

AT A WORK SESSION OF THE ROCKBRIDGE COUNTY BOARD OF SUPERVISORS  
HELD IN THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICE BUILDING  
AT 150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA  
ON MONDAY, AUGUST 26, 2019 AT 4:30 P.M.

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BOARD MEMBERS PRESENT: DANIEL E. LYONS  
R. W. DAY  
DAVID W. HINTY, JR.

BOARD MEMBERS ABSENT: A.J. "JAY" LEWIS, II.  
JOHN M. HIGGINS

COUNTY ADMINISTRATOR  
AND CLERK TO THE BOARD: SPENCER H. SUTER

COUNTY ATTORNEY: VICKIE L. HUFFMAN

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Vice Chairman Lyons called the Work Session to order.

**Update on Volunteer Fire and Rescue Pay-Per-Call Program**

Chief of Fire and Rescue Nathan Ramsey and Administrative Office Assistant Courtney Freeland together reviewed the agenda item which included the following information:

"As you all are aware, the Volunteer Recruitment and Retention Program (VRRP) was approved by the Board to begin in FY2020 with a budgeted amount of \$125,000 to be funded via revenue recovery funding for the first year. This program is designed to provide a reimbursement directly to individual volunteers for their service. The goal is to provide a recruiting and retention mechanism for volunteers, first in an effort to retain volunteer members and second, to recruit new members.

The VRRP has five main goals:

1. Provide fire and EMS services to our communities.
2. Encourage new volunteers to join, train and actively participate with the fire and EMS agencies serving the County.
3. Reduce and/or eliminate failed responses for fire and EMS throughout the County.
4. Offset a small amount of the expense's volunteers incur while they train and serve their communities.
5. Ensure the accountability of the program through use of the NFIRS (fire) and Image Trend (EMS) reporting systems.

Volunteer fire and EMS personnel shall be eligible to receive reimbursement for responses to calls under the following criteria:

LEVEL	AGENCY	MEMBERSHIP	AMOUNT
A	New member on Probation	Active new member on probation and less than 1 year of service.	\$3.50 per call
B	Individual Agency Probation Complete	Active member not on probation with 1 or more years of service.	\$7.50 per call

When more volunteers than are necessary respond to an emergency or arrive at the station too late to make the initial response, they shall be placed on 'standby'. These members are required to remain at the station and be available to respond to any additional calls. Standby personnel shall remain at the station until released by the incident commander or the units are returning to the station. Members on 'standby' would qualify for

reimbursement under the Per Call Reimbursement at half their normal amount.

Staff has developed a procedure for tracking each volunteer participating in the VRRP. We extract the members names entered on reports through software provided by Tyler Technologies (the new CAD vendor) for the fire reports, and ImageTrend (provided by VaOEMS) for EMS reports. In the month of July, there were 423 calls for service for the departments participating in the VRRP. For those incidents, we tracked 589 volunteers that responded and 161 on standby. This equates to \$5,021.25 for responses within Rockbridge County. Buena Vista Rescue Squad and Walkers Creek Fire Department have opted out of the program.

Moving forward to ensure accurate tracking of personnel, all reports have to be entered by the 5<sup>th</sup> of each month. The stipends will be paid to each volunteer on a quarterly basis with October being target for the first payment. We have submitted all of the participating volunteers' information to payroll to be entered."

They then provided a PowerPoint presentation on the VRRP tracking and accountability process. Vice Chairman Lyons thanked staff for their update.

**Consideration of Holiday Policy for 12 Hour Employees:**

Mr. Suter briefly reviewed the agenda item which included the following information:

"In the FY2020 budget, the Board approved the addition of a new, 12x7 Fire

and Rescue crew to be based at the Kerrs Creek Volunteer Fire Department. This needed additional staffing will serve Kerrs Creek and the surrounding areas. As the number of Fire and EMS career personnel has grown, we have begun reviewing old policies and establishing new administrative policies. One area that we've examined is the increasing strain that floating holidays could exert on our system.

Our career fire and rescue staff are the only personnel under the direct umbrella of County administration who work 12-hour shifts. For every holiday granted to County staff, the F&R response staff receive a 12-hour floating holiday. This essentially means that, with administrative approval, they can take a "holiday" anytime the schedule allows.

Generally, Captain Kevin Moore, who is responsible for ensuring that shifts are filled, tries to backfill those open slots with part time personnel. When he cannot find a part timer, he has to revert to paying full time staff overtime to fill the shift. If a full timer can't be found, either he or Chief Ramsey fills the shift. We know that adding staff is only going to compound the problem. Thus, I asked Chief Ramsey, Captain Moore and HR Director Heidi Hoke to examine the options moving ahead. They subsequently remitted the attached memorandum.

One action that we would definitely like to implement is to simply provide holiday pay on a quarterly or semi-annual basis. This will be a cost savings in that we will no longer need to schedule overtime shifts when part timers are not available. However, the question that we must answer is how many hours we pay for each holiday granted. Since our goal is to be both competitive in the field and fair to all staff (whether 12 hour or

8 hour), I also asked for a comparison of F&R systems regionally and for policies of other 12-hour shift personnel locally (law enforcement, etc.). That information is attached as well.

