

AT A REGULAR MEETING FOR ADOPTION OF THE FISCAL YEAR 2019-2020 OPERATING
AND CAPITAL BUDGETS, THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY,
VIRGINIA, HELD IN THE COUNTY ADMINISTRATION BUILDING, AT 150 SOUTH MAIN
STREET, LEXINGTON, VIRGINIA
ON MONDAY, APRIL 29, 2019 AT 6:00 P.M.

BOARD MEMBERS PRESENT: A.J. "JAY" LEWIS, II.
DANIEL E. LYONS
DAVID W. HINTY, JR.
JOHN M. HIGGINS
R. W. DAY

COUNTY ADMINISTRATOR
AND CLERK TO THE BOARD: SPENCER H. SUTER

COUNTY ATTORNEY: VICKIE L. HUFFMAN

CALLED TO ORDER:

Chairman Lewis called the meeting to order at 6:00 p.m. The following Conflict of Interest disclosure statement was read by Supervisor Hinty and echoed by Chairman Lewis and Supervisor Day:

"As my wife is an employee of the Rockbridge County School Board, I have a personal interest in consideration and adoption of the budget under the Conflict of Interest Act. However, I am not disqualified from participation in the adoption of the County budget. My disclosure statement is on file with the Clerk to the Board of Supervisors."

Supervisor Lyons then read the following Conflict of Interest disclosure statement:

"As my wife is an employee of Rockbridge Area Health Center, I have a personal interest in consideration and adoption of the budget under the Conflict of Interest Act. However, I am not disqualified from participation in the adoption of the County budget. My disclosure

statement required under Virginia Code §2.2-3115(F) is on file with the Clerk to the Board of Supervisors."

Opening Comments:

Chairman Lewis asked for Mr. Bolster for his opening statements on the FY 2020 budget. Mr. Bolster stated, "Good evening, Mr. Chairman and gentlemen of the Board. Let me begin my comments by starting with some administrative items. First, the latest fiscal year 2020 line-item draft budget are available on BoardDocs and the County's budget webpage. Second, I wanted to communicate that each draft line-item budget discussed at all scheduled budget meetings are available online. In addition to each line-item budget, the public can also find the adopted fiscal year 2020 funding priorities, budget schedule, and provisionally adopted CIP.

This is the County's 7th public forum in discussing the proposed fiscal year 2020 budget. Six of those budget meetings involved a review of anticipated revenues and planned expenditures.

As you know, the budget cycle is an on-going process that never really ends. Tonight, is a culmination of an 9-month effort to develop the annual budget for next fiscal year. Over that time, the Board has been presented with external and internal funding requests and has had to make difficult decisions to achieve a balanced budget for FY 2020. We hope that the Board agrees that we as staff have done our best to enact the Board's funding priorities and maintain budget schedule, while keeping the Board apprised of all changes as the draft budget has evolved to the final, advertised budget. I'd like to thank the Board for its dedication to working closely with the School Board leadership on the budget process.

The executive committee continues to be an excellent forum for communication, planning, and cooperation. In addition, while all department heads and supervisors played an important part in developing their individual budgets, I'd like to take a moment to recognize Finance Committee members John Higgins and Dan Lyons, in providing leadership to staff as we progressed towards developing a balanced budget. Lastly, I appreciate Mr. Suter's assistance in shepherding the budget process to this evening's adoption consideration.

Since the provisional adoption on January 14th, a handful of changes have been made to the plan, based on discussions with department representatives, the Finance Committee, and the Board during the subsequent budget process:

- 1 - Municipal Management Software project was pushed out one year to FY 2021-2023.
- 2 - Sheriff's Office provided an updated vehicle replacement worksheet and schedule in February 2019. One vehicle was declared a total loss resulting in an adjusted schedule. Changes reflected in one less replacement in FY 2020 resulting in lower funding request.
- 3 - Removal of Building Inspection vehicle procurement. Sourcing purchase in FY 2019 with projected Capital Purchases Fund budget savings.
- 4 - Removal of Parks and Recreation mower procurement. Sourcing purchase in FY 2019 with projected Capital Purchases Fund budget savings.
- 5 - Lowered Parks and Recreation tractor procurement cost.

Overall these changes reflect a \$135,800 reduction in the FY 2020 capital project costs since the provisional adoption of the CIP. The proposed CIP includes \$607,191 in planned expenditures for FY 2020. (\$246,000 in the Construction Fund; \$361,991 in the Capital Purchases Fund). Sourcing includes Construction Project Fund balance of \$246,000, and \$361,191 in General Fund transfers (\$236,877 is currently restricted in the General Fund to source one-time capital efforts). The proposed FY 2020 CIP expenditures are \$519,670 below the adopted FYE 2019 CIP.

With that, I'll turn it back to Chairman Lewis for the next item on the agenda which is Board discussion on the FY 2020-2027 CIP, if any, and the request for a roll-call vote on the updated CIP. A CIP adoption resolution is in the Board's packet."

Supervisor Lyons moved to adopt the resolution shown below. Supervisor Higgins provided the second, and the motion carries by roll call vote by the Board.

