

AT A REGULAR MEETING OF THE ROCKBRIDGE COUNTY BOARD OF SUPERVISORS
HELD IN THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICE BUILDING
AT 150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA
ON MONDAY, JUNE 8, 2020 AT 5:30 P.M.

MEMBERS OF THE BOARD PARTICIPATED REMOTELY

BOARD MEMBERS PRESENT: D. E. LYONS
R. W. DAY
L.E. AYERS
D.B. MCDANIEL
A.J. "JAY" LEWIS, II.

COUNTY ADMINISTRATOR: SPENCER H. SUTER

COUNTY ATTORNEY: VICKIE L. HUFFMAN

CALLED TO ORDER:

Chairman Lyons called the meeting to order at 5:30 p.m. and offered an invocation for anyone who wished to participate.

The Board then led in the Pledge of Allegiance.

Chairman Lyons conducted a roll call of the Board members present. All Board members were present via electronic media. He then advised of the following important notices: "This meeting is being held by electronic means pursuant to the Continuity of Government Ordinance adopted by the Board on April 6, 2020, due to the threats posed by the COVID-19 pandemic to the health, safety, and welfare of the public, and in accordance with the recommendations, guidelines and requirements of federal, state and local authorities.

Board members will be participating remotely. Staff will be presenting as normal in the Board of Supervisors meeting room at 150 S. Main Street, Lexington and while the room will be open to the public, no

more than 10 persons, including staff, will be allowed into the room at one time, as per the Board's COVID19 meeting policy.

We will hold citizen comment near the beginning of the meeting. We will do our best to take citizen comment remotely. There are two options for citizens to offer comment remotely:

1) Join the Rockbridge County Board of Supervisor Zoom webinar. The link is available on the County website to copy into the address line on your browser.

2) Join by Telephone. Dial in to one of the numbers listed on the County Website. Webinar ID and Password are there for your convenience. Citizens wishing to simply view the meeting live or after the fact can do so on the Rockbridge County Board of Supervisors YouTube Channel which is also available on the County website."

Changes to the Agenda:

Chairman Lyons called for changes to the Agenda. There were none.

Recognitions and Presentations:

There were none.

Citizens Comments:

Chairman Lyons advised of the following: "I'll remind everyone that, in addition to participating by Zoom or telephone, written Citizens Comments have been solicited for receipt via email, U.S. Mail and the dropbox located at the front entrance to the County Administration building. We will take comments in the following order:

Comments received via email, letter or dropbox will be shared with the Board.

For in-person participants, if any:

The moderator will ask if there are any participants present to comment. If there are, they will be invited to approach the podium and address the Board.

For Zoom participants:

a. Participants who do not have a microphone on their computer can click on the Q & A button and submit their comment via typing. The moderator will read the comment aloud during public comment. When typing a comment, please begin with your name and magisterial district.

b. Participants with a microphone on their computer can click on "Raise Hand" button. The moderator will unmute participants one at a time to receive verbal comment. Citizens will be asked to state their name and magisterial district.

For Phone Participants:

Citizens participating by phone will also be allowed to speak and can utilize the "Raise Hand" feature. To raise your hand by phone press *9. This will allow the moderator and Board to see a hand raised associated with your phone number. When the moderator or Board member grants you permission to speak you will hear a prompt on your phone that you may speak.

In any case, citizen comments will follow the same rules as normal.

- Please state your name and magisterial district
- Please limit comments to 3 minutes

At this time, I will open the citizens comment period."

There were no written comments, citizens physically present, or citizens requesting to comment via electronic means.

Chairman Lyons closed the citizen comment period.

Approval of the May 18, 2020 and May 26, 2020 Minutes:

Supervisor McDaniel moved to adopt the minutes. Supervisor Ayers provided the second, and the motion carried by the following roll call vote by the Board:

Ayes: McDaniel, Ayers, Lewis, Day, Lyons
Nays: None
Absent: None
Abstain: None

Consideration of the County's Appropriation Resolution:

Mr. Suter reviewed the monthly memorandum adding that County decals were due on June 15. He then reviewed the revenues verses expenditures chart followed by the County's Appropriation Resolution.