Our options are fairly simple:

- Pay 8 hours for ever holiday granted by the County
- Pay 12 hours for every holiday granted by the County
- Pay something in the middle (ie: see the City of Lexington example in the attachments)

I have reviewed this information with the Board Fire and Rescue Committee (Supervisors Day and Higgins). However, as this policy could have a ripple effect, I wanted to ensure that we receive feedback from the entire Board."

Vice Chairman Lyons asked if there was a difference between the annual leave benefit granted to 8-hour and 12-hour employees. Mr. Suter indicated that the County provides the same benefit for each. After a brief discussion, Board members concurred that County staff, whether 8-hour or 12-hour should be given the same holiday benefit and also agreed that 12-hour staff should be simply receive holiday pay rather than floating holidays.

With no further business to discuss, Vice Chairman Lyons closed the Work Session.

AT A REGULAR MEETING OF THE ROCKBRIDGE COUNTY BOARD OF SUPERVISORS  
HELD IN THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICE BUILDING  
AT 150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA  
ON MONDAY, AUGUST 26, 2019 AT 5:30 P.M.

BOARD MEMBERS PRESENT: DANIEL E. LYONS  
R. W. DAY  
DAVID W. HINTY, JR.

JOHN M. HIGGINS (VIA ELECTRONIC PARTICIPATION BY  
PHONE)

BOARD MEMBERS ABSENT: A.J. "JAY" LEWIS, II.

COUNTY ADMINISTRATOR  
AND CLERK TO THE BOARD: SPENCER H. SUTER

COUNTY ATTORNEY: VICKIE L. HUFFMAN

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CALLED TO ORDER:

Vice Chairman Lyons called the meeting to order and advised that Supervisor Higgins would be participating by phone. The Board led in the Pledge of Allegiance following a moment of silence dedicated to Supervisor Higgins' mother who had just passed away.

**Changes to the Agenda:**

Supervisor Lyons asked for changes to the agenda. There were none.

**Recognitions and Presentations:**

**Resolution Supporting the Rockbridge Regional Fair:**

Supervisor Hinty read aloud the following resolution:

\* \* \*

## **Resolution Supporting The 2019 Rockbridge Regional Fair and Expo**

**WHEREAS**, annual county fairs are woven into the rich history of rural communities throughout the United States; and,

**WHEREAS**, the Rockbridge County Fair was first organized over 150 years ago; and,

**WHEREAS**, in its heyday, the Rockbridge County Fair annually hosted many thousands of visitors, exhibitors, competitors and entertainers from across western Virginia and beyond; and,

**WHEREAS**, the Fair is rooted in rural values, agricultural exposition, and community; and,

**WHEREAS**, experiences and fond memories created at the Fair have helped help positively influence and shape the lives of many; and,

**WHEREAS**, in 2017, a dedicated group of local citizens determined to reorganize and revitalize the Fair in order to ensure that current and future generations have the opportunity to enjoy the experience that is the Fair; and,

**WHEREAS**, to this end, the group formed the Rockbridge Regional Fair and Expo Board of Directors and has since worked tirelessly to retool the offerings and opportunities that the Fair brings to visitors and competitors, logging nearly 2000 hours in preparation this year alone; and,

**WHEREAS** the Rockbridge County Board of Supervisors sees the intrinsic value that the Fair brings to our community and as such, has and continues to support the Fair both in spirit and financially; and,

**WHEREAS**, the success of the Fair depends on full community participation; and,

**WHEREAS**, the 2019 Fair has been fully reimagined and will have something for everyone, including midway carnival rides, music and dancing, games, 4-H / FFA livestock competitions, barrel racing, farm heritage demonstrations, and of course, great food; and,

**WHEREAS**, the 2019 Rockbridge Regional Fair and Expo will be held on Thursday, September 5<sup>th</sup> through Saturday, September 7<sup>th</sup> at the Virginia Horse Center.

**NOW, THEREFORE, BE IT RESOLVED**, that the Rockbridge County Board of Supervisors, by this resolution, encourages all local businesses, non-profit organizations and, citizens to join the Board in supporting the Fair in all possible ways, the most important of which is attendance.

Adopted this 26<sup>th</sup> day of August, 2019.

\* \* \*

Supervisor Hinty moved to adopt the resolution. A second was provided by Supervisor Day, and the motion carried by the following roll call vote by the Board:

Ayes: Hinty, Day, Higgins, Lyons  
Nays: None  
Absent: Lewis  
Abstain: None

County Administrator Spencer Suter recognized Janelle Vess, Chairperson of the Fair Board, and prior Chairperson Steve Hart who were present. He then advised that an executed resolution would be provided to the Fair Board and displayed at the fair.

**GFOA Certificate of Achievement for Excellence in Financial Reporting- FY 2018 Audit:**

Mr. Suter advised that the County had received this award for the past five (5) years.

Supervisor Lyons congratulated staff on the achievement.

**Citizens Comments:**

Supervisor Lyons called for citizens comments. There were none.

**Approval of the August 12, 2019 Minutes:**

Supervisor Hinty moved to approve the Minutes as presented. A second was provided by Supervisor Day, and the motion carried by the following roll call vote by the Board:

Ayes: Hinty, Day, Higgins, Lyons  
Nays: None  
Absent: Lewis

Abstain: None

**Consideration of the School's Appropriation Resolution:**

Fiscal Services Director Steven Bolster presented the School's Appropriation Resolution and recommended approval as presented.

