

AT A REGULAR MEETING OF THE ROCKBRIDGE COUNTY BOARD OF SUPERVISORS
HELD IN THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICE BUILDING
AT 150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA
ON MONDAY, MARCH 12, 2018 AT 5:30 P.M.

BOARD MEMBERS PRESENT: DAVID W. HINTY, JR. (CHAIRMAN)
 JOHN M. HIGGINS (VICE-CHAIRMAN)
 RONNIE R. CAMPBELL
 DANIEL E. LYONS

ABSENT: A.J. "JAY" LEWIS, II.

COUNTY ADMINISTRATOR
AND CLERK TO THE BOARD: SPENCER H. SUTER

COUNTY ATTORNEY: VICKIE L. HUFFMAN

CALLED TO ORDER:

Chairman Hinty called the meeting to order at 5:30 p.m. He stated that Supervisor Campbell would deliver the invocation for anyone who wished to participate.

Prayer and Pledge:

Per request, Supervisor Campbell delivered the invocation and led in the Pledge of Allegiance.

Recognitions and Presentations:

There were none.

Citizens Comments:

There were none.

Items to be added to the Agenda:

There were none.

Approval of the Minutes for: February 7, 2018 Budget Meeting #1 and February 26, 2018 Work Session and Regular Meeting:

Supervisor Lyons moved to approve the February 7, 2018 and February 26, 2018 Minutes. Supervisor Higgins provided the second, and the motion carried by the following roll call vote:

AYES: Lyons, Higgins, Campbell, Hinty
NAYES: None
ABSENT: Lewis
ABSTAIN: None

Consideration of the County's Appropriation Resolution:

Finance Director Steven Bolster briefly reviewed his monthly memorandum to include activities for the month from the Commissioner of Revenue and the Treasurer.

Supervisor Campbell shared his appreciation of the County allowing a tax relief for the elderly and disabled.

Chairman Hinty asked the County Attorney if there was an update on the new legislation pertaining to the placement of County Decals as a result of the new requirement to move the State Inspection stickers to the left side of the windshield.

Ms. Huffman stated that the State had not officially approved the change in State Inspection stickers the last time she checked. However, she noted that she would be glad to revisit. She added that, following the State's official approval, localities would have up to one (1) year to adopt a resolution amending the County Code.

Mr. Bolster then continued his review of his monthly memorandum to include informational items from his department and review of the revenues verses expenditures chart. He advised that there were no appropriations at this time and requested approval to pay the bills.

Supervisor Campbell moved to pay the bills. Supervisor Lyons provided the second, and the motion carried by the following roll call vote:

AYES: Campbell, Lyons, Higgins, Hinty
NAYES: None
ABSENT: Lewis
ABSTAIN: None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY,
VIRGINIA, HELD AT THE COUNTY ADMINISTRATIVE BUILDING,
150 SOUTH MAIN STREET, LEXINGTON, VIRGINIA,
ON MONDAY, MARCH 12, 2018 AT 5:30 P.M.

On motion by Supervisor _____, seconded by Supervisor _____, the Board, by record vote, approved the payment of bills for the month as follows:

Current County

11 - General Fund	\$707,153.51
94 - Central Stores	\$9,181.74
372 - Construction Project Fund	\$24,569.01
376 - Capital Purchases Fund	<u>\$61,055.47</u>
Total County Bills	\$801,959.73

Current Fiscal Agent

80 - Regional Jail	\$127,791.86
241 - E-Summons Fees	\$1,872.40
721 - Comm Atty Forfeitures	<u>\$280.00</u>

Total Fiscal Agent **\$129,944.26**

TOTAL ALL BILLS **\$931,903.99**

Consideration of Glasgow Request for Resolution Supporting Skyline Manor Revitalization:

County Administrator Spencer Suter introduced Glasgow’s Town Manager Bill Rolfe. He then explained that the Town of Glasgow is seeking the County’s approval, via resolution, to designate the Skyline Manor Apartments as a Revitalization Zone in order for the owners to gain points on their application to the VHDA for a rehabilitation grant. He then asked Mr. Rolfe to explain further.

