

AT A REGULAR MEETING OF THE ROCKBRIDGE COUNTY BOARD OF SUPERVISORS  
HELD IN THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICE BUILDING  
AT 150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA  
ON MONDAY, JUNE 10, 2019 AT 5:30 P.M.

\*\*\*

BOARD MEMBERS PRESENT: A.J. "JAY" LEWIS, II.  
DANIEL E. LYONS  
JOHN M. HIGGINS  
R. W. DAY

ABSENT: DAVID W. HINTY, JR.

COUNTY ADMINISTRATOR  
AND CLERK TO THE BOARD: SPENCER H. SUTER

COUNTY ATTORNEY: VICKIE L. HUFFMAN

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CALLED TO ORDER:

Chairman Lewis called the meeting to order at 5:31 p.m. He asked that there be a moment of silence for those involved in the Virginia Beach Municipal Building shooting on May 31, 2019 and for the recent passing of George McCurdy, husband of Marilyn McCurdy, Clerk of District Court.

Following the moment of silence, Chairman Lewis advised that Supervisor Higgins would deliver the invocation for anyone who wished to participate.

Supervisor Higgins delivered the invocation and led in the Pledge of Allegiance.

**Changes to the Agenda:**

Chairman Lewis advised that all appointments on the Agenda would be considered at the June 24<sup>th</sup> meeting.

**Recognitions and Presentations:**

Chairman Lewis called for any recognitions or presentations. There were none.

**Citizens Comments:**

Marilyn Shaner Buerkens of the Buffalo Magisterial District shared her concern of what happens to the green waste when taken to the landfill. She stated that she had recently taken some treated lumber to dispose of at the landfill and then understood that it would be burned. She shared her belief that there are better ways to dispose of green wastes whether treated or not and asked how many tons were collected at the Landfill each year. She then encouraged Landfill staff to make the right decision in disposing of green waste in the future.

**Approval of the May 28, 2019 Minutes:**

On a motion by Supervisor Higgins, seconded by Supervisor Lyons, the Minutes were approved by the following roll call vote by the Board:

Ayes: Higgins, Lyons, Day, Lewis  
Nays: None  
Absent: Hinty  
Abstain: None

**County Financial Package:**

Fiscal Services Director Steven Bolster presented his Monthly Memorandum which included the following information:

"Section I - Commissioner of the Revenue

Activities for Month:

1. Completed a smooth first-half Real Estate tax season.

2. Working monthly DMV report.
3. Preparing supplement tax book for 2018 Personal Property.
4. Preparing supplement Real Estate tax book to include 2019 (\$28,280), 2018 (\$12,535), 2017 (\$582), and 2016 (\$303).
5. Preparing 2019 Personal Property tax book.
6. Auditing business license files to ensure renewals were completed for year and preparing summons.
7. Auditing Schedule C (Federal small business form).
8. Working short-term rentals non-compliances

## Section II - Treasurer

### Activities for Month:

1. First-half Real Estate tax bills due June 5, 2019 - collections going well.
2. External auditors in the office during June 3rd through June 5th, then 24th to the 27th.
3. Will be sending delinquent Real Estate letters after the bulk of mail is received and processed for the June 5th Real Estate tax deadline.
4. Debt Set-off collections continue - \$19,558 associated with 137 filings."

He then reviewed the Revenues Verses Expenditures Chart noting that several unplanned expenditures were reflected in the chart. Mr. Bolster then advised that the Board was provided a handout of the Regional Jail's bills list on the dais prior to the meeting. He shared that Jail personnel were out ill and unable to submit their bills list sooner.

Chairman Lewis asked for clarification if the Jail submits its bills list monthly and if the handout was just for the month of May.

Mr. Bolster confirmed both.

On a motion by Supervisor Lyons, seconded by Supervisor Day, the County's Appropriation Resolution was approved by the following roll call vote by the Board:

Ayes: Lyons, Day, Higgins, Lewis  
Nays: None  
Absent: Hinty  
Abstain: None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA, HELD AT THE COUNTY ADMINISTRATIVE BUILDING, 150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA, ON MONDAY, JUNE 10, 2019 AT 5:30 P.M.