Supervisor Ayers moved to approve the resolution. Supervisor Day provided the second, and the motion carried by the following roll call vote by the Board:

Ayes: Ayers, Day, Lewis, McDaniel, Lyons
Nays: None
Absent: None
Abstain: None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY,
VIRGINIA, HELD AT THE COUNTY ADMINISTRATIVE BUILDING,
150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA,
ON MONDAY, JUNE 8, 2020 AT 5:30 P.M.

On motion by Supervisor _____, seconded by Supervisor _____, the Board, by record vote, adopted the following appropriation resolution and payment of bills for the month as follows:

APPROPRIATION RESOLUTION

GENERAL FUND:

BE IT RESOLVED: By the Board of Supervisors of Rockbridge County, Virginia, that the following appropriations are, and the same hereby is made, for the period ending **June 30, 2020**, from the UNAPPROPRIATED SURPLUS of the **GENERAL FUND** and expended as follows:

4-11-21010-5402 Technology Trust Fund.....	\$6,835.00
4-11-32020-3501 HAZMAT Reimb-Fire and Rescue.....	\$1,250.00
4-11-33010-3001 Operational Charges (Jail).....	\$166,594.00
4-11-81080-5201 Telecommunications.....	\$800.00
4-11-81080-5401 Office Supplies.....	\$2,500.00
4-11-81080-7003 Computer Equipment.....	\$6,000.00
4-11-99010-6501 Transfer to School Fund (Ops).....	<u>\$363,500.00</u>
Total General Fund Appropriations	\$547,479.00

Total Appropriations	\$547,479.00
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Current County

11 - General Fund	\$1,414,550.44
94 - Central Stores	\$8,335.11
202 - 2020 COVID-19 Pandemic Response Fund	\$4,824.27
376 - Capital Purchases Fund	<u>\$5,312.66</u>
Total County Bills	\$1,433,022.48

Current Fiscal Agent

80 - Regional Jail	\$212,557.35
241 - E-Summons Fees	<u>\$1,162.75</u>
Total Fiscal Agent	\$213,720.10

TOTAL ALL BILLS	\$1,646,742.58
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Consideration of FY 2021 Petroleum Product Delivery Bids:

Fiscal Services Director Steven Bolster briefly reviewed the agenda item which included the following information: "On May 4, 2020 staff issued IFB # 2020-05-001 - Delivery of Petroleum Products, including Vehicle & Equipment Fuels, Lubricants, and L.P. Gas for FY 2020-21. The IFB was posted to the County and eVA websites from May 4th to the 21st.

Eight vendors submitted bids to the County. These bids were opened and read on May 21st beginning at 2:00 p.m. in the Rockbridge County Administration Building, 2nd floor.

Staff is requesting the Board accept the lowest responsive and responsible bidders for each bid type. A resolution is attached for the Board's review and consideration. The resolution authorizes the County Administrator to execute the respective contract documents on behalf of the Board of Supervisors of Rockbridge County, and to take such other and further actions as may be necessary and appropriate to accomplish these transactions, which shall be approved as to form by the County Attorney."

Supervisor Lewis moved to adopt the resolution and direct staff to move forward with the necessary actions on this procurement effort.

Supervisor Ayers provided the second, and the motion carried by the following roll call vote by the Board:

Ayes: Lewis, Ayers, Day, McDaniel, Lyons
Nays: None
Absent: None
Abstain: None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY,
VIRGINIA, HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICES
ON MONDAY, JUNE 8, 2020

RESOLUTION AUTHORIZING AWARD OF FUEL BIDS TO AND EXECUTION OF THE CONTRACT DOCUMENTS WITH DIXIE GAS AND OIL CORPORATION FOR THE PURCHASE OF ETHANOL-FREE, 87-OCTANE GASOLINE (FLEET SERVICES, LAKE ROBERTSON, AND EFFINGER CENTRAL OFFICE); JAMES RIVER SOLUTIONS FOR THE PURCHASE OF OVER-THE-ROAD DIESEL (FLEET SERVICES, AND NATURAL BRIDGE AND FAIRFIELD ELEMENTARY SCHOOLS); AND PMI LUBRICANTS FOR THE PURCHASE OF 5W-20 AND 15W-40 BULK OIL (FLEET SERVICES); AND HUTCHENS PETROLEUM FOR THE PURCHASE OF 5W-30 BULK OIL (FLEET SERVICES); AND DIXIE GAS AND OIL CORPORATION FOR THE PURCHASE OF L.P. GAS (MOUNTAIN VIEW ELEMENTARY SCHOOL) FOR FISCAL YEAR 2020-21 (JULY 1, 2020 TO JUNE 30, 2021)