Supervisor Hinty moved to approve the resolution as presented. A second was provided by Supervisor Day, and the motion carried by the following roll call vote by the Board:

Ayes: Hinty, Day, Higgins, Lyons  
Nays: None  
Absent: Lewis  
Abstain: None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA, HELD AT THE COUNTY ADMINISTRATIVE BUILDING, 150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA, ON MONDAY, AUGUST 26, 2019 AT 5:30 P.M.

On motion by Supervisor Hinty, seconded by Supervisor Day, the Board, by record vote adopted the following appropriation resolutions:

**APPROPRIATION RESOLUTION**

**BE IT RESOLVED:** By the Board of Supervisors of Rockbridge County, Virginia, that the following appropriations are, and the same hereby are made, for the period ending **June 30, 2020** in **FUND 50, SCHOOL FUND** and expended as follows:

**Carryover Grants**

**IDEA Title VIB 611 2017**

4-50-61100-6030-350-200-874 Materials & Supplies.....	\$1,544.00
4-50-61100-6030-390-200-874 Materials & Supplies.....	<u>\$1,543.00</u>
<b>Total</b>	<b>..... \$3,087.00</b>

**Title VIB 619 2017**

4-50-61310-6030-901-200-875 Materials & Supplies..... \$59.00  
**Total** ..... **\$59.00**

**Perkins 2018**

4-50-61100-3160-390-300-881 Purchased Services..... \$6,825.00  
4-50-61100-5830-390-300-881 Other Charges (Misc.)..... \$1,850.00  
4-50-61100-6030-390-300-881 Materials & Supplies..... \$46,918.00  
**Total** ..... **\$55,593.00**

**Title IV 21<sup>st</sup> Century MRMS 2018**

4-50-61100-3160-350-500-886 Purchased Services..... \$9,166.00  
4-50-61100-4000-350-500-886 Internal Services..... \$5,858.00  
4-50-61100-6030-350-500-886 Materials & Supplies..... \$26,045.00  
**Total** ..... **\$41,069.00**

**Title IV 21<sup>st</sup> Century NBES 2018**

4-50-61100-1130-270-500-887 Grant Coordinator..... \$63.00  
4-50-61100-2100-270-500-887 FICA..... \$7,507.00  
4-50-61100-3160-270-500-887 Purchased Services..... \$12,798.00  
4-50-61100-4000-270-500-887 Internal Services..... \$3,010.00  
4-50-61100-6030-270-500-887 Materials & Supplies..... \$6,691.00  
**Total** ..... **\$30,069.00**

**Title I Pt. A 2018**

4-50-61100-1120-220-100-888 Teacher Salaries..... \$15,227.00  
4-50-61100-1120-240-100-888 Teacher Salaries..... \$15,860.00  
4-50-61100-1120-260-100-888 Teacher Salaries..... \$7,922.00  
4-50-61100-1120-270-100-888 Teacher Salaries..... \$14,271.00  
4-50-61100-2100-220-100-888 FICA..... \$1,045.00  
4-50-61100-2100-240-100-888 FICA..... \$956.00  
4-50-61100-2100-260-100-888 FICA..... \$479.00  
4-50-61100-2100-270-100-888 FICA..... \$973.00  
4-50-61100-2210-220-100-888 VRS..... \$2,329.00

4-50-61100-2210-240-100-888	VRS.....	\$2,730.00
4-50-61100-2210-260-100-888	VRS.....	\$954.00
4-50-61100-2210-270-100-888	VRS.....	\$2,205.00
4-50-61100-2300-220-100-888	Medical.....	\$475.00
4-50-61100-2300-240-100-888	Medical.....	\$1,477.00
4-50-61100-2300-260-100-888	Medical.....	\$739.00
4-50-61100-2300-270-100-888	Medical.....	\$1,477.00
4-50-61100-2400-220-100-888	GLI.....	\$217.00
4-50-61100-2400-240-100-888	GLI.....	\$229.00
4-50-61100-2400-260-100-888	GLI.....	\$102.00
4-50-61100-2400-270-100-888	GLI.....	\$207.00
4-50-61100-2750-220-100-888	Retiree HCC.....	\$199.00
4-50-61100-2750-240-100-888	Retiree HCC.....	\$209.00
4-50-61100-2750-260-100-888	Retiree HCC.....	\$94.00
4-50-61100-2750-270-100-888	Retiree HCC.....	\$189.00
4-50-61100-3160-220-100-888	Purchased Services.....	\$359.00
4-50-61100-3160-240-100-888	Purchased Services.....	\$359.00
4-50-61100-3160-260-100-888	Purchased Services.....	\$359.00
4-50-61100-3160-270-100-888	Purchased Services.....	\$359.00
4-50-61100-5540-220-100-888	Travel.....	\$1,328.00
4-50-61100-5540-240-100-888	Travel.....	\$1,328.00
4-50-61100-5540-260-100-888	Travel.....	\$1,328.00
4-50-61100-5540-270-100-888	Travel.....	\$1,328.00
4-50-61100-6030-220-100-888	Materials & Supplies.....	\$2,825.00
4-50-61100-6030-240-100-888	Materials & Supplies.....	\$2,825.00
4-50-61100-6030-260-100-888	Materials & Supplies.....	\$2,825.00
4-50-61100-6030-270-100-888	Materials & Supplies.....	<u>\$2,825.00</u>
<b>Total</b>	<b>.....</b>	<b>\$88,613.00</b>