On motion by Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_, the Board, by record vote, adopted the following appropriation resolution and payment of bills for the month as follows:

APPROPRIATION RESOLUTION

**GENERAL FUND:**

BE IT RESOLVED: By the Board of Supervisors of Rockbridge County, Virginia, that the following appropriations are, and the same hereby is made, for the period ending **June 30, 2019**, from the UNAPPROPRIATED SURPLUS of the **GENERAL FUND** and expended as follows:

4-11-13010-1002 Compensation.....	\$4,365.00
4-11-21010-1003 Salary-Circuit Ct Deputies.....	\$15,569.00
4-11-21010-2002 Retirement.....	\$1,779.00
4-11-21010-2005 Hospitalization.....	\$3,038.00
4-11-22010-1002 Salary-Asst Commonwealth Attorney.....	\$54,714.00
4-11-22010-2001 FICA.....	\$4,064.00
4-11-22010-2002 Retirement.....	\$6,627.00
4-11-22010-2003 VLDP.....	\$445.00
4-11-22010-2005 Hospitalization.....	\$3,265.00
4-11-22010-2006 Group Life Insurance.....	\$272.00
4-11-33010-3001 Operational Charges (Jail).....	\$61,899.00
4-11-71005-5620 Cont-VHC Athletic Fields.....	\$2,000.00
4-11-81010-3202 Payment for Planning Services.....	\$8,450.00
4-11-92010-5804 Tax Refunds.....	<u>\$15,830.00</u>
<b>Total General Fund Appropriations</b>	<b>\$182,317.00</b>

<b>Current County</b>	
11 - General Fund	\$1,433,975.00
94 - Central Stores	\$8,114.05
372 - Construction Project Fund	\$249.91
376 - Capital Purchases Fund	<u>\$31,751.14</u>
<b>Total County Bills</b>	<b>\$1,474,090.10</b>
<b>Current Fiscal Agent</b>	
241 - E-Summons Fees	<u>\$1,661.07</u>
<b>Total Fiscal Agent</b>	<b>\$1,661.07</b>
<b>TOTAL ALL BILLS</b>	<b>\$1,475,751.17</b>

**Consideration of Event Application for Balloons over Rockbridge:**

Director of Community Development Sam Crickenberger briefly reviewed the Agenda Item including the following information:

"Balloons over Rockbridge has submitted their application for their upcoming two day event on the Oak Hill property of the Virginia Horse Center per Article II, Section 4-16 through 25 of the County Code. The event is scheduled for July 5<sup>th</sup> and 6<sup>th</sup>. They meet the requirements of the Code." He then introduced Beth Armstrong representing Balloons over Rockbridge.

Ms. Armstrong shared that, according to social media and other sources, it would appear that they should expect several thousand participants at the event this year.

On a motion by Supervisor Day, seconded by Supervisor Lyons, the Event Application was approved by the following roll call vote by the Board:

Ayes: Day, Lyons, Higgins, Lewis  
 Nays: None  
 Absent: Hinty  
 Abstain: None

## **Update on the Natural Bridge State Park:**

Natural Bridge State Park Manager Jim Jones thanked the Board for the opportunity to speak and provided a revenue comparison chart for the first three (3) years of operations. He then provided and reviewed a brochure for Statewide Impact of Virginia State Parks in 2017 and a vision for 2026 needs. He then provided a description of the Natural Bridge State Park loan history and payoff plan, as shown below:

### **Natural Bridge State Park Loan Payoff**

#### **Background**

Natural Bridge was previously operated as a private attraction and is owned by the Virginia Conservation Legacy Fund (VCLF). For a variety of reasons, VCLF was unable to make the payments on their loan for the property and DCR was approached to partner with them to operate Natural Bridge as a state park. DCR officially took over management of Natural Bridge on September 24, 2016 and began operating it as a Virginia State Park. The Commonwealth will not own the Natural Bridge property until the debt is paid off. Unlike other Virginia State Park operations, Natural Bridge must generate enough revenue to be both self-sustaining and profitable, since loan payments are made using revenue generated at the park.

#### **Challenges**

When the agreement with VCLF was entered into, it was anticipated that VCLF would continue to contribute to the loan payment, but this has not occurred, placing full responsibility on State Parks. The annual loan payment is \$325,001 currently; however, in 2020 the payment will increase

to \$579,113 annually. Park revenues are not sufficient to make this payment.

### **Strategies**

A solution to this problem is to pay off the loan at Natural Bridge early. Strategies to pay off the loan at Natural Bridge include securing a Virginia Public Building Authority Bond or a budget earmark for this purpose. Both of these strategies would require a legislator to introduce authorizing legislation. The loan balance is currently \$6,666,696; a \$6,500,000 bond or earmark will cover the loan balance remaining after upcoming payments are made.