WHEREAS, the County has issued Invitations to Bid for the purchase of fuels for motor vehicles, buses, equipment and facilities; and,

WHEREAS, the County has received competitive sealed bids in accordance with Chapter 43, the Virginia Public Procurement Act, of Title 2.2 of the Code of Virginia (1950, as amended) and of the Rockbridge County Public Procurement Policy; and,

WHEREAS, the lowest responsive and responsible bidders for the purchases are as follows: Dixie Gas & Oil Corporation for the purchase of Ethanol-free, 87-Octane gasoline (County Fleet Services, Lake Robertson, and Effinger Central Office); and James River Petroleum for the purchase of over-the-road diesel (County Fleet Services, Natural Bridge Elementary School and Fairfield Elementary School); and PMI Lubricants for the purchase of 5W-20 and 15W-40 bulk oil (County Fleet Services); and Hutchens Petroleum for the purchase of 5W-30 bulk oil (County Fleet Services); and Dixie Gas and Oil Corporation for the purchase of L.P. gas (Mountain View Elementary School); and,

WHEREAS, the award of the bids to the lowest responsive and responsible bidder and approval of the contracts have been submitted to the Rockbridge County Board of Supervisors.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of Rockbridge County, Virginia, as follows:

1. That Dixie Gas and Oil Corporation be and hereby is awarded the contract based on their bid (rack, transportation, profit) price of \$1.1229 for the purchase of Regular No-Lead, Ethanol-free 87-Octane Gasoline delivered to the Rockbridge County Fleet Services facility.
2. That Dixie Gas and Oil Corporation be and hereby is awarded the contract based on their bid (rack, transportation, profit) price of \$1.2629 for the purchase of Regular No-Lead, Ethanol-free 87-Octane Gasoline delivered to Lake Robertson.
3. That Dixie Gas and Oil Corporation be and hereby is awarded the contract based on their bid (rack, transportation, profit) price of \$1.2629 for the purchase of Regular No-Lead, Ethanol-free 87-Octane Gasoline delivered to the Effinger Central Office.

4. That James River Solutions be and hereby is awarded the contract based on their bid (rack, transportation, profit) price of \$0.9187 for the purchase of over-the-road Diesel delivered to the Rockbridge County Fleet Services facility.

5. That James River Solutions be and hereby is awarded the contract based on their bid (rack, transportation, profit) price of \$0.9262 for the purchase of over-the-road Diesel delivered to Natural Bridge Elementary School and Fairfield Elementary School.

6. That PMI Lubricants be and hereby is awarded the contract based on their bid price of \$4.84 for the purchase of 5W-20 oil and \$5.92 for the purchase of 15W-40 oil delivered to the Rockbridge County Fleet Services facility.

7. That Hutchens Petroleum be and hereby is awarded the contract based on their bid price of \$5.25 for the purchase of 5W-30 oil delivered to the Rockbridge County Fleet Services facility.

8. That Dixie Gas and Oil Corporation be and hereby is awarded the contract based on their bid price of \$0.8013 for the purchase of L.P. gas delivered to Mountain View Elementary School.

9. That the delivery of these competitively procured products shall be for fiscal year 2020-21 (July 1, 2020 to June 30, 2021).

10. That upon receipt of the completed Contract Documents from each of the lowest responsive and responsible bidders specified herein, and compliance with all remaining requirements therefor, the County Administrator is hereby authorized to execute the respective contract documents on behalf of the Board of Supervisors of Rockbridge County, and to take such other and further actions as may be necessary and appropriate to accomplish these transactions, which shall be approved as to form by the County Attorney.

11. That this Resolution shall be effective upon the date of its adoption.

Adopted this 8th day of June, 2020.

Consideration of Court Security Fee Increase:

Mr. Suter briefly reviewed the agenda item which included the following information: "In the 2020 legislative session, senate bill 149 was approved, effective July 1, 2020. This bill amends Va. Code Section 53.1-120 to increase the maximum allowable courthouse and courtroom security fee from \$10 to \$20. Rockbridge County enacted County Code §18-4 to impose the allowable \$5 fee in 2002, and the fee was increased to \$10 per case in 2007.

