

AT A MEETING OF THE ROCKBRIDGE COUNTY PUBLIC SERVICE AUTHORITY
HELD ON TUESDAY, JULY 19, 2022, AT 5:00 P.M. IN THE COUNTY ADMINISTRATIVE
EXTENSION OFFICE MEETING ROOM

PRESENT: MEMBERS: DAVID RENALDS, DAVID MCDANIEL, AND
RICK MAST VIA TELEPHONE
EXECUTIVE DIRECTOR: MELISSA ALEXANDER
ABSENT: GRIGG MULLEN AND JAY MELVIN

Vice Chair Mast called the meeting to order and informed everyone present that he would be participating through electronic means pursuant to the Continuity of Government Ordinance originally adopted by the Board of Supervisors on April 6, 2020, and was granted extensions on May 26, 2020, September 28, 2020 and April 5, 2021, due to the threats posed by the COVID-19 pandemic to the health, safety, and welfare of the public, and in accordance with the recommendations, guidelines and requirements of federal, state and local authorities.

Vice Chair Mast introduced the first order of business, which was the review of the minutes from the July 19, 2022, meeting presented to the board. The Chair asked for any corrections or comments. No comments were made. On motion of Mr. Renalds, seconded by Mr. McDaniel, the board unanimously approved the minutes as presented.

The next item of business was the review of the bills for August. Mrs. Alexander presented the updated bills list to account for bills received since the original list was sent, a copy of which was provided to each member and made available to the public. On motion of Mr. Renalds, seconded by Mr. McDaniel, the board unanimously approved the payments shown on the final bills list for \$142,483.08, and customer deposits refunds in the amount of \$1,141.31.

Vice Chair Mast then moved to the monthly financial reports. Mrs. Alexander informed the board that there were 8 new water and sewer connections which are in the sewer project area. Seven of the connections are for an existing building in Fairfield that is being renovated into six apartments and one common space. Mr. Renalds indicated that it was a great use for that building.

Vice Chair Mast asked Mrs. Alexander to give the Director's Report. Staff met with a VDOT representative in Arnolds Valley to discuss the upcoming VDOT project. VDOT discussed the PSA possibly moving a portion of the waterline to prevent it from being under the pavement. Staff discussed it and determined it would not be necessary. Based on the current

plans, 5 valve boxes will need to be adjusted, and the fire hydrant may need to be relocated further back off of the road. There is a row of trees that needs to be removed before it can be determined if the hydrant will be in the way. VDOT plans to begin work after Labor Day.

The next item was some issues with one of the Long Hollow wells. Over the weekend, we received several complaints of cloudy water due to air in the water mains. Staff investigated and believe the issue to be the water level probe. If the probe is not signaling for the well pump to stop pumping when the water level is low, it will pull air into the system. Yesterday, staff turned the well off and flushed the line to remove as much air as possible. The second well is still operating and the pump company will be here on Thursday to make repairs.

The next item is this year's lead and copper testing. These samples are required every 3 years in each system and this year North Lexington, Natural Bridge/Arnolds Valley/Buck Hill and Long Hollow systems are due to be sampled. Mrs. Alexander explained the process involved in collecting the 40 samples from the homeowners in the system. The samples must be taken by the end of September.

The next item was the Arnold's Valley well. The well has begun to slow down. Normally it pumps approximately 75gpm and is currently only pumping 55gpm. Staff is not sure if there is an issue with the pump or the pipe and has reached out to the company that installed the pump. We have an estimate to replace the pump, but the cost exceeds the budgeted amount by about \$10,000.00. Mr. Renalds asked the age of the pump and Mrs. Alexander responded it is approximately 10 years old. On motion of Mr. Renalds, seconded by Mr. McDaniel, the board unanimously voted to approve spending up to \$25,000 on the replacement of the pump.

The last item on the Director's report was the Riverbend Subdivision. Dr. Kornegay sent a letter restating her request for water to be extended to the subdivision. Mrs. Alexander supplied a copy to each board member present. In the letter, Mrs. Kornegay listed several funding sources and suggested a possibly reduced project. Mrs. Alexander explained that the sources will not supply any grant for the project, but we would be eligible for a loan. Mrs. Alexander has reached out to an engineer for a firmer estimate of the cost. Mr. McDaniel suggested that once we receive a firmer estimate, we could calculate what the debt service cost would be per connection. Mr. Mast told the board that he had previously discussed the situation with Mrs. Kornegay and explained that the board had a strong interest in wanting to help the community but the cost was an issue. He suggested that her husband, who works for the health department, could help keep an eye out for any upcoming funding assistance.

Vice Chair Mast then moved to Unfinished Business, the capacity studies. Mrs. Alexander explained that the engineer performing the Natural Bridge capacity study could not attend but that she has her update. The last steps needed are to document any available information on the existing capacity in the Glasgow system. She spoke with the town last week and they have provided monthly operating reports for the wastewater plant. They are waiting on Glasgow's engineer to provide any information available on the gravity collection system capacity. Once they obtain the data, they will be ready to finalize the recommendations and estimated costs. For the North Lexington capacity study Matt Gross provided the following update. Within the last several weeks, PSA staff have provided the drawdown information on the sewer pump stations, well pumping records, fire hydrant flow tests and as-built drawings. They are entering the information in the model withing the next week or so. They can then begin to work on the cost for the upgrades needed to meet the requested increased capacity at key points in the county.

The next item of Unfinished Business was the Econo Lane Project. Mrs. Alexander told the board that the line was completely installed. The pressure test revealed a slight leak of 1 gallon over 3 days. They have looked over the bell joints and believe it may be a tiny pinhole. Once the leak is found, they will pressure test it again and take the required samples.

The final item of Unfinished Business was a manhole near Devils Backbone brewery. The brewery is looking at moving the sewer flume and composite sampler. They have inquired about obtaining the last sewer manhole on the sewer main closest to the bottling plant. Mrs. Alexander shared a map of the line and the manhole in question with the board. The sewer line runs through private property; so, there is some question about what, if anything we could turn over to the brewery. She explained that this situation was so unusual she wanted some board input before continuing too far with the request. Mr. Mast asked if the lagoon issue was resolved and Mrs. Alexander stated that it was fully resolved with the DEQ. Mr. Renalds asked for Mrs. Alexander to get with the brewery and obtain more information.

The only item of New Business, was procurement issues. Mrs. Alexander explained that the staff is running into issues with ordering. The current procurement limits hinder prompt ordering, which results in increased prices or lead time for delivery. Mrs. Alexander explained the current process and that of Rockbridge County. She told the board that she was just looking to simplify the process and increase some of the lower limits. If the board is open to the idea, she would like to look at what some other localities are doing and bring back a proposal to the

board. It would require a policy change that would need to be approved by the board. Mr. McDaniel suggested that we ask the auditors what they recommend.

Chair moved to Public Comments. Sandra Stuart suggested that the homes in Riverbend could investigate taking water out of the river for grey water.

Vice Chair Mast then moved to Board member comments. Mr. Renalds said that staff appeared to be happy with both the new dump truck and trailer.

With no further matters, the meeting was adjourned until Tuesday, September 13, 2022, at 5:00 p.m., subject to the call of the Chair.

Respectfully submitted,

Secretary

Approved by _____
Vice Chair