### **Advantages**

By paying off the loan early, the Commonwealth would officially become the owner of the property, including 1,540 acres that includes the Natural Bridge rock formation, the Visitor Center, the old wax museum, the old skating rink building, the Cedar Creek Cafe, two residences, the wastewater treatment plant, parking lots, and trails. This has several advantages:

- o The Operating and Management Agreement with VCLF would be terminated.
- o State Parks would have full control of revenue producing assets, including food and beverage services.
- o By not having to make the loan payment, additional resources would be available to operate the park.
- o This would guarantee the entire property remains a state park.

- o The early satisfaction of the debt service would also result in significant interest savings.

Chairman Lewis recognized that the Natural Bridge Artisan Center had nearly doubled its attendance and revenues since 2017.

Supervisor Higgins recommended that a resolution supporting Mr. Jones' request be drafted on behalf of the Board of Supervisors and sent to our General Assembly representatives.

Mr. Suter agreed to draft a resolution on behalf of the Board noting that he will work with Mr. Jones to ensure that the correct language is included.

**Capital Improvement Update from the Virginia Horse Center:**

Virginia Horse Center's Executive Director John Nicholson briefed the Board of CIP projects completed since taking out a CIP loan with Cornerstone Bank in the fall. His review included the following information as provided on the updated in the Boards packet:

**VHCF**

**Capital Project Update**

<b>Project</b>	<b>Budget</b>	<b>Spent/Billed</b>
Stormwater Improvements	250,000	85,135
Barn Bathrooms	2,000	-
Barn/Coliseum Roof Drains	62,000	-
Barn Insulation Failure	35,000	-
Kiser Drag	20,000	17,842
Resurfacing Phase 1	263,000	106,655
Front Entrance Planting	3,000	-
Coliseum Roof Membrane Repair	17,000	14,520
Paint Cupolas of 4 Barns/Coliseum	15,000	16,298
Contingency/To be allocated by Facilities Committee	33,500	-

Overhead doors	6,000	4,000
Coliseum roof	7,000	-
Harley rake	8,500	-
Stall repairs	8,000	-
Total	730,000	244,450

Chairman Lewis asked for information on the barn insulation.

Mr. Nicholson replied that there is a competition between a variety of metallic coverings and spray on insulation.

Supervisor Higgins commended Mr. Nicholson for his positive impact at the Virginia Horse Center since being hired as Executive Director. He added that it is evident that he had the ability to turn things around for the good.

Chairman Lewis echoed Supervisor Higgins' statement.

Mr. Nicholson thanked the Board of Supervisors for its support.

Mr. Suter advised that, when he was first hired as County Administrator, the Natural Bridge was about to hit the auction block and the Virginia Horse Center was failing. He commended the Board of Supervisors for continuing to support of both, and recognized the exemplary leadership exhibited by both Mr. Jones and Mr. Nicholson as the catalyst for success.

**Consideration of Fire/Rescue Agreement with the City of Lexington:**

Mr. Suter briefly reviewed the Agenda Item including the following information:

"In 2013, Rockbridge County and the City of Lexington adopted an agreement detailing the cost share for provision of fire and EMS services in the County, by the City of Lexington Fire Department. The localities

subsequently extended the agreement for two one-year terms in 2017 and 2018. The current term is set to expire on June 30.

One provision in the existing agreement is that the County's funding would help support the City's Pay-Per-Call program for volunteers only if the County implements such a program for County volunteers. You may recall that Chief Ramsey brought forward - and the Board approved - such a program for County volunteers in the FY20 budget. This was only brought forward after Lexington City Fire Chief Ty Dickerson agreed to remove that option in a Fire and Rescue Commission meeting, to support County Volunteers in a regional effort. We were and remain appreciative for that gesture. In return, Lexington would like to have some additional assurance that the County would not ever pull out of the agreement without fair notice. Recently, Chief Ramsey and I met with the Board Fire and Rescue Committee (Supervisors Day and Higgins) to discuss options. Following that meeting, I met with Interim City Manager Brenda Garton to discuss how we could best serve the interests of the citizens of both localities. We agreed that a two year term would allow for periodic revisitation of the terms of the agreement, enabling us to be reasonably nimble in an ever changing/evolving environment. We also agreed that an agreement should provide for no less than one fiscal year notice, should either party wish to exit the agreement.

The provisions listed above have been incorporated into the attached agreement. County Attorney Vickie Huffman has reviewed and approved and we've provided a copy with substantive changes tracked. An adoption

resolution is attached as well. Lexington plans to consider the agreement at its June 20 Council meeting.”

