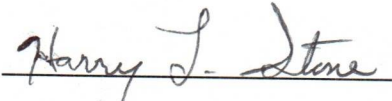
The Board also discussed the office location and set up with regard to the increased traffic due to early in-person voting. The Board met with Spencer Suter, Rockbridge County Administrator, to discuss concerns about the office location, operations, and other items including:

1. Use of the county's tax-exempt number to expedite purchases. Spencer gave Sheila a card with the information on it.
2. Use of a credit card. Spencer explained that the county only has a few cards to curb unauthorized usage.
3. Obtaining outside IT support. Sheila explained that she needed a county email address to set up a new workstation in the office and she had requested it months ago. He said he would get that for her as soon as possible, and the county could work on making sure the IT needs were met on a timely basis.
4. Procuring needed items. The Board expressed concern that it had taken two weeks to get anyone to come look at the request for a desk in the office then Sheila was told that it would take another two weeks to get it. A month will have elapsed before the desk is available. Spencer said if something like that timely need comes up again, Sheila can purchase it directly.
5. Moving the office. The Board discussed with Spencer the option of moving out of the County Administration Building next year. The Board will investigate options and forward them to Spencer for review.

The Board reviewed the ads appearing in The Rockbridge Advocate and The News Gazette.

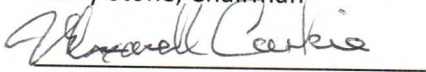
The next meeting of the Board will be on October 16, 2020 at 10:00 am.

Meeting adjourned at 12:30 pm.



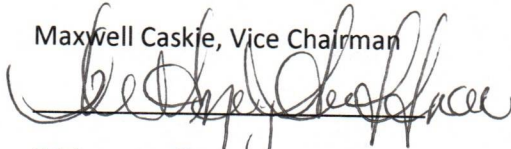
Harry Stone, Chairman

11/10/2020



Maxwell Caskie, Vice Chairman

11/10/2020



Whitney Huffman, Secretary

11/10/2020

19 October 2020

The Rockbridge County Electoral Board met on the above date at 10:00 am the Rockbridge County Electoral Board Room. Present at the meeting were Harry Stone, Maxwell Caskie, Whitney Huffman, General Registrar Shelia Hall.

Sheila Hall reported that to-date there have been 1962 in person ballots cast. Also to-date 1033 absentee ballots have been returned to the office for processing. Currently there have been five (5) ballots sent in that needed to be "cured" due to address corrections and other errors.

Pre-processing of the early ballots will be held on Oct. 16, 2020, Oct. 24, 2020, and Oct. 3, 2020 at 10:00 am in the Board of Supervisor's Meeting Room. The process for pre-process will be as follows:

1. Review to be sure that voter is in the poll book.
2. Review the envelope for accuracy such as signature and address.
3. Open and place ballot in the box specified for pre-processing. Envelopes will be saved and filed under precinct.
4. Ballots will be scanned that day. However, no results will be known until the canvass.
5. Representatives from both parties will be in attendance. Electoral Board members can serve in this capacity.

The Board reviewed possible capital projects per the county administration's request. Possible projects include moving to a new location for space and updating voting machines in 2026.

Meeting adjourned at 11:15 am.

Harry Stone

Harry Stone, Chairman

11/10/2020

Maxwell Caskie

Maxwell Caskie, Vice Chairman

15/10/2020

Whitney Huffman

Whitney Huffman, Secretary

16/10/2020