Mr. Rolfe explained that Towns do not have the authority to adopt the resolution; however, Counties and Cities do. Therefore, the Town of Glasgow is requesting that the Board consider adopting the proposed resolution designating the Manor Apartments as a Revitalization Zone. In doing so, the owners will gain points on their application for a grant through a VHDA program that they plan to use to renovate the apartments. In addition, the owners are requesting refinancing of their 1993 loan through the Town to help with the costs of the renovations. Mr. Rolfe noted that, in renovating the facility, there will be an assessment increase which ultimately brings additional revenue to the County and to the Town.

Supervisor Lyons moved to adopt the proposed resolution shown below. Supervisor Higgins provided the second, and the motion carried by the following roll call vote:

- AYES: Lyons, Higgins, Campbell, Hinty
- NAYES: None
- ABSENT: Lewis
- ABSTAIN: None

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA, HELD AT THE ROCKBRIDGE COUNTY ADMINISTRATIVE OFFICES ON MONDAY, MARCH 12, 2018

Resolution

WHEREAS, pursuant to Section 36-55.30:2 A of the Code of Virginia of 1950, as amended, the Board of Supervisors of Rockbridge County, Virginia, desires to designate the area (the "Area") described on Exhibit A attached hereto as a revitalization area.

NOW, THEREFORE, BE IT DETERMINED AS FOLLOWS:

- (1) the Area is blighted, deteriorated, deteriorating or, if not rehabilitated, likely to deteriorate by reason that the buildings, improvements or other facilities in the Area are subject to one or more of the following conditions: dilapidation; obsolescence; overcrowding; inadequate ventilation, light or sanitation; excessive land coverage; deleterious land use; or faulty or inadequate design, quality or condition; and,
- (2) private enterprise and investment are not reasonably expected, without assistance, to produce the construction or rehabilitation of decent, safe and sanitary housing and supporting facilities that will meet the needs of low and moderate income persons and families in the Area and will induce other persons and families to live within the Area and thereby create a desirable economic mix of residents in the Area.

NOW, THEREFORE, BE IT RESOLVED: that pursuant to Section 36-55.30:2 A of the Code of Virginia of 1950, as amended, the Area is hereby designated as a revitalization area.

Adopted this 12th day of March, 2018.

Appendix A – Skyline Manor Revitalization Area

All that certain tract or parcel of land, together with the improvements thereon and the rights and appurtenances thereunto appertaining, situate in the town of Glasgow, Virginia, and containing 1.366 acres, more or less, as shown on that certain plat of survey by Woodrow W. Perkins, LS, dated December 20, 1995, labelled “Plat Showing Physical Improvement Survey for Glasgow Housing Limited Partnership, All of Block 142 – Lots 2 and 4, Block 143, and a portion of Eighth Street and Alley, Town of Glasgow, Natural Bridge District, Rockbridge County, Virginia”, which plat is recorded in the Clerk’s Office of the Circuit Court of Rockbridge County, Virginia in Plat Cabinet 517, Slide 572.

Being all the property acquired by Glasgow Limited Partnership from the Town of Glasgow, Virginia by the three deeds each dated November 8, 1993, and recorded in the aforesaid Clerk’s Office in Deed Book 517, Page 572, Deed Book 517, Page 574 and Deed Book 517, Page 577.

Mr. Rolfe then noted that that he had been telling Glasgow residents to place their County decals to the right of their inspection stickers. He added that it is very possible this would be the last year the Town of Glasgow issues Town Decals as many residents have requested doing away with them and just adding the fee to their personal property tax bill.

Supervisor Campbell suggested to Mr. Rolfe that he wait on making that decision because citizens must show a decal before using the Landfill/collection sites.

Consideration of Authorizing Resolution and Support Agreement for US 60E Sewer Project Financing:

Mr. Suter briefly reviewed his Board Report:

“On February 26th, the Board met with the PSA Board in a joint work session to receive information on financing options for the proposed Rt. 60 East water/sewer project. R.T Davenport with the County’s financial advisor, Davenport and Company, reviewed multiple options for both Phase 1 and Phase 2 of the proposed project.