He then noted that the County and City will always need to work together in the provision of these services.

On a motion by Supervisor Lyons seconded by Supervisor Higgins, the resolution was approved by the following roll call vote by the Board:

Ayes: Lyons, Higgins, Day, Lewis  
Nays: None  
Absent: Hinty  
Abstain: None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY,  
VIRGINIA, HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICES ON  
MONDAY, JUNE 10, 2019

**Resolution to Approve Fire and First Aid Cost Sharing Agreement Between the City of Lexington and the Board of Supervisors of Rockbridge County for Fire and Emergency Medical Services**

**WHEREAS**, the City of Lexington (the “City”) and the County of Rockbridge (the “County”) entered into a Joint Services Agreement, with an effective date of January 1, 2009, to provide for the sharing of annual operating costs for the joint services set forth therein; and,

**WHEREAS**, the Fire and First Aid Control (Fire Prevention, Rescue and Safety Services) section of said Joint Services Agreement expired on the 30<sup>th</sup> of June, 2011; and,

**WHEREAS**, by Fire and First Aid Cost Sharing Agreement dated September 16, 2011, with an effective date of July 1, 2011, the City and County created a new agreement for the sharing of costs of fire and first aid services, for a period of one (1) year, ending on June 30, 2012; and,

**WHEREAS**, the City and County entered into a Fire and First Aid Cost Sharing Agreement dated January 14, 2013, with an effective date of July 1, 2012, (the “2012 Agreement”) to provide for the sharing of costs for fire and first aid services for a period of five (5) years, through June 30, 2017; and,

**WHEREAS**, the City and County executed an Extension Agreement, dated June 13, 2017, to extend the 2012 Agreement for a period of one (1) year, to expire on June 30, 2018; and,

**WHEREAS**, the City and County executed an Extension Agreement, dated June 12, 2018, to extend the 2012 Agreement for an additional period of one (1) year, to expire on June 30, 2019; and,

**WHEREAS**, the City and County have reached an agreement, with amended terms, for continuation of the sharing of costs for fire and first aid services, with an effective date of July 1, 2019, and continuing for a period of two (2) years, through June 30, 2021, and automatically renewable for subsequent two-year periods unless or until terminated by either party upon providing a minimum of one year's notice.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of Rockbridge County, Virginia, as follows:

1. That the terms and provisions of the Fire and First Aid Cost Sharing Agreement dated July 1, 2019, continuing for a period of two (2) years, through June 30, 2021, and automatically renewable for subsequent two-year periods unless or until terminated by either party upon providing a minimum of one fiscal year's notice, between the City and the County, are hereby authorized and approved.

2. That the County Administrator is hereby authorized to execute the Agreement dated July 1, 2019, and such other and further documents, and to take such further actions, as are necessary to accomplish this transaction on behalf of the Board of Supervisors, all of which shall be upon form and subject to the conditions approved by the County Attorney.

3. That this ordinance shall be effective on and from the date of its adoption.

Adopted this 10<sup>th</sup> day of June, 2019.

**Consideration of Code Amendment for Tractor Pull Provisions:**

County Attorney Vickie Huffman briefly reviewed the Agenda Item including the following information:

"Rockbridge County Code has included provisions for permitting of Musical and Entertainment Festivals since October 14, 1970.

The County has recently received an inquiry regarding permits for truck and tractor pull events sponsored by local fire and rescue agencies. Specifically, the South River Fire Department has expressed an interest in establishing a truck/tractor pull track and holding events.

Truck and tractor pull events are not addressed in the County's Land Development Regulations. Like music festivals, they are high impact events that typically occur infrequently. Staff is recommending allowance only for fire and rescue agencies and only upon compliance with the permitting process currently authorized for music festivals.

A draft of proposed Code amendments is attached for the Board review and consideration.

If these amendments are acceptable, as-is or as may be revised by the Board, authorize notice and scheduling public hearing on the Code amendments for the Board's June 24<sup>th</sup> meeting."

Supervisor Higgins asked if the departments hosting the event must own the property the event is held on or if renting the property was permissible.

Ms. Huffman responded that renting is permissible as long as the property owner signs off on the application for a Special Exception Permit.

Chairman Lewis inquired about who would need to sign off on someone utilizing the proposed athletic fields the County has lease from the Virginia Horse Center.