**Title II Pt. A 2018**

4-50-61310-1120-901-100-889	Teacher Salaries.....	\$10,997.00
4-50-61310-2100-901-100-889	FICA.....	\$963.00
4-50-61310-3160-901-100-889	Purchased Services.....	\$4,734.00
4-50-61310-5540-901-100-889	Travel.....	\$10,568.00

4-50-61310-6030-901-100-889 Materials & Supplies..... \$620.00

**Total** ..... **\$27,882.00**

**Title VIB 619 2018**

4-50-61310-1120-901-200-890 Teacher Salaries..... \$5,989.00

4-50-61310-6030-901-200-890 Materials & Supplies..... \$1,545.00

**Total** ..... **\$7,534.00**

**IDEA Title VIB 611 2018**

4-50-61100-1120-220-200-891 Teacher Salaries..... \$127,850.00

4-50-61100-1120-240-200-891 Teacher Salaries..... \$27,648.00

4-50-61100-1120-260-200-891 Teacher Salaries..... \$17,210.00

4-50-61100-1120-270-200-891 Teacher Salaries..... \$57,837.00

4-50-61100-1120-350-200-891 Teacher Salaries..... \$60,931.00

4-50-61100-2100-220-200-891 FICA..... \$9,057.00

4-50-61100-2100-240-200-891 FICA ..... \$1,791.00

4-50-61100-2100-270-200-891 FICA..... \$3,882.00

4-50-61100-2100-350-200-891 FICA..... \$4,193.00

4-50-61100-2210-220-200-891 VRS..... \$10,243.00

4-50-61100-2210-270-200-891 VRS..... \$5,883.00

4-50-61100-2210-350-200-891 VRS..... \$5,133.00

4-50-61100-2220-220-200-891 VRS..... \$3,815.00

4-50-61100-2220-240-200-891 VRS..... \$4,203.00

4-50-61100-2220-350-200-891 VRS..... \$4,333.00

4-50-61100-2300-220-200-891 Medical..... \$3,692.00

4-50-61100-2300-240-200-891 Medical..... \$3,692.00

4-50-61100-2300-270-200-891 Medical..... \$7,222.00

4-50-61100-2300-350-200-891 Medical..... \$7,222.00

4-50-61100-2400-220-200-891 GLI..... \$1,010.00

4-50-61100-2400-240-200-891 GLI..... \$435.00

4-50-61100-2400-270-200-891 GLI..... \$910.00

4-50-61100-2400-350-200-891 GLI..... \$958.00

4-50-61100-2510-220-200-891 VACORP..... \$83.00

4-50-61100-2510-240-200-891 VACORP..... \$90.00

4-50-61100-2750-220-200-891	RHIC.....	\$1,377.00
4-50-61100-2750-240-200-891	RHIC.....	\$399.00
4-50-61100-2750-270-200-891	RHIC.....	\$833.00
4-50-61100-2750-350-200-891	RHIC.....	\$878.00
4-50-61310-1120-901-200-891	Teacher Salaries.....	\$22,648.00
4-50-61310-2100-901-200-891	FICA.....	\$1,669.00
4-50-61310-2210-901-200-891	VRS.....	\$6,370.00
4-50-61310-2300-901-200-891	Medical.....	\$3,692.00
4-50-61310-2750-901-200-891	RHIC.....	\$488.00
4-50-62230-1132-901-200-891	Teacher Salaries.....	\$64,074.00
4-50-62230-2100-901-200-891	FICA.....	4,788.00
4-50-62230-2220-901-200-891	VRS.....	\$6,057.00
4-50-62230-2300-901-200-891	Medical.....	\$3,530.00
4-50-62230-2400-901-200-891	GLI.....	\$1,008.00
4-50-62230-2510-901-200-891	VACORP.....	\$208.00
4-50-62230-2750-901-200-891	RHIC.....	\$923.00
4-50-62230-3160-901-200-891	Purchased Services.....	<u>\$55,799.00</u>
<b>Total</b>	<b>.....</b>	<b>\$544,064.00</b>

**Title IV ESEA 2018**

4-50-61100-1620-390-100-893	Teacher Salaries.....	\$3,000.00
4-50-61100-6030-390-100-893	Materials & Supplies.....	<u>\$7,417.00</u>
<b>Total</b>	<b>.....</b>	<b>\$10,417.00</b>

**Title III 2018**

4-50-61310-3160-901-100-894	Purchased Services.....	\$300.00
4-50-61310-5540-901-100-894	Travel.....	\$400.00
4-50-61310-6030-901-100-894	Materials & Supplies.....	<u>\$3,491.00</u>
<b>Total</b>	<b>.....</b>	<b>\$4,191.00</b>

<b>Total Carryover Grant Appropriations</b>		<b>\$812,578.00</b>
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**New Grants**

