

AT A MEETING OF THE ROCKBRIDGE COUNTY PUBLIC SERVICE AUTHORITY
HELD ON TUESDAY, AUGUST 10, 2021, AT 5:00 P.M. IN THE COUNTY
ADMINISTRATIVE EXTENSION OFFICE MEETING ROOM

PRESENT: MEMBERS: JAY MELVIN, DAVID RENALDS AND
RICK MAST (BY TELEPHONE)
EXECUTIVE DIRECTOR: MELISSA ALEXANDER
ABSENT: GRIGG MULLEN AND DAVID HINTY

Vice Chair Mast called the meeting to order and informed everyone present that he would be participating through electronic means pursuant to the Continuity of Government Ordinance originally adopted by the Board of Supervisors on April 6, 2020, and was granted extensions on May 26, 2020, September 28, 2020 and April 5, 2021, due to the threats posed by the COVID-19 pandemic to the health, safety, and welfare of the public, and in accordance with the recommendations, guidelines and requirements of federal, state and local authorities.

Vice Chair Mast then introduced the first order of business, which was the review of the minutes from the July 20, 2021 meeting. Mr. Renalds made a motion, seconded by Mr. Melvin, to approve the minutes as presented. The vote was unanimous.

The next item of business was the review of the bills for August. Mrs. Alexander presented the updated bills list to account for bills received since the original list was sent, a copy of which was provided to each member and made available to the public. On motion of Mr. Melvin, seconded by Mr. Renalds, the board unanimously approved the payments shown on the final bills list for \$108,0416.51. and the refund of customer deposits and overpayments in the amount of \$1,441.74

Vice Chair Mast then moved to the monthly financial reports. Vice Chair Mast asked about the small discrepancy between the financial software and the bank account balance. Mrs. Tomlin explained that the staff was never able to track down the difference. We believe it was the result of establishing payment plans in the billing software. The accountant is preparing a journal entry to correct the difference. The board members had no additional comments on the reports.

Vice Chair Mast asked Mrs. Alexander to give the Director's Report. Mrs. Alexander began with an update on the South River Fire Department fire hydrant. Bob Black, Nathan Ramsey, Ben Wilmer, and Mrs. Alexander met onsite today to discuss the location of the new hydrant. The fire department requested it be placed next to the building where the existing

connection is located. The PSA wanted it a few feet off the road, the same as the other hydrants along Rt. 11. After some discussion, a compromise was made. The hydrant will be placed on the north end of the lot closer to the parking lot. This will enable them to safely and easily fill the trucks.

The next Directors Report item was water extension to the Natural Bridge State Park. Spencer Suter, County Administrator, was asked by the state about the feasibility of the extension. Mrs. Alexander shared the plans and most recent price estimate. Mr. Suter relayed that the state is planning on funding a study to look at the available options and costs of the project.

The next item was the new manhole near Days Inn in Raphine. The engineer team is currently developing details, specifications, and bidding documents. The documents should be ready for PSA review by the end of the month.

The final item on the Director's Report was the current power outage in the Natural Bridge area. Current estimates for the restoration of power are for tomorrow evening. Our current tank levels are good, and we should be good until tomorrow. We will continue to monitor the levels and can move in generators if needed. The Natural Bridge sewer pump station generator was installed today but has not yet been tested, due to the loss of power. If the situation warrants, we could start up the generator to pump down the wet well, ask Glasgow for assistance or ask C&S Disposal to pump and haul some of the sewage in the wet well. Typically, during power outages, our sewer levels drop because the businesses are closed. Nathan Ramsey and Mr. Hinty are keeping us informed on the situation and estimated restoration time.

With no Unfinished or New Business items, Vice Chair Mast asked for Public Comments, and none were received.

Vice Chair Mast then asked for Board Member's comments, and none were received.

With no further matters, the meeting was adjourned until Tuesday, September 14, 2021, at 5:00 p.m., subject to the call of the Chair.

Respectfully submitted,

Secretary

Approved by _____
Vice Chair