

AT A MEETING OF THE ROCKBRIDGE COUNTY PUBLIC SERVICE AUTHORITY
HELD ON TUESDAY, APRIL 13, 2021, AT 5:00 P.M. IN THE COUNTY
ADMINISTRATIVE EXTENSION OFFICE MEETING ROOM

PRESENT: MEMBERS: GRIGG MULLEN, JAY MELVIN, DAVID
RENALDS, AND DAVID HINTY (VIA PHONE)
EXECUTIVE DIRECTOR: MELISSA ALEXANDER
ABSENT: RICK MAST

Chair Mullen began by informing everyone present that Mr. Hinty will be participating through electronic means pursuant to the Continuity of Government Ordinance originally adopted by the Board of Supervisors on April 6, 2020, and was granted an extension on May 26, 2020, due to the threats posed by the COVID-19 pandemic to the health, safety and welfare of the public, and in accordance with the recommendations, guidelines, and requirements of federal, state and local authorities.

Chair Mullen called the meeting to order and introduced the first order of business, which was the review of the minutes from the March 9, 2021 meeting. Mr. Renalds made a motion, seconded by Mr. Melvin, to approve the minutes as revised. The vote was unanimous.

The next item of business was the review of the bills for March. Mrs. Alexander presented the updated bills list to account for bills received since the original list was sent, a copy of which was provided to each member and made available to the public. Mr. Renalds asked if Devils Backbone had paid for all the stormwater. Mrs. Alexander responded that they were up to date, with only the most recent final bill still outstanding. On motion of Mr. Renalds, seconded by Mr. Melvin, the board unanimously approved the payments shown on the final bills list for \$568,573.06 and the refund of customer deposits and overpayments in the amount of \$1,012.24.

Chair Mullen then moved to the monthly and quarterly financial reports. Mrs. Alexander explained the changes in the new quarterly report. The board members had no comments on the reports.

Chair Mullen asked Mrs. Alexander to give the Director's Report. Mrs. Alexander explained to the board that the trailer in this year's budget has a 20-week lead time. If ordered now, the purchase would be in the next fiscal year. Staff found a smaller, 6-ton trailer that can be purchased immediately and within the budget. During the recent finance meeting, the purchase of the larger trailer was added to next year's budget. Mr. Renalds asked some technical questions about the smaller trailer and determined that it would be a good purchase for the PSA.

The next item was the surplus list. The list was distributed to the board members. Mrs. Alexander explained that once the items are declared surplus by the board, they will be sold. Staff first lists them on GovDeals.com, an online auction site used by governments. If they do not sell, then they are either readvertised or sold as scrap metal. Mr. Renalds gave some suggestions for the reserve bids for the vehicles. On motion of Mr. Renalds, seconded by Mr. Melvin, the board unanimously declared surplus the list of items presented.

The next Directors Report item was correspondence from Mr. Berkstresser. Mr. Berkstresser wrote a letter complimenting the PSA and specifically, Mr. Black for the assistance he provided during an after-hours call to his business. The letter was passed around so that each board member could read it.

The final item on the Director's Report was the fiscal year 2022 budget. Mrs. Alexander reported that the finance committee met and reviewed the draft budget and repair and replacement schedule. Some small changes will be made as the information becomes available. Staff is still waiting on the insurance cost estimates for next year and some water and sewer rates from other localities. The budget will be brought to the board for approval at the June board meeting.

Chair Mullen moved to the first item of Unfinished Business, the Rt. 60 Sewer Project. Staff, the engineer, and the contractor performed a walk-thru of the project and created the final punch list. The contractor is planning on addressing the punch list items when the paving subcontractor returns to re-mill and pave the ramp and the bike lane. It is tentatively scheduled for Thursday of this week. The final change order was submitted. It is for a reduction in contract price of \$143,126.89. It is the final quantity adjustment for the sewer portion of the contract. All that remains to be paid is the retainage, and that will be submitted once the punch list is complete. On motion of Mr. Renalds, seconded by Mr. Melvin, the board unanimously voted to approve the change order as presented.

The final item of Unfinished Business was the Long Hollow Progress. Mrs. Alexander reported that the small dump truck estimated arrival is late June to July. Once it has arrived, staff can request the final requisition on the project.

The only item of New Business on the agenda was the rate resolution. Mrs. Alexander explained the major cost increase this year was the Maury Service Authority wholesale water and sewer rates. These also affect the City of Lexington sewer rate. Staff worked hard to keep expenses as low as possible to try to offset some of the increase. The bi-monthly fees, fire line,

and extra service units are increasing 2%. The water rate is increasing \$.42 (approx. 7%) and sewer is increasing \$.55 (approx. 5%). The rate resolution will be advertised mid-late May and the public hearing will be at the beginning of the June meeting. The resolution reads:

WHEREAS, the Rockbridge County Public Service Authority must set rates, fees and charges that are fair and reasonable; and
 WHEREAS, the Authority must maintain its water and sewage systems in good condition to protect health and safety and to comply with all laws and regulations; and
 WHEREAS, the Authority is cognizant of the current condition of the economy;
 THEREFORE, BE IT RESOLVED that the Rockbridge County Public Service Authority approves the preliminary rate schedule specified below and authorizes the publication of a public hearing to be held pursuant to ***1.2-5136 of the Code of Virginia, 1950, as amended, on June 8, 2021 at 5:00 pm in the second-floor Extension Office Meeting Room of the Rockbridge County Administrative Office Building, 150 S. Main St., Lexington, VA.

WATER		SEWER	
Bi-monthly Charges:		Bi-monthly Charges:	
5/8" Meter	\$ 23.14	5/8" Meter	\$ 35.56
1" Meter	\$ 50.58	1" Meter	\$ 73.57
1.5" Meter	\$ 86.33	1.5" Meter	\$ 123.13
2" Meter	\$ 136.43	2" Meter	\$ 192.49
3" Meter	\$ 279.46	3" Meter	\$ 390.65
Long Hollow*	\$ 45.00	Extra Service Units:	\$ 7.89
*includes 2,200 gallons of usage		Usage per 1,000 gal.:	\$ 10.75
Extra Service Units:	\$ 6.70	SEPTAGE	
Fire Line:	\$ 13.62	Bi-monthly Charges:	\$ 35.56
		Usage per 1,000 gal.:	\$ 95.00
		LEACHATE	
Water Usage per 1,000 gallons		Bi-monthly Charges:	\$ 35.56
Long Hollow	\$ 9.95	Usage per 1,000 gal.:	\$ 22.05
Rivermont Heights	\$ 8.65		
Riveria	\$ 8.65		
All Other Areas	\$ 6.45		

On motion of Mr. Renalds, seconded by Mr. Melvin, the board unanimously voted to approve the rate resolution as presented.

Chair Mullen asked for Public Comments, and none were received.

Chair Mullen then asked for Board Member's comments, and none were received.

With no further matters, the meeting was adjourned until Tuesday, May 11, 2021, at 5:00 p.m., subject to the call of the Chair.

Respectfully submitted,

Approved by _____
 Chair

 Secretary