**AFELA 2018**

4-50-61100-1620-312-700-895	Teacher Salaries.....	\$56,424.00
4-50-61100-2100-312-700-895	FICA.....	\$4,010.00
4-50-61100-3160-312-700-895	Purchased Services.....	\$5,817.00
4-50-61100-5510-312-700-895	Mileage.....	\$1,809.00
4-50-61100-6030-312-700-895	Materials & Supplies.....	<u>\$11,940.00</u>
<b>Total</b>		<b>..... \$80,000.00</b>

**Perkins 2019**

4-50-61100-3160-390-300-896	Purchased Services.....	\$11,800.00
4-50-61100-5830-390-300-896	Other Charges (Misc.).....	\$3,000.00
4-50-61100-6030-390-300-896	Materials & Supplies.....	<u>\$41,739.00</u>
<b>Total</b>		<b>\$56,539.00</b>

**Title IV 21<sup>st</sup> Century NBES 2019**

4-50-61100-1130-270-500-897	Grant Coordinator.....	\$32,000.00
4-50-61100-1120-270-500-897	Teacher Salaries.....	\$60,750.00
4-50-61100-1151-270-500-897	Aides.....	\$9,216.00
4-50-61100-2100-270-500-897	FICA.....	\$20,740.00
4-50-61100-3160-270-500-897	Purchased Services.....	\$16,835.00
4-50-61100-4000-270-500-897	Internal Services.....	\$33,292.00
4-50-61100-5540-270-500-897	Travel.....	\$3,540.00
4-50-61100-6030-270-500-897	Materials & Supplies.....	<u>\$23,627.00</u>
<b>Total</b>		<b>..... \$200,000.00</b>

**Title IV ESEA 2019**

4-50-61100-1620-390-100-898	Teacher Salaries.....	\$3,000.00
4-50-61100-6030-390-100-898	Materials & Supplies.....	<u>\$34,267.00</u>
<b>Total</b>		<b>..... \$37,267.00</b>

**Title II Pt. A 2019**

4-50-61310-1120-901-100-899	Teacher Salaries.....	\$61,500.00
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4-50-61310-2100-901-100-899 FICA.....	\$4,700.00
4-50-61310-3160-901-100-899 Purchased Services.....	\$10,462.00
4-50-61310-5540-901-100-899 Travel.....	\$13,200.00
4-50-61310-6030-901-100-899 Materials & Supplies.....	<u>\$620.00</u>
<b>Total</b>	<b>..... \$90,482.00</b>

**Title III 2019**

4-50-61310-3160-901-100-900 Purchased Services.....	\$300.00
4-50-61310-5540-901-100-900 Travel.....	\$400.00
4-50-61310-6030-901-100-900 Materials & Supplies.....	<u>\$3,496.00</u>
<b>Total</b>	<b>..... \$4,196.00</b>

**GAE 2019**

4-50-61100-1620-312-700-150 Teacher Salaries.....	\$7,000.00
4-50-61100-2100-312-700-150 FICA.....	\$536.00
4-50-61100-5540-312-700-150 Travel.....	<u>\$720.00</u>
<b>Total</b>	<b>..... \$8,256.00</b>

**RACE TO GED 2019**

4-50-61100-1620-312-700-151 Teacher Salaries.....	\$13,600.00
4-50-61100-2100-312-700-151 FICA.....	\$1,040.00
4-50-61100-3160-312-700-151 Purchased Services.....	\$1,160.00
4-50-61100-5510-312-700-151 Mileage.....	<u>\$200.00</u>
<b>Total</b>	<b>..... \$16,000.00</b>

**CTE STEM H 2019**

4-50-61100-3160-390-300-156 Purchased Services.....	<u>\$2,349.00</u>
<b>Total</b>	<b>..... \$2,349.00</b>

**CTE Equipment High Demand 2019**

4-50-61100-6030-390-300-157 Materials & Supplies.....	<u>\$6,935.00</u>
<b>Total</b>	<b>..... \$6,935.00</b>

**CTE Equipment 2019**

4-50-61100-6030-390-300-158 Materials & Supplies..... \$8,933.00  
**Total** ..... **\$8,933.00**

**CTE Certified Test 2019**

4-50-61100-3160-390-300-159 Purchased Services..... \$8,603.00  
**Total** ..... **\$8,603.00**

**CTE WRS 2019**

4-50-61100-3160-390-300-160 Purchased Services..... \$1450.00  
**Total** ..... **\$1,450.00**

**Alternative Education**

4-50-61100-1120-390-100-100 Teacher Salaries..... \$13,000.00  
4-50-61100-2100-390-100-100 FICA..... \$1,000.00  
4-50-68200-6040-390-000-100 Materials-Technology..... \$21,000.00  
**Total** ..... **\$35,000.00**

**Total New Grant Appropriations** ..... **\$556,100.00**

**TOTAL FUND 50 APPROPRIATIONS** ..... **\$1,368,588.00**

**Consideration of Agreement with Buena Vista Rescue Squad:**

Chief Nathan Ramsey recognized members of the Buena Vista Rescue Squad who were present. He then briefly reviewed the Agenda Item which included the following information: "In addition to responding to EMS calls in Buena Vista, the Buena Vista Rescue Squad responds to a large first-due area in Rockbridge County. In 2012, the County and the BVRs entered into an agreement clarifying the funding mechanism. Recognizing that the BVRs does their own billing for service, the agreement provided for a reduction in County allotment commensurate with the amount of net

funding they received from billing for calls in the County. Deduction of an administrative fee was also agreed to. Since that time, the agreement was amended once to include billing for BVRS responses outside their first due area in the County.