In accordance with the enabling statute, the fee is assessed as part of the court costs in each criminal or traffic case in the district or circuit court in which the defendant is convicted of a violation of any statute or ordinance. The fees are collected by the clerk of the court in which the case is heard, then remitted to the County Treasurer and held for appropriation by Board of Supervisors to the Sheriff's Office. The assessment may be used solely for funding courthouse security personnel, and, if requested by the sheriff, equipment and other personal property used in connection with courthouse security.

Chief Deputy Tony McFadden has submitted a request for the Board to consider this fee increase, noting that the security systems in the Courthouse, such as cameras, DVR's and PA, are starting to fail and become unserviceable."

Supervisor Lewis moved to schedule consideration of the proposed Ordinance for public hearing on June 22, 2020. Supervisor Day provided the second, and the motion carried by the following roll call vote by the Board:

Ayes: Lewis, Day, McDaniel, Ayers, Lyons
Nays: None
Absent: None
Abstain: None

Further Consideration of Admissions, Lodging, and Cigarette Taxes:

Mr. Suter briefly reviewed the agenda item which included the following information: "At the Board's last regular meeting on May 26th, County Attorney Vickie Huffman briefed the Board on the General Assembly's 2020 tax equalization bill, which was intended to provide more equity in taxing authority between cities and counties in the Commonwealth. A copy of her May 26 Board report is attached for background reference. New for FY2021 is the ability for counties to:

- Increase the lodging tax
- Implement an admissions tax of up to 10%
- Implement a cigarette tax up to 2 cents per cigarette

Effective dates for implementation of an admissions tax or increase in the lodging tax would be any time after July 1, 2020. The effective date for a cigarette tax could be no earlier than July 1, 2021.

The Finance Committee (Supervisors Lyons and Lewis) discussed with staff and have recommended pursuit of the all three sources of funding. Considerations/recommendations include:

Lodging tax: Is currently 7% (3% for tourism, 2% for General Fund, 2% supporting VHC debt service payment). Discussion included the fact that the majority of the lodging tax is paid by nonresidents of the County. The recommendation is to increase the tax by 3% to a total of 10%, with proceeds going to the General Fund.

Admissions tax: There is currently no admissions tax. Discussion included the fact that a good portion of attendees at events are nonresidents of the County, and that the patron, not the proprietor, pays

the tax. The recommendation is to implement a 10% admissions tax for both private and 501-C3 organizations, with proceeds going to the County's Construction Project Fund.

Cigarette tax: There is currently no cigarette tax, nor does Lexington or Buena assess such tax. Discussion included support for implementation of a tax. However, given that such a tax could not become effective for more than 12 months, the recommendation is to bring this back for consideration after discussion with the Cities of Lexington and Buena Vista, as it would make sense to try to implement at the same time and rate.

Should the Board wish to pursue the Finance Committee's recommendation, separate ordinances and subsequent public hearings would be required. Ms. Huffman has provided sample drafts for your consideration. The percentages included in the drafts are the finance committee's recommendations."

Supervisor Lewis noted that lodging and admissions taxes are supported by guests of the County. He added that the public hearing will allow necessary public input.

Supervisor Ayers agreed with Supervisor Lewis and added that, if the Board does not go through with this, it will ultimately put too much pressure on property taxes.

Supervisor McDaniel agreed with Supervisor Ayers. He asked why the admissions tax would be put into the County's construction fund. He suggested putting the collected taxes into the general fund as it is unknown at this time what is going to happen the last half of FY2020 and first half of FY2021 in result of COVID19. He suggested moving the funds

from the general fund and into the construction fund at a later date if the funds were unused.

Likewise, Supervisor Ayers asked why the collected taxes would go into the construction fund.

Chairman Lyons replied, if the Board charges those taxes, the public can see where the money was spent once major construction projects are completed. He stated that he hoped these additional taxes would not be used to cover operational cost in result of COVID19.

Supervisor Lewis asked if the funds could be transferred out of the capital projects fund for any reason once it is put in there.

Mr. Suter replied, certainly, it can be moved; however, it is easier to move funds from the operational fund to the capital fund.

Chairman Lyons indicated that this issue would not need to be addressed this evening.