After discussion with the PSA Board, and in regular session, the Board determined to move ahead with plans to secure financing for Phase 1 of the project, which includes upgrades to the sewer portion of the currently-served area of the Rt. 60E corridor. The financing is also intended to fund installation of additional sewer lines, which would provide capacity for Phase 2 expansion, when and if approved in the future. The option recommended by Davenport and approved by the Board was for financing up to \$2.5M through BB&T Bank on a 15 year term at 3.29%.

The next step in this process is for the Board to adopt a resolution approving the support agreement for the bond issuance. The attached resolution includes the support agreement. Both were drafted by County bond counsel Daniel Lauro. The PSA Board plans to consider approving the PSA's issuance of the bond at its regular meeting on Tuesday, March 13th. The final step in this process would be closing on the loan. Should the Board and PSA both approve, closing would be scheduled for March 28th."

Supervisor Higgins moved to adopt the proposed resolution shown below. Supervisor Campbell provided the second, and the motion carried by the following roll call vote:

AYES: Higgins, Campbell, Lyons, Hinty
NAYES: None
ABSENT: Lewis
ABSTAIN: None

BOARD OF SUPERVISORS OF ROCKBRIDGE COUNTY, VIRGINIA
March 12, 2018
Moral Obligation Pledge – Rockbridge County Public Service Authority Revenue Bond

**RESOLUTION TO APPROVE A SUPPORT AGREEMENT
IN CONNECTION WITH THE ISSUANCE OF A WASTEWATER REVENUE BOND BY THE
ROCKBRIDGE COUNTY PUBLIC SERVICE AUTHORITY**

WHEREAS, the County of Rockbridge, Virginia (the "County"), acting pursuant to Chapter 51, Title 15.2 of the Code of Virginia, 1950, as amended (the "Act"), duly created the Rockbridge County Public Service Authority (the "PSA"). The PSA is empowered to acquire, purchase, lease, construct, reconstruct, improve, extend, operate and maintain a stormwater control system or water or waste system or any combination of such systems and to issue its revenue bonds to pay all or any part of the cost thereof; and

WHEREAS, the PSA is empowered to pledge for the payment of principal and interest on its revenue bonds the revenues of the systems, or any portion thereof, so long as the full faith and credit of the Commonwealth of Virginia, the PSA, the County, or any other political subdivision of the Commonwealth of Virginia are not pledged to the payment of such bonds; and

WHEREAS, at the request of the County, the PSA desires to finance all or any portion of the costs to undertake the following proposed capital projects, in one or more phases: (i) the acquisition, construction, reconstruction, expansion, upgrade, and equipping the PSA's wastewater system and facilities related thereto, including but not limited to, installation of approximately 5,800 linear feet of 6" force main, and 5,800 linear feet of 12" force main, 6" and 12" bridge crossing, construction of a pump station, and related appurtenances,

and (ii) payment of costs for preliminary engineering and design plans and costs of issuance in connection with such undertakings (the “Project”); and

WHEREAS, it is anticipated that on March 13, 2018, at its duly held regular meeting, the Board of the PSA will authorize the issuance of an up to \$2,500,000 Rockbridge County Public Service Authority Wastewater Revenue Bond (Route 60 Project – Phase I), Series 2018 (the “Bond”) to be sold to Branch Banking and Trust Company (the “Bank”) to finance the costs of the Project; and

WHEREAS, the PSA is undertaking the Route 60 Project – Phase I at the request of the County and based on the County’s stated intentions to appropriate funds in future fiscal years to the PSA in amounts equal to the debt service and other payment obligations of the PSA due on the Bond; and

WHEREAS, the Bank has advised that the County shall be required to provide for a nonbinding moral obligation of the County to consider certain appropriations in support of the payment obligations of the PSA under the Bond.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Rockbridge County Virginia (the “Board”), as follows:

1. To the extent necessary or convenient, the Board hereby approves the issuance of the Bond by the Authority to cause the financing of the Project.

2. The Board, acting on behalf of the County, hereby ratifies, approves, and confirms the Terms and Conditions set forth in the term sheet from the Bank to the PSA, dated March 1, 2018 (the “Term Sheet”), attached hereto as **Exhibit A**.