Another change, which has since occurred, is the addition of paid staffing at the BVRS. Their model is different than that of the County's. Rather than being directly funded/managed by the City of Buena, the BVRS internally manages the program. As we know, paid personnel represent a significant cost. As such, the BVRS has requested that the County consider allowing the squad to keep their full annual allotment, rather than deducting the net receipts from billing for County calls. Last year the deducted amount was \$18,849.61.

We have met with BVRS officers and feel that the request is fair given their addition of paid staffing and consistent response into the County. We have also reviewed with the Board's Fire and Rescue Committee and County Attorney Vickie Huffman."

Supervisor Hinty asked for the figure.

Chief Ramsey responded, just over \$18,000 last year.

Mr. Suter added that the funds are already budgeted..

Supervisor Hinty moved to approve the new agreement. A second was provided by Supervisor Day, and the motion carried by the following roll call vote by the Board:

Ayes: Hinty, Day, Higgins, Lyons  
Nays: None  
Absent: Lewis

Abstain: None

**Consideration of Courthouse HVAC Control with Trane:**

Mr. Suter briefly reviewed the Agenda Item which included the following information:

"The FY2019 budget contained two capital improvement items which were unable to be completed during the fiscal year. Both the courthouse energy savings project and administration building roof replacement were deferred until FY2020. The roof project is expected to go to bid in September and the courthouse energy savings project is prepared to kick off immediately. As you may recall, subsequent to the School Division's energy savings contract with Trane, Trane did an analysis of County owned facilities, to ascertain potential for similar projects. As we had recently replaced the lighting and HVAC systems in the administration building, Trane recommended no additional actions. However, their analysis of the courthouse resulted in a recommendation to replace certain HVAC components and software. This was followed by the attached proposal. The cost is spread over 5 years with the largest portion in year 1. In addition to the carryover funds from FY2019, Mr. Bolster has identified CIP funds for the out years.

Please note that, as opposed to the larger project involving School Division facilities, Trane could give no guarantees on energy savings - rather they gave estimates (typically, guaranteed energy savings projects are much larger in scope and duration). Using a previously competitively bid contract, we are proposing that Trane replace the outdated components and software in the courthouse. The attached agreement has been reviewed

and approved by Ms. Huffman. The Building Department will provide project management for the County.”

Supervisor Lyons asked who will have control of the new controls.

Mr. Suter responded stating that the County currently has a contract with Riddleberger Brothers, Inc. who will have access to the controls as well as Maintenance Technician Johnnie Powell and Building Official Kenny Wilson.

Supervisor Lyons stated that there should be agreement on where the cooling and heating points are set, in order to see cost savings.

Supervisor Day moved to approve the resolution authorizing the contact with Trane. A second was provided by Supervisor Hinty, and the motion carried by the following roll call vote by the Board:

Ayes: Day, Hinty, Higgins, Lyons  
Nays: None  
Absent: Lewis  
Abstain: None

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AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY,  
VIRGINIA, HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICES ON MONDAY,  
AUGUST 26, 2019

**Resolution to Authorize and Approve a Services Agreement Between the County and Trane U.S. Inc., for an HVAC System Upgrade and New Automation System, With a Five-Year Annual Performance Analysis and Summary Report of Findings and Savings, for the Rockbridge County Courthouse**

**WHEREAS**, TRANE U.S. Inc. (“TRANE”), a Delaware corporation, is a manufacturer of heating, ventilating and air conditioning systems and building management systems and controls; and,

**WHEREAS**, TRANE has submitted a proposal to the County for an HVAC system upgrade and new automation system in the Rockbridge County Courthouse, with a five-year annual performance analysis and summary report of findings and savings; and,

**WHEREAS**, TRANE's products and services are available through cooperative procurement under Virginia Code §2.2-4304, issued by Harford County Public Schools, through U.S. Communities Government Purchasing Alliance; and,

**WHEREAS**, staff has determined that TRANE's services are necessary for the Rockbridge County Courthouse, and a proposed Services Agreement with TRANE is presented herewith for Board approval.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA, as follows:

1. That the Services Agreement dated August 26, 2019, between the County and TRANE, with the contract price being as follows, is hereby authorized and approved.

	<u>Contract Price</u>
Initial System Optimization and 1 <sup>st</sup> Year (September 2019 – August 2020)	\$ 45,270.00
Year 2 (September 2020 – August 2021)	\$ 12,471.67
Year 3 (September 2021 – August 2022)	\$ 8,868.33
Year 4 (September 2022 – August 2023)	\$ 8,868.33
Year 5 (September 2023 – August 2024)	\$ 8,868.33
Total 5-Year Investment	\$ 84,346.67

2. That the Rockbridge County Administrator is hereby authorized and approved to execute the Services Agreement dated August 26, 2019, and to execute such further documents and take such further actions, on behalf of the Board of Supervisors, as are necessary to accomplish this transaction, all of which shall be approved as to form by the County Attorney.