Supervisor McDaniel moved to schedule a public hearing on June 22, 2020 for each ordinance. Supervisor Ayers provided the second, and the motion carried by the following roll call vote by the Board:

Ayes: McDaniel, Ayers, Day, Lewis, Lyons
Nays: None
Absent: None
Abstain: None

Finance Committee Report on CARES Act Funding:

Mr. Suter briefly reviewed the agenda item which included the following information: "At the May 26 meeting, Chairman Lyons requested that the Board appoint a committee to work with staff on a plan for use of federal CARES Act funds, passed through the Commonwealth to the County.

The Board agreed that the Finance Committee should serve in this capacity. The Finance Committee has since met and is providing broad recommendations for initial consideration by the Board.

Background: The Commonwealth, by formula, has distributed federal CARES Act funds to Virginia Counties and Cities. On June 4, \$1,969,407 was deposited in County accounts. Limitations on uses of the funds are in some ways specific, yet details are vague. The May 12 announcement letter was forwarded to the Board and is attached here for reference. As noted, funds may be used for:

- 1) Necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- 2) costs not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and,
- 3) costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Additionally, it has been made clear that localities cannot use the funds to replace lost revenue.

Since receipt of the letter, there have been many discussions among appointed and elected officials in Virginia, and requests to Virginia Secretary of Finance Aubrey Layne for clarification on specific details on fund use limitations. Also attached is the most recent set of questions from VACO and Secretary Layne's response, which generally states that it is up to localities to follow requirements issued by the U.S. Department of Treasury.

The Finance Committee has reviewed guidance and has developed the following generalized list of potential fund uses for the Board's review and discussion.

COVID Response

- Direct costs of goods and services thus far and planned
 - o Cleaning supplies and services
 - o PPE

Physical Building Improvements

- Plexiglass screening of public workspaces
- Proximity Card access to external doors
- Camera and intercom system for external doors

Business Assistance

- Contribution to EDA for additional business grants
- Potential for PPE packages

Emergency Response

- PPE
- Funds for Volunteer F&R
- Sheriff's Office
- Personnel Costs related to COVID

K-12 Education

- Distance Learning - Technology
- Broadband

Technology

- Telework equipment (IT)
- Remote meeting equipment (hardware and software)

Regional Jail

- Costs for COVID-related emergency housing and quarantine
- Potential purchase of pandemic-ready prisoner transport unit (proportional cost shared with Lexington and Buena Vista)

Towns

- Recommend submission of eligible projects and COVID related response

The items listed are not in priority order, nor are we yet sure if all of the proposed uses would be eligible. We are currently assessing projected cost allocation for what would be known costs. The purpose of this report is to assess the Boards thoughts on the broad expenditure categories. If the Board is supportive, we would further assess known or projected costs and return to the Board with a more detailed proposal on June 22nd. One challenge that remains is obtaining additional guidance from the Department of Treasury on eligible uses of the funds. It is reported that the Federal Office of Management and Budget (OMB) plans to issue more detailed information toward the end of June, which could impact some of the proposed usage of the funds."

Supervisor Lewis noted that, anything that contributes to the ability to work remotely, telework, or video work is something that is good for the position we find ourselves in.

Supervisor McDaniel shared that the schools are continuing to provide meals to students during the COVID19 pandemic and asked if these funds could potentially be used to reimburse the schools for those meals.

Chairman Lyons advised that those meals would be reimbursed by the Federal Government.

Supervisor Ayers commended the finance committee for its work.

Supervisor McDaniel also commended the finance committee and asked if the money could be used for things that can be stocked for the future.

Mr. Suter replied, the money can be used for the COVID19 response up until December 30, 2020.

Update on Reopening County Government Facilities:

Mr. Suter briefly reviewed the agenda item which included the following information: "At the Board's regular May 26 meeting, I provided an update on plans to reopen County offices and services. The general plan presented still holds - We are projecting to enter into Phase 2 of the plan on Thursday, June 11.

General highlights include:

- The County Administration Building is scheduled to reopen on June 11th. The first floor, where most business is transacted, will be open to the public and those wishing to conduct business on the second floor are asked to call ahead to make an appointment. However, residents are asked to continue to use U.S. mail and the drop box at the main street entrance whenever possible, especially to purchase vehicle decals or make real estate payments - to limit personal interaction and spread of the virus.
- Hand sanitizer stations will be placed at each entrance. All visitors will be asked to adhere the Governor's order number 63 and wear a cloth face covering.
- Lake Robertson Campground, lake and trails are open with increased precautions.
- Lake Robertson and Fairfield pools will remain closed.