3. As required under the Term Sheet, the Board hereby approves the execution and delivery of a Support Agreement by the County, to be dated the date of issuance and delivery of the Bond to the Bank, and executed by and among the County, the PSA, and the Bank (the “Support Agreement”), in connection with the undertakings of the PSA under the Bond, including transactions contemplated thereby. The Chair or Vice Chair of the Board, or the County Administrator, any one or more of whom may act (whether individually or collectively, the “County Representative”), are each hereby authorized and directed to execute and deliver the Support Agreement substantially in the form attached hereto as **Exhibit B**, which form is hereby approved.

To such end, the Board hereby covenants and agrees to undertake a nonbinding moral obligation to appropriate such amounts in order to pay the debt service on the Bond and other payment obligations of the PSA thereunder and under the Bond Purchase and Loan Agreement in accordance with the provisions thereof. Such moral obligation pledge of the County in connection with the Bond is hereby approved and made to the fullest degree and in such manner as is consistent with the Virginia Constitution and laws of the Commonwealth of Virginia, *provided, however*, that such pledge shall not be deemed to be a lending of the credit of the County to the Bank or to any other person or entity or otherwise deemed to be a pledge of the faith and credit or the taxing power of the County, and such pledge shall not bind or obligate the Board or any future Board to appropriate funds for such purposes or otherwise in connection with the Bond or the Bond Purchase and Loan Agreement.

4. The County and all its subordinate issuing entities or authorities (including the Authority) are not reasonably expecting to issue more than \$10,000,000 in tax-exempt obligations in calendar year 2018, including the Bond, and accordingly, the Board hereby concurs with the Authority’s designation of all or any portion of the Bond as a “qualified tax-exempt obligation” under Section 265(b)(3) of the Internal Revenue Code for calendar year 2018.

5. The County Representative and such officers, employees, and agents of the County as any one or more of them may designate, are each authorized and directed to execute and deliver any and all additional instruments, certificates and other documents as may be necessary or convenient in order to carry out the purposes of this Resolution, all as may be advised by counsel.

6. This Resolution shall be effective immediately upon its adoption.

Approved: March 12, 2018

COUNTY OF ROCKBRIDGE, VIRGINIA

Chair/ Vice Chair
Board of Supervisors of County of Rockbridge, Virginia

Exhibit A: Copy of Bank Term Sheet, dated March 1, 2018

Exhibit B: Form of Support Agreement

CERTIFICATE

The undersigned Clerk of the Board of Supervisors of Rockbridge County, Virginia hereby certifies that the foregoing constitutes a true and correct copy of a resolution adopted by the Board at a regular meeting duly held and called on March 12, 2018, at which at least a quorum of the Board was present and acting throughout, and that a record of the roll-call vote is as follows:

	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
David W. Hinty, Jr., Chair Natural Bridge District				
John M. Higgins, Vice Chair Buffalo District				
Daniel E. Lyons Kerrs Creek District				
Ronnie R. Campbell South River District				
A.J. "Jay" Lewis, II Walkers Creek District				

Dated: March 12, 2018

[SEAL]

Clerk
Board of Supervisors, Rockbridge County, Virginia

Presentation on Fire Training Building:

Chief Nathan Ramsey briefly reviewed his memorandum to the Board:

"Subject: Live Fire Training Grant Application

Background:

In 1982 the City of Buena Vista voted to lease the "old quarry" property to the Buena Vista Fire Department at no cost for the purpose of fire training activities. In 1985 a regional training center was constructed on the property just west of the Maury River to what is now known as 11 Vista Links Drive. Over the past several years the building has been maintained and the training conducted through the Rockbridge County Firefighters Association (RCFA). The 1,040 square foot building is a single story with two burn rooms with an attached three-story tower designed for rope rescue training. The facility has served our County, the two Cities as well as surrounding jurisdictions greatly over the years by allowing our volunteers to become certified as firefighters in addition to gaining proficiency in specialized skills and most importantly to learn safe operations to avoid injury.

In order to be certified as a firefighter by the Virginia Department of Fire Programs (VD FP), students have to complete and show proficiency in a number of evolutions. The evolutions include above grade, at grade and below grade burns. This is to simulate a fire in the basement, ground floor and second floor (upstairs) in a single-family residence. The evolution includes, personnel safety, locating the fire room, hose line advancement, victim rescue and fire extinguishment in a controlled environment to include temperature monitoring and recording.