3. That this Resolution shall be effective upon the date of its adoption.

Adopted this \_\_\_\_\_ day of August, 2019.

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**Appointments:**

**RARO Board: Hunter McClung's Term Expire 6/30/2019:**

Mr. Suter advised that a constituent has shared interest in membership on this Board, however the application has not been received.

Supervisor Lyons moved this appointment over to the next agenda.

**Social Services Board: Candace Berry Resigned: Term Expires**

**7/31/2020:**

Supervisor Lyons moved this appointment over to the next agenda.

**Board Comments and Committee Updates:**

Supervisor Lyons called for any board comments or committee updates. There were none.

**Break:**

Supervisor Lyons called for a thirteen (13) minute break until the public hearings could be heard at 6:00 p.m.

**Reconvene:**

Following a short break, Supervisor Lyons reconvened the Board of Supervisors meeting. He then requested that speakers keep their comments under three (3) minutes and for the public to be respectful of each speaker.

**Public Hearings at 6:00 p.m.**

**Southern Air Inc., - Special Exception for Office Trailer in I-1:**

Assistant Director of Community Development Chris Slaydon reviewed the following information via power point presentation:

The site is 43.406 acres located in the General Business (B-1) Zoning District and the General Industrial (I-1) Zoning District

Southern Air Inc. has made an application to utilize an offsite temporary office trailer per section 707.00-5 of the Land Development Regulations.

Mr. Slaydon reported that the Planning Commission recommended approval of the Special Exception Permit with the following Conditions.

1) The location of the office trailer shall be as shown on the aerial view dated June 28, 2019, provided by the applicant and on file in the Office of Community Development.

2) That this permit shall expire two years from the date of its adoption

Mr. John Gallahan with Southern Air Inc. addressed the Board to review the details of the project. Mr. Gallahan advised that a Special Exception Permit is required because the facility will be held off-premises, otherwise would not be required had it been on the property they lease from Mr. Barger for purposes of a laydown yard.

Supervisor Lyons opened the Public Hearing. There were no comments. Supervisor Lyons closed the Public Hearing.

Supervisor Hinty moved to adopt the ordinance as prepared granting the Special Exception. A second was provided by Supervisor Day, and the motion carried by the following roll call vote by the Board:

Ayes: Hinty, Day, Higgins, Lyons  
Nays: None  
Absent: Lewis  
Abstain: None

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AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA,  
HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATION CENTER ON MONDAY, AUGUST 26, 2019

**Ordinance Granting A Special Exception Permit to Southern Air, Inc., for Temporary Placement of an Off-Site Construction Office Trailer for a Period of Two Years in the General Industrial District (I-1), Located at the End of Rocklawn Lane Off of East Midland Trail on Property Owned by Medusa Properties, Inc., and Charles W. Barger & Son, Identified as Tax Map #75-A-38 and #75-A-40, in the Buffalo Magisterial District**

**WHEREAS**, Southern Air, Inc., is performing work for Virginia Military Institute and has leased space for materials storage and an off-site construction office trailer from the owners, Medusa Properties, Inc., and Charles W. Barger & Son, at the end of Rocklawn Lane in the Buffalo Magisterial District, identified on the Rockbridge County Land Records as Tax Map #75-A-38 and #75-A-40; and,

**WHEREAS**, Southern Air has applied for a special exception permit for the office trailer for a period of two years; and,

**WHEREAS**, legal notice and advertisement has been provided as required by law; and,

**WHEREAS**, the Rockbridge County Planning Commission held a public hearing on this application on August 14, 2019, and recommended approval of the special exception permit with the specified conditions to the Board of Supervisors; and,

**WHEREAS**, the Board of Supervisors of Rockbridge County, Virginia, held a public hearing on this matter on August 26, 2019; and,

**WHEREAS**, the Board of Supervisors, after review of the application and all other documentation submitted by the applicant, the Planning Commission and the public, after due consideration to the presentations and comments at the public hearing hereon, and after evaluation of the factors set forth in §802.03-5 of the Rockbridge County Land Development Regulations, finds and determines that the proposed use, with the herein specified conditions, is consistent with the Comprehensive Plan, the policies of Rockbridge County and the public interest.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Supervisors of Rockbridge County, Virginia, as follows:

1. That the Board finds that the granting of a special exception permit to Southern Air, Inc., for temporary placement of an off-site construction office trailer, in the General Industrial District (I-1), located at the end of Rocklawn Lane off of East Midland Trail in the Buffalo Magisterial District, on property owned by Medusa Properties, Inc., and Charles W. Barger & Son, and identified as Tax Map #75-A-38 and #75-A-40, is substantially in accord with the Comprehensive Plan of the County adopted pursuant to the provisions of Section 15.2-2232 of the Code of Virginia (1950, as amended), and said special exception permit is hereby granted and approved, with and subject to the conditions that the location of the office trailer shall be as shown

on the aerial view dated June 28, 2019, provided by the applicant and on file in the Office of Community Development, and this permit shall expire two years from the date of its adoption.

2. That this ordinance shall be effective on the date of its adoption.

Adopted this \_\_\_\_ day of August, 2019.