Ms. Huffman responded that the Virginia Horse Center as owners of the land, and the County who lease the land, would both have to sign off on a permit. She then noted that, with her understanding that the tractor pull is already scheduled for later in the year, the Virginia Horse Center will need to approve the schedule for the event ahead of time.

Fire Chief Ben Wilmer advised that the Virginia Horse Center had already approved the schedule for this year's tractor pull.

Chairman Lewis asked Chief Wilmer if the proposed tractor pull site in Fairfield had agreeance from the neighbors.

Chief Wilmer replied, yes, as far as he knows.

On a motion by Supervisor Day, seconded by Supervisor Higgins, a June 24, 2019 Public Hearing was scheduled by the following roll call vote by the Board:

Ayes: Day, Higgins, Lyons, Lewis  
Nays: None  
Absent: Hinty  
Abstain: None

**Consideration of FY2020 Petroleum Bid Awards:**

Mr. Bolster briefly reviewed the Agenda Item including the following information:

"The County advertised an Invitation for Bids (IFB) for the FY 2020 Delivery of Petroleum Products from May 2nd through May 24th.

Advertisement efforts included local print, the County website, and Virginia eProcurement Portal (eVA). Eight vendors submitted bids to the

County. These bids were opened and read on May 24th beginning at 2:00 p.m. in the Rockbridge County Administration Building, 2nd floor.

Staff is requesting the Board accept the lowest responsive and responsible bidders for each bid type. A resolution is attached for the Board's review and consideration. The resolution authorizes the County Administrator is hereby authorized to execute the respective contract documents on behalf of the Board of Supervisors of Rockbridge County, and to take such other and further actions as may be necessary and appropriate to accomplish these transactions, which shall be approved as to form by the County Attorney. A copy of the bid comparison sheet is also attached."

Chairman Lewis noted that it appeared more than one company would deliver different grades of oil and asked why one could not deliver them all.

Mr. Bolster assured Chairman Lewis and the rest of the board members that he coordinated with organizational personnel associated with this procurement effort to provide feedback for improving the draft IFB prior to issuing the bid. He then advised that there are intentions to change the solicitation document next fiscal year and use the small procurement procedures for the bulk motor oil category, where three (3) quotes would be received and inclusion with the bid document would not be necessary for some of these products.

Chairman Lewis noted that he had seen where Mountain View Elementary School needed LP gas delivered as part of the document provided. He asked if any other school would need that same service.

Mr. Bolster stated that the bid document is sent to all concerned parties who have a chance to review the document and recommend changes before the bid documents are released.

On a motion by Supervisor Higgins, seconded by Supervisor Lyons, the resolution was approved by the following roll call vote by the Board:

Ayes: Higgins, Lyons, Day, Lewis  
Nays: None  
Absent: Hinty  
Abstain: None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY,  
VIRGINIA, HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICES ON  
MONDAY, JUNE 10, 2019

**RESOLUTION AUTHORIZING AWARD OF FUEL BIDS TO AND EXECUTION OF THE CONTRACT DOCUMENTS WITH JAMES RIVER SOLUTIONS FOR THE PURCHASE OF ETHANOL-FREE, 87-OCTANE GASOLINE (FLEET SERVICES, LAKE ROBERTSON, AND EFFINGER CENTRAL OFFICE) AND OVER-THE-ROAD DIESEL (FLEET SERVICES, AND NATURAL BRIDGE AND FAIRFIELD ELEMENTARY SCHOOLS); AND HOLTZMAN OIL CORPORATION FOR THE PURCHASE OF 5W-20 AND 5W-30 BULK OIL (FLEET SERVICES); AND PETROCON CORPORATION FOR THE PURCHASE OF 15W-40 BULK OIL (FLEET SERVICES); AND DIXIE GAS AND OIL CORPORATION FOR THE PURCHASE OF L.P. GAS (MOUNTAIN VIEW ELEMENTARY SCHOOL) FOR FISCAL YEAR 2019-20 (JULY 1, 2019 TO JUNE 30, 2020)**

WHEREAS, the County has issued Invitations to Bid for the purchase of fuels for motor vehicles, buses, equipment and facilities; and,

WHEREAS, the County has received competitive sealed bids in accordance with Chapter 43, the Virginia Public Procurement Act, of Title 2.2 of the Code of Virginia (1950, as amended) and of the Rockbridge County Public Procurement Policy; and,