Situation:

Although our current building has served our communities very well over the past 33 years, it can no longer be used as a facility to certify firefighters. As noted, it is a single-story structure. It has to be a two-story structure with capabilities of burning on both floors. Additionally, we need the capabilities to monitor and record temperatures in each burn room which we cannot perform to standard at the present time.

Solution:

VD FP has a grant process to allow jurisdictions like ours to apply for and restore these facilities to allow for centralized live fire training and certification. While attending a VD FP meeting on February 22nd of this year we learned that there approximately \$600,000 in grant funding to be allocated by the end of June 2018. To date there is only one other locality with an application in for a renovation project, that being the City of Harrisonburg. The project they have applied for is around \$300,000. We are confident based on the information provided that we have

a great opportunity to be awarded the funding. We have one more meeting in Harrisonburg this month on March 22nd with the Live Fire Training committee that could possibly lead into to a site visit.

We have a proposed solution, that WHP Training towers would construct a two-story 16' - 20' addition onto our current building. This is the best option as it will expand the facility to allow cold training (no fire) in the current building leading up the new burn room(s). With this path, the training tower will continue to be available for specialized training as well. This is also the most cost-efficient way to bring the facility up to current standards. Additionally, we will be adding a fire hydrant on the property as part of the regulations. We will be asking for \$274,446. There is no matching requirement for this grant, however should there be any additional funding needed over and above the requested amount for unforeseen items, we would request that any additional come from the revenue recovery fund.

Rockbridge County Fire Rescue will administer the grant and oversee the project. If awarded, when construction is complete, the annual reoccurring cost will consist of an inspection of the building by an engineer of our choice. Every five years, VDFP will have a third-party firm conduct an inspection of the building and perform an audit of any and all records to include; the number of burns, temperature readings and proof of the yearly inspections performed.

Completing this project is crucial for our Fire-Rescue service, as it will allow our volunteers the ability to train locally and become certified at a high level. Rockbridge County Fire-Rescue will ensure the building is maintained properly as per the VDFP/NFPA standards to ensure optimal longevity of the facility."

Mr. Suter noted that the County would recoup direct training cost from other entities using the facility for training. He stated the EOC classroom would be beneficial to host classroom training, as it is so close to the live training facility.

Supervisor Campbell shared his appreciation to Chief Ramsey for looking out for the County by seeking this grant.

Consideration of Solid Waste Policies:

Mr. Suter briefly reviewed the following Board Report:

"Recently, the Board Solid Waste Committee and staff have discussed implementation of new policies to help clarify and memorialize waste disposal procedures for both the public and staff. Draft work has been completed on two policies. Drafts of both are attached and background/recommendations are listed below.

Tire Disposal at Designated Staffed Collection Centers

As you may recall, in late 2017, and as the result of citizen input and suggestions, the Board directed staff to develop a plan to take limited numbers of passenger vehicle tires at two collection centers (Fairfield and Sallings Mountain). The object was to provide residents with a disposal option in addition to hauling tires to the Landfill. Staff conducted further research and developed a draft policy, which was reviewed and amended by the Board Solid Waste committee. The policy provides for disposal of up to eight passenger or light truck tires each calendar year at any approved collection site (either designated collection centers or the landfill). Our plan is to begin accepting tires on April 2nd.

Disposal of Burned Residential Structures

For as long as staff can recall, an unwritten policy has been followed, exempting residential property owners from tipping fees resulting from cleanup of a residence destroyed by fire. Tipping fees were assessed by the Solid Waste Authority, but were paid for by the County. In an effort to memorialize this practice and to ensure that insurance covers the costs wherever possible, staff and the Board Solid Waste committee have developed the attached policy for consideration.

Recommendation:

- 1) Receive a brief staff/Solid Waste committee report.
- 2) Discuss as necessary, posing any questions you may have.
- 3) If in agreement, adopt the policies by motion and authorize the Chairman to execute with an effective date of April 1, 2018."

