

AT A MEETING OF THE ROCKBRIDGE COUNTY PUBLIC SERVICE AUTHORITY  
HELD ON TUESDAY, APRIL 12, 2022, AT 5:00 P.M. IN THE COUNTY  
ADMINISTRATIVE EXTENSION OFFICE MEETING ROOM

PRESENT: MEMBERS: GRIGG MULLEN, , DAVID RENALDS, AND  
DAVID MCDANIEL  
EXECUTIVE DIRECTOR: MELISSA ALEXANDER  
ABSENT: JAY MELVIN AND RICK MAST

Chair Mullen called the meeting to order and introduced the first order of business, which was the review of the minutes from the March 15, 2022, meeting presented to the board. The Chair asked for any corrections or comments. No comments were made. On motion of Mr. Renalds, seconded by Mr. McDaniel, the board unanimously approved the minutes as presented.

The next item of business was the review of the bills for April. Mrs. Alexander presented the updated bills list to account for bills received since the original list was sent, a copy of which was provided to each member and made available to the public. Mrs. Alexander explained the credit listed in the bills list resulted from an item that was previously ordered, paid and later cancelled by the company due to supply chain issues. On motion of Mr. Renalds, seconded by Mr. McDaniel, the board unanimously approved the payments shown on the final bills list for \$600,595.00, customer deposits refunds in the amount of \$684.87 and customer overpayment refund in the amount of \$181.69.

Chair Mullen then moved to the monthly and quarterly financial reports. No comments were received.

Chair Mullen asked Mrs. Alexander to give the Director's Report, a recent new hire. Michael Loudermilk accepted the position of Operations Supervisor. Mr. Loudermilk worked for the PSA in the past, as well as, the City of Lexington and the Maury Service Authority.

The next Directors Report item was an update on the RANA fiber incident. Mrs. Alexander spoke with Mr. Day, who is on the RANA board. He stated that RANA's insurance company has paid for the completed repairs. He also stated that he feels that the insurance company will be contacting our insurance company requesting reimbursement. Now that the repairs are complete, staff will schedule the completion of the fire hydrant installation.

The last item on the Directors report was the jail and sheriff's office high water usage from car washing. They have instituted a program where inmates wash cars for the sheriff's

office and other entities. This has greatly increased the sewer portion of their bill because there is not an irrigation meter on the premises. Mrs. Alexander suggested the possibility of a second meter to measure the water going to the outside water spigot. That usage would then be deducted from the sewer usage from the meter serving the building. There is space for the meter and a touch pad on the outside of the wall. Mrs. Tomlin is working with the software company to see if the process can be automated. The cost of the meter would be billed to the jail and sheriff's office.

Chair Mullen then moved to Unfinished Business, the capacity studies. Mrs. Alexander told the board that both engineers are currently working on the studies. The flow testing for the Natural Bridge study has been completed and they are starting to build the model. The North Lexington model is being updated and the engineer will be able to identify flow test locations soon. Both engineers are hoping to have a preliminary report on the current systems to us, as early as, mid-May. We received the cost for the Natural Bridge State Park area to be added to the Natural Bridge system study and shared it with Spencer Suter. He had some questions about the cost and requested a price for just a yes or no on whether the current system can handle the addition of that area. Once we receive the additional price quote, he will ask the Board of Supervisors about funding one of them. Mr. McDaniel asked where the new brewery near the hotel would be connecting to water and sewer. Mrs. Alexander stated that she believed it was either on well and septic or connecting to the existing water and sewer systems serving the hotel and park.

Chair Mullen moved to New Business. Mrs. Alexander presented the resolution for rates, fees and charges for the fiscal year 2023. She explained the finance committee met and reviewed the draft budget. Based on the draft budget, the rates fees and charges are being presented to the board for fiscal year 2023. She explained that the flat fees (bi-monthly account charge, fire line, etc.) went up 2%, and the water and sewer cost per thousand gallons went up approximately 5%, except in Long Hollow and Rivermont, where it went up 2%. She explained that the rates presented in the resolution must be advertised before the public hearing date. The public hearing will be held at the beginning of the June 14<sup>th</sup> board meeting. The rates presented in the resolution can be adjusted down but cannot be increased without additional advertising and another public hearing. The resolution reads:

WHEREAS, the Rockbridge County Public Service Authority must set rates, fees and charges that are fair and reasonable; and

WHEREAS, the Authority must maintain its water and sewage systems in good condition to protect health and safety and to comply with all laws and regulations; and

WHEREAS, the Authority is cognizant of the current condition of the economy;

THEREFORE, BE IT RESOLVED that the Rockbridge County Public Service Authority approves the preliminary rate schedule specified below and authorizes the publication of a public hearing to be held pursuant to \*\*\*1.2-5136 of the Code of Virginia, 1950, as amended, on June 14, 2022 at 5:00 pm in the second-floor Extension Office Meeting Room of the Rockbridge County Administrative Office Building, 150 S. Main St., Lexington, VA.

<b>WATER</b>		<b>SEWER</b>	
Bi-monthly Charges:		Bi-monthly Charges:	
5/8" Meter	\$ 23.60	5/8" Meter	\$ 36.30
1" Meter	\$ 51.60	1" Meter	\$ 75.05
1.5" Meter	\$ 88.05	1.5" Meter	\$ 125.60
2" Meter	\$ 139.15	2" Meter	\$ 196.35
3" Meter	\$ 285.05	3" Meter	\$ 398.50
Long Hollow*	\$ 45.00	Extra Service Units:	\$ 8.05
*includes 2,100 gallons of usage		Usage per 1,000 gal.:	\$ 11.25
Extra Service Units:	\$ 6.84		
Fire Line:	\$ 13.90		
		<b>SEPTAGE</b>	
		Bi-monthly Charges:	\$ 36.30
		Usage per 1,000 gal.:	\$ 99.00
		<b>LEACHATE</b>	
		Bi-monthly Charges:	\$ 36.30
		Usage per 1,000 gal.:	\$ 22.94

  

Water Usage per 1,000 gallons	
Long Hollow	\$ 10.15
Rivermont Heights	\$ 8.85
Riveria	\$ 8.85
All Other Areas	\$ 6.75

On motion of Mr. Renalds, seconded by Mr. McDaniel, the board unanimously voted to approve the resolution as presented.

The final item of New Business is the surplus item list for fiscal year 2022. The items must be declared surplus by the board prior to being sold or disposed. Mrs. Alexander stated that typically some items are sold for scrap and some are sold depending on the condition. She told the board that the Ford F150 on the list is an extra vehicle and is in need of some repairs. Mrs. Alexander was informed that Fred Dudley from the Blue Ridge Resource Authority (BRRA) is in need of a truck to hold their fuel tank and may be interested in purchasing it. Mr. Renalds made a motion, seconded by Mr. McDaniel, to declare the items surplus and allow Mrs. Alexander to dispose of the items as she sees fit.

Chair Mullen asked for Public and Board member comments. None were received.

With no further matters, the meeting was adjourned until Tuesday, May 10, 2022,  
at 5:00 p.m., subject to the call of the Chair.

Respectfully submitted,

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Secretary

Approved by

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Chair