WHEREAS, the lowest responsive and responsible bidders for the purchases are as follows: James River Solutions for the purchase of Ethanol-free, 87-Octane gasoline (County Fleet Services, Lake Robertson, and Effinger Central Office) and over-the-road diesel (County Fleet Services, Natural Bridge Elementary School and Fairfield Elementary School); and Holtzman Oil Corporation for the purchase of 5W-20 and 5W-30 bulk oil (County Fleet Services); and PetroCon Corporation for

the purchase of 15W-40 bulk oil (County Fleet Services); and Dixie Gas and Oil Corporation for the purchase of L.P. gas (Mountain View Elementary School); and,

WHEREAS, the award of the bids to the lowest responsive and responsible bidder and approval of the contracts have been submitted to the Rockbridge County Board of Supervisors.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of Rockbridge County, Virginia, as follows:

1. That James River Solutions be and hereby is awarded the contract based on their bid (rack, transportation, profit) price of \$2.1855 for the purchase of Regular No-Lead, Ethanol-free 87-Octane Gasoline delivered to the Rockbridge County Fleet Services facility.

2. That James River Solutions be and hereby is awarded the contract based on their bid (rack, transportation, profit) price of \$2.1815 for the purchase of Regular No-Lead, Ethanol-free 87-Octane Gasoline delivered to Lake Robertson.

3. That James River Solutions be and hereby is awarded the contract based on their bid (rack, transportation, profit) price of \$2.2065 for the purchase of Regular No-Lead, Ethanol-free 87-Octane Gasoline delivered to the Effinger Central Office.

4. That James River Solutions be and hereby is awarded the contract based on their bid (rack, transportation, profit) price of \$2.2014 for the purchase of over-the-road Diesel delivered to the Rockbridge County Fleet Services facility.

5. That James River Solutions be and hereby is awarded the contract based on their bid (rack, transportation, profit) price of \$2.2089 for the purchase of over-the-road Diesel delivered to Natural Bridge Elementary School and Fairfield Elementary School.

6. That Holtzman Oil Corporation be and hereby is awarded the contract based on their bid price of \$5.68 for the purchase of 5W-20 oil and \$5.68 for the purchase of 5W-30 oil delivered to the Rockbridge County Fleet Services facility.

7. That PetroCon Corporation be and hereby is awarded the contract based on their bid price of \$7.14 for the purchase of 15W-40 oil delivered to the Rockbridge County Fleet Services facility.

8. That Dixie Gas and Oil Corporation be and hereby is awarded the contract based on their bid price of \$1.0150 for the purchase of L.P. gas delivered to Mountain View Elementary School.

9. That the delivery of these competitively procured products shall be for fiscal year 2019-20 (July 1, 2019 to June 30, 2020).

10. That upon receipt of the completed Contract Documents from each of the lowest responsive and responsible bidders specified herein, and compliance with all remaining requirements therefor, the County Administrator is hereby authorized to execute the respective contract documents on behalf of the Board of Supervisors of Rockbridge County, and to take such other and further actions as may be necessary and appropriate to accomplish these transactions, which shall be approved as to form by the County Attorney.

11. That this Resolution shall be effective upon the date of its adoption.

Adopted this 10th day of June, 2019.

**Appointments:**

Chairman Lewis moved the following appointments to the June 24<sup>th</sup> meeting:

RARO- Joey Jones's Term is set to expire 6/30/2019

RARO- Hunter McClung's Term is set to expire 6/30/2019

Rockbridge Regional Communications Center Management Board (911 Board)- PJ Sibold's term is set to expire 6/30/2019

Rockbridge Regional Communications Center Management Board (911 Board)-

Robert Hickman's term is set to expire 6/30/2019

Blue Ridge Criminal Justice Board- Spencer Suter's term is set to expire  
6/30/2019

Blue Ridge Criminal Justice Board- John Higgin's term is set to expire  
6/30/2019

**Monthly Staff Reports:**

On a motion by Supervisor Higgins, seconded by Supervisor Day, the  
Monthly Staff Reports were accepted by the following roll call vote by the  
Board:

Ayes: Higgins, Day, Lyons, Lewis  
Nays: None  
Absent: Hinty  
Abstain: None

**Board Comments:**

Mr. Suter reminded the Board that they are invited to two (2)  
retirement celebrations later in the week, one for the Registrar Marilyn  
Earhart and one for IT Manager Ron Argenbright.

**Adjournment:**

On a motion by Supervisor Lyons, seconded by Supervisor Higgins, the  
meeting was adjourned at 6:30 p.m. by the following roll call vote by the  
Board:

Ayes: Lyons, Higgins, Day, Lewis  
Nays: None  
Absent: Hinty  
Abstain: None