AT A SCHEDULED REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA, HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICES ON MONDAY, APRIL 29, 2019

RESOLUTION TO APPROVE AND ADOPT THE ROCKBRIDGE COUNTY, VIRGINIA, CAPITAL IMPROVEMENTS PROGRAM 2020-2024

WHEREAS, staff has prepared an updated capital improvement program (CIP) based on the comprehensive plan for the ensuing five (5) years; and,

WHEREAS, the Board provisionally approved the CIP at its meeting on January 14, 2019, to serve as a guide during the upcoming budget process, with consideration of formal approval to be scheduled with adoption of the 2019-2020 budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Rockbridge County, Virginia, as follows:

1. That the Board of Supervisors hereby approves and adopts the Rockbridge County, Virginia, Capital Improvements Program 2020-2024.

2. That capital improvement priorities and funding shall be determined and established through the Board's budget process for the fiscal year 2019-2020, and annually for subsequent fiscal years.

3. That the provisions of this Resolution shall be effective on and from the date of its adoption.

Adopted this 29th day of April, 2019.

Recorded Vote:

AYES: Lyons, Higgins, Day, Hinty, Lewis

NAYES: None

ABSTAIN: None

ABSENT: None

ROCKBRIDGE COUNTY BOARD OF SUPERVISORS

By: _____

A.J. "Jay" Lewis, II, Chairman

Attest: _____

Spencer H. Suter, Clerk

Mr. Bolster continued, "In preparation for this meeting, staff discussed with the Finance Committee that there are no changes to present. What is before you tonight is the same budget that has previously been presented to the Board on April 9th and which was approved for advertisement and also provided at the Public Hearing on April 22nd.

Finally, I want to thank the Board for its commitment to funding a 3% cost of living adjustment for FY 2020 which is consistent with the state's plan for their employees. Staff is appreciative of the Board's priority to

sustain a quality workforce via a competitive compensation plan. Thank you.

At this point, I'm going to turn it back over to Chairman Lewis for the Board's discussion, if any, and then consideration of the County's FY 2020 budget. A budget adoption resolution is included in the Board's packet to include the proposed calendar year 2019 tax rates and adjustment to the Personal Property Tax Relief Act percentage rate."

Mr. Suter then updated the Board consideration of employee health benefits for FY 2020. He noted that, after the last update to the Board, the Personnel Committee had met and determined not to recommend any changes to the current plan with the Local Choice; however, the staff and the Personnel Committee recommended to aggressively pursue other options, possibly to include self-funding and additional assistance for families, early in FY 2020.

Supervisor Higgins moved to adopt the resolution shown below. Supervisor Lyons provided the second, and the motion carried by roll call vote by the Board.

AT A SCHEDULED REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA, HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICES ON
MONDAY, APRIL 29, 2019

RESOLUTION TO ADOPT THE 2019-2020 ANNUAL BUDGETS FOR ROCKBRIDGE COUNTY AND TO SET TAX RATES FOR 2019 CALENDAR YEAR

WHEREAS, the Board of Supervisors of Rockbridge County has developed an annual fiscal plan (annual budget) which is for informative and planning purposes only, and which budget is for the fiscal year beginning July 1, 2019, and ending June 30, 2020; and,

WHEREAS, a brief synopsis of the budget, proposed and current tax levies, and a notice of the public hearing were published in The News-

Gazette newspaper, having general circulation in the County of Rockbridge, on April 10 and 17, 2019, in accordance with the requirements of §15.2-2506 of the Code of Virginia (1950, as amended); and,

WHEREAS, a public hearing was held, pursuant to Title 15.2 and Title 22.1 of the Code of Virginia, as amended, on April 22, 2019, at 6:30 p.m., to take public comments regarding said annual budget.

NOW, THEREFORE, BE IT RESOLVED that the General Fund annual budget in the amount of \$46,207,452.00, the Construction Project Fund annual budget in the amount of \$246,000.00, and the Capital Projects Fund annual budget in the amount of \$361,191.00, as published in the County of Rockbridge Budget 2019-2020 effective July 1, 2019, be and is hereby adopted.

BE IT FURTHER RESOLVED, that the tax rates to be levied on taxable property in Rockbridge County for the tax year 2019 shall be as follows:

Real Estate - \$0.73 per \$100 based on 100% valuation
Mobile Homes - \$0.73 per \$100 based on 100% valuation
Personal Property Other Than Mobile Homes - \$4.25 per \$100 assessed valuation
Machinery & Tools - \$2.55 per \$100 assessed valuation
The Commonwealth's reimbursement rate for the Personal Property Tax Relief will be 40%

This resolution shall be effective upon and from the date of its adoption.

Adopted this 29th day of April, 2019.

RECORDED VOTE:

AYES: Higgins, Lyons, Day, Hinty, Lewis
NAYS: None
ABSTAIN: None
ABSENT: None

ROCKBRIDGE COUNTY BOARD OF SUPERVISORS

By: _____
A.J. "Jay" Lewis, II, Chairman

Attest: _____
Spencer H. Suter, Clerk

Adjourn:

At approximately 6:08 p.m., Supervisor Lyons moved to adjourn the meeting. Supervisor Hinty provided the second, and the motion carried by the following roll call vote:

RECORDED VOTE:

AYES: Lyons, Hinty, Day, Higgins, Lewis

NAYES: None

ABSTAINS: None

ABSENT: None