Supervisor Campbell moved to adopt the Burned Residential Structure and Tire policies. Supervisor Lyons provided the second, and the motion carried by the following roll call vote:

AYES: Campbell, Lyons, Higgins, Hinty
NAYES: None
ABSENT: Lewis
ABSTAIN: None

Chairman Hinty reorganized the remaining items on the Agenda.

Appointments:

Consideration of Planning Commission Appointee for the Kerrs Creek Magisterial District:

Mr. Suter noted that this appointment was tabled for one (1) month in February. He advised that Planning Commissioner Tim Hickman of the Kerrs Creek Magisterial District had asked to resign; however, he was willing to continue serving until a replacement was found. He stated that there were

two (2) applicants to fill the Kerrs Creek District seat for the Boards consideration.

Supervisor Lyons thanked the two (2) applicants for considering the position. He then moved to nominate Melissa Hennis to the Planning Commission in place of Tim Hickman. Supervisor Higgins provided the second, and the motion carried by the following roll call vote:

AYES: Lyons, Higgins, Campbell, Hinty
NAYES: None
ABSENT: Lewis
ABSTAIN: None

Consideration of a Parent Representative to the CPMT:

Mr. Suter explained that the current Parent Representative on the CPMT was Russell Ford and he has asked to step down. He advised that Rockbridge Area CSA Coordinator Christa Loudermilk has recommended appointment Jacklyn Hostetter to fill Mr. Ford's position.

Supervisor Lyons moved to nominate Jacklyn Hostetter to the CPMT as the parent representative in place of Russell Ford. Supervisor Higgins provided the second, and the motion carried by the following roll call vote:

AYES: Lyons, Higgins, Campbell, Hinty
NAYES: None
ABSENT: Lewis
ABSTAIN: None

Monthly Staff Reports:

Supervisor Campbell moved to accept the reports. Supervisor Lyons provided the second, and the motion carried by the following roll call vote:

AYES: Campbell, Lyons, Higgins, Hinty
NAYES: None
ABSENT: Lewis
ABSTAIN: None

FY2019 Draft Budget Update:

Finance Director Steven Bolster briefly reviewed his Board Report, shown below, and noted that the General Assembly shut down before adopting a budget leaving localities in limbo until a budget is adopted. He reminded the Board of the same scenario that occurred in 2014. In that, he stated that the Budget Schedule included in his report was subject to change accordingly.

At a scheduled budget meeting on February 21st, staff presented an initial review of the FY 2019 draft budget and overall funding position to the Board of Supervisors. At the time of presentation, planned expenditures exceeded anticipated revenues by \$855,486. The Board directed staff to update the FY 2019 draft budget with a recommended 2% cost of living adjustment (COLA) increase for County employees along with an anticipated 2% COLA for Constitutional Officers and their staff based on information gleaned from the current General Assembly 2018 Regular Session (note: adjournment is scheduled for March 10th). In addition, the Board directed staff to incorporate an adjusted Fire and EMS budget which supports the hiring of eight full-time and five part-time fire/EMS staff while reducing the funding for the ambulance transportation contract. The fire/EMS budget is supported by one-time funding of turn-out gear from the EMS Revenue Recovery at \$57,000. These action items were completed as directed. Since the February 21st meeting, staff received and implemented the following changes to the FY 2019 draft budget:

- After further inquiry and research, staff has learned that the potential 2% COLA for Constitutional Officers and their staff is projected for December 2019 (FY 2020). Without additional information supporting this expected COLA increase, staff reversed these totals from the draft budget. Staff can add any changes resulting from state-authorized and approved increases to Compensation Board funding at a later date.
- Staff received an FY 2019 budget update from the Shenandoah Juvenile Detention Center Director which included a downward adjustment on the County's cost-share by \$11,382.
- At a Joint Executive Committee meeting, the School Division requested that the County support funding \$195,000 in School CIP projects in FY 2019.
- On February 27th, Lexington City officials provided County staff their FY 2019 estimate for the Fire & Rescue Contract - \$516,358. This represents an \$110,358 over the budget submission.
- On March 6th, the Communications Board approved the Consolidated Dispatch budget for FY 2019. Changes included fully funding an IT Technician position without revenues from Combined Courthouse Security and Rockbridge Regional Jail budgets (\$15,000 per agency cost-share). This potential funding stream will be addressed in the out years based on the workload for this new position. In addition, the Communications Board approved \$10,000 more for communication equipment. As a result, the County's cost share is up \$6,088.
- The Finance Committee added \$50,000 to the County's contingency line with goal to source the consideration for additional personnel later in FY 2019.