- Fleet Services and Fire-Rescue offices will continue to conduct business by appointment.

Per my previous report, plexiglass service windows are being installed at the Treasurer and Commissioner of Revenue offices. The communication portals are on back order, so we will install cloth coverings over the installation holes as a temporary barrier. Additionally, County Treasurer Betty Trovato has requested plastic shielding between her staff members' desks, as they sit in close proximity (these are being installed as well). We are also assisting other offices with plastic barriers where needed. All costs are being captured for reimbursement through the CARES Act.

Meetings are still limited to 10 persons and are being conducted electronically when possible. The resumption of normal operations (with increased safeguards) is contemplated for Phase 3, at a yet-to-be determined date."

Supervisor McDaniel commended Mr. Suter for working on the plan. He shared that it was his understanding there was an ordinance in place requiring the Treasurer and Commissioner to be given hardcopy documents for their offices. He asked if language could be added to the ordinance allowing electronic documents.

Mr. Suter shared that he and the County Attorney are not aware of the ordinance but stated that they are looking into online payments for decals and building permits.

Supervisor Day asked if a fee were added to pay your taxes online.

Mr. Suter replied, yes, maybe around 3% but was unsure of exact amount.

Supervisor Day asked if the Board could waive the fee to encourage more people to pay online.

Mr. Suter stated that the County Attorney advised him that the Board does not have that authority.

Supervisor Ayers asked who would have the authority.

County Attorney Vickie Huffman stated that, by State law, the County must collect the amount of taxes that are owed unless there were an error in the assessment that would result in an adjustment. She noted that the company which provides the online bill-paying service collects the fee, not the County.

Appointments:

Supervisor Day moved to appoint the slate of appointments, below. Supervisor Lewis provided the second, and the motion carried by the following roll call vote by the Board:

Ayes: Day, Lewis, McDaniel, Ayers, Lyons
Nays: None
Absent: None
Abstain: None

1. Zoning Administrator:

Beginning July 1, Chris Slaydon in place of Sam Crickenberger

2. Subdivision Administrator:

Beginning July 1, Chris Slaydon in place of Sam Crickenberger

3. SVWDB:

Beginning July 1, Chairman Lyons in place of Sam Crickenberger

4. SVP:

Beginning July 1, Brandy Flint in place of Sam Crickenberger

5. DSLCCB: Tony McFaddin- Term Expires 6/30/2020:

Mr. McFaddin was reappointed

6. MSA: John Higgins- Term Expires 6/30/2020:

Mr. Higgins was reappointed

7. Library Board: Gail Heslep- Term Expires 6/30/2020:

Ms. Heslep was reappointed

8. CSPDC: Jay Lewis- Term Expires 6/30/2020:

Supervisor Lewis was reappointed

9. RRCCMB (911 Board)- P.J. Sibold- Term Expires 6/30/2020:

Mickey Cochrane was appointed as the voting-member in place of Mr. Sibold.

10. RRCCMB (911 Board)- Mickey Cochrane- Term Expires 6/30/2020:

Richard Taylor was appointed as the Alternate Members.

Supervisor Lewis asked Mr. Suter what interactions the County has with the Virginia Economic Development Authority. Mr. Suter explained that the County works with the VEDP on projects, but that our closest interactions are with the regional economic development are - the Shenandoah Valley Partnership (SVP). Mr. Lewis expressed a desire to become more involved with the VEDP and volunteered to serve in that role. His name was added to the slate as the Virginia Economic Development Partnership Board Liaison.

Monthly Staff Reports:

Supervisor Lewis moved to accept the staff reports. Supervisor McDaniel provided the second, and the motion carried by the following roll call vote by the Board:

Ayes: Lewis, McDaniel, Ayers, Day, Lyons
Nays: None
Absent: None
Abstain: None

Board Comments:

There were none.

Adjournment:

Supervisor Lewis moved to adjourn the meeting. Supervisor McDaniel provided the second, and the motion carried by the following roll call vote by the Board:

Ayes: Lewis, McDaniel, Ayers, Day, Lyons
Nays: None
Absent: None
Abstain: None