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**Oscar Plogger- Proffer Amendment in B-1:**

Mr. Slaydon reviewed the following information via power point presentation:

The .96 acre tract was conditionally Rezoned from Agricultural and General (A-2) Use Zoning District to the General Business (B-1) Zoning District in August of 1996.

The surrounding area is located in the General Agricultural (A-2) Zoning District.

Mr. Slaydon reviewed the list of proffers associated with the 1996 conditional rezoning and the proffer amendment application that was received in May of 2019. That application included a proffer list for the sale of ten vehicles and was subsequently withdrawn.

The current application was made and a revised proffer list was amended.

The proffer list has been amended to the following:

Uses of the property will be limited per the Conditional Rezoning to B-1 approved August 26, 1996 with the addition of allowing used car sales per Section 605.02-15 of the Land Development Regulations as follows:

- 1) Limited to Twenty-five (25) cars and light trucks
- 2) Allow for utility trailer sales
- 3) No sales of class 7 and/or class 8 vehicles

4) No onsite vehicle service/repair

5) No inoperable vehicles on site

Mr. Slaydon reported that the Planning Commission had recommended denial of the application. The Commission felt that the proposed used vehicle lot was not conducive to the surrounding area.

Mr. Plogger then addressed the Board to review additional details of the proffer amendment application. He stated that the facility in question was built around 65 to 66 years ago and he did not believe the proposed business would decrease surrounding property values, as evidenced by the fact that his real estate taxes continue to increase. Mr. Plogger advised that he was told that the County does not want any businesses between the proposed location and Fairfield and that he did not understand why the water and sewer lines were installed between his location and Fairfield if business were not going to be allowed.

Supervisor Lyons opened the Public Hearing.

Wayne Helsep stated that he and roughly 22 surrounding property owners were not against new businesses at the proposed location, but felt that a car lot is not the same as other uses that were approved in the 1996 rezoning. He stated that storage of the product outside changes the nature of the business and invites an increase in business hours.

Bill Clements of the South River Magisterial District stated that he was unsure if the car lot business would decrease his property value but it could affect the resale of it. He added that the neighbors could live with potentially 10 cars for sale on the lot, but no more than that.

With no other speakers coming forward, Supervisor Lyons closed the Public Hearing.

Supervisor Day moved to adopt the ordinance denying the Special Exception Permit. A second was provided by Supervisor Higgins, and the motion carried by the following roll call vote by the Board:

Ayes: Day, Higgins, Hinty, Lyons  
Nays: None  
Absent: Lewis  
Abstain: None

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AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY,  
VIRGINIA, HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATIVE  
OFFICES ON MONDAY, AUGUST 26, 2019

**Ordinance to Deny the Application of Oscar C. Plogger for a Proffer Amendment to the Proffered Conditions in a Prior Conditional Rezoning from Agricultural and General Uses District (A-2) to General Business District (B-1), With Conditions, on August 26, 1996, to Allow Automobile Sales on a .97-Acre Tract of Land Located at the Southwest Corner of North Lee Highway and Mt. Atlas Road, Identified as Tax Map #50-3-3G, in the South River Magisterial District**

WHEREAS, on August 26, 1996, the Board of Supervisors approved the conditional rezoning from Agricultural and General Uses District (A-2) to General Business District (B-1), with acceptance of proffered conditions, for the property identified on the Rockbridge County Land Records as Tax Map #50-3-3G, located at the southwest corner of North Lee Highway and Mt. Atlas Road in the South River Magisterial District; and,

WHEREAS, Oscar C. Plogger, et als, current owners and the applicants, have filed an application to amend the proffered conditions associated with his business to allow for automobile sales on the property; and,

WHEREAS, legal notice and advertisement has been provided in accordance with §15.2-2204 of the Code of Virginia (1950, as amended) and in accordance with the Rockbridge County Land Development Regulations; and,

WHEREAS, the Rockbridge County Planning Commission held a public hearing on this application on August 14, 2019, and recommended to the Board of Supervisors that the proposed amendment to the proffered conditions be denied; and,

WHEREAS, the Board of Supervisors has held a public hearing on this matter on August 26, 2019;  
and,

WHEREAS, the Board of Supervisors has determined that the requested Proffer Amendment to allow automobile sales, in addition to the existing conditional uses of the property in accordance with the original conditional rezoning approved on August 26, 1996, would not promote the health, safety, convenience, and general welfare of the public.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of Rockbridge County, Virginia, as follows:

1. That the application of Oscar C. Plogger, et als, for amendment to allow automobile sales, to the original proffered conditions associated with the conditional rezoning on August 26, 1996, from Agricultural and General Uses District (A-2) to General Business District (B-1), for the .97-acre parcel of land (Tax Map #50-3-3G), located at the southwest corner of North Lee Highway and Mt. Atlas Road in the South River Magisterial District of Rockbridge County, Virginia, is hereby denied.

2. That this ordinance shall be effective on the date of its adoption. The original conditional rezoning of August 26, 1996, shall remain in full force and effect.

Adopted this 26<sup>th</sup> day of August, 2019.

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**Adjournment :**

Supervisor Hinty moved to adjourn the August 26, 2019 meeting. A second was provided by Supervisor Day, and the motion carried by the following roll call vote by the Board:

Ayes: Hinty, Day, Higgins, Lyons  
Nays: None  
Absent: Lewis  
Abstain: None