As a result of these updates, the attached FY 2019 draft budget now reflects an expenditure over revenue gap of \$1,212,940.

The following is information regarding the current FY 2019 budget cycle schedule.

Thursday, March 15th - Joint meeting with School Board at Effinger Central Office - ~~5:30 PM~~ 5:00 p.m.

Monday, March 26th - Scheduled Budget Meeting #4 at County Admin. Bldg. - 4:30 PM (Work Session)

Monday, March 26th - Request advertisement of FY 2019 budget at regular Board meeting*

Wednesday, March 28th - Advertisement (FY 2019 draft budget) posted in News-Gazette for Public Hearing on Monday, April 9th @ 6:00 PM*

Monday, April 9th - Public Hearing on FY 2019 Budget @ 6:00 PM*

Monday, April 23rd - FY 2019 Budget Adoption Meeting @ 6 PM*

*The County will need the School Board to agree to provide its formal FY 2019 Categorical Estimate of Needs by Wednesday, March 21st to meet these scheduled dates. These dates would get pushed out should they not be able to meet this request.

Note: the Rockbridge County School Board held a Public Hearing on budget matters related to their FY 2019 budget on February 14th. The School Board is scheduled to provide their formal FY 2019 Categorical Estimate of Needs to the County later this month."

Mr. Bolster then asked that individual Board members communicate with Finance Committee members John Higgins and Dan Lyons on proposed plans of action to bridge the current budget gap in order to attain a balanced budget. He noted that staff will prepare for the next scheduled budget meeting on March 26th based on information provided to the Board's Finance Committee members.

Chairman Hinty asked what items were driving the budget to be higher.

Mr. Suter provided the following noting that the amounts were subject to change: the Transfer to School Fund (\$487,000); the Transfer to School Debt (\$301,000); Transfer to Construction Fund (\$260,000); debt service for phase 1 of the Rt.60 sewer upgrades (\$213,000); Correction and Detention (Reginal Jail) (\$200,000); Welfare (Social Service and CSA)(\$166,000); Refinancing of the 2007 Courthouse loan (\$113,000); and, non-departmental items (\$111,000). He noted that the Jail budget was still being discussed by the Jail Commission and localities and that the overall ask was higher than the \$200,000 additional funding from the County, which was currently budgeted. He also noted that though there are some increases in County-departmental budgets, most are largely flat.

Chairman Hinty advised that the Jail Commission would be meeting on Wednesday, March 14th to discuss the budget.

Supervisor Campbell asked for an explanation of why the Board of Supervisors' budget had increased.

Mr. Bolster replied that the key driver in the Board's increase was the consulting services line. Mr. Suter noted that without that \$18,000

increase, the Board's budget would have actually been lower than the current (FY2018) year.

Board Comments:

Chairman Hinty reminded the Board of the Joint Meeting with the School Board on March 15th.

Chairman Hinty asked Supervisor Campbell to work with the County Administrator to have a plaque made commemorating the renovation/repurposing of the Lomax funeral home as the new Regional 911 Center / Fire-Rescue Administration center.

Chairman Hinty asked the Board Members if they had any issues seeing PowerPoint presentations that are projected on the walls of the Board Room. Most replied, yes. He suggested that a large monitor be placed on the beam between the two columns facing the dais.

Supervisor Lyons suggested one (1) monitor on each of the two (2) columns facing the dais.

Chairman Hinty asked that this be discussed by the Buildings and Grounds Committee to begin working in the direction of adding a monitor(s) to the Board Meeting Room.

At 6:29 p.m., Chairman Hinty continued this meeting until Thursday, March 15, 2018 at 5:00 p.m. for a Joint meeting with the School Board at the Effinger Central Office, 2893 Collierstown Road, in Lexington.